

ANNUAL
Official Reports
of the
Town of Petersham
MASSACHUSETTS



2003-2004

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TOWN OF PETERSHAM
Advisory Finance Committee Report
Fiscal Year 2004

The Fiscal Year 2004 brought many challenges to the Town of Petersham. The Advisory Finance Committee would like to take this opportunity to thank the Town Departments and the Petersham Center School Committee for all the work and time devoted to the Town.

Tireless volunteers and dedicated employees make the Town of Petersham what it is -
A GREAT PLACE TO LIVE!!!

RESERVE FUND TRANSFERS

Jul-03 Beginning Balance Reserve Fund	\$	25,000.00
Jun-04 Special Town Meeting Transfer from Stabilization Reserve Account Available	\$	10,000.00
	\$	<u>35,000.00</u>
Transfers to cover unforeseen expenses:		
Aug-03 Two keyless locks Replacement police building	\$	339.30
Jan-04 legal fees thru 12/03	\$	963.81
Mar-04 Replace radiators Rescue and Brush Truck	\$	314.00
Mar-04 Materials for Emergency Management	\$	77.50
Mar-04 legal fees thru 2/04	\$	1,169.57
Apr-04 legal fees thru 3/04	\$	1,805.89
Apr-04 Town office structural integrity	\$	989.50
Apr-04 Pump Repair to 23-F	\$	1,358.00
Apr-04 Payment of routine bills	\$	469.91
Apr-04 Repair Base Radio	\$	689.29
May-04 Electrical East Street Police Station	\$	1,475.00
May-04 Interest Expense for T.A.N.	\$	350.00
May-04 legal fees thru 4/04	\$	1,537.82
Jun-04 Paint Police Dept Building	\$	153.05
Jun-04 electrical for two office trailers	\$	1,554.17
Jun-04 Paint Police Dept Building	\$	21.34
May-04 Remodeling of Police Dept	\$	3,005.00
May-04 Remodeling of Police Dept	\$	2,435.00
May-04 Paint Police Dept Building	\$	115.31
May-04 Town office Trailers - 1st,last & delivery	\$	2,984.00
Jun-04 Building materials for police dept. building	\$	2,110.88
Jun-04 Routine bills - Fire department	\$	516.36
Mar-04 Legal fees thru 1/04	\$	687.01
Jun-04 Legal fees thru 6/10/04	\$	638.93
Jun-04 Keys and Locks for office trailers	\$	138.00
Jun-04 Paint Police Dept Building	\$	76.70
Jun-04 Remodeling of Police Dept	\$	1,465.00
Jun-04 Worcester T&G ad for Town Office work	\$	84.00
Jun-04 Petty cash reimbursement	\$	64.08
Jun-04 Pay adv. of pole hearing & rebuild of office	\$	168.30
Jun-04 Pay adv. of pole hearing & rebuild of office	\$	102.25
Jun-04 Street lights June invoice	\$	272.99
Jun-04 Employer Medicare insurance FY04	\$	1,417.49
Jun-04 install new phone lines office trailers	\$	2,055.13
Jun-04 June bill for Town Counsel	\$	148.50
Jun-04 legal fees thru FY end 04	\$	13.50
Jun-04 Mass. General Law updates	\$	187.55
Jun-04 Fire Department Salary Account	\$	1,948.42
Jun-04 Highway Salaries	\$	1,038.40
Total reserve fund transfers	\$	<u><u>34,940.95</u></u>
Jun-04 Balance of Reserve Fund FY 2004	\$	<u><u>59.05</u></u>

Respectfully Submitted,

Jim Patrick, Chairman Gary Orcutt
 Ron Turcotte, Vice Chairman David Granquist
 Lisa Richardson, Clerk

LIST OF PETERSHAM TOWN OFFICERS
FY04
ELECTED BOARDS AND OFFICERS

Moderator

Richard Nickless Term expires 2005

Town Clerk

Diana Cooley Term expires 2006

Treasurer

John E. Beary Term expires 2005

Selectmen

Clinton A. Shaw, Chair Term expires 2007

Vincent J. Purple, Vice-chair Term expires 2006

Alfred M. Berry, Clerk Term expires 2005

Tax Collector

Virginia Newman Term expires 2006

Board of Assessors

Dana W. Kennan, Chair Term expires 2006

Jean Robinson Term expires 2005

John E. Beary Term expires 2007

Board of Health

Mary Ann Walker, Co-chair Term expires 2006

Fifi Scoufopoulos, Co-chair Term expires 2007

Maryann Forgues Term expires 2005

Tom Paragallo, Agent, r 2/19 Term expires 2004

Daniel Rajewski, Agent Term expires 2005

Martin Rappleyea, a 2/17 Term expires 2005

Petersham School Committee

Charles Berube, Chair Term expires 2006

Laura Webber Term expires 2005

Nancy Allen Term expires 2007

Mahar Regional School Committee

Dana W. Kennan Term expires 2006

Trustees of Public Library

Conrad H. Buelow Term expires 2005

Robert C. Hall, Jr. Term expires 2006

Ivan Ussach Term expires 2007

Constables

Richard N. Bartus	Term expires 2007
Denis N. Legare	Term expires 2007
Larry Robinson	Term expires 2007

Planning Board

Richard McCrae, Chair	Term expires 2005
Alan Bachrach, Jr.	Term expires 2007
James Burke, r 7/2	Term expires 2006
Marcia L. Shaw	Term expires 2006
Thomas Anderson, a 7/8	Term expires 2006
Christopher Paul, r 10/3	Term expires 2005
John Lawson, a 10/21	Term expires 2005

APPOINTED LIST

Police Officers

Ted A. Basset
Peter J. Buck
Richard D. Cooley, Jr.
Jason DeJackome
Stanley Deleo, r 3/1, a 5/18
Randall Horne
Bruce Kilhart
Renee LeClerc
Denis N. Legare

Chief of Police

Denis N. Legare

Sergeant

Richard D. Cooley, Jr.

Auxiliary Police Officers (Special)

Joseph Camden, New Salem Police
James Owens, Hardwick Police
Richard Bartus, Petersham Police (Ret)
Larry Robinson, Special

Dog Officer/Animal Control

Andrew Ohlson

Fire Chief

Dana Robinson

Assistant Fire Chief
Ronald DeJackome

Deputy Fire Chief
Gilbert M. King, Jr.
Robert F. Laford

Tree Warden
Norman L. LaPointe

Deputy Tree Warden
Leslie Cooley

Superintendent of Streets
Norman L. LaPointe

Town Accountant
Jean Joel

Sexton
George Brunelle

Custodian
Neil Legare

Emergency Management Director
Denis N. Legare

Asst. Emergency Management Director
Norman L. LaPointe

Forest Warden
Dana Robinson

Deputy Forest Warden
Ronald DeJackome
Gilbert M. King, Jr.
Robert F. Laford
Robert D. Legare

Director of Veterans' Services, Veteran's Agent, and Burial Agent
Toni Phillips

Graves Registration Officer
Roland Barnes

Zoning Board of Appeals

Ellen Anderson, Chair
Brian MacEwen
Don Eaton, Alternate
James Ermini, Alternate

Term expires 2006

Term expires 2006

Term expires 2005

Term expires 2005

Inspector of Animals

David Perkins

Asst. Inspector of Animals

Andrew Ohlson

Inspector of Buildings

Brianna Skowyr

Local Building Inspector

Ralph Brouillette

Gas Inspector

Michael Schlosser

Electrical Inspector

Richard Dionne

Asst. Electrical Inspector

Glenn Tattan
Michael Peterson

Plumbing Inspector

Gerald Brousseau

Alternate Plumbing Inspector

John Dolan

ADA Coordinator

Brianna Skowyr

ADA Transitional Study Grant Town Representative

Brianna Skowyr

Transfer Station Monitor

Polly Pillsbury
Tim Comiskey

Town Counsel

Kopelman and Paige

TOWN COMMITTEES

Board of Registrars

Helen E. Simms /R/
Barbara M. Nickless /R/

Ellen G. Moriarty /D/
Diana Cooley, Clerk

Historic District Commission/Historical Commission

Robert Clark, Chair
Martha Siccardi
Polly Pillsbury
Roland Barnes
Nancy Allen
Robert C. Hall, Jr.
Annette Ermini

Term expires 2008
Term expires 2009
Term expires 2009
Term expires 2009
Term expires 2008
Term expires 2005
Term expires 2005

Conservation Commission

Robert Clark, Chair
Thomas Webber
David Perkins
Henry Woolsey
Roland Barnes
John Baker
Heidi Lux

Term expires 2007
Term expires 2007
Term expires 2006
Term expires 2006
Term expires 2005
Term expires 2005
Term expires 2005

Council on Aging

John LePoer, Chair
Hector Cameron
Barbara Amidon
Elizabeth Marsh
Mary Russell
Ann Hyde
Shirley Buell
Linda King
Robert M. Lane

Term expires 2005
Term expires 2007
Term expires 2007
Term expires 2007
Term expires 2007
Term expires 2006
Term expires 2006
Term expires 2006
Term expires 2005

FRTA Advisory Board

Robert M. Lane

Cemetery Commission

Michael Huppert, Chair
Harold Mullaney
Ann Hyde
Jan Bedau
George Brunelle
John E. Beary

Term expires 2006
Term expires 2007
Term expires 2007
Term expires 2006
Term expires 2006
Term expires 2005

Petersham Cultural Council

Renee Wingertsman, Chair
Mark Ellis
Dale Bull
Jenne McGinnis
Lynne Shaw

Tax-exempt Committee

Dana W. Kennan
Martha Siccardi

Davenport Committee

James Baird
Ron DeJackome
David Perkins
Henry Woolsey

By-Laws Revision Committee

V. Edward Simms, r 6/10
Diana Cooley
James Ermini
Richard Nickless

Memorial Park and Common Committee

Emily Arnold
Rexine Barnes
Ruth Bassingthwaite
George Brunelle

Emergency Management Planning Committee, a 2/3

Denis N. Legare, Director
Norman L. LaPointe, Asst. Director
Lynne Shaw, Consultant
Dana Robinson
John Anderson

Ad-Hoc Health/Town Insurance Committee, a 6/29

Chip Bull
Peter Richardson
John LePoer
Ron Turcotte, r 6/30

APPOINTED BY THE MODERATOR

Advisory Finance Committee

James Patrick, Chair	Term expires 2006
E. Ronald Turcotte	Term expires 2007
Lisa Richardson	Term expires 2007
Gary Orcutt	Term expires 2005
David Granquist	Term expires 2005

Petersham Regional School District Planning Committee

Peter Burnham, Chair, r 5/17
Charles Berube
Laura Webber, r 12/8
Michael LeBlanc, a 1/17
Gary Orcutt, a 6/14

Petersham School Building Committee

James Burke, Co-chair	Gerald Mullaney
Linda Kotsopoulos, Co-chair	James Patrick
Linda Ganson	Wendy Scott
Joey LaPointe	Glenn Tattan

Montachusett Regional Vocational Technical School

V. Edward Simms

BOARD OF HEALTH

Calendar Year 2004 Report

The Board of Health maintained full membership of three and a part-time administrative assistant, which has allowed us to carry out our responsibilities. Phil Legare has been hired to be our agent. The board meetings have been bimonthly with office hours weekly.

Our responsibilities include the application and monitoring of Title V septic management, food establishment and health facilities inspections and follow-up of transmittable diseases. We continued to assist the selectmen with the operation of the transfer station. Fees were revised to better reflect the actual cost to the town. The town has joined the North Central Regional Solid Waste Cooperative in an effort to address future issues with refuse. A regional hazardous materials collection day was held in collaboration with other towns.

An engineering firm was hired to do preliminary surveying and soil testing on a potential disposal site to address problems with septic disposal systems in the center of town. Testing showed the site to be technically suitable.

The Board of Health is collaborating with local, state, and federal officials to facilitate emergency management. The office received equipment from a State grant and staff has attended training on its use.

We are a member of the BT Region II Public Health Coalition and the Massachusetts Association of Health Boards.

Rural development money has been received to assist in septic. Community Development Block Grant money has been received to assist qualified households with repairing/upgrading failing septic disposal systems. Research on outdoor wood burning furnaces and the problems generated was begun.

The annual rabies clinic was held in collaboration with the town clerk, animal officer, highway department and a local veterinarian. 18 animals were vaccinated and \$128 was raised to upgrade the dog pound.

Local Board of Health Duties

A. Septic System Regulations

Site Work	33
Plan Reviews	25
Repair	22
New	11
Inspections	57
Compliances	22
System Installer Permits	10
System Haulers Permits	2

B. Private Well Permits

18

C. Public Well Monitoring

5

D. Sanitary Code Violations

1

E. Food Operations

Establishment Inspections 1

Food Operation Permits 17

F. Temporary Food Permits

40

G. Food Born Illness Investigations

0

H. Bacterial Illness Investigations

1

I. Animal Bite Reports Monitored

1

J. Rec. Camp Inspections

0

K. Asbestos Removal Monitoring

0

L. Tobacco Sales Reports

2

M. Body Art Licensed

0

N. Massage Licenses

3

O. Housing Inspections

2

We would like to thank the other town boards, department heads and the town's residents for their assistance in promoting the work of the board as it pertains to the health of our community.

Mary Anne Walker, co-chairperson ♦ Fifi Scoufopoulos, co-chairperson
Mary Anne Forgues, member



*Town of
Petersham, Massachusetts 01366-0486*

978-724-3353

978-724-3501 (fax)

SELECTMEN'S REPORT

Fiscal Year 2004 included the first half of the celebrations for the 250th Anniversary of the Town.

Celebration – The Petersham Historical Society was extremely active in putting on presentations on the history of Petersham. There was an Anniversary Ball and the inside of the Town Hall was decorated with stars and streamers which remain as of the end of FY2004. There has been a series of historical concerts. The Town looks forward to the great parade in September.

Town Office Building – The Building Inspector became increasingly concerned about the structural integrity of the second floor. She first limited the use of the second floor. Later parts of the first floor ceiling were removed and it was found that some joists were disconnected from the beams. Town Offices were largely relocated. The Police Department moved to the small police station across from the Fire Station and work began on substantially renovating that building. Other offices moved to two trailers at the Highway Barn. The Tax Collector and Assessors stayed in the old building.

Bandstand – Condition of the Bandstand has been deteriorating with funds not available for a substantial repair job. Many townspeople have been contributing to a repair fund which has swelled into the thousands by the end of the fiscal year.

Center School – The School was occupied in the fall of 2003 and the Town is very pleased with the result. As of the end of FY2004, some items remained to be worked on in the area of handicapped accessibility. A consultant had done a study of handicapped accessibility to all Town buildings and had found a number of variations from code at the new School. Most were small but a handicapped lift in the old portion was out of code. Correction was expensive. The Selectboard indicated opposition to any requests for variances.

Davenport Property – The year passed without our having achieved a final, legal resolution of the Athol/Petersham boundary problem without which a good deed cannot be written for the property.

Harvard Property Appraisals – The Board arranged for and received up-to-date appraisals for the Harvard Forest buildings as part of an ongoing effort to arrange for payments in lieu of taxes.

Master Plan – Work continued through the year on a Master Plan. Surveys and public meetings strongly suggested that townspeople prefer little change in the Town Center or in the character of the Town.

Capital Improvement Planning Committee – Through the year the Selectboard and Administrative Coordinator reviewed various versions of a proposed by-law to create a Capital Improvement Planning Committee. The purpose was to force better multi-year planning of equipment purchases, major repairs, construction, etc. A by-law to create a CIPC was approved at the June 2004 Annual Town Meeting.

Power Outages – There were three major power outages in the fall of 2003. In meetings with Mass Electric, it was noted that most of Petersham is on a single feed from Barre. Mass Electric plans on an alternate, back-up feed coming in through Phillipston.

Finally, we thank the Town officers, boards, departments, and the people of Petersham for their helpfulness and cooperation in keeping the Town in good shape for another year.

PETERSHAM SELECTBOARD

Clinton A. Shaw, Chair

Vincent J. Purple, Vice-chair

Alfred M. Berry, Clerk

CEMETERY COMMISSION REPORT 2004

The Cemetery Commission concluded a year in which attention has been paid to all cemeteries in terms of physical condition. We remain highly pleased with the conscientious and quality caretaking provided by Roland Barnes and his associates. The attention given by Rollie and colleagues make our cemeteries a true asset to our community, to the region and a fitting memorial to our loved ones buried here.

We mourned the loss of Jeanne Shannon-Daley, a Cemetery Commission member who passed away.

The issue that has occupied our attention during the year was the state of the records for the nine cemeteries for which we are accountable. These records go back to the 1800s and include cards, maps and other sources of paper information. While George Brunelle, Cemetery Sexton, and Roland Barnes are familiar with much of the paper record keeping, they would be first to note that much of it is fragile, easy to misplace and a challenge to keep in order. Consequently, the Cemetery Commission focused on developing a plan to transfer these records to an electronic database.

With the help of a \$2,000 special town meeting appropriation for this purpose, the Commission engaged Ms. Susan Gatautis to assist us in looking at the records and developing a format that would allow us, beginning with the larger cemeteries, to electronically assemble grave occupancy information that will be easy to find, modify and map. Mr. Val Gonzalez also provided technical assistance in our work. We are excited by the database that is being developed.

During the spring/summer of 2005 we expect to place this database in the Library and encourage townspeople to view it and give us feedback in terms of accuracy and usefulness. It is quite possible that there may be some inaccuracies in record-keeping that goes back nearly 200 years, so we invite townspeople to bring discrepancies to our attention and to offer observations.

Respectfully submitted,

**Cemetery Commissioners
Mick Huppert, Chair
Buzzy Melaney, Vice-Chair
George Brunelle, Sexton
Jan Bedau, Clerk
Ann Hyde
John Beary**

Petersham Council on Aging Annual Report
FY July 1, 2003 – June 30, 2004

Petersham's Council on Aging dedicates itself to addressing concerns of the 60 year and older population. To accomplish this, we operate an All-Volunteer organization. Funds to promote this objective came, this year, from: an annual grant from the Executive Office of Elder Affairs (EOEA); Franklin County Home Care Corp. (FCHCC); Franklin Regional Transit Authority (FRTA); the Petersham Cultural Council and a \$750 warrant article voted at our Annual Town Meeting.

The Council's Senior Transportation Program provides weekly shopping trips to Athol and rides to medical, legal or other necessary appointments for the "over 60 yrs" inhabitants having no other access to transportation. This fiscal year volunteer drivers provided 72 days of service, 177 hours of their time and traveled 2,080 miles. Six regular drivers used their own vehicles. They were compensated for the use of their autos by the FRTA, but their time and service were donated. Robert Lane oversees this program.

The Monday Luncheon Club, an adjunct of the FCHCC's Meals-on-Wheels Program, has been active in Petersham for ten (10) years. Catered meals arrive at the Town Hall where volunteers reheat and present the meals. This year 1,325 meals were consumed of the 1,425 ordered. This represents a 93% attendance record, a remarkable feat in light of the fact that meals must be ordered on Fridays for Monday's consumption. On forty-five (45) Mondays a hot, nutritious meal was served. It should be noted that our volunteers who provide this service, have to comply with the requirements of the Massachusetts Department of Health, Petersham Board of Health, as well as the sponsor's demands. Two (2) of these volunteers (Mary Russell and John LePoer) have had additional training regarding the responsibilities of the mealsite.

The COA Newsletter, underwritten by the EOEA, is distributed to all residents over 60 years of age. A review of some of the more significant activities highlighted in this year's newsletters were:

1. Receipt of a \$2,200 Elder Affairs grant to be used for:
 - a.) Printing/publication/distribution of our newsletter;
 - b.) Health promotions through screenings, clinics and exercise;
 - c.) Mealsite equipment and supplies;
 - d.) Recognition and appreciation of Volunteers.
2. The Exercise Program consisted of two (2), ten (10) week sessions. The sessions were one (1) hour in length and were led by YMCA instructors.
3. Bob Lane arranged for several Wilson Bus Trips:

In September, a trip to the BIG E in Springfield was enjoyed by all. All fares and bus transportation costs were compliments of the Eastern States Exposition. Many thanks to Richard Nickless for arranging this sponsorship.

In April, lunch was followed by a fine presentation of "Kiss Me Kate" presented at the North Shore Music Theater. Many thanks are given to the Petersham Cultural Council for underwriting much of the expense for the cost of the bus.
4. An Influenza Clinic was scheduled in October.
5. A Cholesterol/Blood Sugar Screening Clinic was scheduled in May.
6. A monthly Blood Pressure Clinic was provided on the first Monday of the month by Sheri D'annolfo, RN, Center School Nurse.
7. In July, Chuck Berube presented an update on the new "Master File" for Petersham which deals with the growth of Petersham for the next 20 years.
8. In December, John Beary updated us on the reevaluation and the late tax bills.
9. In February, we had the opportunity to view the news documentary on the "Leaning Tower of Petersham."

10. In October, Monty Tech Regional High School, of which Petersham is a member, played host to a luncheon for 35 paying customers of our Petersham senior population. This restaurant is for the training of their culinary arts students and everyone had a great time.
11. Annually the Petersham Lions' Club pays tribute to the town's older citizens. And again this year under the able efforts of Jeannine Legare and her reliable crew, they presented fine food and an appropriate program for the December holidays.
12. Members of the Council on Aging both supported and joined in the Alzheimer Association's Memory Walk and the Relay for Life Walk-A-Thon.
13. Much of our time was devoted to preparing for, participating in and observing the many celebrations of Petersham's 250th.

The Council wishes to thank: The Board of Selectmen for their continued support and the use of the Town Hall; The American Legion Post #415 for the use of their fine facility to promote our programs; Dale Bull, Town Secretary, for her constant help in clearing dates and for her assistance with the printing of the COA NEWSLETTER and Norman LaPointe and his Highway Department for removal of our Luncheon Club wastes and for clearing and sanding walkways during inclement weather.

Respectfully submitted,
Council on Aging Board Members

John P. LePoer, Chairman
Barbara Amidon
Linda King

Hector Cameron, Secretary
Shirley Buell
Elizabeth Marsh

Robert Lane, Treasurer
Ann Hyde
Mary Russell

DOG OFFICER ANNUAL REPORT

The year 2004 was a good year in the Town of Petersham. We boarded approximately 12 dogs during the year and found owners and new homes for all of them except one dog which had a violent mannerism and had to be put down.

I would like to thank the Police Department for their efforts in covering my position when it was not possible for me to do so. I would like to thank the residents of Petersham who licensed in a timely manner. This made the year run smoother and there were fewer blisters on my fingers from writing citations.

I responded to approximately 28 complaints during the year and hopefully solved the problem at hand for all the residents involved. The year had more complaints from residents which means everyone has not been abiding by the By-laws.

An account has been established for the Dog Officer to accept donations toward improvement of the kennel facility at the Town Barn. Interested parties should see the Administrative Coordinator for details. The account has grown again this year due to the generous time and vaccinations provided by Dr. Alan Bachrach. I would like to thank Dr. Bachrach, the Board of Health for donating their time, the Highway Department for use of the highway garage, and residents who participated in the rabies clinic. Donations from the vaccinations will continue to accumulate towards the kennel account.

In conclusion, it has been a great year as Dog Officer and I will continue to answer complaints and enforce the Massachusetts General Laws and Town By-laws in the up-coming year. I will strive to place as many strays in new homes or with their owners as possible.

I am also reminding residents to vaccinate their animals and license them early to avoid the citation process in the upcoming year. Dogs are to be licensed by January 1 of each year.

Andrew S. Ohlson
Petersham Dog Officer
Animal Control Officer
Asst. Inspector of Animals
978-544-6441

MAR. 2, 2004 PRESIDENTIAL PRIMARY

DEMOCRAT

Presidential Preference

Richard Gephardt	0
Joseph Lieberman	0
Wesley K. Clark	1
Howard Dean	9
Carol Moseley Brown	0
John Edwards	29
Dennis J. Kucinich	11
John F. Kerry	115
Lyndon H. LaRouche, Jr.	0
Al Sharpton	2

State Committee Man

William R. Shemeth, III	96
Blanks	71

State Committee Woman

Others	9
Blanks	158

Town Committee

Others	14
Blanks	3326

REPUBLICAN

Presidential Preference

George W. Bush	27
Others	1
Blanks	1

State Committee Man

David H. Tuttle	28
Blanks	1

State Committee Woman

Sandra D. Adams	27
Blanks	2

Town Committee

Others	68
Blanks	947

GREEN-RAINBOW

Presidential Preference

Kent Mesplay	0
Lorna Salzman	1
Paul Glover	0
David Cobb	0
Blanks	1

State Committee Man

Rudy B. Perkins	1
Blanks	1

State Committee Woman

Blanks	2
--------	---

Town Committee

Blanks	20
--------	----

LIBERTARIAN

Presidential Preference

Jeffrey Diket	0
Ruben Perez	0
Aaron Russo	0
Michael Badnarik	0
Gary Nolan	0
Others	1
Blanks	0

State Committee Man

Others	1
--------	---

State Committee Woman

Others	1
--------	---

Town Committee

Blanks	3
--------	---

MARCH 8, 2004 ANNUAL TOWN ELECTION

Board of Selectmen

Clinton A. Shaw	68
Others	3
Blanks	6

Board of Assessors

John Beary	72
Blanks	5

Board of Health

Fifi Scoufopoulos	73
Others	1
Blanks	3

Petersham School Committee

Nancy Allen	16
Others	12
Blanks	49

Trustees of Public Library

Ivan Ussach	60
Others	3
Blanks	14

Constable

Denis Legare	71
Richard Bartus	70
Larry Robinson	71
Others	3
Blanks	16

Planning Board

Alan Bachrach, Jr.	75
Blanks	2

Report of the Fire Department Fiscal Year 2004

To the Citizens of Petersham:

The Petersham Fire Department responded to the following incidents during the Fiscal Year that ended on June 30, 2004.

Structure Fires	2
Chimney Fires	2
Brush Fires	3
Car Fires	1
Car Accidents	10
Furnace Problem	5
Medical Emergency	5
False Alarms	4
Smoke Investigation	2
Trees on Wires	1
Stand-by during Power Outage	3
Cellar Pump	2
Public Service	2
Mutual-Aid Given	3
Court Appearance	1
Total	46

Permits Issued

Burning Permits	134
Smoke Alarm Inspections	30
Oil Burner Permits	24
Propane Storage Permits	7
Blasting Permits	1

During Fiscal Year 2004, the Fire Department completed the upgrade of our Self Contained Breathing Apparatus (SCBA) that allows the fire fighters to breathe clean air at the scene of a fire. This upgrade was accomplished with a combination of town funds, state safety grants and donations of practically new equipment. The Fire Station roof was also replaced during the year.

Regular meetings were held on the first and third Wednesday's each month. Fire Fighter training is provided at every meeting. Training topics are scheduled a full year in advance by our department training committee. Training also includes first responder classes that are held jointly with the Police Department. Firefighters were also recertified in CPR and Automatic External Defibrillator usage. Any citizen interested in joining the Fire Department should contact the Chief or attend a meeting.

Fire Prevention programs were presented at the Petersham Center School and Montessori School.

I would like to thank the firefighters for their continued dedication and efforts to maintain the equipment in their spare time. Also a special thank you to the families of our firefighters whose plans can change without notice as we respond to emergencies. To the Police Department and Highway Department thank you for your assistance. The cooperation between departments makes all of our jobs much easier. Also thank you to you the Townspeople for your continued support of this department in our efforts to keep Petersham safe from fire.

Respectfully Submitted,

Dana C. Robinson
Fire Chief



Petersham Highway Department

PETERSHAM, MASSACHUSETTS 01366

ANNUAL REPORT July 1, 2003– June 30, 2004

CHAPTER 90 WORK

A 3,200 ft. section of Hardwick Road was reconstructed and paved with hot top. Work included new drop inlets and 2,000 ft. of sub-drain with new culverts.

GENERAL HIGHWAY ACCOUNT

The Highway Department screened all the loam to rebuild the ball field at the Center School, regraded the area and spread the loam prior to seeding. The area around the Historic Building was cleaned up and fill was brought in for grading. Regular maintenance was done on the fire trucks. Two new dry hydrants were installed, one on Monson Turnpike Road, the other on Woodward Road. Four signs and posts were erected along the highways for the 250th Anniversary Celebration. Two 60 ft. office trailers were installed at the Highway Barn, a ramp deck and hand rails were built for the trailers. Gravel was added to most dirt roads and all roads were graded. Paved roads were swept of winter sand and roadsides mowed. Culverts and catch basins were cleaned as needed. Beaver problems were addressed on the following roads: Dana Road, Poor Farm Road, South Street, Leighton Road, and Old New Salem Road.

SNOW ACCOUNT

The Highway Department screened 2,000 yds. of sand for winter use and 373 tns. of salt was used. The Town was reimbursed \$7,200 for a December snowstorm.

Respectfully submitted,

Norman LaPointe
Highway Superintendent

David Perkins
45 Maple Lane, Petersham, MA 01366
phone 978-724-3417

Inspector of Animals
2004

I have inspected the animals on 45 premises in Petersham, and have found the animals well cared for and the facilities in good condition.

1. Cattle under two years of age	112
2. Horses/ Ponies	122
3. Goats	20
4. Sheep	130
5. Swine	9
6. Poultry	319
7. Llamas/ Alpacas	45
8. Rabbits	9
9. Stables	1

3 dogs were quarantined this year.

Dog bites should be reported to the Animal Inspector, and dogs will be quarantined for ten days before being released by the Animal Inspector.

INSPECTOR OF BUILDINGS REPORT

July 1, 2003 through June 30, 2004

<u>Category</u>	<u>Number</u>	<u>Amount</u>
Building Permits	69	\$10,010.00
Occupancy Permits	10	\$250.00
Wood Stoves	6	\$150.00
Demolition	1	\$125.00

<u>Building Permits</u>			
18	New Homes	3	Decks and Porches
4	Additions	22	Roofs and Siding
5	Remodel	8	Barns/Garages
6	Repairs	2	Other
1	Pools		

Office hours are held every Monday from 7:00 p.m. to 8:00 p.m. in the Town Office Building.

Respectfully Submitted,

Brianna Skowyr
Inspector of Buildings

**SPECIAL TOWN MEETING
JANUARY 12, 2004
7:30 P.M.**

ARTICLE 1.

To see if the Town will vote to transfer \$93,219 from free cash to the Stabilization Fund, or act in relation thereto.

RESULTS: TO POSTPONE THIS MATTER UNTIL AFTER ARTICLES 2 THROUGH 12 HAVE BEEN DISPOSED OF.

ARTICLE 2.

To see if the Town will vote to amend and reduce the amount of the appropriation for the Town's contribution to the Montachusett Regional Vocational Technical School District budget as voted under Article 24 at the Annual Town Meeting of June 2, 2003, from \$65,040 to \$43,913, and to transfer the difference of \$21,127 into the Stabilization Fund, or act in relation thereto.

RESULTS: TO TRANSFER \$21,127 INTO THE STABILIZATION FUND.

ARTICLE 3.

To see if the Town will vote to amend and reduce the amount of the appropriation for the Town's contribution to the Ralph C. Mahar Regional School District budget as voted under Article 24 at the Annual Town Meeting of June 2, 2003, from \$440,000 to \$423,023, and to transfer the difference of \$16,977 into the Stabilization Fund, or act in relation thereto.

RESULTS: TO TRANSFER \$16,977 INTO THE STABILIZATION FUND.

ARTICLE 4.

To see if the Town will vote to appropriate and transfer from available funds \$160 to the Board of Health Administrative Assistant payroll account to pay the Board of Health Secretary's salary through June 30, 2004, or act in relation thereto.

RESULTS: TO TRANSFER \$160 TO THE BOARD OF HEALTH ADMINISTRATIVE ASSISTANT PAYROLL ACCOUNT TO PAY THE BOARD OF HEALTH SECRETARY'S SALARY THROUGH JUNE 30, 2004

ARTICLE 5.

To see if the Town will vote to appropriate from available funds, take from the Stabilization Fund, or any combination thereof, the sum of \$3,100 for deposit in the Police Department Expense account to pay Police Department expenses through June 30, 2004, or act in relation thereto.

RESULTS: TO TRANSFER \$3,100 FROM FREE CASH TO THE POLICE DEPARTMENT EXPENSE ACCOUNT TO PAY POLICE DEPARTMENT EXPENSES THROUGH JUNE 30, 2004.

ARTICLE 6.

To see if the Town will vote to appropriate from available funds, take from the Stabilization Fund, or any combination thereof, the sum of \$7,500 for deposit in the 2004 250th Anniversary Account, or act in relation thereto.

RESULTS: TO TAKE \$7,500 FROM FREE CASH FOR DEPOSIT IN THE 2004 250TH ANNIVERSARY ACCOUNT

ARTICLE 7.

To see if the Town will vote to appropriate from available funds, take from the Stabilization Fund, or any combination thereof, the sum of \$3,000 to complete installation of the generator in the Town Hall, or act in relation thereto.

RESULTS: TO TAKE \$3,000 FROM FREE CASH TO COMPLETE INSTALLATION OF THE GENERATOR IN THE TOWN HALL.

ARTICLE 8.

To see if the Town will vote to appropriate from available funds, take from the Stabilization Fund, or any combination thereof, the sum of \$9,000 to upgrade wiring in the Town Hall, or act in relation thereto.

RESULTS: TO TAKE \$9,000 FROM FREE CASH TO UPGRADE WIRING IN THE TOWN HALL.

ARTICLE 9.

To see if the Town will vote to appropriate from available funds, take from the Stabilization Fund, or any combination thereof, the sum of \$15,000 to meet the unanticipated special education costs at Petersham Center School for Fiscal Year 2004, or act in relation thereto.

RESULTS: TO TAKE \$11,509 FROM FREE CASH TO MEET UNANTICIPATED SPECIAL EDUCATION COSTS AT PETERSHAM CENTER SCHOOL FOR FISCAL YEAR 2004.

ARTICLE 10.

To see if the Town will vote to appropriate from available funds, take from the Stabilization Fund, or any combination thereof, the sum of \$10,000 for a one-time purchase of textbooks for Petersham Center School, or act in relation thereto.

RESULTS: TO TAKE \$10,000 FROM FREE CASH FOR A ONE-TIME PURCHASE OF TEXTBOOKS FOR PETERSHAM CENTER SCHOOL.

ARTICLE 11.

To see if the Town will vote to appropriate from available funds, take from the Stabilization Fund, or any combination thereof, the sum of \$2,000, for the removal of the Town safe from the Assessors'/Tax Collector's office, or act in relation thereto.

RESULTS: NOT ACCEPTED.

ARTICLE 12.

To see if the Town will vote to appropriate from available funds, take from the Stabilization fund or any combination thereof, the sum of \$15,000 to re-roof the Petersham Fire Station, or act in relation thereto.

RESULTS: TO TAKE \$15,000 FROM FREE CASH TO RE-ROOF THE PETERSHAM FIRE STATION.

ARTICLE 1.

To see if the Town will vote to transfer \$93,219 from free cash to the Stabilization Fund, or act in relation thereto.

RESULTS: TO TRANSFER \$33,950 FROM FREE CASH TO THE STABILIZATION FUND.

SPECIAL TOWN MEETING

June 7, 2004

7:30 p.m.

ARTICLE 1.

To receive the reports of Town Officers and Committees and act thereon.

RESULTS: No reports were read.

ARTICLE 2.

To see if the Town will vote to appropriate from available funds, take from the Stabilization Fund, or any combination thereof, the sum of \$10,000.00 for deposit in the Reserve Fund, or act in relation thereto.

RESULTS: The Town voted to transfer \$10,000.00 from the Stabilization Fund for deposit in the Reserve Fund. 2/3 vote required—unanimous

ARTICLE 3.

To see if the Town will vote to appropriate from available funds, take from the Stabilization Fund, or any combination thereof, the sum of \$24,000.00 for structural repair to the Town Office Building, or act in relation thereto.

RESULTS: The Town voted to take \$24,000.00 from the Stabilization Fund for structural and other expenses associated with the repair to the Town Office Building. 2/3 required –unanimous

ANNUAL TOWN MEETING

JUNE 7, 2004

7:30 P.M.

ARTICLE 1.

To receive the reports of Town Officers and Committees and act thereon.

RESULTS: Reports were read by the following:

Advisory Finance Committee – Jim Patrick

Master Plan Committee – Richard McCrae

Petersham Center School Building Committee – Supt. Patricia Martin

School Regionalization Committee – Charles Berube

The 250th Anniversary Committee – Bill Purple

The Town voted to accept the reports as read.

ARTICLE 2.

To choose all necessary Town Officers not elected by ballot.

RESULTS: No officers were elected.

ARTICLE 3. CONSENT

To see if the Town will vote to authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2005, as permitted by Massachusetts General Laws (MGL), Chapter 44, Section 53F, or act in relation thereto.

RESULTS: Article approved as written.

ARTICLE 4. CONSENT

To see if the Town will vote to endorse the recommendation of its member to the Franklin Regional Transit Authority authorizing transportation service to or from or within the Town including the commitment by the Town for its share of any deficit as the result of such service, or to take any other action relative thereto.

RESULTS: Article approved as written.

ARTICLE 5.

To see if the Town will vote to choose a Director of Agriculture for the ensuing year in accordance with the provisions of MGL Chapter 128, and raise and appropriate the sum of \$25.00 to cover program expenses, or act in relation thereto.

RESULTS: The Town nominated and elected David Perkins as the Director of Agriculture. The Town then voted to raise and appropriate \$25.00 to cover program expenses.

ARTICLE 6. CONSENT

To see if the Town will vote to use the Dog Fund and also the income of the William B. Spooner Fund as of March 31 of the current fiscal year at the Petersham Memorial Library for Fiscal Year 2005, or act in relation thereto.

RESULTS: Article approved as written.

ARTICLE 7. CONSENT

To see if the Town will vote for the Conservation Commission to use the accumulated interest from the Evelyn V. Murphy Conservation Fund as of March 31 of the current fiscal year for Fiscal Year 2005, or act in relation thereto.

RESULTS: Article approved as written.

ARTICLE 8. CONSENT

To see if the Town will vote for the Conservation Commission to use the accumulated interest from the Lewis and Corrine Babbitt Wildlife Sanctuary Fund as of March 31 of the current fiscal year, to be used at the Sanctuary for Fiscal Year 2005, or act in relation thereto.

RESULTS: Article approved as written.

ARTICLE 9. CONSENT

To see if the Town will vote to raise and appropriate the sum of \$1,500.00 for six (6) concerts at \$250.00 per concert, to be held during the summer, or act in relation thereto.

RESULTS: Article approved as written.

ARTICLE 10. CONSENT

To see if the Town will vote to re-authorize a Revolving Fund pursuant to MGL, Chapter 44, Section 53E ½ for deposits of fees collected under the Zoning Board of Appeals Rules and Regulations Fee Schedule, to be expended by the Zoning Board of Appeals for the purposes of carrying out its duties. Expenditures from said Revolving Fund for Fiscal Year 2005 not to exceed \$7,000.00, or act in relation thereto.

RESULTS: Article approved as written.

ARTICLE 11. CONSENT

To see if the Town will vote to accept the provisions of MGL Chapter 71, Section 71E to re-authorize a Revolving Fund for deposits of fees collected under the Petersham School Committee Fee Schedule for use of the Petersham School Building, to be expended by the Petersham School Committee for the purpose of repairs to the Building and replacement of equipment associated with the use of the Facility. Expenditures from said Revolving Fund for Fiscal Year 2005 not to exceed \$2,000.00, or act in relation thereto.

RESULTS: Article approved as written.

ARTICLE 12. CONSENT

To see if the Town will vote to re-authorize a Revolving Fund pursuant to MGL, Chapter 44, Section 53E ½ to be expended by the Treasurer for fees due to the Electrical Inspector, Gas Inspector and Plumbing Inspector. The Accountant shall be authorized to effect transfers from this account as required to cover vouchers submitted for payment upon verification that the disbursement requested does not exceed receipts to date; expenditures from said fund for Fiscal Year 2005 not to exceed \$7,000.00, or act in relation thereto.

RESULTS: Article approved as written.

ARTICLE 13. CONSENT

To see if the Town will vote to re-authorize a Revolving Fund pursuant to MGL, Chapter 44, Section 53E ½ for deposits of fees collected under the Planning Board Rules and Regulations Fee Schedule, to be expended by the Planning Board for the purpose of hiring professional consultants to assist the Planning Board in carrying out its duties: Expenditures from said Revolving Fund for Fiscal Year 2005 not to exceed \$1,000.00, or act in relation thereto.

RESULTS: Article approved as written.

ARTICLE 14. CONSENT

To see if the Town will vote to re-authorize a Revolving Fund, pursuant to MGL, Chapter 44, Section 53E ½ to be expended by the Board of Health, to pay for consulting services as required by the Board of Health, said fund to be established from receipts collected by the Board of Health for fees for its services, said expenditures not to exceed \$7,000.00 for Fiscal Year 2005, or act in relation thereto.

RESULTS: Article approved as written.

ARTICLE 15. CONSENT

To see if the Town will vote to re-authorize the Board of Selectmen to establish a Revolving Fund, pursuant to MGL, Chapter 44, Section 53E ½ to which shall be deposited all receipts for grave openings and from which the Selectmen may make expenditures to pay the costs thereof, said expenditures not to exceed \$2,500.00 for Fiscal Year 2005, or act in relation thereto.

RESULTS: Article approved as written.

ARTICLE 16. CONSENT

To see if the Town will vote to re-authorize the Accountant to deposit income generated from property and timber sales into a "Commissions Account" for payment of commissions due as submitted for payment by the Board of Selectmen following sale of

property, pursuant to the provisions of MGL, Chapter 44, Section 53E ½, to pay commissions due on the sale of real and/or personal property of the Town. Said fund is to be established from receipts of said property, and expenditures shall not exceed \$5,000.00 for Fiscal Year 2005, or act in relation thereto.

RESULTS: Article approved as written.

ARTICLE 17. CONSENT

To see if the Town will vote to re-authorize the Town Clerk to deposit fee income generated from certificates, DBA's, Dog Fees, Genealogy, etc. into a Commissions Account for payment of fees due as submitted for payment by the Town Clerk pursuant to the provisions of MGL, Chapter 44, Section 53E ½, said fund to be established from receipts of said income, and expenditures shall not exceed \$3,000.00 for Fiscal Year 2005, or act in relation thereto.

RESULTS: Article approved as written.

ARTICLE 18. CONSENT

To see if the Town will vote to re-authorize a Revolving Fund pursuant to MGL, Chapter 44, Section 53E ½ to be expended by the Treasurer for fees due to the Fire Chief. The Accountant shall be authorized to effect transfers from this account as required to cover vouchers submitted for payment upon verification that the disbursement requested does not exceed receipts to date; expenditures from said fund for Fiscal Year 2005 not to exceed \$1,500.00, or act in relation thereto.

RESULTS: Article approved as written.

ARTICLE 19.

To see if the Town will vote to re-authorize the Inspector of Buildings to deposit fee income generated from inspections and related work into a Revolving Account for payment of fees due as submitted for payment by the Inspector of Buildings pursuant to MGL, Chapter 44, Section 53E½, said fund to be established from receipts of said income and expenditures shall not exceed \$11,000.00 for Fiscal Year 2005, or act in relation thereto.

RESULTS: The Town voted to re-authorize the Inspector of Buildings to deposit fee income generated from inspections and related work in a Revolving Account for payment of fees due as submitted for payment by the Inspector of Buildings pursuant to MGL, Chapter 44, Section 53E½, said fund to be established from receipts of said income and expenditures shall not exceed \$11,000.00 for Fiscal Year 2005.

ARTICLE 20. CONSENT

To see if the Town will vote to accept and expend Chapter 90 Funds from the State, said expenditures to be 100% reimbursed by the State, or act in relation thereto.

RESULTS: Article approved as written.

ARTICLE 21.

To see if the Town will vote to transfer funds from certain cemetery accounts to cover the balance of the Care of Cemeteries in the amount of \$3,500.00, or act in relation thereto.

RESULTS: The Town voted to amend this article by adding "interest" after cemetery and before account, so as to read: 'To see if the Town will vote to transfer funds from certain cemetery interest accounts to cover the balance.....'. The Town voted to transfer funds from certain cemetery interest accounts to cover the balance of the care of the cemeteries in the amount of \$3,500.00.

ARTICLE 22.

To see if the Town will vote to raise and appropriate, appropriate from available funds, transfer from the Stabilization Fund, approve subject to Proposition 2 1/2 Override, or any combination thereof, all necessary sums of money to pay Town Charges and Expenses for the Fiscal Year 2005 as per budgets submitted by the several Town Departments and as approved by the Advisory Finance Committee or any other amounts deemed to be sufficient, or act in relation thereto.

RESULTS: The Town voted to raise and appropriate and transfer from the Interest Reserve Account as follows:

\$ 213,673	SELECTMEN'S BUDGET-raise and appropriate
\$ 210,451	PROTECTION PERSONS & PROPERTY-raise and appropriate
\$ 5,636	HEALTH AND SANITATION-raise and appropriate
\$ 165,058	HIGHWAYS BUDGET-raise and appropriate
\$ 1,411	CHARITIES AND VETERANS' BENEFITS-raise and appropriate
\$ 84,377	UNCLASSIFIED-raise and appropriate
\$ 523,540	R.C. MAHAR REGIONAL SCHOOL DISTRICT-raise and appropriate
\$ 491,905.00	and transfer \$31,635.00 from the Interest Reserve Account
\$ 62,938	MONTACHUSETT REGIONAL VOCATIONAL DISTRICT-raise and appropriate
\$ 892,373	PETERSHAM CENTER SCHOOL-raise and appropriate
\$ 892,373	This vote was then amended to \$886,000. 2/3 required-unanimous.
\$ 2,153,084	GRAND TOTAL – GENERAL BUDGET

ARTICLE 23.

To see if the Town will vote to fix the salaries of all Elective Town Officers as provided in Section 108 of Chapter 41, General Laws as amended: Moderator \$-0-; Town Treasurer \$11,440; Town Clerk \$6,389; Tax Collector \$9,273; Selectmen, Chairman \$2,098, other two members \$1,887 each; Board of Assessors, Chairman \$2,299; Clerk \$1,990, other member \$1,872; Trustee of Public Library FREE; Constables \$8.28/per hour; Board of Health, Chairman \$179, other two members \$103 each; or act in relation thereto.

RESULTS: The Town voted the article as read.

ARTICLE 24.

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund, borrow, or any combination thereof the sum of \$1,090.72 for partial payment of assessments to the Ralph C. Mahar Regional School District for teacher salaries, or act in relation thereto.

RESULTS: The Town voted to raise and appropriate the sum of \$1,090.72 for payment against a \$16,360.81 teacher salary deferral in 1993.

ARTICLE 25.

To see if the Town will vote to raise and appropriate, appropriate from available funds, or any combination thereof, the sum of \$133,902.50 for deposit in the "Ralph C. Mahar Fund Balance Reserved for Debt Service Payments", or act in relation thereto.

RESULTS: The Town voted to raise and appropriate under a debt exclusion the sum of \$133,902.50 for deposit in the "Ralph C. Mahar Fund Balance Reserved for Debt Service Payments".

ARTICLE 26.

To see if the Town will vote to raise and appropriate, appropriate from available funds, or any combination thereof, the sum of \$219,716.60 for deposit in the "Petersham Center School Fund Balance Reserved for Debt Service Payments", or act in relation thereto.

RESULTS: The Town voted to raise and appropriate under a debt exclusion the sum of \$219,716.60 for deposit in the "Petersham Center School Fund Balance Reserved for Debt Service Payments".

ARTICLE 27.

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund or any combination thereof, the sum of \$750.00 to be used for Council on Aging activities, or act in relation thereto.

RESULTS: The Town voted to raise and appropriate the sum of \$750.00 to be used for Council on Aging activities.

ARTICLE 28.

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$25,000.00 for deposit into the Stabilization Fund, or act in relation thereto.

RESULTS: The Town voted to raise and appropriate the sum of \$15,000.00 and take \$10,000.00 from the Interest Account for a total appropriation of \$25,000.00 to be deposited in the Stabilization Fund. 2/3 required – unanimous

ARTICLE 29.

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$25,000.00 for deposit into the Reserve Fund, or act in relation thereto.

RESULTS: The Town voted to raise and appropriate the sum of \$25,000.00 for deposit in the Reserve Fund.

ARTICLE 30.

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$33,866.25, being \$33,000.00 principal for the new fire truck, and \$866.25 interest, or act in relation thereto.

RESULTS: The Town voted to raise and appropriate the sum of \$33,866.25, being \$33,000.00 principal for the new fire truck and \$866.25 interest.

ARTICLE 31.

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund, borrow, or any combination thereof, the sum of \$2,000.00 for the purchase of a haz-mat trailer for the Fire Department, or act in relation thereto.

RESULTS: The Town voted to raise and appropriate \$2,000.00 for the purchase of a haz-mat Trailer for the Petersham Fire Department.

ARTICLE 32.

To see if the Town will vote to approve the budget of the Transfer Station Enterprise Fund for Fiscal Year 2005 and to raise and appropriate and/or transfer from available funds the sum of \$64,000.00 for the purpose of operating the Station, or act in relation thereto.

RESULTS: The Town voted to raise and appropriate \$64,000.00 for deposit in the Transfer Station Enterprise Fund Budget, said funds to be expended under the direction of the Board of Selectmen and appropriated as follows: Raise & appropriate \$21,732.00, take \$15,000.00 from Transfer Station Free Cash, and take \$27,268.00 from Transfer Station Fees.

ARTICLE 33.

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund, or any combination thereof, the sum of \$3,390.00 for the purchase of spare air bottles for the Fire Department, or act in relation thereto.

RESULTS: The Town voted to raise and appropriate \$3,390.00 to purchase spare air bottles for the Fire Department.

ARTICLE 34.

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund, or any combination thereof, the sum of \$1,000.00 for the purchase of a new base radio and related equipment at the Petersham Fire Station, or act in relation thereto.

RESULTS: The Town voted to raise and appropriate \$1,000.00 for the purchase of a new base radio and related equipment at the Petersham Fire Station.

ARTICLE 35.

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund, borrow, or any other combination thereof, the sum of \$1,000.00 to purchase a new computer and related software for the Petersham Fire Station, or act in relation thereto.

RESULTS: The Town voted to raise and appropriate \$1,000.00 for the purchase of a new computer and related software for the Petersham Fire Station.

ARTICLE 36.

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund or any combination thereof, the sum of \$5,000 for the purchase and installation of a protective barrier on the Town Hall Building balcony, or act in relation thereto.

RESULTS: The Town defeated 38 in favor and 39 against to raise and appropriate the sum of \$5,000.00 for the purchase and installation of a protective barrier on the Town Hall Building balcony.

ARTICLE 37.

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund, take from Overlay Reserve Excess Fund, or any combination thereof, the sum of \$2,000 to be used by the Cemetery Commission for the purpose of computerizing the cemetery records for all cemeteries in the Town of Petersham, or act in relation thereto.

RESULTS: The Town voted to raise and appropriate the sum of \$2,000.00 to be used by the Cemetery Commission for the purpose of computerizing the cemetery records for all town cemeteries in the Town of Petersham.

ARTICLE 38.

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund, borrow, or any combination thereof, the sum of \$30,573 to purchase a new cruiser for the Police Department, or act in relation thereto.

RESULTS: The Town voted to raise and appropriate the sum of \$30,573.00 to purchase a new cruiser for the Petersham Police Department.

ARTICLE 39.

To see if the Town will vote to amend its By-laws by adding TOWN FINANCES so as to read: ARTICLE III, TOWN FINANCES, or act in relation thereto.

RESULTS: The Town voted to amend its By-laws by adding TOWN FINANCES so as to read: ARTICLE III, TOWN FINANCES.

ARTICLE 40.

To see if the Town will vote to accept the following article to read as follows:
ARTICLE III, TOWN FINANCES, SECTION 3. CAPITAL IMPROVEMENT
PLANNING COMMITTEE

- a. The Selectboard shall establish and appoint a committee to be known as the Petersham Capital Improvement Planning Committee (PCIP), composed of the Town Treasurer and one member from each of the Selectboard, the Advisory Finance Committee, the Petersham Center School Committee, and the Planning Board. The PCIP shall choose its officers.
- b. The PCIP shall study all proposed projects and improvements involving major non-recurring tangible assets and projects which 1) are purchased or undertaken at intervals of not less than three (3) years; 2) have a useful life of at least three (3) years; and/or 3) cost over \$5,000 ("Capital Improvements"). All officers, boards, and committees including the Selectboard and Petersham Center School Committee, shall, by February 1 of each year, give the PCIP, on forms prepared by it, information concerning all anticipated Capital Improvements requiring Town Meeting action during the ensuing six (6) years. The PCIP shall consider the relative need, impact, timing and cost of these expenditures and the effect each will have on the financial position of the Town. No appropriation shall be voted for any Capital Improvement unless said // Capital Improvement is included in the PCIP's Capital Improvement budget and Capital Improvement Program, or the PCIP shall first have submitted a report to the Selectboard explaining the omission.
- c. The PCIP shall prepare an annual report recommending a Capital Improvement Budget for the next fiscal year, and a Capital Improvement Program including recommended Capital Improvements for the following five (5) years. The PCIP shall submit an annual report to the Selectboard and Advisory Finance Committee for approval. If the Capital Improvement Program is approved by the Selectboard, then the Selectboard will present the Capital Budget to the Annual Town Meeting for adoption by the Town.
- d. Such Capital Improvement Program, after its adoption, shall authorize the expenditure for projects included therein of sums from departmental budgets for surveys, architectural or engineering advice, options or appraisals; but no such

expenditure shall be incurred on projects which have not been so approved by the Town through the appropriation of sums in the current year or in a prior year. Planning expenses for capital improvements beyond the time frame of the Capital Improvement Program shall be considered as a Capital Improvement, shall be listed in the Capital Improvement Program as such and shall be approved by Town Meeting prior to expenditure of funds.

- e. The PCIP's approved report shall be published and made available with the distribution of the Advisory Finance Committee report. The PCIP shall provide the Town Clerk with its original report.

Or act in relation thereto.

RESULTS: The Town voted to amend "a." by deleting "and the" after Petersham Center School Committee and before Planning Board and then add after Planning Board ", and 2 citizens who are not elected officials of the Town of Petersham, said citizens to be appointed by the Moderator." The article was voted as amended to read as follows:

ARTICLE III, TOWN FINANCES, SECTION 3. CAPITAL IMPROVEMENT PLANNING COMMITTEE

- a. The Selectboard shall establish and appoint a committee to be known as the Petersham Capital Improvement Planning Committee (PCIP), composed of the Town Treasurer and one member from each of the Selectboard, the Advisory Finance Committee, the Petersham Center School Committee, Planning Board, and 2 citizens who are not elected officials of the Town of Petersham, said citizens to be appointed by the Moderator. The PCIP shall choose its officers.
- b. The PCIP shall study all proposed projects and improvements involving major non-recurring tangible assets and projects which 1) are purchased or undertaken at intervals of not less than three (3) years; 2) have a useful life of at least three (3) years; and/or 3) cost over \$5,000 ("Capital Improvements"). All officers, boards, and committees including the Selectboard and Petersham Center School Committee, shall, by February 1 of each year, give the PCIP, on forms prepared by it, information concerning all anticipated Capital Improvements requiring Town Meeting action during the ensuing six (6) years. The PCIP shall consider the relative need, impact, timing and cost of these expenditures and the effect each will have on the financial position of the Town. No appropriation shall be voted for any Capital Improvement unless said // Capital Improvement is included in the PCIP's Capital Improvement budget and Capital Improvement Program, or the PCIP shall first have submitted a report to the Selectboard explaining the omission.
- c. The PCIP shall prepare an annual report recommending a Capital Improvement Budget for the next fiscal year, and a Capital Improvement Program including recommended Capital Improvements for the following five (5) years. The PCIP shall submit an annual report to the Selectboard and Advisory Finance Committee for approval. If the Capital Improvement Program is approved by the Selectboard, then

the Selectboard will present the Capital Budget to the Annual Town Meeting for adoption by the Town.

- d. Such Capital Improvement Program, after its adoption, shall authorize the expenditure for projects included therein of sums from departmental budgets for surveys, architectural or engineering advice, options or appraisals; but no such expenditure shall be incurred on projects which have not been so approved by the Town through the appropriation of sums in the current year or in a prior year. Planning expenses for capital improvements beyond the time frame of the Capital Improvement Program shall be considered as a Capital Improvement, shall be listed in the Capital Improvement Program as such and shall be approved by Town Meeting prior to expenditure of funds.
- e. The PCIP's approved report shall be published and made available with the distribution of the Advisory Finance Committee report. The PCIP shall provide the Town Clerk with its original report.

ARTICLE 41.

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund or any combination thereof, the sum of \$2,750 towards the purchase of a wireless scoreboard for the new Petersham Center School gymnasium and expenses associated therewith, funds to be expended by the Petersham Center School Committee, or act in relation thereto.

RESULTS: The Town voted to Take No Action on the sum of \$2,750.00 towards the purchase of a wireless scoreboard for the new Petersham Center School gymnasium and expenses associated therewith, funds to be expended b the Petersham Center School Committee. 47 were in favor of taking no action – 31 were against taking no action

ARTICLE 42.

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund or any combination thereof, the sum of \$2,855 for the installation of two 275-gallon oil tanks in the Town Hall and related work, or act in relation thereto.

RESULTS: The Town voted to raise and appropriate the sum of \$2,855.00 for the installation of two 275-gallon oil tanks in the Town Hall and related work.

NOTE: A motion was made to reconsider Article 41. 2/3 required. 40 in favor of reconsidering – 35 opposed to reconsidering – motion defeated

ARTICLE 43

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund or any combination thereof, the sum of \$15,000.00 for expenses associated with repairs to the Town Office Building and relocation of Town personnel, or act in relation thereto.

RESULTS: The Town voted to raise and appropriate the sum of \$15,000.00 for expenses associated with repairs to the Town Office Building and relocation of Town personnel.

The Town Board has reviewed the request for funding and has approved the same. The Board has also approved the relocation of personnel to the new office building. The Board has also approved the purchase of new office equipment. The Board has also approved the purchase of new office furniture. The Board has also approved the purchase of new office supplies. The Board has also approved the purchase of new office equipment. The Board has also approved the purchase of new office furniture. The Board has also approved the purchase of new office supplies.

The Town Board has also approved the purchase of new office equipment. The Board has also approved the purchase of new office furniture. The Board has also approved the purchase of new office supplies. The Board has also approved the purchase of new office equipment. The Board has also approved the purchase of new office furniture. The Board has also approved the purchase of new office supplies. The Board has also approved the purchase of new office equipment. The Board has also approved the purchase of new office furniture. The Board has also approved the purchase of new office supplies.

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PETERSHAM CULTURAL COUNCIL

The Petersham Local Cultural Council is part of the larger Massachusetts Cultural Council. Through MCC, we receive public funding for the arts, humanities and the interpretive sciences. Our goal is to stimulate and encourage the arts and humanities in our community and to provide programs that might otherwise not be available. Our Council is made of up volunteers who are local residents of the Town. Each member serves a maximum of two three-year terms. We currently have five members. The Council continues to seek new members so please contact one of us for additional information.

The Petersham Cultural Council distributes funds granted to us from the State and gifts from private donations and from income generated from our Council's endeavors. For Fiscal Year 2004, we received a grant from the State for \$2,000.00, private donations of \$1,000.00, and income of \$1182.00 generated from a very well attended Art Show, raffle receipts from a basket from Love that Basket!, here in Petersham, and sale of the Council's shirts and bags.

As State funding has been shrinking, the Council has worked hard to stretch dollars to benefit as many Petersham residents as possible. Grants were awarded to Petersham Center School, Council on Aging, Old Home Day Celebration, Hilltop New Year, and for a band concert in August.

Our Annual Art Show and Sale was held the first weekend in October. We had a wonderful variety of local artists' work, selling 10 pieces with over 100 on display. An artists' reception is held each Friday evening before the weekend show and is open to the public, so please join us to meet the artists and enjoy refreshments.

Our scholarship fund continued in Fiscal Year 04 with four students each receiving a scholarship. The Council awards up to \$500.00 to be divided equally among the recipients.

The Petersham Cultural Council respectfully welcomes suggestions and comments about events and activities we have offered and programs that you would like to see offered to the community.

Respectfully yours,
Renee Wingertsman, Chair

Members:
Mark Ellis
Lynne Shaw

Dale Bull, Secretary
Jenne McGinnis, Treasurer

Petersham Memorial Library

23 Common St.

Petersham, MA 01366

Phone: 978-724-3405

Fax: 978-724-0089

*Annual Report to the Town of Petersham
of the Petersham Memorial Library
July 1, 2003 to June 30, 2004*

August 2003 saw the departure of Library Director Sandra Gross. She had ably guided the Petersham Memorial Library while Director and left it in good hands when Librarian Jeanne Forand stepped in as Interim Director. Then in late October, Paula Korstvedt began as the new Library Director. Fortunately Jeanne Forand continued on as Librarian.

Several projects were underway during the year. To start, parts of the collection were rearranged. This resulted in the Young Adult materials being shelved on the stage, and the young children's books moved to the main floor. Some materials and furnishings were moved out of the circulation desk area, resulting in a more open space. A significant addition was also made to the collection. The Petersham Memorial Library added a circulating DVD collection. DVDs circulate to library card holders for one week at no charge.

The Board of Trustees' long-time goal of automating the library made some progress as well. The decision was made to raise our membership level with C/WMARS which will allow us to circulate library materials using their system. Following this decision, plans were made to raise funds to help offset the significant start-up costs of the automation process. Various members of the Board and Corporators met a few times and decided on specific fund-raising activities. The first was held in June 2004 when the Petersham Alliance held their annual plant sale in front of the library and generously donated all of the proceeds to the Petersham Memorial Library Technology Fund. A bake sale was held simultaneously and monies from this as well as a lemonade and coffee stand were also donated to the Technology Fund. We offer sincere thanks to the numerous volunteers and participants of this successful event.

The library continues to offer town groups a meeting space. Both the Cemetery Commission and the Historical Commission met here. Tutoring often took place here as well. Some of the Hill Top New Year's events were held at the library, including children's craft activities, a lively performer, hot chocolate and cookies, and a slide show of Petersham over the years.

Meanwhile, the day-to-day operations of the library continued as usual. This was done with the help of many volunteers. Following is a list of some of the contributions volunteers made to the Petersham Memorial Library: organizing historical materials, working the circulation desk, processing the magazines, bar-coding materials to link them to the C/WMARS catalog, shelving books, baking, fundraising, professional advice, library events, graphic art, building maintenance, book selection.

Respectfully submitted,

Paula C. Korstvedt
Paula C. Korstvedt, Director

TREASURER'S REPORT
PETERSHAM MEMORIAL LIBRARY
 July 1, 2003 through June 30, 2004

Super Now Account and Cash on Hand July 1, 2003

\$5,287.00

RECEIPTS

Securities Income	33,414.00
Transferred from Endowment	17,335.00
Town Appropriated Funds	4,692.00
Dog License Fund	1,882.00
State Appropriated Funds	1,883.00
Town Managed Funds	916.00
D. Haines Bequest	4,665.00
Gifts	720.00
Book Sales	415.00
Interest on Checking Account	41.00
Fines, Photo Copies	19.00
Misc	71.00

TOTAL RECEIPTS

\$66,053.00

EXPENSES

Capital Improvement		\$941.00
Collection Materials:		11,573.00
Books	8,208.00	
Periodicals	1,492.00	
Videos	1,873.00	
Payroll		23,911.00
Insurance		3,173.00
Utilities:		5,374.00
Heating Oil	3,010.00	
Electricity	1,476.00	
Telephone	888.00	
Maintenance		4,698.00
Postage		51.00
Supplies		815.00
Equipment and Furniture		4,830.00
Fuel Spill		10,132.00
Miscellaneous		246.00
C W MARS		2,500.00
Investment Service Fees		836.00
Accounting Expense		750.00

TOTAL EXPENSES

\$69,830.00

NET INCOME MINUS EXPENSES

(~~\$3,777.00~~)

CASH ON HAND June 30, 2004

\$11.00

TOTAL CURRENT FUNDS

\$1,521.00

John Pope, Treasurer

TREASURER'S REPORT
PETERSHAM MEMORIAL LIBRARY
 July 1, 2003 through June 30, 2004

Notes to the FY2004 Treasurers Report

Note that the income is derived from:

Endowment Fund and Town Managed Funds	78%
Town Appropriation and Dog Fund	10%
D Haines Bequest	7%
State Grant	3%
Book Sales, Gifts and Misc	2%

Items showing significant differences from the previous year.

	FY2003	FY2004	
Fuel Spill		\$10,132	new
Capital Improvement		\$941	new
Furniture - D Haines Display Case		\$4,665	new
Payroll	\$33,096	\$23,911	-28.00%
Maintenance	\$2,673	\$4,698	76.00%
Fuel Oil	\$2,424	\$3,010	24.00%

The Fuel Spill was successfully cleaned up in accordance with the governing regulations. This was an extra ordinary occurrence and hopefully a non recurring expense.

The Capital Improvement expense was for poured concrete pads for the fuel tanks.

The decrease in Payroll was the result of several factors. In previous years the weekly cleaning of the interior of the building was done by one of the staff and fell under "Payroll Expense." We now contract this work out and the expense is now a "Maintenance" item. There were only two staff on payroll in FY 04, down from four (Director and three part time) staff in FY03.

The increase in "Maintenance" is the result as noted above from shifting the cleaning of the building from "Payroll" to "Maintenance" and a roof repair item -- these two items account for all but a twenty dollar dif between FY03 and FY04.

John Pope, Treasurer

Petersham Planning Board Annual Report FY04

The major focus of this year was to complete the Master Plan, get it approved by the state, and begin work on bylaws that would implement the plan. Conditional approval of the Open Space and Recreation Plan through 2008 was granted in November. Mark Brobrowski was selected as the attorney to draft the new bylaws and an initial meeting was held with him in January. The original Master Plan committee will continue to work on this through completion of the bylaws.

Work began on an affordable housing plan. This is required in order to ward off potential comprehensive permits (chapter 40B).

There was considerable activity surrounding the Nichewaug Inn. The board met with the Friends of the Nichewaug and a potential buyer. Some investigation was made into the possibility of dividing the property such that each building was on a separate parcel. This did not appear feasible.

Petersham became a member of the Montachusets Regional Planning Board. Among other things this means they will help us in the writing and submission of various grant proposals.

The "grandfathering" clauses of the new rate of development bylaws are still in effect and 12 building permits were issued during 2003. Five permits will be carried over into next year resulting in a total of 11 new permits being available in 2004.

PETERSHAM POLICE REPORT

FY 04

The Petersham Police Department would like to thank the residents for their support. Our objective is to protect and serve the public.

Our officers are committed to provide quality service. Each officer attends numerous state and local in-service training sessions. All officers are qualified on the pistol range and are first responders, C.P.R., and Defibrillator certified. Three officers are also Emergency Medical Technicians.

In our effort to ensure Petersham's safety, we are committed to the education of our youth. The department assisted with two bus safety classes. In addition, the department conducted a bicycle safety rodeo at the center school. A total of twenty participants had their bikes inspected and registered. Nineteen protective bike helmets were given to children with improper or unsafe headgear. For the thirteenth year, we conducted a D.A.R.E. (Drug Abuse Resistance Education) program for the fifth grade class. We applied for and received a community policing grant in the amount of \$10,000.00. The grant enables us to provide officers, at no cost to the town, for the band concerts, fairs, Old Home Day and 40 four-hour patrols. The grant also funds our community Crime Watch Program, which has been in operation for more than twenty years. This program is a tremendous asset to this community. I commend our Community Crime Watch volunteers for their dedication and commitment. This year, we applied for the Governor's Highway Safety grant. We received \$4,000.00 for traffic patrols, seat belt violation and OUI enforcements.

I would like to thank the voters for their support given to the entire Department.

In closing, I would like to express my sincere gratitude to all of my officers and their families for their unselfish commitment to public safety.

Respectfully Submitted,

Denis N. Legare
Chief of Police

POLICE DEPARTMENT STATISTICS
(FY - 2004)

E-911/HANG-UPS	47	OFFICER INITIATED	36
ABANDONED M/V'S	02	INVESTIGATION	55
ANIMAL CALLS	36	PROPERTY DAMAGE	04
ARRESTS	12	LOST & FOUND PROPERTY	02
ASSIST FIRE DEPT/ALARMS	12	RECORDS CHECKS	03
BURGULAR ALARMS	31	FROM CRUISER	00
CITIZEN ASSISTS	39	RECOVERED M/V'S	03
ASSIST OTHER AGENCIES	24	ASSIST REPOSSESIONS	01
BOMB SCARE	01	SERVE RESTRAINING ORDERS	06
BURGLARY	06	SAFETY HAZARDS	25
BUILDING CHECKS	71	STOLEN M/V'S	01
CARBON ALARMS	02	SERVE COURT ORDERS	57
COMPLAINTS	71	SUSPICIOUS ACTIVITY	29
D.M.V.'S	32	THREATS	07
DISTURBANCE CALLS	48		
DOMESTIC DISTURBANCES	23	-----	
DRUG INVEST. & ARRESTS	11	TOTAL:	1946
ESCORTS/TRANSPORTS	05		
ASSIST F.D./BRUSH FIRES	02		
ASSIST F.D./AUTO FIRE	00		
ASSIST F.D. / STRUCTURE	08		
ASSIST F.D. / OTHER	06		
GENERAL INFO.	11		
GUN SHOTS	03		
HAZARDOUS INCIDENTS	07		
ILLEGAL DUMPING	14		
INSPECTIONS	09		
INVESTIGATIONS	61		
JUVENILE COMPLAINTS	11		
KIDNAPPING / ABDUCTION	00		
LARCENY	08		
LOCK OUTS (HOUSE)	03		
LOST/STOLEN PLATES	04		
MEDICAL EMERGENCY	43		
MISSING PERSONS	02		
MUTUAL AID/MEDICAL	17		
M/V INVESTIGATION	69		
M/V STOPS	1039		

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
1		BARNES	CHRIS	HIGHWAY	378.00
1	HIGHWAY & STREET CONSTRUCTIO	BASSETT	BRIAN	HIGHWAY	33614.58
1	HIGHWAY & STREET CONSTRUCTIO	COOLEY	LESLIE	HIGHWAY	40192.56
1	HIGHWAY & STREET CONSTRUCTIO	DEGNAN	MICHAEL	HIGHWAY	637.00
1	HIGHWAY & STREET CONSTRUCTIO	LAPOINTE	NORMAN	SUPERINTENDENT	48849.58
1	HIGHWAY & STREET CONSTRUCTIO	PERKINS	JEFFREY		1666.90

Sub Total Dept 1
6 Records

125338.62

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
2	SCHOOL	ALBERTINE	GLENEDE	GRADE4	49358.76
2	SCHOOL	ANDERSON	JOHN	SCHOOL CUST.	36971.00
2	SCHOOL	ANDRISKI	SUSAN	GRADE 1	44484.67
2	SCHOOL	BEVERS	JOAN	SUBSTITUTE	10572.54
2		BOURQUE	PATRICIA	SUBSTITUTE	84.00
2	SCHOOL	BURON	ROBERT	SUBSTITUTE	180.00
2	SCHOOL	CLARK	MELISSA	SUBSTITUTE	156.92
2	SCHOOL	COOLEY	MARGARET	AIDE	11413.39
2	SCHOOL	COOLEY	MARK	SCHOOL CUST.	10680.80
2		D'ANNOLFO	SHERI	NURSE	22539.00
2	SCHOOL	DEGNAN	ANASTASIA	SECRETARY	26731.67
2	SCHOOL	FITZGERALD	JO-ANN	AIDE	10162.35
2		GOODALE	GLENN	MEDIA/LIBRARY	691.03
2	SCHOOL	HANNA	NATASHA	AIDE AND MUSIC	14493.56
2		HARRIS	PATRICIA	SUBSTITUTE	60.00
2	SCHOOL	JACOBSON	SARA	MEDIA/LIBRARY	38866.18
2	SCHOOL	KIROUSIS	LINDA	GRADE2	50830.28
2	SCHOOL	LARUE	LEE ANN	PHYS. EC.	10728.24
2	SCHOOL	LEBLANC	WENDIE	GRADE6	42126.07
2	SCHOOL	LEONARD	KAY	ART	6931.24
2	SCHOOL	MARTIN	PATRICIA	SUPERINTENDENT	27060.20
2	SCHOOL	OLINSKI	KAREN	GUIDANCE	4992.00
2	SCHOOL	PALLOTTA	MELANIE	KINDERGARTEN	46226.45
2	SCHOOL	PEDDLE	JENNIFER	NURSE	1250.13
2	SCHOOL	PHELPS	DEBRA	CAFETERIA	12272.02
2	SCHOOL	PHILLIPS	REBECCA	PRIN. SPEC,NEEDS	59666.34
2		REGAN	KAREN	SPEECH PATHOLOGIST	10521.00
2	SCHOOL	RUGGLES	NICHOLE	SPEC. NEEDS SPECIALI	34615.64
2	SCHOOL	SARGENT-MURPHY	DARLENE	SUBSTITUTE	54.00
2	SCHOOL	SMITH	TRACY	GRADE3	35158.10
2	SCHOOL	VILLEE	CHARLES	SPEC. NEEDS SPECIALI	25289.63
2		WEINBERG	DAVID	GUIDANCE	17324.73
2	SCHOOL	WINGERTSMAN	RENEE	SUBSTITUTE	3025.70
2	SCHOOL	YOUNG	BARBARA	SECRETARY	8372.51

Sub Total Dept 2
34 Records

673890.15

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
3	EXECUTIVE OFFICES	BERRY	ALFRED	SELECTMAN	1814.00
3	EXECUTIVE OFFICES	BULL	DALE	SELECTMAN SECRETAR	31556.45
3	EXECUTIVE OFFICES	PURPLE	VINCENT	SELECTMAN	1814.00
3	EXECUTIVE OFFICES	SHAW	CLINTON	SELECTMAN	2017.00

Sub Total Dept 3
4 Records

37201.45

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
4	EXECUTIVE & LEGISLATIVE	BROUSSEAU	GERALD	PLUMBING INSP.	1794.00
4		COMISKEY	TIMOTHY	SANITATION SUPERVIS.	727.04
4	EXECUTIVE & LEGISLATIVE	DIONNE	RICHARD	ELECTRICAL INSP.	2895.00
4		FORGUES	MARY	BOARD HEALTH	99.00
4	EXECUTIVE & LEGISLATIVE	GAT'AUTIS	SUSAN	BOARD HEALTH	4060.99
4	EXECUTIVE & LEGISLATIVE	LEGARE	NEIL	TOWN CUSTODIAN	6105.48
4	EXECUTIVE & LEGISLATIVE	OHLSON	ANDREW	ANIMAL INSPECTOR	914.00
4	EXECUTIVE & LEGISLATIVE	PHILLIPS	TONI	VETERANS' AGENT	1218.00
4	EXECUTIVE & LEGISLATIVE	PILLSBURY	POLLY	SANITATION SUPERVISC	1992.10

Run Date 07/20/2004
Run Time 05:42
Rpt ID annual

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
4	EXECUTIVE & LEGISLATIVE	SCHLOSSER	MICHAEL	GAS INSPECT.	328.00
4	EXECUTIVE & LEGISLATIVE	SCOUFOPOULOS	FIFI	BOARD HEALTH	135.50
4	EXECUTIVE & LEGISLATIVE	SKOWYRA	BRIANNA	INSPECTOR BUILDINGS	7038.00
4	EXECUTIVE & LEGISLATIVE	WALKER	MARY ANN	BOARD HEALTH	135.50
Sub Total Dept 4					27442.61
13 Records					

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
5	POLICE PROTECTION	BARTUS	RICHARD	DEPUTY CHIEF	97.00
5	POLICE PROTECTION	BASSETT	TED		6182.90
5	POLICE PROTECTION	BUCK	PETER		1325.50
5	POLICE PROTECTION	COOLEY JR.	RICHARD		7451.93
5	POLICE PROTECTION	DEJACKOME	JASON		35599.03
5	POLICE PROTECTION	DELEO	STANLEY		2258.29
5	POLICE PROTECTION	HORNE	RANDY		5698.91
5	POLICE PROTECTION	KILHART	BRUCE		28437.79
5	POLICE PROTECTION	LECLERC	RENEE		3454.53
5	POLICE PROTECTION	LEGARE	DENIS	CHIEF	48636.29
Sub Total Dept 5					139142.17
10 Records					

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
6	FIRE PROTECTION	ACITO	SCOTT		260.92
6	FIRE PROTECTION	ANDRISKI,III	STANLEY		531.30
6	FIRE PROTECTION	BOURQUE	WILLIAM	FIRE PROTECTION	47.30
6	FIRE PROTECTION	CLARK	TIM		158.30
6	FIRE PROTECTION	CLOUKEY	SHAWN		9.10
6	FIRE PROTECTION	DEJACKOME	RONALD	ASST. CHIEF	1567.50
6	FIRE PROTECTION	GOODFELLOW	ROBERT		550.22
6	FIRE PROTECTION	GRAEFF	KURT	FIRE PROTECTION	131.72
6	FIRE PROTECTION	KING JR.	GILBERT		457.06
6	FIRE PROTECTION	LAFORD	ROBERT		407.96
6	FIRE PROTECTION	LEGARE	REBECCA		129.04
6	FIRE PROTECTION	LEGARE	ROBERT		623.74
6	FIRE PROTECTION	LEGARE	SHAWN	INSPECTOR BUILDINGS	327.86
6	FIRE PROTECTION	O'LEARY	RICHARD		36.40
6	FIRE PROTECTION	PERKINS	DAVID		316.14
6	FIRE PROTECTION	ROBINSON	DANA	CHIEF	2881.26
6	FIRE PROTECTION	ROBINSON	LARRY		364.62
6	FIRE PROTECTION	SHORTIS	KEVIN		334.80
6	FIRE PROTECTION	UPSHAW	CURTIS		55.68
6	FIRE PROTECTION	WEST	JAMES		9.10
6	FIRE PROTECTION	WEST	PETER		147.76
Sub Total Dept 6					9347.78
21 Records					

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
7	FINANCE, TAXATION - POLICY	BASSETT	SHARON	ELECTION WORKERS	283.44
7	FINANCE, TAXATION - POLICY	BEARY	JOHN	TREAS./ASSESSOR	12836.25
7	FINANCE, TAXATION - POLICY	COOLEY	DIANA	TOWN CLERK	6650.00
7	FINANCE, TAXATION - POLICY	HYDE	ANN	ELECTION WORKERS	36.50
7	FINANCE, TAXATION - POLICY	JOEL	JEAN	ACCOUNTANT	9922.00
7	FINANCE, TAXATION - POLICY	KENNAN	CHARLOTTE	ELECTION WORKERS	153.94
7	FINANCE, TAXATION - POLICY	KENNAN	DANA	ASSESSORS	2211.00
7	FINANCE, TAXATION - POLICY	LANDRY	MICHAEL	ASSESSORS	8014.77
7	FINANCE, TAXATION - POLICY	MAY	CAROLYN	ELECTION WORKERS	173.75
7	FINANCE, TAXATION - POLICY	MORIARTY	RICHARD	ELECTION WORKERS	126.25
7	FINANCE, TAXATION - POLICY	NEWMAN	VIRGINIA	TAX COLLECTOR	13680.63
7	FINANCE, TAXATION - POLICY	NICKLESS	RICHARD	ELECTION WORKERS	133.75
7	FINANCE, TAXATION - POLICY	ROBINSON	JEAN	ASSESSORS	3221.55
7	FINANCE, TAXATION - POLICY	ROBINSON	RUTH		45.00
7	FINANCE, TAXATION - POLICY	SMITH	DOROTHY	ELECTION WORKERS	155.50
7	FINANCE, TAXATION - POLICY	WALKER	SHEILA	ELECTION WORKERS	73.75
Sub Total Dept 7					57118.08
16 Records					

Town of Deterdam
GENERAL FUND FY2004
BALANCE SHEET

ASSETS

Cash	640,336.79
Subtotal Cash	640,336.79
Personal Property Tax Receivable:	4,236.29
Real Estate Tax Receivable:	301,533.38
Allowance for Abatements:	-16,606.17
Tax Titles and Possessions:	56,982.22
Allowance for Uncollected Taxes:	2,313.85
Motor Vehicle Excise Tax Receivable:	28,858.68
Subtotal Taxes	377,318.25
Total Assets	1,017,655.04

LIABILITIES

Warrants Payable	-73,272.77
BCBS Withheld	-10,231.72
Abandoned Prop (Tailings)	-311.36
Def Rev Real & Prop. Tax	-85,424.78
Def Rev Roll Back Taxes	-2,313.85
Def Rev Tax Liens	-56,982.22
Def Rev Motor Vehicle Ex	-28,858.68
Subtotal Liabilities	-257,395.38

FUND BALANCE

FB Res for Encumbrances	-159,093.04
FB Undesignated	-127,925.30
FB Res Overlay Deficit	199.78
FB Res Center Sch. Debt	-281,876.61
FB-Res Mahar Debt Paymts	-191,564.49
Subtotal Fund Balance	-760,259.66

Total Liabilities/Fund Balance -1,017,655.04

FUND 22 SCHOOL LUNCH

ASSETS

Cash - Unrestricted

1,220.54

Total Assets

1,220.54

LIABILITIES

Warrants Payable

-939.50

Subtotal Liabilities

-939.50

FUND BALANCE

Fund Bal. - School Lunch

-281.04

Subtotal Fund Balance

-281.04

Total Liabilities/Fund Balance

-1,220.54

FUND 23 HIGHWAY IMPROVEMENTS

ASSETS

Cash-Highway Improvements

4,174.40

Due From State - #246234

29,584.09

Due Fr St-Ch246B-#4246237

133,816.00

Total Assets

159,225.69

LIABILITIES

Def Revenue - # 246234

-29,584.09

Def Rev-Ch246B-#4246237

-133,816.00

Subtotal Liabilities

-163,400.09

FUND BALANCE

FB-Hwy Improve. Fund

4,174.40

Subtotal Fund Balance

4,174.40

Total Liabilities/Fund Balance

-159,225.69

FUND 24 SPECIAL REVENUE

ASSETS

Cash-Other Special Rev.

98,755.38

Total Assets

98,755.38

LIABILITIES

Warrants Payable

-13,042.28

Subtotal Liabilities

-13,042.28

FUND BALANCE

FB DON-School Davis Tr.

-767.34

FB School Choice

-58,088.81

FB Bus Transportation

-1,064.03

FB W. Smith Cemetery

250.00

FB Indian Cemetery

16.04

FB 250th Anniversary	-7,903.00
FB Bandstand	-5,733.50
FB Dog Officer Gift Acct	-375.48
FB - Premium on BAN	10,083.50

Subtotal Fund Balance	-85,713.10
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Total Liabilities/Fund Balance	-98,755.33
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FUND 25 TOWN GRANTS

ASSETS

Cash-Town Grants	38,228.88
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Total Assets	38,228.88
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LIABILITIES

Warrants Payable	-4,775.98
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Subtotal Liabilities	-4,775.98
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FUND BALANCE

FB-Town Clerk Elections	-1,082.00
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FB-Police DARE Grant	-968.13
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FB-Community Policing	-9,922.77
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FB-Police Body Armor	-800.63
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FB-Cultural Council	-6,160.74
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FB-Title V	-10,935.21
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FB-Tree Grant	-1,972.00
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FB - Police Equipment Grt	-1,132.65
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FB - Gov.'s Hwy Safety	656.40
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FB - CDBG - Town Hall	-247.49
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FB - Emergency Mgmt Grant	-774.68
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FB - MIIA Alarm Grant	-113.00
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Subtotal Fund Balance	-33,452.90
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Total Liabilities/Fund Balance	-38,228.88
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FUND 26 SCHOOL GRANTS

ASSETS

Cash-School Grants	14,862.14
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Total Assets	14,862.14
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LIABILITIES

Warrants Payable	-2,774.99
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Subtotal Liabilities	-2,774.99
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FUND BALANCE

FB-Special Needs Idea	-6,384.45
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FB - Curriculum Study	-1,059.63
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FB - Early Child Allocat.	1,001.00
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FB - Drug Free Grant	-117.34
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FB - Title II	-3,300.63
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FB - Title V	232.50
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FB-Gr Word. Foundation	2.60
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FB - Enhanced Ed Thru Tec	-343.00
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Subtotal Fund Balance	12,007.15
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Total Liabilities/Fund Balance	14,862.14
=====	
FUND 27 REVOLVING FUNDS	
ASSETS	
Cash-Revolving Funds	125,185.14
Total Assets	125,185.14
=====	
LIABILITIES	
Warrants Payable	-6,320.52
Subtotal Liabilities	-6,320.52
=====	
FUND BALANCE	
FB-Timber	-24,606.53
FB-Gas Inspector Revolving	-35.00
FB-Electrical Insp. Revol	-637.00
FB-Plumbing Insp Revolv	-2,981.50
FB-Board of Health Revolv	-7,899.25
FB-Machinery Maint. Revol	-52,096.32
FB-Use Sch Facility	-860.89
FB-Graves & Burials	-255.00
FB-Town Clerk Fees	-1,391.73
FB-Fire Chief Fees	-915.00
FB Reserved for ZBA	-445.08
FB - Building Inspector	-26,362.32
FB - Planning Board Fees	-379.00
Subtotal Fund Balance	-118,864.62
Total Liabilities/Fund Balance	-125,185.14
=====	
FUND 28 RECEIPTS RESERVED	
ASSETS	
Cash-Receipts Reserv. App	4,951.63
Total Assets	4,951.63
=====	
LIABILITIES	
Warrants Payable	-101.36
Subtotal Liabilities	-101.36
=====	
FUND BALANCE	
FB-Wetlands Protection	-1,025.27
FB-Sale of Cemetery Lots	-3,825.00
Subtotal Fund Balance	-4,850.27
Total Liabilities/Fund Balance	4,951.63
=====	
FUND 30 CAPITAL PROJ-SCHOOL ADDTN	
ASSETS	
Cash-Capital Project	105,850.03
Total Assets	105,850.03
=====	
LIABILITIES	

Warrants Payable	-618.52
BAN Payable - School Add.	-5,171,700.00
Subtotal Liabilities	-5,173,318.62
FUND BALANCE	
Fund Balance - School Add	5,067,460.49
Bonds Authorized	5,171,700.00
Bonds Authorized-Offset	-5,172,700.00
Subtotal Fund Balance	5,067,460.49
Total Liabilities/Fund Balance	-105,858.33

FUND 65 ENTERPRISE FUND

ASSETS

Cash-Transfer Station-EF	54,900.66
Total Assets	54,900.66

LIABILITIES

Warrants Payable	-4,623.32
Subtotal Liabilities	-4,623.32

FUND BALANCE

Unreserved Retained Earn.	-50,277.34
Subtotal Fund Balance	-50,277.34
Total Liabilities/Fund Balance	-54,900.66

FUND 82 NON-EXPENDABLE TRUSTS

ASSETS

Cash-NonExpendable Trust	132,484.27
Total Assets	132,484.27

FUND BALANCE

FB-Cook Cemetery	-1,026.25
FB-Pond Cemetery	-2,333.33
FB-Consolidated Cemetery	-50,208.68
FB-Williams Flowers	-544.61
FB-Rickey Flowers	-188.97
FB-Mudge Flowers	-2,131.32
FB-Daniels Flowers	-1,069.54
FB-Wheeler Library	-3,000.00
FB-Mann Library	-5,000.00
FB-Spooner Library	-4,659.00
FB-Cook Library	-1,026.25
FB-McCarthy School	-3,310.91
FB-Dickman School	-2,926.79
FB-Hildreth School	-4,476.72
FB-Newton Charities	-3,441.65
FB-Newton Poor	-13,672.26
FB-Evelyn Murphy Conserv.	-10,000.00
FB-Flint Fund	22,967.98
FB-Dexter Fund	-500.00

Subtotal Fund Balance	132,484.27
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Total Liabilities/Fund Balance -132,404.27

FUND 84 EXPENDABLE TRUSTS

ASSETS

Cash-Expendable Trusts 327,760.63

Total Assets 327,760.63

LIABILITIES

Warrants Payable -1,800.00

Subtotal Liabilities -1,800.00

FUND BALANCE

FB-Stabilization Fund -137,253.07

FB-Cook Cemetery -822.52

FB-Pond Cemetery -4,083.31

FB-Consolidated Cemetery -4,543.00

FB-Cemetery Bequests -11,540.93

FB-Williams Flowers -9.93

FB-Rickey Flowers -4.84

FB-Mudge Flowers -386.31

FB-Daniels Flowers -34.30

FB-Wheeler Library -113.59

FB-Mann Library -189.31

FB-Spooner Library -176.39

FB-Cook Library -38.85

FB-McCarthy School -525.98

FB-Dickman School -704.38

FB-Hildreth School -2,020.23

FB-Discovery -592.83

FB-Newton Charities -7,195.13

FB-Newton Poor -30,304.77

FB-Babbitt Wildlife -85,166.06

FB-Evelyn Murphy Conserv -6,111.46

FB-Flint Fund -4,773.01

FB-Dexter Fund -101.86

FB-Disaster -22,032.18

FB-Unemployment -3,366.48

FB-Energy Commission -402.09

FB-Village Improve Soc. -177.16

FB-Police Trust Fund -3,290.66

Subtotal Fund Balance -325,960.63

Total Liabilities/Fund Balance -327,760.63

FUND 89 AGENCY

ASSETS

Cash-Agency Funds 12,692.60

Total Assets 12,692.60

LIABILITIES

Warrants Payable -580.00

Police Extra Duty -321.14

Dog Licenses to Library 305.75

Tax Collector's Fees -2,591.00

Student Activity Funds	2,035.00
Media Fund	4,786.12
Firearms & Pistol Permits	2,072.50
Subtotal Liabilities	12,692.60
Total Liabilities/Fund Balance	-12,692.60

FUND 90 General Long Term Debt

ASSETS

Amt To Be Provided - Debt	33,000.00
Total Assets	33,000.00

FUND BALANCE

Fire Truck Loan	-33,000.00
Subtotal Fund Balance	-33,000.00
Total Liabilities/Fund Balance	-33,000.00

FUND 95 Fixed Assets

ASSETS

Buildings	5,067,460.49
Accum. Dep.- Buildings	-126,686.51
Vehicles	204,000.00
Accum. Depr.- Vehicles	-16,038.10
Total Assets	5,128,735.88

FUND BALANCE

Investment in Fixed Asset	-5,128,735.88
Subtotal Fund Balance	-5,128,735.88
Total Liabilities/Fund Balance	-5,128,735.88

Expense Category / Account	Previous Year's Balance	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
GENERAL GOVERNMENT							
Moderator Expenses 015114-000		70.00		70.00	58.00	12.00	83
Selectmen's Salaries 015122-000		5,645.00		5,645.00	5,645.00		100
Selectmens' Expenses 015122-001		3,235.00	606.18	3,841.18	3,841.18		100
Secretary's Salary 015129-000		30,062.00		30,062.00	30,062.00		100
Secretary's Overtime 015129-001		1,936.00		1,936.00	1,892.95	43.05	98
Advis/FINCOM Expenses 015131-000		675.00		675.00	617.35	57.65	91
Reserve Fund 015132-000		25,000.00	(24,940.95)	- 59.05		59.05	0
Town Accountant Salary 015135-000		9,922.00		9,922.00	9,922.00		100
Town Accountant Expens 015135-001		400.00		400.00	189.26	210.74	47
Audit Expense 015135-003		6,500.00		6,500.00	6,500.00		100
FY 03 Enc Audit 015135-004		6,500.00		6,500.00	6,500.00		100
Assessor's Salaries 015141-000		5,924.00		5,924.00	5,924.00		100
Assessor's Expenses 015141-001		10,275.00		10,275.00	6,405.20	3,869.80	62
Assistant Assessor Sal 015141-003		17,035.00		17,035.00	12,477.45	4,557.55	73
FY 04 Recertification 015142-001		17,472.00		17,472.00	15,642.00	1,830.00	90
Treasurer's Salary 015145-000		11,000.00		11,000.00	11,000.00		100
Treasurer's Expenses 015145-001		3,940.00		3,940.00	3,753.48	186.52	95
Payroll Processing Fee 015145-003		2,800.00		2,800.00	2,243.34	556.66	80
Treasurer Acct Bank Fe 015145-005		1.00		1.00		1.00	0
Tax Collector's Salary 015146-000		8,916.00		8,916.00	8,916.00		100
Tax Collector's Expens 015146-001		6,989.00		6,989.00	5,481.58	1,507.42	78
Computer/Software 015146-003		2,540.70		2,540.70		2,540.70	0
Tax Collector Bank Fee 015146-006		90.00		90.00		90.00	0
Legal Fees 015151-000		5,000.00	6,965.03	11,965.03	11,965.03		100
Town Clerk's Salary 015161-000		6,143.00		6,143.00	6,143.00		100
Town Clerk's Expenses 015161-001		1,800.00		1,800.00	1,396.15	403.85	78
Vital Statistics 015161-002		75.00		75.00	75.00		100
Town Clerk -FY03 Encum 015161-003		178.25		178.25	178.25		100
Election/Regisis. Sala 015163-000		2,700.00		2,700.00	1,891.82	808.18	70
Election & Reg. Expens 015163-001		150.00		150.00	126.40	23.60	84
Conservation Comm Expe 015171-000		1.00		1.00		1.00	0
Master Plan Open Space 015172-000		24,647.37		24,647.37	18,947.80	5,699.57	77
Planning Board Expense 015175-000		270.00		270.00	55.20	214.80	20
Zoning Bd of Appeals E 015180-000		500.00		500.00	226.79	273.21	45
ZBA Consultant 015180-002		500.00		500.00		500.00	0
Land Court Fees 015185-000		9,567.35		9,567.35	7,146.43	2,420.92	75
Town Hall/Office Expens 015192-001		18,681.00		18,681.00	17,470.21	1,210.79	94
Town - Phone 015192-002		4,680.00	2,055.13	6,735.13	6,735.13		100
Handicap Acc/Twn Hall/ 015192-003		21,534.03		21,534.03		21,534.03	0
Repair/Maint Town Hall 015192-004		5,000.00	40,522.95	45,522.95	28,554.58	16,968.37	63
Chair Carriers/Fold. C 015192-005		284.77		284.77		284.77	0
Town Office Wiring Upg 015192-008		9,000.00		9,000.00		9,000.00	0
Town Hall Roof Renov/R 015192-009		1,400.00		1,400.00		1,400.00	0
Computer Consultant 015192-012		1,640.00		1,640.00	137.04	1,502.96	0
Town Hall - Generator 015192-015		3,000.00		3,000.00		3,000.00	0
Town Printing 015195-000		2,080.00		2,080.00	1,746.80	333.20	84
Software Maintenance 015199-000		590.00		590.00	590.00		100
TOTAL GENERAL GOVERNMENT	0.00	296,349.47	25,208.34	321,557.81	240,456.42	81,101.39	75
PROTECT. PERSONS & PROPERTY							
Police Chief Salary 015210-000		47,841.00		47,841.00	47,841.00		100

Expense Category / Account	Previous Year's Balance	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	Exp
Police Depart. Salaries 015210-001		17,098.00		17,098.00	17,098.00		100
Full Time Officer 015210-002		1,041.00		1,041.00	1,041.00		100
Police Depart. Expense 015210-003		11,850.00	339.30	12,189.30	12,016.11	173.19	99
Maint/Repair Vehicles 015210-008		4,000.00		4,000.00	4,000.00		100
Fire Dept. Salaries 015220-000		7,239.00	1,948.42	9,187.42	9,187.42		100
Fire Dept. Expenses 015220-001		9,325.00	2,658.27	11,983.27	11,981.38	1.89	100
Fire Dept. Water Hole 015220-002		3,513.29		3,513.29	1,520.00	1,993.29	43
Spare Air Bottles 015220-012		3,390.00		3,390.00	3,390.00		100
Hoses & Equipment 015220-013		1,500.00		1,500.00	1,500.00		100
Fire Station Roof 015220-014		15,000.00		15,000.00	14,000.00	1,000.00	93
Building Inspect. Sala 015241-000		7,038.00		7,038.00	7,038.00		100
Building Inspector Exp 015241-001		1,952.00		1,952.00	1,358.79	593.21	70
Emergency/Civil Defens 015291-000		1.00	77.50	78.50	77.50	1.00	99
Dog Officer Salary 015292-000		914.00		914.00	914.00		100
Dog Officer Expenses 015292-001		1,660.00		1,660.00	1,437.08	222.92	87
Tree Warden Expenses 015294-000		180.00		180.00		180.00	0
Forest Warden Salary 015295-000		25.00		25.00	25.00		100
PS Commun. Radio Repai 015296-000		915.00	689.29	1,604.29	1,604.29		100
PS - IMC & LEAPS 015296-001		1,620.00		1,620.00	1,449.25	170.75	89
Dir. Agriculture Salar 015297-000		25.00		25.00	25.00		100
TOTAL PROTECT. PERSONS & PROPERTY	0.00	136,127.29	5,712.78	141,840.07	137,503.82	4,336.25	97
EDUCATION							
Petersham Elem. Expens 015310-000		856,954.00		856,954.00	849,689.80	7,264.20	99
Add'l Special Educatio 015310-007		11,509.00		11,509.00	8,451.00	3,058.00	73
Textbooks - FY 2004 015310-008		10,000.00		10,000.00	10,000.00		100
RC Mahar RSD 015315-000		440,000.00	(16,977.00)	423,023.00	423,023.00		100
Teacher Salary Deferra 015315-001		1,090.72		1,090.72	1,090.72		100
Montachusett Reg Voc T 015320-000		65,040.00	(21,127.00)	43,913.00	43,913.00		100
TOTAL EDUCATION	0.00	1,384,593.72	(38,104.00)	1,346,489.72	1,336,167.52	10,322.20	99
PUBLIC WORKS AND FACILITIES							
Highway Depart. Salari 015420-000		91,842.00	1,038.40	92,880.40	92,880.40		100
Highway Depart. Expens 015420-001		28,000.00		28,000.00	27,749.88	250.12	99
Steel Dump/Spreader Bo 015420-003		21,295.00		21,295.00	21,295.00		100
Town Barn Expenses 015421-000		3,628.00		3,628.00	3,600.60	27.40	99
Snow Removal Expense 015423-000		32,000.00		32,000.00	32,000.00		100
Street Lights 015426-000		4,000.00	272.99	4,272.99	4,272.99		100
Grave Openings 015491-000		1.00		1.00		1.00	0
Cemetery Expenses 015491-001		500.00		500.00	335.00	165.00	67
Care of Cemeteries 015491-003		17,000.00		17,000.00	17,000.00		100
TOTAL PUBLIC WORKS AND FACILITIES	0.00	198,266.00	1,311.39	199,577.39	199,133.87	443.52	100
HUMAN SERVICES							
Bd of Health Salaries 015510-000		370.00		370.00	370.00		100
Bd of Health Expenses 015510-001		650.00		650.00	634.51	15.49	98
Inspector of Animals 015510-002		75.00		75.00	75.00		100
BOH-Admin. Assistant 015510-003		4,160.00		4,160.00	3,883.68	276.32	94
FY 03 BOH Expenses 015510-004		385.00		385.00		385.00	0
COA Expenses 015541-000		750.00		750.00	750.00		100

Expense Category / Account	Previous Year's Balance	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
Veterans Agent Salary 015543-000		1,218.00		1,218.00	1,218.00		100
Veterans' Agent Expans 015543-001		144.00		144.00	35.00	109.00	24
TOTAL HUMAN SERVICES	0.00	7,752.00	0.00	7,752.00	6,976.19	775.61	90
CULTURE AND RECREATION							
Library-Operating Subs 015610-000		4,692.00		4,692.00	4,692.00		100
Concerts (6) 015631-000		1,500.00		1,500.00	1,500.00		100
Bandstand Lighting 015632-000		275.00		275.00	232.56	42.44	85
Town Clock 015633-000		81.00		81.00	81.00		100
Care of Common 015634-000		5,500.00		5,500.00	5,500.00		100
Davenport Prop - Costs 015635-000		590.68		590.68	300.00	290.68	51
Appraisal Harvard Univ 015636-000		10,000.00		10,000.00	9,800.00	200.00	98
Historic Comm. Expense 015690-000		90.00		90.00	90.00	90.00	0
Historic Dist. Comm. E 015691-000		270.00		270.00	270.00	270.00	0
Memorial Day Expenses 015699-000		486.00		486.00	378.44	107.56	78
TOTAL CULTURE AND RECREATION	0.00	23,484.68	0.00	23,484.68	22,484.00	1,000.68	96
DEBT SERVICE							
Interest Expense 015710-000		2,000.00	350.00	2,350.00	2,335.69	14.11	99
Interest-Hwy Pickup Tr 015711-000		289.50		289.50	289.50		100
Interest-Fire Truck 015712-000		2,625.00		2,625.00	2,625.00		100
Center School - Intere 015715-000		94,001.00	(6,803.75)	87,197.25		87,197.25	0
Prin. - Fire Truck 015720-000		34,000.00		34,000.00	34,000.00		100
Prin. - Hwy Truck 015722-000		10,000.00		10,000.00	10,000.00		100
Reserved-Center Schl D 015725-000		340,758.45	(3,196.25)	337,562.20	55,685.59	281,876.61	16
Reserved Mahar Debt 015726-000		237,502.99		237,502.99	45,938.50	191,564.49	19
TOTAL DEBT SERVICE	0.00	721,176.94	(9,650.00)	711,526.94	150,874.48	560,652.46	21
INTERGOVERNMENTAL EXPENSES							
Assessmt-County Tax 015820-000		2,154.00		2,154.00	2,154.00		100
Assessmt-School Choice 015820-001		197,560.00		197,560.00	161,236.00	36,324.00	82
Assessmt-Air Pollution 015820-002		285.00		285.00	285.00		100
Assessmt-Regional Tran 015820-003		744.00		744.00	744.00		100
Assessmt-RMV Non-Renew 015820-004		320.00		320.00	220.00	100.00	69
TOTAL INTERGOVERNMENTAL EXPENSES	0.00	201,063.00	0.00	201,063.00	164,639.00	36,424.00	82
MISCELLANEOUS EXPENSES							
Worcester County Retir 015911-000		36,417.00		36,417.00	36,417.00		100
Insurance- Health 015914-000		16,106.00		16,106.00	16,105.56	0.44	100
Insurance-Medicare 015915-000		10,000.00	1,417.49	11,417.49	11,417.49		100
Insurance-General 015916-000		54,000.00		54,000.00	47,685.79	6,314.21	88
Mont Reg Planning Comm 015917-000		264.47		264.47	264.47		100
Transfr to Spec Rev Fu 015992-000		7,500.00		7,500.00	7,500.00		100
Transfr to Unemploy. F 015996-000		1.00		1.00	1.00		100
Transfr to Stabiliz. F 015997-000		140,426.00	38,104.00	186,530.00	186,530.00		100
TOTAL MISCELLANEOUS EXPENSES	0.00	272,714.47	39,521.49	312,235.96	305,921.31	6,314.65	98
TOTAL EXPENSES as of 2004/06/30:	0.00	3,241,527.57	24,000.00	3,265,527.57	2,564,156.61	701,370.96	78

Revenue Category / Account	Estimated Revenue	Revenue Revisions	Revised Estimated Rev.	Actual Revenue	Balance	%
TAXES and EXCISES						
Personal Property Taxes (01-4-110-000)	44,875.43		44,875.43	44,417.64	457.79	99
Real Estate Taxes (01-4-120-000)	1,642,939.96		1,642,939.96	1,579,766.03	63,173.93	96
Rollback Tax Revenue (01-4-122-000)				700.55	(700.55)	0
Tax Liens Redeemed (01-4-142-000)				35,681.01	(35,681.01)	0
Motor Vehicle Excise (01-4-150-000)	109,000.00		109,000.00	110,862.81	(1,862.81)	102
Farm Animal Excise (01-4-162-000)				675.58	(675.58)	0
Class. Forest Stumpage (01-4-163-000)				4,127.82	(4,127.82)	0
Penalties and Int. Taxes (01-4-170-000)	3,300.00		3,300.00	2,951.16	348.84	90
Interest on Motor Veh Ex (01-4-172-000)	1,000.00		1,000.00	678.31	321.69	68
Interest on Tax Liens (01-4-173-000)				6,317.63	(6,317.63)	0
In Lieu of Taxes (01-4-180-000)	320,000.00		320,000.00	323,460.00	(3,460.00)	101
Rollback tax (01-4-193-000)				4,148.32	(4,148.32)	0
TOTAL TAXES and EXCISES:	2,121,115.39	0.00	2,121,115.39	2,113,917.69	7,197.70	100
DEPARTMENTAL REVENUE						
Fees - Dog (01-4-327-000)				150.00	(150.00)	0
Fees - Miscellaneous (01-4-329-000)	500.00		500.00	443.15	56.85	89
Legal Fees & Court Costs (01-4-335-000)				7,941.40	(7,941.40)	0
Rentals (01-4-360-000)	600.00		600.00	675.00	(75.00)	113
DeptRev-Police Department (01-4-371-000)	700.00		700.00	1,117.50	(417.50)	160
DeptRev-Fire Department (01-4-372-000)	200.00		200.00		200.00	0
DeptRev-Dog Officer (01-4-373-000)	100.00		100.00	76.00	24.00	76
Licenses - Alcoholic (01-4-410-000)	3,000.00		3,000.00	3,570.00	(570.00)	119
Permits - Police Dept. (01-4-451-000)	50.00		50.00	50.00		100
Permits - Misc. Business (01-4-458-000)	200.00		200.00	709.92	(509.92)	355
Permits - Other (01-4-459-000)	200.00		200.00	982.50	(782.50)	491
TOTAL DEPARTMENTAL REVENUE:	5,550.00	0.00	5,550.00	15,715.47	(10,165.47)	283
STATE REVENUE						
State Owned Land (01-4-611-000)	21,243.00		21,243.00		21,243.00	0
Abatements Veterans (01-4-613-000)	2,563.00		2,563.00		2,563.00	0
Elderly Abatements (01-4-616-000)	2,966.00		2,966.00	2,510.00	456.00	85
MA-Chapter 70 (01-4-621-000)	268,840.00		268,840.00	268,840.00		100
MA-Lottery (01-4-671-000)	94,046.00		94,046.00	94,046.00		100
MA-MDC Pay/Lieu of Taxes (01-4-680-000)				21,243.00	(21,243.00)	0
Court Fines (01-4-695-000)	1,500.00		1,500.00	477.50	1,022.50	32
MA-Regis. Motor Vehicles (01-4-696-000)	11,600.00		11,600.00	14,460.00	(2,860.00)	125
Fines - Dog Violations (01-4-697-000)	400.00		400.00	170.00	230.00	43
MA - Circuit Breaker (01-4-698-000)				17,364.00	(17,364.00)	0
TOTAL STATE REVENUE:	403,158.00	0.00	403,158.00	419,110.50	(15,952.50)	104
MISCELLANEOUS SOURCES						
Earnings on Investments (01-4-820-000)	29,500.00		29,500.00	6,731.14	22,768.86	23
Miscellaneous Revenue (01-4-840-000)	500.00		500.00	1,256.15	(756.15)	251
Sale of Surplus (01-4-845-000)				1.00	(1.00)	0
Reimbursement School Add (01-4-846-000)				5,235.47	(5,235.47)	0
TOTAL MISCELLANEOUS SOURCES:	30,000.00	0.00	30,000.00	13,223.76	16,776.24	44



Revenue Category / Account	Estimated Revenue	Revenue Revisions	Revised Estimated Rev.	Actual Revenue	Balance	Rel.
OTHER FINANCING SOURCES						
Transfer From Spec.Rev. (01-4-972-000)				159.49	(159.49)	0
Transfer From Trust Funds (01-4-975-000)				3,340.51	(3,340.51)	0
Transfer From Stabiliza. (01-4-976-000)				34,000.00	(34,000.00)	0
Transfer From School Grnt (01-4-977-000)				49.01	(49.01)	0
TOTAL OTHER FINANCING SOURCES:	0.00	0.00	0.00	37,549.01	(37,549.01)	0

TOTAL REVENUES as of 2004/06/30: 2,559,823.39 0.00 2,559,823.39 2,640,516.40 (80,693.04)104

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TOWN OF PETERSHAM
OFFICE OF THE TOWN CLERK

Diana L. Cooley

PO Box 486 * 3 South Main St. * Petersham, MA 01366 * (978) 724-6649

*Report of the Town Clerk
FY 2004*

Fiscal Year 2004 was a good year. This office had no major issues. A major change to the law for this office was when the state of Massachusetts legalized same sex marriages. It has not had a great impact on the office but it has made some changes in how marriages are handled both with the paperwork and with the process.

In May the office was moved to South Street in Trailer #2. It was an adjustment to move the years of accumulated paperwork but thanks to Dale it went relatively smooth. The coziness of having the majority of offices together on one floor with easy access to each other and to the mechanics of it all, has been an asset. Hopefully we can move forward with this type layout for the future.

As always, thanks go to Dale for her everyday help and sometimes-quick thinking mind and to the understanding family that I have at home everyday for never (almost) complaining.

I look forward to serving the townspeople for another year, which, I am sure, will prove to be another great year.

Diana L. Cooley

TOWN OF PETERSHAM

Maturing debt and Interest

6-30-04

<u>PROJECT</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
Fire Truck	33,000.00	866.25	33,866.25

Interest Statement

Interest earned on Town's Money Market Funds: 7,351.90

Tax Titles

Unpaid Real Estate Taxes committed to Treasurer: 56,982.22

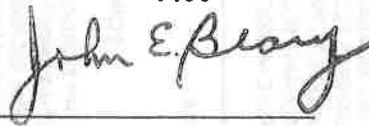
Interest due on these unpaid taxes: 57,809.67

Bond Anticipation Notes, Center School

Temporary Borrowing due 5-20-05 5,172,700.00

Interest due on the above: 74,854.14

Balance of Loan to be borrowed: .00



Town Treasurer

TOWN OF PETERSHAM

TRUST FUND REPORT FISCAL YEAR 2004

July 1, 2003 to June 30, 2004

FUND	BEGIN BAL PRINCIPAL	BEGIN BAL EARNINGS	ENDING CASH VALUE	UNREALIZED GAIN/LOSS	ENDING MARKET VALUE
CEMETERY FUNDS					
CONSOLIDATED CEMETERY FD I & II	\$49,008.68	\$4,133.31	\$54,751.68	\$1,779.97	\$56,531.65
M COOK CEMETERY FD	\$1,026.25	\$808.42	\$1,848.77	\$60.10	\$1,908.87
L POND CEMETERY FD I & II	\$2,333.33	\$4,034.35	\$6,416.64	\$208.60	\$6,625.24
JELLE RICKEY CEMETERY FD	\$188.97	\$13.28	\$193.81	\$6.30	\$200.11
CEMETERY BEQUESTS	\$7,143.03	\$4,309.83	\$11,540.93	\$375.19	\$11,916.12
ANNIE DANIELS FLOWER FD	\$1,069.54	\$75.48	\$1,103.84	\$35.89	\$1,139.73
JOHN MUDGE FLOWER FD	\$2,131.32	\$416.71	\$2,517.63	\$81.85	\$2,599.48
J & C WILLIAMS FLOWER FD	\$544.61	\$30.52	\$554.54	\$18.03	\$572.57
CATHERINE M DEXTER TRUST FD	\$500.00	\$97.27	\$601.86	\$19.57	\$621.43
SUBTOTAL	\$63,945.73	\$13,919.17	\$79,529.70	\$2,585.50	\$82,115.20
SCHOOL FUNDS					
McCARTHY SCHOOL FD	\$3,310.91	\$496.70	\$3,836.89	\$124.74	\$3,961.63
HILDRETH SCHOOL FD	\$4,476.72	\$1,970.67	\$6,496.95	\$211.22	\$6,708.17
JOSEPHINE DICKMAN SCHOOL FD	\$2,926.79	\$676.67	\$3,631.17	\$118.05	\$3,749.22
DISCOVERY CENTER SCHOOL	\$459.22	\$129.09	\$592.83	\$19.27	\$612.10
SUBTOTAL	\$11,173.64	\$3,273.13	\$14,557.84	\$473.28	\$15,031.12
LIBRARY FUNDS					
WANN LIBRARY FD I & II	\$5,000.00	\$484.09	\$5,189.31	\$168.70	\$5,358.01
M COOK LIBRARY FD	\$1,026.25	\$99.35	\$1,065.10	\$34.63	\$1,099.73
SPOONER LIBRARY FD I, II & III	\$4,659.00	\$451.08	\$4,835.39	\$157.20	\$4,992.59
WHEELER LIBRARY FD	\$3,000.00	\$290.51	\$3,113.59	\$101.22	\$3,214.81
SUBTOTAL	\$13,685.25	\$1,325.03	\$14,203.39	\$461.75	\$14,665.14
CONSERVATION FUNDS					
SABBITT FD	\$60,465.55	\$27,636.33	\$86,966.06	\$2,827.25	\$89,793.31
EVELYN MURPHY CONSERVATION FD	\$10,000.00	\$5,988.52	\$16,111.46	\$523.78	\$16,635.24
SUBTOTAL	\$70,465.55	\$33,624.85	\$103,077.52	\$3,351.03	\$106,428.55

FUND	BEGIN BAL PRINCIPAL	BEGIN BAL EARNINGS	ENDING CASH VALUE	UNREALIZED GAIN/LOSS	ENDING MARKET VALUE
CHARITY FUNDS					
ELIZABETH NEWTON CHARITY FD	\$3,441.65	\$7,113.97	\$10,636.78	\$345.80	\$10,982.58
NEWTON DESERVING POOR FD	\$13,672.26	\$29,969.20	\$43,977.03	\$1,429.69	\$45,406.72
SUBTOTAL	\$17,113.91	\$37,083.17	\$54,613.81	\$1,775.49	\$56,389.30
FLINT FUNDS					
FLINT MEMORIAL FD	\$22,967.99	\$4,561.34	\$27,741.00	\$901.85	\$28,642.85
SUBTOTAL	\$22,967.99	\$4,561.34	\$27,741.00	\$901.85	\$28,642.85
OTHER FUNDS					
DISASTER FD	\$6,849.70	\$15,014.37	\$22,032.18	\$716.26	\$22,748.44
STABILIZATION FD	\$91,422.65	\$6,879.52	\$137,253.07	\$4,462.07	\$141,715.14
ENERGY COMMISSION FD	\$184.62	\$214.39	\$402.09	\$13.07	\$415.16
PETERSHAM VILL IMP SOC -GP HOWLAND	\$115.66	\$60.15	\$177.16	\$5.76	\$182.92
POLICE DEPT DRUGS FD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTAL	\$98,572.63	\$22,168.43	\$159,864.50	\$5,197.16	\$165,061.66
GRAND TOTALS	\$297,924.70	\$115,955.12	\$453,587.76	\$14,746.06	\$468,333.82

CURRENT QUARTER ACCRUAL:	\$6,732.85
UNREALIZED GAIN/LOSS:	\$14,746.06
ENDING STATEMENT VALUE:	\$461,600.97

VITAL STATISTICS
JULY 1, 2003 – JUNE 30, 2004

In 2003 there were 4 babies born, 3 girls and 1 boy. In 2004 there were 2 babies born, both boys.

MARRIAGES

<u>DATE</u>	<u>PARTICIPANTS</u>	<u>FROM</u>
August 2, 2003	Garrett Izydor Ostromecki Stacie Lynn Bassett	Petersham Petersham
September 13, 2003	Charles Sumner Tower Rebecca Mary Hughes	California California
October 4, 2003	Stanley Marshall Pipkin Martha Farwell Kennan	Texas Texas
June 26, 2004	Jeremy Page Gabrenas Ashley Ingalls Eaton	Petersham Petersham

DEATHS

<u>DATE</u>	<u>NAME</u>	<u>FROM</u>	<u>AGE</u>
July 2, 2003	Mary Kathryn Brunelle	Petersham	75
July 31, 2003	Marie R. Joyal	Petersham	83
August 15, 2003	Lawrence T. Browne	Petersham	82
August 15, 2003	Gregory G. Larson	Petersham	60
October 8, 2003	Donald Roscoe Cross	Petersham	65
October 15, 2003	Robert W. Hein	Petersham	77
December 7, 2003	Charles E. Robinson	Petersham	83
December 12, 2003	Roger Lyman Corey	Petersham	85
December 25, 2003	Dora C. Scoufopoulos	Petersham	95
January 1, 2004	Marianna I. Berry	Petersham	82
January 20, 2004	Rolande St. Jean	Petersham	88
January 29, 2004	Leona Fournier	Petersham	87
January 30, 2004	Myrtle Ellen King	Petersham	80
May 6, 2004	Glenn N. Dickson	Petersham	67
April 8, 2004	Harris E. Rathburn, Sr.	Petersham	82
April 20, 2004	Clifford E. Upham	Petersham	79
April 27, 2004	Vincent Dignard	Petersham	77
June 12, 2004	Aurore Nadreau	Petersham	96

Of the above, 8 were buried in town. 8 people were brought into town for burial.

RAFFLES

The following organizations purchased raffle licenses at \$10.00 each for a total \$70.00, which was paid to the Treasurer.

Petersham Police Association
Natures Classroom
Petersham Lions Club
Post 415 American Legion

St. Peter's Catholic Church
Petersham Fire Association
Petersham Curling Club

DOG FUNDS

A total of \$1,735.00 was collected for the library from the dog license fund. A total of \$580.00 was collected in dog fines and turned over to the Treasurer.

Report of the Center School Committee and Administration

The 2003 – 2004 was another busy and successful school year. The voters of Petersham approved a school budget of \$901,954 for the 2003 – 2004 school year. The Town Appropriation was \$856,954 with an estimated \$45,000 in school choice funds. It should be noted that the school actually received \$63,178 in school choice funds. A total of \$910,649 was expended during this school year and \$7,264 was returned to the town.

A few staff changes occurred during this school year. Jennifer Peddle resigned as our school nurse and Sheri D'Annolfo was hired. Karen Munro resigned as our Guidance Counselor and David Weinberg was hired for this position. Karen Regan was hired as our Speech and Language Pathologist in January of 2004.

The Center School welcomed 117 students on the first day of school. Under the Massachusetts School of Choice Program students from Athol, Hardwick, Orange and Phillipston are attending the school.

Once again the school received several grants. These grants were used for a variety of purposes; salaries, books, materials, specialized services, consultation, and professional development. The total amount of grant monies received for the 2003 – 2004 school year was \$ 55,961. The Title I grant for Petersham was eliminated this school year. In the past, this grant funded approximately 1.5 FTE for Teacher's Aides.

The students were fortunate enough to attend several field trips to compliment their academic studies. These trips included the Babbitt Wildlife Sanctuary, Stocking fish at the Quabbin Reservoir, Harvard Forest Museum, Red Apple Farm, the Ecoterrium, the Big E, and Charlottes Web.

Many in-house events were attended by students. We had our annual visit from the tooth fairy, Mass. Electric and the Ice Cat's mascot, Scratch. In addition, the Mahar Middle School band and chorus held a holiday and spring concert, nursing coordinated the Jump-a-thon and a visit from Jedlie the Clown on anti-bulling. A large number of parents, grandparents and students attended the annual parents breakfast, holiday, spring concert, and open house

The staff and students are grateful to the Petersham Cultural Council for awarding \$485 so that the students could attend the play Hansel & Gretel at Quinsigamond Collage.

Our Fifth and Sixth grade teachers in conjunction with the Technology Specialist participated in a history program that was sponsored by the University of Massachusetts. Both financial and technical support was provided to the Petersham Center School. Students in both classes utilized this program to develop websites

Center School. Students in both classes utilized this program to develop websites that focused on the history of Petersham. This was a natural tie in to the school wide integrated theme that correlated with the 250th anniversary of the town of Petersham. Students from all grade levels studied Petersham and contributed in a variety of ways including a book drive which put 250 new books in the library. In addition, the Susan B. Coolidge fund allowed the students at the school to make an anniversary quilt that now hangs in the community entrance foyer.

In January of 2004, we moved the library and Art classes into the newly renovated original school building. The new area was a beautiful addition to our school. In April of 2004, the new computer lab opened up hosting 17 new computers, monitors and several printers.

The entire teaching staff spent a great deal of time reviewing reading curriculum material. At a special Town Meeting in January of 2004, the community approved a \$10,000 budget item to upgrade the Center School's reading curriculum. The teachers, in conjunction with advice from a reading specialist choose the SRA Open Court Series. The material was ordered in the spring so the teachers would have time to review and prepare curriculum and plans for the opening of the new school year.

It is with great appreciation that I thank the staff, parents and the community members for their support, efforts and contributions during the past year. I look forward to an exciting and rewarding 2004 – 2005 school year.

Respectfully Submitted,



Dr. Patricia Martin
Superintendent

**COMPARATIVE ENROLLMENT FIGURES
(October 1st)**

Grade	1998	1999	2000	2001	2002	2003
K	10	15	15	16	14	18
1	11	15	16	16	19	15
2	18	12	18	16	18	19
3	15	16	12	17	17	20
4	10	14	19	10	14	17
5	11	14	15	22	12	14
6	14	16	16	12	16	14
Pre-school	2	4	2	1	1	2
Out of Dist.					1	1
Placement						
Total:	91	106	113	110	112	120

FINANCIAL STATEMENT

REGULAR EDUCATION	Budget	Expended	Proposed
	2003-2004	2003-2004	2004-2005
1000 ADMINISTRATION			
1131 Committee Expense	100	88	100
1132 Committee Adv. Exp	750	1444	750
1133 Committee Legal Exp	500	0	500
1140 MASC Dues	1	0	1
1160 Census	175	175	175
1170 School Council	1	0	1
1100 COMMITTEE SUBTOTAL	1527	1,707	1527
1210 Superintendent Salary	23650	23,650	28808
1220 Supt. Secretary Salary	11560	11,560	12022
1230 Supt. Office Expense	550	624	550
1240 Superintendent Dues	1	0	1
1250 Superintendent Travel	1	0	1
1260 Supt. Sec. Asst. Sal	1442	1,442	2358
1200 SUPERINTENDENT SUBTOTAL	37204	37,276	43740
1000 ADMINISTRATION TOTAL	38731	38,983	45267
2000 INSTRUCTION			
2100			
2210 Principal's Salary	53587	53,587	58080
2220 Principal Secretary Salary	11560	11,560	12022
2230 Office Expense	1750	1,924	1750
2241 N.E.A.S.C. Dues	1	0	1
2242 M.E.S.P.A Dues	1	0	1
2250 Principal Travel	1	0	1
2200 PRINCIPAL SUBTOTAL	66900	67,071	71825
2301 Teacher Salaries	293813	262,968	299369
2302 Supervisor Salaries	21941	18,451	22921
2303 Substitute Salaries	3300	4,761	3300
2304 Band/Glee Club Salaries	1300	1,127	1300
2305 Discovery Salaries	800	800	1
2306 Teacher Aide Salaries	1	0	1
2307 Counselor Salary	1	0	10677
2308 Tech/Media Specialist	29650	25,760	33000
2300 TEACHER SALARY SUBTOTAL	350806	313,867	370569
2351 Teacher Course Credits	1	0	1
2352 Professional Development	3000	2,432	1
2353 Scholar Supplies	6052	6,993	6300
2354 Technology	3500	3,455	3500
2355 Staff Travel	1	0	1
2356 Field Trips	300	775	1
2357 Workbooks	3000	2,885	5000
2358 Professional Materials	1	0	1
2350 MATERIALS&TRAIN. SUBTOTAL	15855	16,540	14805

FINANCIAL STATEMENT

REGULAR EDUCATION	Budget 2003-2004	Expended 2003-2004	Proposed 2004-2005
2400 TEXTBOOK SUBTOTAL	2500	5,297	3000
2500 LIBRARY BOOKS SUBTOTAL	1	0	500
2600 AUDIO VISUAL SUBTOTAL	1	0	500
2700 ACHIEVMNT. TEST SUBTOTAL	1	0	1
 2000 INSTRUCTION TOTAL	 436,064	 402,775	 461,200
 3000 OTHER SCHOOL SERVICES			
3200 School Physician(Flint Fund)	1	0	1
3210 School Nurse Salary	24373	22,143	24373
3220 Health Supplies	200	435	300
 3370 Transportation	 76160	 75,640	 69160
3380 Trans. Contingency	1	0	1
 3400 Food Services	 500	 0	 500
 3000 OTHER SCHOOL SERV. TOTAL	 101235	 98,218	 94335
 4000 OPERATION & MAINTENANCE			
4110 Custodian Salary	10682	10,681	11107
4111 Custodial Recall	1	0	1
4112 Custodial Supplies	6000	5,686	7500
4113 Director of Bldg. & Grounds	31200	23,781	32448
4120 Heating	18000	16,803	20000
4130 Telephone	6200	4,534	6200
4140 Electricity	20000	19,883	20000
4150 Alarm Monitoring	350	330	400
4210 Maintenance of Grounds	1500	1,240	2500
4220 Maintenance of Buildings	1500	2,602	3500
4221 Contracted Services	4300	3,055	6250
4222 Water Assoc. Dues	2500	2,198	4000
4230 Maint. Of Equipment - Bldg.	2500	3,025	4000
4232 Maint. Of Equipment - Educ.	6520	5,511	6000
 4000 OPERATION & MAINTENANCE	 111,253	 99,327	 123,906
 5000 FIXED CHARGES			
5200 Health Insurance	70,000	71,073	84,199
 5000 FIXED CHARGES TOTAL	 70,000	 71,073	 84,199
 7000 ACQUIS. - FIXED ASSETS			
7200 Acquis. & Imprv. - Bldg.	1	0	1
7390 Acquis. Of Equip. - Educ.	1	1305	1
7391 Acquis. Of Equip. - Bldg.	1	0	1
7490 Replacement Equip. - Educ.	1	0	1
7491 Replacement Equip. - Bldg.	1	0	1
7000 ACQUIS. - FIXED ASSETS	5	1305	5
8000 DEBT SERVICE/RETIREMENT	1786	1,786	1786
 REGULAR EDUCATION BUDGE	 759,074	 713,468	 810,698

FINANCIAL STATEMENT

SPECIAL EDUCATION	Budget 2003-2004	Expended 2003-2004	Proposed 2004-2005
92000 INSTRUCTION			
92210 Spec. Needs Admin Salary	4867	4,867	5062
92220 Special Needs Sec. Salary	1	0	2858
92230 Office Expense	200	451	200
92200 SPEC.NEEDS ADMIN. SUBTL.	5068	5,318	8120
92301 Special Needs Teacher Salary	30,685	25,632	38,908
92302 Special Needs Teacher Salary	0	0	0
92303 Spec. Needs Teacher Sub Sal.	1	0	1
92304 Special Needs Aide Salary	9435	8,008	2906
92305 Special Needs Tutor Salary	1	0	1
92306 Speech Therapist Salary	22500	13,720	24898
92307 Therapist (PT, OT) Salaries	5000	10,602	5000
92308 Psychologist Salary	1	0	1
92309 Counselor Salary	8437	8,437	10613
92310 Summer Program Tch r. Salary	1	0	1
92311 Inclusion Specialist	1	0	1
92300 SPEC.NEEDS SALARY SUBTL.	76,062	66,399	82,330
92350 Special Needs Travel	1	0	1
92351 Home/Hospital Instruction	200	0	100
92360 Cont. Servs. - Behav. Specialist	0	0	0
92365 Contr. Psychological Services	7000	2,822	7000
92370 Physician/Nurse	1	0	1
92371 Contracted Services	1	0	1
92375 S.N. Admin. Dues	1	0	0
92380 CONTR. SERV. & EXP. SUBTL.	7,204	2,822	7,103
92390 SCHOOL SUPPLIES	200	516	200
92400 TEXTBOOKS	100	100	100
92600 AUDIO VISUAL SERVICE	1	0	1
92000 INSTRUCTION TOTAL	88,635	75,155	97,854
93000 TRANSPORTATION TOTAL	13,000	15,469	13,000
97390 ACQUISITION OF EQUIPMENT	1	0	1
94000 OPERATION & MAINTENANCE	100	0	100
99000 PROGRAMS W/OTHER DISTRICTS			
99100 CAPS Collab. Assessment	444	444	444
99110 Pre-School Program	5700	8,892	10641
99120 Tuition Out of District	35,000	36262	35,000
99000 PROGRAMS W/OTHER DIST.	41,144	45,598	46,085
SPECIAL EDUCATION BUDGET	142,880	136,222	157,040
REGULAR EDUC. BUDGET	759,074	713,468	810,698
SPECIAL EDUC. BUDGET	142,880	136,222	157,040
TOTAL EDUCATION BUDGET:	901,954	849,690	967,738

Annual Report – 2004

The Montachusett Regional Vocational Technical School District Committee presents this report to the citizens of the District. The Committee consists of twenty-two (22) members – four from Fitchburg represented by Sunnie Epstein, James O'Donnell, Mark Louney and LeRoy Clark, two from Gardner represented by Helen Lepkowski and Charles R. LeBlanc and one from each of the communities of Ashburnham – represented by Diane Swenson, Ashby – represented by Warren Landry, Athol – represented by Toni L. Phillips, Barre – represented by John Scott, Harvard – represented by Dr. Henry Lefkovits, Holden – represented by Nancy Anderson, Hubbardston – represented by Jacqueline B Kaminski, Lunenburg – represented by Dr. Charles F. Valera, Petersham – represented by Edward Simms, Phillipston – represented by Eric Olson, Princeton – represented by John Mollica, Royalston – represented by Mary C. Barclay, Sterling – represented by Dr. Kenneth I.H. Williams, Templeton – represented by David Roche, Westminster – represented by Jeffrey Schutt and Winchendon – represented by Burton E. Gould, Jr.

At the organizational meeting held in June, Mr. Mark Louney of Fitchburg was elected Chairperson, David Roche of Templeton was elected Vice President, Norman LeBlanc was elected Treasurer, and James R. Culkeen, Superintendent-Director, was elected District Clerk.

FINANCIAL REPORT

The fiscal year 2005 budget was prepared with considerable effort from the staff, administration and the School Committee. Again this year, our final budget was approved with a 2.94% assessment increase. The final Educational Plan totaled \$16,099,790 for fiscal year 2005.

The District's books were audited in August, as part of our yearly financial audit by the accounting firm of Melanson & Heath from Greenfield, Massachusetts, and an excellent report was received.

STUDENT BODY

Monty Tech's October 1, 2004 enrollment included 1,229 students in grades nine through twelve. Students are represented from every community in the district. Ashburnham (55), Ashby (40), Athol (98), Barre (18), Fitchburg (347), Gardner (134), Harvard (3), Holden (34), Hubbardston (40), Lunenburg (59), Petersham (10), Phillipston (16), Princeton (18), Royalston (28), Sterling (52), Templeton (60), Westminster (63) and Winchendon (115).

The Guidance/Admissions Department received 833 applications for admission in September 2004. Of these, 736 were for the available ninth grade openings. This was one of the highest numbers of applications in recent history. Transfer opportunities for students in grades ten and eleven were available where space was available.

Monty Tech continued to offer varied opportunities for students, parents and community members to learn about and visit the school. In October, over seventeen hundred district eighth graders participated in Tour Days. Students toured many of our twenty vocational-technical areas and learned about the challenging academic offerings and exciting athletic and extracurricular programs. This Open House, as well as last spring's Open House, was attended by hundreds of students, parents and community members from throughout the district.

The Vocational Interest Program (V.I.P.) continued to attract large numbers of seventh and eighth graders during both five-week spring and winter sessions. Participants had opportunities to attend hands-on after school sessions in a variety of vocational-technical areas. A satisfaction survey rated it a 4.7 out of a possible 5.

The J.R.O.T.C. Program had a successful first year. First year cadets became a valuable part of our school by participating in numerous flag ceremonies. The Drill Team earned recognition at competitions against other high school cadets. Select cadets attended and enjoyed Boot Camp at Camp Quantico in Virginia. Student interest in this program has grown considerably throughout the year.

In June 2004, the class of 2004 graduated 217 seniors. These graduates received diplomas and technical certificates. Approximately 94% of the graduates planned to continue their education at the post-secondary level or work, while another 6% planned to enter military service.

The Tech Prep Articulation Agreements with local colleges continued to play an important role in helping our graduates enter college through credits earned at Monty Tech. Half of our graduates entered a two or four year college. This number has grown over the years.

The Business Education Enrichment Foundation awarded approximately \$16,000 in scholarships to members of the Class of 2004. In addition, they awarded \$7,000 to the Practical Nursing graduates. Once again, local (B.E.E.F.) and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of generous donations. The School Committee, administration, faculty, and graduates themselves are grateful for this support.

FACULTY AND STAFF

The 2003-2004 school year saw many administrative changes. James Culkeen was officially appointed Superintendent-Director of Monty Tech, after serving in an acting capacity for most of the year. Monty Tech also experienced a new Principal, Assistant Director of Business Affairs, Coordinator of Guidance and Admissions, Vocational Supervisor and Dean of Students.

The School Committee welcomed new faculty, specialists, and aides in science, cosmetology, health occupations, special education, math, cabinetmaking, JROTC, automotive technology, and industrial technology. The current staff includes fifty-five vocational teachers, one vocational specialist, forty-two academic teachers, two MCAS specialists, four guidance counselors, one school adjustment counselor, one social worker, two deans of students, one and one-half nurses, one part-time school psychologist, one part-time speech and language therapist, six interpreters for the deaf, one instructor for the deaf, and one media specialist.

Monty Tech said goodbye to Fran Kuszewski, Bob Peach, Norm Beauregard and Andy Russo. All retired after years of dedicated service to Monty Tech.

Skills USA: Monty Tech students continued to excel in the national Skills USA Program. Students won forty-nine medals in the district competition and twenty-two medals in the state competition. Students from four career-technical areas competed on the national level in the state of Kansas and two of our students attended as state officers. This was the first year that Monty Tech students won the state Community Service Award, a tribute to our outreach to the surrounding communities. The Skills USA advisor was the "Advisor of the Year" for the state.

First Robotics Team: The First Robotics Team continues to grow in size. Students from many of the career-technical programs joined and participated in the competitions. The highlight was a seventh place finish at a regional competition in Manchester, NH against seventy-seven teams from schools throughout New England, New York and Canada. The Bulldogs also placed first at a smaller competition. Monty tech teams with students from Oakmont Regional High School.

Women in Technology: During the 2003-2004 school year, twelve seniors from Monty Tech were part of the Women in Technology Program in conjunction with TYCO Simplex/Grinnell. On two Tuesdays each month, starting in October, the young women and their teachers, Ms. Jean Dennett and Mrs. Helen Simms, traveled to the Westminster site along with students from Oakmont Regional, Gardner High School and Leominster Center for Technology Education to take part in this program. There were three sections: Manufacturing, where the students redesigned a Fire Call system; Informational Technology, where a website was designed; and Group Manufacturing, where students designed and implemented a manual for one of the company's products. Approximately forty-five students took part in this program.

The students presented their work to the Greater Gardner Chamber of Commerce, members of the schools involved, parents, TYCO representatives and representatives from the local town governments. Two Monty Tech students, Sarah Benson and Adrianna Tables, were presented \$500 scholarships for their outstanding work. All students were impressed by the opportunities made available to them through this program.

CURRICULUM

Monty Tech's academic program is aligned with the Massachusetts State Frameworks and the High Schools That Work Curriculum Standards.

Beginning with the class of 2003, passage of the MCAS test has been a graduation requirement. Since that time, Monty Tech's MCAS scores have steadily improved, and our students' achievement levels continue to rise. The following data represents the percentage of our students who met the state's requirements for competency in both English/Language Arts and Mathematics in time to graduate:

	<u>English/Language Arts</u>	<u>Math</u>
Class of 2004	100%	98.63%
Class of 2003	100%	94.87%

District wide goals and administrative initiatives have supported student achievement as a Monty Tech priority. Curriculum activities for faculty and professional development programs have supported teacher efforts. Specialists in Math and English Language Arts are integrating academic learning into our vocational shop classrooms. Grant funding from the Massachusetts Department of Education continues to support our Summer MCAS Institute and supplemental school year programs.

The Vocational-Technical Programs continued their tradition of house building with the completion of their 28th building project, which was a home in the town of Hubbardston.

In addition to the house-building project, the vocational-technical areas continue to provide communities in the Monty Tech District with a number of services as a component of their individual curriculums. The projects listed below are but a few of those accepted during the 2003-2004 school year.

Auto Body

1. Ashburnham Police Dept. – prepare and refinish parking lot sign.
2. Winchendon Fire Dept. – reconstruct 1939 Ford Fire truck
3. Templeton Police Dept. – changed a Plymouth Acclaim DARE care into an undercover car
4. Fitchburg Police Dept. – straightened frame & refinished Ford Crown Victoria
5. Gardner Police Dept. – repaired front end damage and refinished sides ('98 Honda Accord)
6. Town of Petersham – painted croquet wickets

Automotive Technology

1. Ashby Highway Department – Front end and brake work

Cabinetmaking

1. Town of Hubbardston – Topographical Map of the town

Cosmetology

1. Montachusett Health Care Senior Citizens – free hair services to the elderly
2. City of Gardner – free hair services to the elderly

Culinary Arts

1. City of Fitchburg – Two Ice Carvings for Super Bowl Fest
2. Fitchburg Fest – Chowder
3. Ginny's Shelter – Two King Cakes and Corn Bread
4. House of Peace, City of Gardner – baked goods and assorted pastries

Dental Assisting

1. Winchendon Public Schools – Child ID Program and CHIPS Program
2. Sterling Nursery School – Dental Health Info to Preschool Youngsters
3. Baldwinville Elementary School – Dental Health Info. to Grade 2 Youngsters
4. Gardner Public Schools – Elm Street School Dental Health Fair
5. Westminster Elementary School – Volunteers at CHIP Program
6. Helen Mae Sauter/Waterford Street Schools, Gardner – Taught 1st and 3rd graders about dental related topics.

Drafting Technology

1. Hubbardston Historical Society - Relief Map
2. Gardner School Department – lettering on doors and windows, Gardner Jr. High School
3. Ashburnham Police/Fire Departments – signs
4. Gardner CDC – three house plans
5. City of Fitchburg – Tee and Green Signs
6. City of Fitchburg – Cemetery Crosses
7. Gardner Highway Department – Parking Ban Signs
8. Fitchburg Art Museum – Sign for “Art in Bloom”
9. Athol Savings Bank – River Rat Race Sign

Electrical

1. Habitat for Humanity, Gardner – Wired a single-family ranch home
2. City of Gardner – Rough Out and Finish New Animal Shelter
3. Lunenburg Teen Center – Wired (rough and finish) the new Teen Center
4. Habitat for Humanity – Built two new temporary services for construction sites
5. Ashburnham Fire Department – Wired New Offices
6. Habitat for Humanity, Fitchburg – Wired two temporary services

Graphic Communications

1. Westminster Police Department – Copies of booklets
2. Monoosnoc Brook, Greenway Project, Fitchburg – Copies of flyers and Coloring Book
3. Town of Athol – Four color brochure

4. Habitat for Humanity, Fitchburg – Form Letters and Envelopes
5. City of Gardner, Golf Course – Membership Cards and Score Cards
6. Gardner Public Schools – Student Art Work Calendar for Fundraising
7. MOC, City of Fitchburg – Envelopes
8. Habitat for Humanity, Fitchburg – Newsletter
9. Lunenburg Public Schools – Office and Classroom Passes

House Carpentry

1. Lunenburg Teen Center – Framing Job
2. City of Gardner – Animal Shelter
3. City of Gardner, Elm Street School – Built a Shed
4. City of Gardner, Elm Street School – Shutter Maintenance

Industrial Technology

1. City of Gardner, Elm Street School – Installed playground equipment

Machine Technology

1. Fitchburg Waste Water Department – Manufacture trailer hitches
2. Fitchburg Waste Water Department – Manufacture pipe cleaners for storm drain pipes

Masonry

1. City of Gardner – Animal Shelter
2. Lunenburg Teen Center – Chimney work

Medical Assisting

1. All Communities in District – Blood Pressure Clinic

Plumbing

1. City of Gardner, Habitat for Humanity – Animal Shelter
2. City of Gardner, Waterford Street School – Installed five children toilets

Welding/Metal Fabrication

1. Ashburnham Police & Fire Departments – Fabricated 1/8" aluminum sign plates
2. Fitchburg Waste Water Department – Fabricated link holder
3. Town of Petersham – Fabricated and painted croquet wickets

SPECIAL SERVICES

During the 2003-2004 school year, the Montachusett Regional Vocational Technical School provided special education support services for over four hundred students. In September 2004, the Special Education Department is supporting two hundred and thirty-one identified eligible students who are receiving special education instruction in academic and vocational education. Our mission is to comply with Public

Law 105-17, the 1997 amendments to the Individuals with Disabilities Education Act (known as "IDEA-97") and Chapter 766 of the Acts of 1972, MGL c.71B (603 CMR 28.00) to provide a free appropriate public education (FAPE) to students with disabilities in the least restrictive environment (LRE).

One of the major goals of the Individualized Education Plan for each student is to ensure successful completion of all graduation requirements leading to a diploma and successful transitioning to post high school life.

The student support services at Montachusett Regional are available to all students. We have a full-time school nurse (R.N.) with a part-time assistant (CNN) who administers prescribed medications, performs state mandated health screening tests, and provides, when necessary, health information to the student's IEP team meeting. We have a full-time school social worker who is able to participate on teams and assist students who have needs concerning finances, family issues, living space, maternity issues, health issues, and food and clothing. Our students have access to the services of a full-time adjustment counselor and a part-time school psychologist. Both of these people are available for scheduled counseling sessions and mental health emergency treatment or crisis intervention.

Additionally, there is a Director of Guidance and four other certified guidance counselors available for counseling services to students in grades 9-12. Our speech therapist is contracted to service approximately fifty students per week.

The Special Education Program at Montachusett Regional is reviewed every May in accordance with regulatory requirements. The results of this evaluation are used to improve the special education procedures and programs at Monty Tech. This past year's evaluation focused on special education classes, related services, and the progress of the students with IEP's in the MCAS testing. The Parent Advisory Council participates in this review and evaluation. They have the opportunity to give input on program needs, program implementation, and program evaluation and improvement.

The Montachusett Regional Vocational Technical School District adheres to federal and state law regarding confidentiality of personally identifiable student information.

STUDENT AFFAIRS AND ATHLETICS

The Monty Tech Athletic Program had another successful year in 2003-2004. Again, over three hundred and fifty (350) students were involved in one or more of our teams. We ran a freshmen girls basketball team for the third year in succession.

Monty Tech was hit with the budget crunch, as was the case in all schools in the area. In the accepted budget for 2004-2005, we lost freshmen football, JV football cheerleading, JV girls soccer, freshmen girls basketball, JV basketball cheerleading and the assistant track and field coach. The athletes and coaches worked very hard to raise the money to restore some of these programs. With the Athletic Program Ad Booklet and some donations, we were able to raise \$10,000. We were able to run the freshman football program this fall, JV girls soccer JV Golf and JV cheerleading. We plan to run the freshmen girls basketball program this winter. If money holds out, we will try to run other programs in the future. We will collect ads for another Program Booklet for the 2005-2006 school year to help future programs as well.

Last fall, the Varsity Football team finished at 6 - 5, and showed improvement over the previous year. The JV Football team was 7 - 2, while the Freshmen Football team was 4 - 5. In Varsity Boys Soccer, the team finished at 13 - 4 - 1 and qualified for the Central Mass Tournament. The JV Boys Soccer team was 0 - 10. The Golf team won 6 - 8 and 1, but showed promise for the future with no seniors on the squad. The Field Hockey team was 2 - 15 - 1. Dee Pananos along with the Monty Tech faculty, held the annual Staff vs. Student field hockey game to raise money for a scholarship. It was very successful. The Girls Cross Country team was 2 - 4 and finished 3rd in the Colonial Athletic League but 1st in the CAL Championship meet. The Boys Cross Country team was 6 and 8 and finished 3rd in the CAL and League Championships.

The Girls Volleyball team had a 5 – 12 season and had only one senior on the team, as the girls look to improve this year. We had 24 girls out for volleyball and are playing some JV matches this fall. The Varsity Girls Soccer team was 3 – 12 – 2, but played very hard in every game. The Varsity Cheerleaders will host the CAL Championship to be held on October 24, 2004.

The winter season saw our Varsity Boys Basketball and Girls Varsity Basketball teams qualify for the District tournament with some fine play throughout the year. The Varsity Boys were 11 – 10 and played Hopedale in the first round. The Varsity Girls were 16 – 7 and won the Colonial Athletic League Championship for the 5th straight year. They lost in the first round of the State Vocational Tournament but won their first game in the Central Mass Tournament before losing to Millbury. The JV Boys Basketball team was 13 – 4 and played with a lot of desire and pride. The Freshmen Boys were 8 – 12, an improvement over last year. On the girls side, the JV Girls were 13 – 5 going 11 – 1 over the last 12 games. The Freshmen Girls were 2 – 7 as they prepared to move up to the JV program this year. The Wrestling team was 3 – 4 in dual meets and participated in many tournaments. This year we will run a Co-op Team with Fitchburg High School. Monty Tech will be the host school. The Co-op Ice Hockey team did very well with a young group of talent and look to improve this year. With the number of students participating, we were able to have a JV Ice Hockey team as well.

In the spring, the Varsity Softball team enjoyed another fine season. They finished at 14 – 7 and finished 4th in the Colonial Athletic League. They started 3 juniors, 3 sophomores and 3 freshmen in most of their games which should make the competition for positions very intense this coming spring. They played Bath Path in the District tournament and lost 6 – 1 in a well-played contest. The JV Softball team was 7 – 3 and Coach Reid is looking forward to the arrival of these younger players in the future. The Boys Volleyball team was 3 – 14 and the Varsity Baseball team finished at 6 – 14. The JV Baseball team was 2 – 8. The Boys Track & Field team was 9 – 1 and won the Colonial Athletic League Championship while the Girls Track & Field team was 6 – 4 and won the Colonial Athletic League Championship as well as the State Vocational Championship.

The outstanding male and female athletes for the 2003-2004 school year were:

Male: Pedro Baez

Female: Maureen Perry

TECHNOLOGY

Monty Tech continues to provide high quality technology resources to our staff and students. Thanks to the continued support of the School Committee, we currently maintain a student to computer ratio of just over 2 to 1, exceeding the state benchmark of 3 to 1. The majority of our computers are Category 1, meaning that they have power performance and interfacing features consistent with current industry standards. Unfortunately, the recent financial climate in the state has forced us, for the first time, to cut back in technology allotments. The results are starting to be felt with a significantly higher percentage of computers falling into Category 2.

All of our classrooms and computer systems are fully networked, again exceeding the state average by a wide margin. This connectivity allows our instructors to freely integrate the use of electronic resources into their curriculum. This has been especially important, as we strive to improve our MCAS results.

We have expanded our wireless networking capacity so that approximately one-third of the building is now wireless accessible. The wireless laptop mobile labs continue to be not only very popular but a very effective way to deliver electronic resources. Expanding this capability remains a high priority.

Shops and programs which are heavily computer oriented, such as Graphic Communications, Information Technology, Drafting Technology and Office Technology, and most recently the revised Health Occupations Program continues to use the most recent versions of applicable software providing our students, in many cases, with exposure to systems that are more current than is being used by prospective employers.

Our TV studio broadcasts morning announcements each day, with a student crew. This area also produces a variety of multimedia resources for the rest of the schools, including digital video editing and DVD production.

Communication with staff continues to migrate toward all electronic. Voice and e-mail for all staff and a web-based daily bulletin have been in effect for some time. We have started a conversion of school forms to interactive and web-based. Teachers now have access, from home, to the Student Information System, and other school resources.

The Information Technology run Help Desk provides a first-rate support system for troubleshooting, repair and maintenance of all aspects of the technology network at Monty Tech.

GRANTS AND CONTRACTS

Monty Tech continues to aggressively pursue grant funding to assist the school in providing a comprehensive array of educational and social services for its students. Money from a variety of state and federal sources totaled \$944,667 for fiscal year 2004. These state and federal sources include: Teacher Quality, Enhanced Education Through Technology, Special Education Allocation, Special Education Program Improvement, Title V, Title I, Drug Free Schools, Occupational Education – Vocational Skills, High School Reform, Class of 2003 – Support, Summer Academic Support and Academic Support Services Grants.

CONCLUDING STATEMENT

The School Committee, administration and staff of Monty Tech wish to extend their sincere appreciation to the cities and towns in the district for their continued support of Monty Tech and the vocational-technical education we provide your city/town.

We are very proud of our students and the contributions they have made to the economy of the district. Monty Tech will continue to work with the business community, local educational institutions, higher education and our vocational-technical counterparts to develop common sense plans to meet the educational challenges we meet.

The School Committee, administration and staff look forward to continued growth, and we are committed to providing the best educational opportunities for workforce development within our district. With that said, we respectfully request continued support from all member cities and towns of the Monty Tech District.

Annual Report
Forty ninth Annual Report of the
Ralph C. Mahar Regional School
District Committee

Year Ending December 31, 2004

SCHOOL COMMITTEE

		Term Expires
Joseph Camden	New Salem	2005
Anne Colturi	Orange	2007
Peter Cross	Orange	2007
Cara Deane	Orange	2006
Maureen Donelan	Orange	2005
Clifford Fournier	Orange	2006
Marcia Larocque	Orange	2005
Dennis Velard	Orange	2005
Dana Kennan	Petersham	2006
Nancy Allen	Petersham	2005
Jean Forward	Wendell	2005

STUDENT ADVISORY COMMITTEE

Sarah Billings	Madelyn Eaton
Greg Dunbar	Jon Walsh
Scott Woodward	

Eileen M. Perkins, Superintendent

Carolyn U. Manley, District Treasurer

Robin L. Hurt, Assistant Treasurer

Office Hours: 8:00 A.M. - 4:00 P.M.

Office Telephone: 978-544-2920

AT A MEETING OF THE RALPH C. MAHAR REGIONAL SCHOOL DISTRICT COMMITTEE HELD ON JANUARY 4, 2005, IT WAS VOTED TO ACCEPT THE REPORT OF THE SUPERINTENDENT AND ADOPT IT AS THE REPORT OF THE REGIONAL SCHOOL DISTRICT COMMITTEE.

To the members of the Ralph C. Mahar Regional School Committee and the voters of the Ralph C. Mahar Regional School District, I herewith submit my Annual Report as Superintendent.

The report to the Ralph C. Mahar Regional School District Committee covers the period January 1, 2004 to December 31, 2004. As such, all reports cover the final half of the 2003-2004 Fiscal Year and the first half of the 2004-2005 Fiscal Year.

GRANTS

The efforts of staff members and Grant Writer Mark Miville have resulted in the District receiving Grants totaling \$383,858 for the 2004-2005 school year. This has allowed for programs and services to be implemented that otherwise would not be funded.

Federal Special Education Entitlement, P.L. 94-142, (\$178,292)

The salaries of the Home/School Liaison Counselor, one Special Education Teacher, and a School Psychologist/Transition Counselor were paid through this grant. Some classroom instructional supplies were purchased.

Special Education Program Improvement (\$5,000)

Grant funds will be used to develop and implement systematic procedures and integrated transition planning services into the educational team meeting process for all students between the ages of 14-22. Professional development training for 6 special education teachers and 4 related service providers will be provided. School wide training in "response training", an effective, field trialed, crisis intervention staff training program will also be provided by these grant funds.

Special Education Assistance and Mentoring (\$3,000)

Funds were granted to provide materials and stipends for staff to assist in the preparation process for the Coordinated Program Review conducted by the Office of Educational Quality and Accountability.

Title I (\$146,548)

This paid the salaries of two Title I English Language Arts teachers and two Title I Math Aides. Funds for the Title I Conferences, for staff training and professional development, new technology and training on proper use of new equipment were also provided.

Title II-A – Improving Educator Quality (\$39,644)

These funds paid the salary of one Social Studies Teacher, thus reducing class sizes in that department.

Title II-D - Enhancing Education Through Technology (\$3,570)

Grant funds provided training for all staff in the use of new technology purchased through the building project. New materials in Accelerated Math will be purchased.

Title IV – Safe and Drug Free Schools (\$4,060)

Funding under this grant provides training/workshops in Project Alert – training for Middle School Instructors, Substance Abuse Prevention – Minnesota Smoking Prevention Program, grades 7-12.

Title V -- Innovative Programs (\$3,744)

The Instructional Media Center/Library staff purchased new technology for instruction and DVDs for classroom use.

PERSONNEL

Teachers Richard Ducharme and Robert Raymond retired as did Special Needs Aide Irene Brown and Linda Clukey, Cafeteria Bookkeeper. Teachers Sandrah Fager, Guy Guillemette, David Mei, Robert Michaud, Philip Saisa, Kristen Thompson, Frank Visco and Caleb Wetherbee resigned to accept positions elsewhere.

New hires include Barbara Dame, Bert Rawert, and Michael Pellegrino Math; Barbara Schulze, Chemistry; Peter Grutchfield, Social Studies; Amarilis Nagera and Gregory Reynolds, World Languages; Thomas Randall, Music; and Deborah Fisher and Kathleen Lawless, Special Needs Aides.

BUILDING/RENOVATION PROJECT

The Building Project scheduled for completion in January 2005 is completed. Furnishings and moves to final room assignments will allow everyone to be in his/her place for Semester II.

Students, staff, and Building Administration must be commended for maintaining a positive learning environment amidst the disruption of three years of construction. Certainly the Herculean efforts of Tom Bates, Director of Buildings and Maintenance, and his maintenance and custodial crew must be noted.

CURRICULUM AND LEARNING

Professional Development continued to focus on the use of technology in teaching as well as meeting the needs of Special Needs students who are integrated in regular classes through Inclusion Programs.

We showed continued growth in all areas of MCAS results. All Seniors passed the MCAS tests and were eligible for graduation by State standards. We also had continued growth in the results of Advanced Placement Tests and Scholastic Aptitude Tests where Mahar students scored above both State and National levels.

The alliance formed with the University of Massachusetts resulting in the Bridges To The Future Program which brings into the school Master's Degree Candidates seeking both a Degree and Teacher Certification through U Mass, is a plus for our students.

CONCLUSION

With the Building Project so close to completion, it is time to say Thank You to the citizens of the region for providing an outstanding educational facility for their students. Staff and students are eagerly taking advantage of all new and updated educational opportunities provided.

The Ralph C. Mahar Regional School offers an outstanding education to all its students. The improvement demonstrated by test scores of all students, including Special Needs students, is evidence that the effort, talent, and skills of the teaching staff is providing high quality education for all who seek it.

However, the fiscal crisis of the past several years has taken its toll, especially in the loss of personnel. It is vital that teachers lost be replaced and that class sizes be returned to their previous levels if our current level of academic progress is to be maintained and continue to grow.

Respectfully submitted,

Eileen M. Perkins
Superintendent

TELEPHONE DIRECTORY EMERGENCIES

AMBULANCE	911
FIRE	911
POLICE	911
ATHOL STATE POLICE	978-249-4341
POISON INFORMATION	1-800-682-9211
SUICIDE INFORMATION	1-508-791-6562

TOWN GOVERNMENT

Administrative Coordinator	978-724-3353
Board of Assessors	724-6658
Board of Health	724-0057
Building Inspector	724-3586
Board of Selectmen	724-3353
Burning Permit	508-867-1066
Conservation Commission	724-3353
Council on Aging	(Mondays) 724-3522
Dog Officer	978-544-6441
Fire Station (non-emergency)	724-3371
Gas Inspector	249-6175
Highway Department	724-3211
Planning Board	724-3353
Plumbing Inspector	978-544-6008
Police Department (office)	724-3330
Police Department (after-hours non-emergency)	724-3232
Tax Collector	724-6620
Town Clerk	724-6649
Treasurer	724-6699
Tree Warden	724-8822
Veterans' Agent	978-249-6935
Wiring Inspector	978-544-1105
Zoning Board of Appeals	724-3537

SCHOOLS

Mahar Regional Superintendent's Office	978-544-2920
Mahar Regional Main Office	978-544-2542
Petersham Center School	724-3363
Petersham Montessori School	724-0246

HOSPITALS

Athol Memorial	978-249-3511
Henry Heywood, Gardner	978-632-3420