

OFFICIAL TOWN  
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ANNUAL  
**Official Reports**  
of the  
**Town of Petersham**  
MASSACHUSETTS



**2001 - 2002**



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## Advisory Finance Committee Report Fiscal Year 2002

Finances for the Town of Petersham went well for Fiscal Year 2002 despite the cut in State funding in the Fall when we were five months into the Fiscal Year. All Town Departments and the Petersham School Committee are to be commended for keeping within or below their budgets.

### RESERVE FUND TRANSFERS

08/08/2001	FY02 General Insurance for Town	572.00
08/08/2001	Replace Town Computer that failed unexpectedly.	839.00
09/07/2001	Summer Playground Account	50.90
12/14/2001	Emergency Generator	4,000.50
12/21/2001	Election Recount Expense	763.18
01/09/2002	General Insurance Account	1,954.64
01/29/2002	General Insurance	422.00
03/05/2002	Legal Fees	176.79
03/05/2002	Election Registration Salaries	371.43
03/26/2002	Interest Expense	295.62
04/02/2002	Legal Fees	837.01
04/02/2002	Mass. General Law Books	329.25
04/02/2002	Police Dept. Radio repair	60.00
04/02/2002	Updating Mass. General Laws	65.08
04/02/2002	Meeting Room rental, Harvard Forest Conference	50.00
05/07/2002	Legal Fees	320.82
05/07/2002	Election/Registration Salaries	240.00
05/21/2002	Fire Department Salaries	828.70
05/21/2002	Fire Department Salaries	252.32
05/21/2002	Selectmen Expense F'02 Annual Dues for Star	25.00
05/21/2002	Selectmen Expense: Mass. Gen. Law Library	46.74
05/21/2002	Selectmen Expense Athol Daily News Legal Ads	75.90
05/21/2002	Selectmen Expense 6/3/02 STM Notice postcards	109.25
05/21/2002	Public Safety Radio Repair	72.00
05/21/2002	Legal Fees	308.26
05/28/2002	Legal Fees	1,411.86
06/01/2002	Fire Department Salaries	252.32
06/11/2002	Selectmen Expense Athol Daily News Legal Ads	174.90
06/11/2002	Selectmen Expense: Mass. Gen. Law Library	45.80
06/11/2002	Transfer Station Enterprize Fund	1,750.52
07/10/2002	Election/Registration Salaries	122.50
07/10/2002	Legal Fees	1,991.00
07/10/2002	Election/Registration Salaries - \$20.00 not needed	0.00
07/10/2002	Selectmen Expense- Town Secretary Bond	50.00
07/10/2002	Transfer Station Enterprize Fund	231.00
07/10/2002	Legal Fees	287.50
07/10/2002	Transfer Station Enterprize Fund	338.70
07/10/2002	Transfer Station Enterprize Fund	51.87
07/10/2002	Street Lights	442.11
07/10/2002	Fire Department Salaries	2,241.00
07/10/2002	Transfer Station Enterprize Fund	959.01
07/10/2002	Transfer Station Enterprize Fund	168.89
07/10/2002	Legal Fees	46.97
07/10/2002	Medicare Insurance	1,221.32
07/10/2002	Highway Department Salaries	83.64
07/10/2002	Selectmen Expense - Advertizing	<u>62.70</u>

Total Transfers \$25,000.00

Respectfully Submitted,

Pete Burnham, Chairman  
Jim Patrick, Vice Chairman  
Ron Turcotte, Clerk  
Mark Ellis  
Mark Painchaud

**LIST OF PETERSHAM TOWN OFFICERS**  
**Fy02**  
**ELECTED BOARDS AND OFFICERS**

<b>Moderator</b>		
	Richard Nickless	Term expires 2005
<b>Town Clerk</b>		
	Diana Cooley	Term expires 2003
<b>Treasurer</b>		
	Terrie A. LeBlanc	Term expires 2002
	John E. Beary	Term expires 2005
<b>Selectmen</b>		
	Clinton A. Shaw, Chair	Term expires 2004
	Vincent J. Purple	Term expires 2003
	Alfred M. Berry	Term expires 2005
<b>Tax Collector</b>		
	Virginia Newman	Term expires 2003
<b>Board of Assessors</b>		
	Dana W. Kennan, Chair	Term expires 2003
	Jean Robinson	Term expires 2005
	John Beary, appt 9/01	Term expires 2004
<b>Board of Health</b>		
	Mary Ann Walker	Term expires 2003
	Fifi Scoufopoulos	Term expires 2004
	Marcia A. Maglione, appt 7/01	Term expires 2005
	Tom Paragallo, Agent	Term expires 2003
	Daniel Rajecki, Agent	Term expires 2003
<b>Petersham School Committee</b>		
	Michael LeBlanc, Chair	Term expires 2004
	Charles Berube	Term expires 2003
	Linda Ganson	Term expires 2002
	Dana W. Kennan	Term expires 2005
<b>Mahar Regional School Committee</b>		
	Dana W. Kennan	Term expires 2003
<b>Trustees of Public Library</b>		
	Conrad H. Buelow	Term expires 2005
	Jenny Fay-McKinstry, resign 1/02	Term expires 2003

Richard Moriarty  
Robert C. Hall, Jr., appt 1/02

Term expires 2004  
Term expires 2003

**Constables**

Denis N. Legare  
Jon A. Costa  
Richard N. Bartus, appt 1/02

Term expires 2004  
Term expires 2004  
Term expires 2004

**Planning Board**

James Burke  
Richard McCrae  
Christopher D. Paul, appt 12/01  
Henry Byers, Chair, resign 12/01  
Alan Bachrach, Jr.  
Marcia L. Shaw, appt 10/01  
Richard Lent, resign 12/01

Term expires 2006  
Term expires 2005  
Term expires 2005  
Term expires 2004  
Term expires 2004  
Term expires 2003  
Term expires 2002

**APPOINTED LIST**

**Police Officers**

Richard Bartus, retired 5/31/02  
Richard D. Cooley, Jr.  
Denis N. Legare  
Stanley Deleo  
Bruce Kilhart, appt 9/01  
Renee LeClerc, appt 10/01

Ted A. Bassett  
Peter J. Buck  
Timothy M. Clark, resign 5/02  
Timothy Sherblom, appt 9/01  
Jason DeJackome, appt 5/02

**Chief of Police**

Denis N. Legare

**Deputy Chief of Police**

Richard N. Bartus, retired 5/31/02

**Sergeant**

Richard D. Cooley, Jr.

**Auxiliary Police Officers (Special)**

Larry Robinson  
Joseph Camden, New Salem Police  
James Thompson, Barre Police

Dane Parker, Phillipston Police  
Kevin Dodge, Phillipston Police

**Dog Officer/Animal Control**

Andrew Ohlson

**Fire Chief**

Dana Robinson

**Assistant Fire Chief**

Ronald DeJackome

**Deputy Fire Chief**

Lawrence Costa

**Tree Warden**

Norman LaPointe

**Deputy Tree Warden**

Leslie Cooley

**Superintendent of Streets**

Norman LaPointe

**Town Accountant**

Jean Joel

**Sexton**

George Brunelle

**Custodian**

Philip Dixon

**Emergency Management Director**

Denis N. Legare

**Asst. Emergency Management Director**

Norman LaPointe

**Forest Warden**

Dana Robinson

**Deputy Forest Warden**

**Director of Veterans' Services, Veterans' Agent, and Burial Agent**

Toni West

**Graves Registration Officer**

Roland Barnes

**Zoning Board of Appeals**

Ellen Anderson, Chair  
Brian MacEwen  
Thomas Kenney  
Don Eaton  
James Ermini

Term expires 2002  
Term expires 2002  
Term expires 2003  
Term expires 2002  
Term expires 2003

**Inspector of Animals**

David Perkins

**Asst. Inspector of Animals**

Andrew Ohlson

**Gas Inspector**

Michael Schlosser

**Electrical Inspector**

Michael Peterson

**Asst. Electrical Inspector**

Glenn Tattan

**Plumbing Inspector**

Gerald Brousseau

**Alternate Plumbing Inspector**

John Dolan

**Inspector of Buildings**

Brianna Skowrya

**Inspector of Buildings, Alternate**

Stewart M. Reed  
Gerald Mullaney

**Dump Custodian**

Waste Management of Central Mass.

**Town Counsel**

Kopelman & Paige

**TOWN COMMITTEES**

**Board of Registrars**

Helen E. Simms /R  
Barbara M. Nickless /R

Ellen G. Moriarty /D  
Diana Cooley, Clerk



**Historic District Commission**

Robert Clark	Term expires 2003
Jordan O'Connor	Term expires 2003
Martha Siccardi	Term expires 2004
Polly Pillsbury	Term expires 2004
Roland Barnes	Term expires 2004
Robert C. Hall, Jr.	Term expires 2005
Annette Ermini	Term expires 2005

**Historical Commission**

Robert Clark	Term expires 2003
Jordan O'Connor	Term expires 2003
Martha Siccardi	Term expires 2004
Polly Pillsbury	Term expires 2004
Roland Barnes	Term expires 2004
Robert C. Hall, Jr.	Term expires 2005
Annette Ermini	Term expires 2005

**Conservation Commission**

Robert Clark, Chair	Term expires 2004
John Jenkins	Term expires 2004
David Perkins	Term expires 2003
Henry Woolsey	Term expires 2003
Roland Barnes	Term expires 2002
Ann Townsend	Term expires 2002
Peter E. Brightman	Term expires 2002

**Council on Aging**

John P. LePoer, Chair	Term expires 2002
Hector Cameron	Term expires 2004
Robert Lane	Term expires 2002
Barbara Amidon	Term expires 2004
Mary Russell	Term expires 2004
Glorian Smith	Term expires 2003
M. Kathryn Brunelle	Term expires 2002
Elizabeth Marsh	Term expires 2004
William L. Berry, Sr.	Term expires 2003
Marilee Brunelle	Term expires 2003

**FRTA Advisory Board**

Robert M. Lane

**Cemetery Commission**

Michael Huppert, Chair	Term expires 2003
Jan Bedau	Term expires 2003

Jeanne Shannon-Daley  
George Brunelle  
Harold Mullaney  
John Beary  
Ann Hyde

Term expires 2003  
Term expires 2003  
Term expires 2004  
Term expires 2005  
Term expires 2004

**Petersham Cultural Council**

John Pope  
Jane Lynch-Gilbert, Chair  
Robert Clark  
Van Duros  
Mark Ellis  
Dale Bull  
Renee Wingertsman  
Jenne McGinnis

Doreen Frost  
Thomas Webber  
Karen Helgerson  
Donna Schlosser

**Tax-Exempt Committee**

V. Edward Simms, Chair  
Martha Siccardi

Dana W. Kennan  
Richard Nickless

**Davenport Committee**

David Perkins  
Henry Woolsey

James Baird  
Ron DeJackome

**By-laws Revision Committee**

Henry Byers, resign 12/01  
V. Edward Simms  
Richard Nickless

Diana Cooley  
James Ermini

**Memorial Park and Common Committee**

Marilee Brunelle  
Ruth Bassingthwaite  
Rexine Barnes

Emily Arnold  
George Brunelle

**APPOINTED BY THE MODERATOR**

**Advisory Finance Committee**

Peter Burnham, Chair  
James Patrick  
Mark Painchaud  
Mark Ellis  
E. Ronald Turcotte

Term expires 2002  
Term expires 2003  
Term expires 2002  
Term expires 2004  
Term expires 2004

**Petersham Regional School District Planning Committee**

Peter Burnham, Chair  
Charles Berube

Laura Webber, appt 6/02  
John Pope, resign 1/02

**Petersham School Building Committee**

James Burke, Co-chair  
Linda Kotsopoulos, Co-chair  
Raymond Grogan, Supt  
Gerald Mullaney  
Glenn Tattan  
James Patrick

Wendy Scott  
Joey LaPointe  
Linda Ganson

**Montachusett Regional Vocational  
Technical School**

V. Edward Simms

# BOARD OF HEALTH

## 2002 Annual Report

The Board of Health attained full membership and has a part-time assistant, which has allowed us the ability to carry out our responsibilities. Our main responsibility has been the application and monitoring of Title V septic management.

The board meetings have been bimonthly and we have assisted the selectmen with the operation of the transfer station. The annual rabies clinic was held in collaboration with the town clerk, animal officer, highway department and a local veterinarian. The Board of Health accomplished the following during 2002; revised permit application and devised a test for new installers of septic systems, wrote a summary process for installing/repairing septic systems, developed a file summary form, submitted by-law changes which were accepted, began researching the status of septic disposal systems in the center of town, established a new fee schedule for the transfer station and obtained bags for rubbish disposal.

### Local Board of Health Duties

<b>A. Septic System Regulations</b>		<b>Food Operation Permits</b>	15
Site Work	62	<b>F. Temporary Food Permits</b>	15
Plan Review	28	<b>G. Food Born Illness Investigations</b>	0
Inspections	20	<b>H. Bacterial Illness Investigations</b>	5
Compliances	9	<b>I. Animal Bite Reports</b>	3
System Installer Permits	13	<b>J. Rec. Camp Inspections</b>	1
<b>B. Private Well Permits</b>	19	<b>K. Asbestos Removal Monitoring</b>	0
<b>C. Public Well Monitoring</b>	6	<b>L. Tobacco Sales Reports</b>	2
<b>D. Sanitary Code Violations</b>	1	<b>M. Body Art Licenses</b>	0
<b>E. Food Operations</b>		<b>N. Massage Licenses</b>	3
Establishment Inspections	15		

We would like to thank the other town boards, department heads and the town's residents for their assistance in promoting the work of the board as it pertains to the health of our community.

Mary Anne Walker, co-chairperson ♦ Fifi Scoufopoulos, co-chairperson  
Mary Anne Forgues, filled Marcia Maglione's position as of 12/16/02



*Town of  
Petersham, Massachusetts* 01366-0486  
978-724-3353 978-724-3501 (fax)

**SELECTMEN'S REPORT**

Fiscal Year 2002 was a year of change and progress in a number of areas.

Center School – A Special Town Meeting was held September 5, 2001, and the Town voted to appropriate \$922,700 in addition to the \$4,250,000 previously appropriated for the Center School building project.

Town Hall Dome and Gilded Cupola – Repair, painting and re-gilding of the Town Hall dome and gilded cupola were discussed at various times during the year. The high expense (approximately \$30,000) made it impossible to proceed.

250<sup>th</sup> Anniversary – The Board voted to ask Bill Purple to form and chair a committee to plan for the Town's 250<sup>th</sup> Anniversary in 2004.

Growth Management – The Board noted that Templeton had passed a "growth management" by-law and requested that the Planning Board investigate the creation of such a by-law in Petersham. A by-law which limited the number of building permits for new homes each year was passed at the June Annual Town Meeting in 2002.

Master Plan – A grant had been awarded by the MDC for 70% State funding of a \$50,000 project to prepare a master plan for Petersham. Due to State budget problems, the money became unavailable early in the fiscal year but freed up at the end. As a result, action on the plan was delayed to FY2003.

Cellular Telephone RFP – A Request for Proposal (RFP) was advertised for use of the Town Hall cupola as a cell phone tower. The Town would receive significant income from such a facility. Unfortunately, no responses were received.

Earth Removal By-law – The Selectmen sent a request to the Planning Board to review a sample earth removal by-law. Currently by-laws had almost no requirements other than the need for a permit. The Planning Board followed through and a by-law passed at the Annual Town Meeting.

Harvard Forest Payments in Lieu of Taxes – Due to lack of response from Harvard University to the Tax-Exempt Committee, the Selectmen became involved in this issue. With help from Senator Brewer and Representative Gobi, a process of negotiation began with Harvard.

Revenue Deficit – The State preliminary cherry sheet local aid to Petersham for FY2002 was given as \$501,776 in May 2001. In December when the State finalized its budget, the number had been reduced to \$383,743 resulting in a revenue deficit of at least \$118,000 for FY2002.

Davenport Property – The Selectmen asked the Town for authority to arrange for the disposition of the land in an article at the Annual Town Meeting and was given the authority. Problems continued with getting a final resolution on variations in the Athol/Petersham boundary. Sixty-eight Town residents presented a petition asking that the property be protected from development.

Finally, we thank the Town officers, boards, departments, and the people of Petersham for their helpfulness and cooperation in keeping the Town in good shape for another year.

Petersham Selectboard  
Clinton A. Shaw, Chair  
Vincent J. Purple, Vice-chair  
Alfred M. Berry, Clerk

## 2002 Cemetery Commission Report

- January John Beary presented results of research and audit of the Cemetery account records with Town and Fleet Bank, including providing a tutorial on reading the reports. Position of Financial Officer created and John Beary elected unanimously.
- February Beary presented additional research results, proposed FY2003 budget, and gave survey results of cemetery charges in neighboring towns.
- March Meeting canceled: snow storm.
- April Discussed draft of Cemetery Rules and Regulations.  
Discussed the endowment funds for Memorial Day flowers.
- May Received proposal from Jim Baird for a Passages memorial monument to record the names of persons, not buried in Petersham, whose life and association with the Town could thus be memorialized.  
Made decision about the order for 2002 Memorial flowers.
- June Field trip: CemComm members visited all the Town's cemeteries.
- July Meeting held: no quorum.
- August No meeting scheduled.
- September Visited by Glenn Dickson and Milton Scott to discuss 2002 changes in the order for Memorial Day flowers from endowment funds.
- October Reviewed procedures and policies further: pinpointed several remaining inconsistencies and problems.
- November Discussed final draft of Rules and Regulations.
- December Meeting canceled because no quorum expected.

Mick Huppert, Chair  
Buzzy Mullaney, Vice-chair  
John Beary, Financial Officer

George Brunelle, Sexton  
Ann Hyde  
Jan Bedau, Clerk



## **Petersham Conservation Commission**

**3 South Main Street**

**Petersham, Massachusetts 01366-0486**

**978-724-3353 (fax) 978-724-3501**

### **Conservation Commission Report for Fiscal 2002**

The Petersham Conservation Commission received six Notices of Intent, made nine site visits and issued six approved Orders of Conditions and one denied Order of Conditions during the fiscal year from 1.July 2000 to 30.June 2001. Numerous Forest Cutting Plans were reviewed and a number of Building Permit Applications were signed. Meetings were held on the second Tuesday of each month at 7:30 p.m. while public hearings were held at 7:00 p.m.

This was the twenty-first consecutive year that the Commission sponsored the environmental education program at the Petersham Center School which included field trips to the Lewis and Corrine Babbitt Wildlife Sanctuary and related classes prior to the field trips. Again this year, Chris Eaton, a teacher/naturalist from the Massachusetts Audubon Society taught the program which included all students. As always, her excellent program was well received by students and teachers. This is the oldest environmental education program in a public school sponsored by a Conservation Commission in the Commonwealth.

James Baird was assigned by the Commission to oversee work at the Lewis and Corrine Babbitt Wildlife Sanctuary which includes the annual maintenance on the fields and the cutting of trees to maintain the view which is a requirement placed on the Commission. His personal interest and expertise are greatly appreciated as always.

Respectfully submitted,

Robert A. Clark, Chairman

John Jenkins

David Perkins

Roland Barnes

Ann Townsend

Peter Brightman

Henry Woolsey

John Jenkins' tragic death following the fiscal year in August of 2002 was an incredible loss to the town and to the Commission. His years of service, dedication, and many contributions to the work of the Commission are greatly missed. We have lost a friend with a zest for life who cared deeply for the town its people and its environment and greatly appreciate the privilege for the opportunity of having worked with him to protect our environment, thank you John.



Petersham Council on Aging Annual Report  
FY July 1, 2001 - June 30, 2002

Petersham's Council on Aging dedicates itself to addressing concerns of the 60 yrs. and older population. To accomplish this, we operate an All-Volunteer organization. Funds to promote this objective came, this year, from: an annual grant from the Executive Office of Elder Affairs (EOEA); Franklin County Home Care Corp. (FCHCC); Franklin Regional Transit Authority (FRTA); the Petersham Cultural Council and a \$750 warrant article voted at our Annual Town Meeting.

The Council's Senior Transportation Program provides weekly shopping trips to Athol and rides to medical, legal or other necessary appointments for the "over 60 yrs" inhabitants having no other access to transportation. This fiscal year volunteer drivers provided 75 days of service, 231 hours of their time and traveled 2,850 miles. Five regular and one "emergency" drivers used their own vehicles. They were compensated for the use of their autos by the FRTA, but their time and service were donated. Robert Lane oversees this program.

The Monday Luncheon Club, an adjunct of the FCHCC's Meals-on Wheels Program, has been active in Petersham for eight (8) years. Catered meals arrive at the Town Hall where volunteers reheat and present the meals. This year 1,369 meals were consumed of the 1,516 ordered. This represents a 90% attendance record, a remarkable feat in light of the fact that meals must be ordered on Fridays for Monday's consumption. On forty-two (42) Mondays a hot, nutritious meal was served. It should be noted that our volunteers who provide this service, have to comply with the requirements of the Massachusetts Department of Health, Petersham Board of Health, as well as the sponsor's demands. Two (2) of these volunteers (Mary Russell and John LePoer) have had additional training regarding the responsibility of the mealsite. Like most everything else, the luncheon club participants were asked to consider an increase in the cost of their donations from \$1.50 to \$1.75 per meal.

The COA Newsletter, underwritten by the EOEA, is distributed to all residents over 60 yrs. of age. A review of some of the more significant activities highlighted in this year's newsletters were:

1. Receipt of a \$2600 Elder Affairs grant to be used for a.) Printing/publication/distribution of our newsletter; b.) Health promotions through screenings, clinics and exercise ; c.) Mealsite equipment and supplies and d.) Recognition and appreciation of Volunteers.
2. Sandy Superchi of *Focus on Wellness* demonstrated Massage Therapy as an aid to healing and good health.
3. Bob Lane, through the good effort of Richard Nickless, provided another Wilson Bus Trip to the BIG E exposition in West Springfield.
4. Gail Thomas, once again led another series of *Writing From Life Experiences*.

An outgrowth of this was the publication of Voices From the Hilltop Town, Volume 2. The Petersham Cultural Council contributed money for this publication. On January 20, authors in this group, read from their anthology at the Petersham Memorial Library. The sale of these books realized a small profit for the COA.

5. Jennifer Peddle RN,BSN, Center School Nurse, volunteered her lunch hour for one Monday per month to hold Blood Pressure Clinics prior to the Monday Luncheon Club meal.

6. Annually the Petersham Lions' Club pays tribute to the town's older citizens. Again this year they, under the able efforts of Jeannine Legare and her reliable crew, presented a fine meal, and an appropriate program for the December holidays..including a visit from Santa.

7. In April Bob Lane arranged for a Wilson Bus Trip that took us to the Glen Ellen Country Club in Millis, MA. After a fine meal we were entertained by Charlie Prose. Charlie is a noted comedian who dispelled all our winter blahs.

8. A video of the Commonwealth's Prescription Advantage program was shown. This program, designed to aid senior citizens with the high cost of prescription drugs, was demonstrated to be of particular value to those seniors without any drug coverage.

9. In May, Larry Buell and "Friends of the Nichewaug", brought to a Luncheon Club meeting, speakers having experience in using grant monies to renovate and save historic buildings. A lively discussion ensued on the potential uses of the property for elder housing and other appropriate uses.

10. Your COA, with the aid of the Athol Memorial Hospital, presented a Mini Medical and Safety Fair , using both upstairs and down of the Town Hall. Barbara Widby, RN, BSN, arranged for a Glucose/Cholesterol Screening. Following the luncheon Dr. Elizabeth Nottleson led a question/answer period of medical concerns. Following her presentation, Police Chief Denis Legare introduced and distributed kits associated with the *File for Life* program that is being promoted by the police forces. By participating in this program, one's medical history and current drug medication doses are kept posted on the home occupant's refrigerator. If a 911 call is answered by police or EMTs , and should the victim be unable to respond, this information is taken from their refrigerator and is transported with them to the hospital. The information also advises who should be called in case of an emergency. This can be a time saver when minutes are important to sustain life.

The Council wishes to thank: The Board of Selectmen for their continued support and the use of the Town Hall; The American Legion Post #415 for the use of their fine facility to promote our programs; Dale Bull, Town Secretary, for her constant help in clearing dates and with her assistance with the printing the COA NEWSLETTER and Norman LaPointe and his Highway Department for removal of our Luncheon Club wastes and for clearing and sanding walkways during inclement weather.

Respectfully submitted,  
Council on Aging Board Members

John P. LePoer, Chairman  
Barbara Amidon  
Marilee Brunelle

Hector Cameron, Secretary  
William Berry, Sr.  
Elizabeth Marsh  
Glorian Smith

Robert Lane, Treasurer  
M. Kathryn Brunelle  
Mary Russell

## DOG OFFICER ANNUAL REPORT

The year 2002 was a good year in the Town of Petersham. We boarded approximately 11 dogs during the year and found owners and new homes for most, excepting one dog struck by an automobile, and one which was put down.

I would like to thank the Police Department for their efforts in covering my position when it was not possible for me to do so. I would like to thank the residents of Petersham who licensed in a timely manner. This made the year run smoother and there were fewer blisters on my fingers from writing citations.

I responded to approximately 25 complaints during the year and hopefully solved the problem at hand for all the residents involved. The year had fewer complaints from residents which means most are abiding by the By-laws or we had a cold and lengthy winter keeping owners and their pets indoors for the majority of the year.

There has been a new account set up for the Dog Officer to accept donations toward improvement of the kennel facility at the Town barn. Interested parties should see the Administrative Coordinator for details. The new account has grown again this year due to the generous time and vaccinations provided by Dr. Alan Bachrach and his wife, Debra. I would like to thank Dr. Bachrach, his wife, the Board of Health for donating their time, the Highway Department for use of the highway garage, and residents who participated in the rabies clinic. Donations from the vaccinations went into the new account.

In conclusion, it has been a great year as Dog Officer and I will continue to answer complaints and enforce the Massachusetts General Laws and Town By-laws in the up-coming year. I will strive to place as many strays in new homes or with their owners as possible.

I am also reminding residents to vaccinate their animals and license them early to avoid the citation process in the upcoming year.

Andrew S. Ohlson  
Petersham Dog Officer  
Animal Control Officer  
Asst. Inspector of Animals  
978-544-6441

SPECIAL STATE PRIMARY  
SEPTEMBER 25, 2001

REPRESENTATIVE IN GENERAL COURT

REPUBLICAN

EDWARD LEE BOMBARD IV	18
A. LARRY HASENFUS	2
RYAN J. WITKOS	66

DEMOCRATS

GREGORY V. CAILLE	49
ANNE M. GOBI	6

LIBERTARIANS

NONE

GREEN PARTY

OTHERS	1
--------	---

SPECIAL STATE ELECTION  
OCTOBER 23, 2001

REPRESENTATIVE IN GENERAL COURT

ANNE M. GOBI	44
RYAN J. WITKOS	176
BLANKS	2

ANNUAL TOWN ELECTION  
MARCH 4, 2002

MODERATOR - 3 YEARS

RICHARD L. NICKLESS	129
OTHERS	4
BLANKS	12

PLANNING BOARD - 2 YEARS

ALAN BACHRACH, JR	110
DENNIS P. FLYNN	21
BLANKS	14

TREASURER - 3 YEARS

JOHN E. BEARY	132
BLANKS	13

PLANNING BOARD - 1 YEAR

MARCIA L. SHAW	129
BLANKS	16

SELECTMAN - 3 YEARS

ALFRED E. BERRY	126
OTHERS	3
BLANKS	16

CONSTABLE - 2 YEARS

RICHARD N. BARTUS	133
OTHERS	1
BLANKS	11

BOARD OF ASSESSORS - 3 YEARS

JEAN W. ROBINSON	128
OTHERS	3
BLANKS	14

QUESTION 1

YES	93
NO	38
BLANKS	14

BOARD OF HEALTH - 3 YEARS

MARCIA A. MAGLIONE	111
OTHERS	1
BLANKS	33

SCHOOL COMMITTEE - 3 YEARS

JON COSTA	7
DANA KENNAN	14
OTHERS	8
BLANKS	116

TRUSTEE OF PUBLIC LIBRARY -  
3 YEARS

CONRAD H. BUELOW	127
BLANKS	18

PLANNING BOARD - 3 YEARS

CHRISTOPHER D. PAUL	119
OTHERS	1
BLANKS	25



# Petersham Fire Department

Petersham, Massachusetts 01366

## Report of the Petersham Fire Department Fiscal Year 2002

To the Citizens of Petersham:

It is with great pleasure that I submit the Annual Report of the Petersham Fire Department. The Department responded to the following calls during the Fiscal Year that ended June 30, 2002.

Structure Fires	1
Chimney Fires	1
Brush Fires	6
Car Fires	2
Illegal Burning	6
Automobile Accidents	9
Assist Ambulance	3
Medical Assistance	8
False Alarms	4
Wires Down	2
Carbon Monoxide Alarms	2
Problem with a Wood Stove	1
Smoke Investigations	3
Rescue Calls	1
Bomb Scare	1
Cellars Pumped	2
Public Service Calls	2
Stand-by at Fire Station	2
Mutual-Aid	6
<b>Total Calls</b>	<b>65</b>
Smoke Alarm Inspections	18
Oil Burner Permits	18
Oil Tank Removal	1
Propane Storage	12
Blasting Permits	1
Sprinkler Installation Permit	1
Burning Permits Issued	374

The fire department met throughout the year on the first and third Wednesdays of the month. Training opportunities were provided at each meeting to improve firefighting skills or towards re-certification as first-responders. In addition, the majority of firefighters received quarterly reviews for certification with the automatic defibrillator. The first-responder and defib classes are held jointly with the Police Department. Several members of the department participated in a live burn training exercise in Phillipston during the spring.

The department utilized funding by the Town meeting to begin the process of updating it's breathing apparatus most of which is approximately 30 years old. The Town funding allowed us to purchase four units and four spare bottles. In addition, we were able to obtain three used sets that were just like new from an industrial donor at no cost. This donation saved the Town approximately \$7,500.00.

The Phillipston Fire Department replaced their rescue truck during the year and in turn donated their old vehicle to Petersham through their Firefighters Association. This former ambulance while only one year newer than the vehicle that it replaced is in excellent mechanical condition and is structurally sound. It is overall a much safer and more dependable vehicle. The only cost in acquiring this newer rescue vehicle was to change the lettering from Phillipston to Petersham. We are certainly thankful to the Phillipston Fire Department for donating this vehicle to us.

During the fiscal year we continued to look for alternative sources of funding to assist in keeping this department updated. We unsuccessfully applied for funding under the Federal Assistance to Firefighters Program. Over 19,000 fire departments nationwide applied for \$1 million dollars in Federal Assistance. A second round of funding has been approved for Fiscal Year 2003 in the amount of \$3.2 million. We will aggressively pursue these funds as the grant application process is made available. These alternative funding sources are critical to our ability to update our equipment as the current economic situation worsens.

On a more positive note, we once again provided a fire prevention week program at the Center School, assisted the Athol Fire Department on River Rat Day and participated in the Fourth of July Parade. We also provided an equipment display at Old Home Day.

I wish to thank all of my officers and firefighters for their support during the year. Without your dedication, we would not have a Fire Department. I also wish to thank the wives of all the firefighters whose plans can change on a minute's notice when a call is received. We appreciated the assistance provided by the police department. Our working relationship continues to be excellent and our joint training helps to provide a comraderie between both groups. Finally, I thank you the citizens of Petersham for your continued support of the Department at Town Meetings, and for your help in keeping serious fires to a minimum. Although our total responses have increased, the number of serious calls remains extremely low.

Respectfully submitted,

*Dana C. Robinson*  
Fire Chief



# *Petersham Highway Department*

PETERSHAM, MASSACHUSETTS 01366  
978-724-3211 978-724-3501 (FAX)

## **ANNUAL REPORT July 1, 2001 – June 30, 2002**

### **CHAPTER 90 WORK**

A section of West Road was reclaimed and paved for ½ mile from Rte. 122. Two sections of Shaw Road were reclaimed and paved for a total of 9/10 of a mile. Chapter 90 monies have been reduced by 2/3 the past three (3) years.

### **GENERAL HIGHWAY ACCOUNT**

The Highway Department built a new access road to the Center School for the new construction. Many trees were also removed for the new school. Sections of the following roads were cleared of stumps and rocks to remove obstacles for easier plowing and mowing of roadsides. These roads are: Nichewaug, Camel Hump, Leighton, Doe Valley, and Carter Pond. The Department also installed two emergency generators for the Town Hall and Town Office Building. New Athol Road received 400' of subdrain. New culverts were installed on Shaw Road and Poor Farm Road. Roadsides were mowed with a machine borrowed from the MDC. Gravel roads were regraded and gravel added as needed. Culverts were cleaned along with catch basins. Sand was swept from all paved roads.

### **SNOW ACCOUNT**

One thousand yards of sand and two hundred and seven tons of salt were used during the winter season.

Respectfully submitted,

Norman LaPointe  
Highway Superintendent





## Historic District Commission & Historical Commission

3 South Main Street  
Petersham, Massachusetts 01366-0486

978-724-3353 (fax) 978-724-3501

### Historic District Commission & Historical Commission Annual Report for Fiscal 2002

Meetings of the Historic District Commission & Historical Commission were held in the Petersham Memorial Library on the first Wednesday of each month. The Petersham Historic District, established in 1967, has the distinction of being the first established in the Commonwealth to include the homes on the National Registry of Historic Places.

Delight Haines unequalled knowledge of the historical aspects of the town continues to be greatly missed, yet the year was one of accomplishment. The Town By-Laws pertaining to the Historic District Commission & Historical Commission were put into electronic format with appropriate sections color-coded to make them more understandable and easier to use. Work on new forms was also begun, again in electronic format, which will accurately reflect the requirements of the By-Laws. Ways to make the Commission's role clearer to the community were discussed.

Respectfully submitted,

Robert A. Clark, Co-Chair  
Martha Siccardi

Annette Ermini, Co-Chair  
Robert Hall

Roland Barnes  
Polly Pillsbury

## David Perkins



45 Maple Lane ◆ Petersham, MA 01366

Phone 978-724-3417

### 2002 Report Inspector of Animals

I have inspected animals on 38 premises in Petersham, and have found the animals well cared for and the facilities in good condition.

1. Milk cows and heifers two years and older	0
2. Heifers one to two years of age	50
3. Heifer calves under one year of age	38
4. Dairy herds consisting of one or more animals	0
5. Equine	132
6. Goats	23
7. Sheep	122
8. Swine	12
9. Beef cattle	38
10. Llamas	43
11. Stables accessible to the public	1
12. Poultry	282
13. Rabbits	6

Dog bites should be reported to the Animal Inspector, and dogs will be quarantined for ten days before being released by the Animal Inspector.

Respectfully submitted,



David L. Perkins  
Animal Inspector

**INSPECTOR OF BUILDINGS REPORT**  
 July 1, 2001 through June 30, 2002

<u>Category</u>	<u>Number</u>	<u>Amount</u>
Building Permits	64	\$21,926.00
Annual Inspections	3	\$120.00
Occupancy Permits	5	\$125.00
Wood Stoves	11	\$275.00

<u>Building Permits</u>			
11	New Homes	5	Decks and Porches
2	Additions	12	Roofs and Siding
10	Remodel	12	Barns/Garages
3	Repairs	1	Demolition
3	Pools	5	Other

Office hours are held every Monday from 7:00 p.m. to 8:00 p.m. in the Town Office Building.

Respectfully Submitted,

Brianna Skowrya  
 Inspector of Buildings

**SPECIAL TOWN MEETING**  
**September 5, 2001**  
**7:30 p.m.**  
**Town Hall**

**ARTICLE 1.**

To receive the reports of Town Committees and act thereon.

**RESULTS:** The Town voted to accept as read by James Burke the report of the Petersham Center School Building Committee and the report as read by Peter Burnham of the Advisory Finance Committee.

**ARTICLE 2.**

To see if the Town will vote to appropriate \$922,700.00, or any other sum of money, in addition to the \$4,250,000.00 previously appropriated, for building an addition to and remodeling, reconstructing, making extraordinary repairs to and equipping the Petersham Center School; to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any other action relative thereto.

**RESULTS:** The Town voted to accept the Article as follows: The sum of \$922,700.00 is appropriated, in addition to the \$4,250,000.00 previously appropriated, for building an addition to and remodeling, reconstructing, making extraordinary repairs to and equipping the Petersham Center School; and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$922,700.00 under Chapter 44 of the General Laws, Chapter 70B of the General Laws, or any other enabling authority. 2/3 vote required. 99 for – 3 opposed. Passed

**ARTICLE 3.**

To see if the Town will vote to approve the additional \$2,000,000.00 indebtedness authorized by the Regional District School Committee of the Ralph C. Mahar Regional School District on August 14, 2001, supplementing the indebtedness approved under Article 2 of the January 25, 2001, Special Town Meeting, for the purpose of constructing, reconstructing, adding to, equipping, remodeling, or making extraordinary repairs to the District School facilities, including any environmental remediation required in connection therewith, or act in relation thereto.

**RESULTS:** The Town voted to accept the Article as follows: In addition to the \$29,700,000.00 previously appropriated by a vote of the District School Committee passed December 12, 2000, the sum of \$2,000,000.00 is hereby appropriated for the purpose of constructing, reconstructing, adding to, equipping, remodeling or making extraordinary repairs to the District School Facilities, including any environmental remediation required in connection therewith; and that this appropriation be raised by incurring debt by the issuance of bonds or notes under Section 16 of Chapter 71 of the General Laws as amended. 2/3 vote required. Unanimous

## **SPECIAL TOWN MEETING**

**Monday, February 4, 2002**

**Town Hall**

### **ARTICLE 1.**

To receive the reports of Town Committees and act thereon.

**RESULTS:** The Town voted to accept as read by Peter Burnham a report of the Advisory Finance Committee.

### **ARTICLE 2.**

To see if the Town will vote to **RESCIND** the action taken on Article 32 of the Annual Town Meeting, June 4, 2001, which reads: **ARTICLE 32.** To see if the Town will vote to raise and appropriate, appropriate from available funds, or any combination thereof, the sum of \$93,000.00 for deposit in the "Ralph C. Mahar Fund Balance Reserved for Debt Service Payments", or act in relation thereto.

**RESULTS:** The Town voted to rescind the action taken on Article 32 of the Annual Town Meeting, June 4, 2001, in which \$93,000.00 was raised and appropriated for deposit in the "Ralph C. Mahar Fund Balance Reserved for Debt Service Payments".

### **ARTICLE 3.**

To see if the Town will vote to Raise and Appropriate, appropriate from available funds or any combination thereof, the sum of \$4,230.00 for deposit in the "Ralph C. Mahar Fund Balance Reserved for Debt Service Payments", or act in relation thereto.

**RESULTS:** The Town voted to raise and appropriate the sum of \$3,614.41 for deposit in the "Ralph C. Mahar Fund Balance Reserved for Debt Service Payments".

### **ARTICLE 4.**

To see if the Town will vote to **RESCIND** the action taken on Article 33 of the Annual Town Meeting, June 4, 2001, which reads: **ARTICLE 33.** To see if the Town will vote to raise and appropriate, appropriate from available funds, or any combination thereof, the sum of \$125,000.00 for deposit in the "Petersham Center School Fund Balance Reserved for Debt Service Payments", or act in relation thereto.

**RESULTS:** The Town voted to rescind the action taken on Article 33 of the Annual Town Meeting, June 4, 2001, in which \$95,000.00 was raised and appropriated and \$30,000.00 was taken from Free Cash for deposit in the "Petersham Center School Fund Balance Reserved for Debt Service Payments".

### **ARTICLE 5.**

To see if the Town will vote to Raise and Appropriate, appropriate from available Funds or any combination thereof, the sum of \$32,585.00 for deposit in the "Petersham

Center School Fund Balance Reserved for Debt Service Payments”, or act in relation thereto.

**RESULTS:** The Town voted to raise and appropriate the sum of \$29,585.00 for deposit in the “Petersham Center School Fund Balance Reserved for Debt Service Payments”.

**ARTICLE 6.**

To see if the Town will vote to transfer \$165,323.00 from Free Cash to the Stabilization Fund, or act in relation thereto.

**RESULTS:** The Town voted to transfer \$165,323.00 from Free Cash to the Stabilization Fund.

**ARTICLE 7.**

To see if the Town will vote to transfer \$30,000.00 from Free Cash to the Reserve Fund, or act in relation thereto.

**RESULTS:** The Town voted to Take No Action.

**ARTICLE 8.**

To see if the Town will vote to authorize the Selectmen, after consultation with the affected organizations, to file with the General Court legislation authorizing it to assess and collect property taxes on properties owned by tax-exempt educational institutions.

**RESULTS:** The Town voted to authorize the Selectmen, after consultation with the affected organizations, to file with the General Court, legislation authorizing it to assess and collect property taxes on properties owned by tax-exempt educational institutions.

**SPECIAL TOWN MEETING**

**June 3, 2002**

**TOWN HALL**

**ARTICLE 1.**

To see if the Town will vote to transfer to the Stabilization Fund the following unexpended balances of amounts appropriated under the following articles at prior Town Meetings:

Article 18	Master Plan Open Space Project, June 4, 2001 Annual Town Meeting	\$49,542
Article 44	Town Hall Handicap Access, June 19, 2000 Annual Town Meeting	
Article 44	Town Hall Handicap Access, June 15, 1999 Annual Town Meeting	
Article 41	Town Hall Handicap Access, June 11, 1998 Annual Town Meeting	\$21,534
Article 37	Town Hall and Office Maintenance, June 4, 2001 Annual Town Meeting	\$ 5,021
Article 38	Fire Dept. Water Hole Maintenance, June 4, 2001 Annual Town Meeting	
Article 34	Fire Dept. Water Hole Maintenance, June 17, 1997 Annual Town Meeting	\$ 6,038
Article 5	Police Station Furnace and Windows, June 4, 2001 Annual Town Meeting	\$ 1,560

Or act in relation thereto.

**RESULTS:** The Town voted to transfer \$5,021.00 from Article 37, Town Hall and Office Maintenance Account; \$1,038.00 from Article 34, Fire Department Water Hole Maintenance Account; \$1,204.00 from Article 38, Fire Department Water Hold Maintenance Account; and \$1,560.00 from Article 5, Police Station Furnace and Windows Account, for a total of \$8,823.00 to the Stabilization Fund.

**ARTICLE 2.**

To see if the Town will vote to amend the vote taken under Article 14 of the warrant for the June 4, 2001 Annual Town Meeting (Fiscal Year 2002 Budget) by reducing the following items by the amounts stated and transferring those amounts to the Stabilization Fund:

Line 29 ZBA Consultant	\$ 4,412
Line 46 Highway Dept. Expense	\$ 9,000
Line 44 Highway Dept. Salaries	\$ 6,900

Or act in relation thereto.

**RESULTS:** The Town voted to transfer from Annual Town Meeting June 4, 2001, Town Charges and Expenses: Zoning Board consultant, \$3,412.00; Highway Department Expense, \$6,000.00; and Highway Department Salaries, \$6,900.00 for a total of \$16,312.00 to the Stabilization Fund.

**ANNUAL TOWN MEETING  
JUNE 3, 2002  
7:30 P.M.**

**ARTICLE 1.**

To receive the reports of Town Officers and Committees and act thereon.

**RESULTS:** The Town voted to accept the report of the Advisory Finance Committee read by Chair Peter Burnham, the report of the Board of Selectmen read by Chair Clinton Shaw and the report of the Petersham Center School read by Superintendent Ray Grogan.

**ARTICLE 2.**

To choose all necessary Town Officers not elected by ballot.

**RESULTS:** No officers were elected.

**ARTICLE 3. CONSENT**

To see if the Town will vote to authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2003, as permitted by Massachusetts General Laws (MGL), Chapter 44, Section 53F, or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 4. CONSENT**

To see if the Town will vote to endorse the recommendation of its member to the Franklin Regional Transit Authority authorizing transportation service to or from or within the Town including the commitment by the Town for its share of any deficit as the result of such service, or to take any other action relative thereto.

**RESULTS:** Article approved as written.

**ARTICLE 5.**

To see if the Town will vote to choose a Director of Agriculture for the ensuing year in accordance with the provisions of MGL Chapter 128, and raise and appropriate the sum of \$25.00 to cover program expenses, or act in relation thereto.

**RESULTS:** The Town nominated and elected David Perkins as the Director of Agriculture. The Town then voted to raise and appropriate \$25.00 to cover program expenses.

**ARTICLE 6. CONSENT**

To see if the Town will use the Dog Fund and also the income of the William B. Spooner Fund as of March 31 of the current fiscal year at the Petersham Memorial Library for Fiscal Year 2003, or act in relation thereto.



**RESULTS:** The Town voted the funds from the Dog Fund through March 31 of the upcoming fiscal year and the interest from the William B. Spooner Fund through March 31 of the upcoming fiscal year to be used at the Library.

**ARTICLE 7. CONSENT**

To see if the Town will vote to take accumulated funds from the Sale of Lots Account as of March 31 of the current fiscal year to be used for Cemetery Improvements for Fiscal Year 2003, or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 8. CONSENT**

To see if the Town will vote for the Conservation Commission to use the accumulated interest from the Evelyn V. Murphy Conservation Fund as of March 31 of the current fiscal year for Fiscal Year 2003, or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 9. CONSENT**

To see if the Town will vote for the Conservation Commission to use the accumulated interest from the Lewis and Corrine Babbitt Wildlife Sanctuary Fund as of March 31 of the current fiscal year, to be used at the Sanctuary for Fiscal Year 2003, or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 10. CONSENT**

To see if the Town will vote to raise and appropriate the sum of \$1,500.00 for six (6) concerts at \$250.00 per concert, to be held during the summer, or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 11. CONSENT**

To see if the Town will vote to re-authorize a Revolving Fund pursuant to MGL, Chapter 44, Section 53E ½ for deposits of fees collected under the Zoning Board of Appeals Rules and Regulations Fee Schedule, to be expended by the Zoning Board of Appeals for the purposes of carrying out its duties. Expenditures from said Revolving Fund for Fiscal Year 2003 not to exceed \$7,000.00, or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 12. CONSENT**

To see if the Town will vote to accept the provisions of MGL Chapter 71, Section 71E to re-authorize a Revolving Fund for deposits of fees collected under the Petersham School Committee Fee Schedule for use of the Petersham School Building, to be expended by the

Petersham School Committee for the purpose of repairs to the Building and replacement of equipment associated with the use of the Facility. Expenditures from said Revolving Fund for Fiscal Year 2003 not to exceed \$2,000.00, or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 13. CONSENT**

To see if the Town will vote to re-authorize a Revolving Fund pursuant to MGL, Chapter 44, Section 53E ½ to be expended by the Treasurer for fees due to the Electrical Inspector, Gas Inspector and Plumbing Inspector. The Accountant shall be authorized to effect transfers from this account as required to cover vouchers submitted for payment upon verification that the disbursement requested does not exceed receipts to date; expenditures from said fund for Fiscal Year 2003 not to exceed \$7,000.00, or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 14. CONSENT**

To see if the Town will vote to re-authorize a Revolving Fund pursuant to MGL, Chapter 44, Section 53E ½ for deposits of fees collected under the Planning Board Rules and Regulations Fee Schedule, to be expended by the Planning Board for the purpose of hiring professional consultants to assist the Planning Board in carrying out its duties: Expenditures from said Revolving Fund for Fiscal Year 2003 not to exceed \$1,000.00, or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 15. CONSENT**

To see if the town will vote to re-authorize a Revolving Fund, pursuant to MGL, Chapter 44, Section 53E ½ to be expended by the Board of Health, to pay for consulting services as required by the Board of Health, said fund to be established from receipts collected by the Board of Health for fees for its services, said expenditures not to exceed \$7,000.00 for Fiscal Year 2003, or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 16. CONSENT**

To see if the Town will vote to re-authorize the Board of Selectmen to establish a Revolving Fund, pursuant to MGL, Chapter 44, Section 53E ½ to which shall be deposited all receipts for grave openings and from which the Selectmen may make expenditures to pay the costs thereof, said expenditures not to exceed \$2,500.00 for Fiscal Year 2003, or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 17. CONSENT**

To see if the Town will vote to re-authorize the Accountant to deposit income generated from property and timber sales into a "Commissions Account" for payment of commissions due as submitted for payment by the Board of Selectmen following sale of property, pursuant to the provisions of MGL, Chapter 44, Section 53E ½, to pay commissions due on the sale of real and/or personal property of the Town. Said fund is to be established from receipts of said property, and expenditures shall not exceed \$5,000.00 for Fiscal Year 2003, or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 18. CONSENT**

To see if the Town will vote to re-authorize the Town Clerk to deposit fee income generated from certificates, DBA's, Dog Fees, Genealogy, etc. into a Commissions Account for payment of fees due as submitted for payment by the Town Clerk pursuant to the provisions of MGL, Chapter 44, Section 53E ½, said fund to be established from receipts of said income, and expenditures shall not exceed \$3,000.00 for Fiscal Year 2003, or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 19. CONSENT**

To see if the Town will vote to re-authorize a Revolving Fund pursuant to MGL, Chapter 44, Section 53E ½ to be expended by the Treasurer for fees due to the Fire Chief. The Accountant shall be authorized to effect transfers from this account as required to cover vouchers submitted for payment upon verification that the disbursement requested does not exceed receipts to date; expenditures from said fund for Fiscal Year 2003 not to exceed \$1,500.00, or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 20. CONSENT**

To see if the Town will vote to re-authorize the Inspector of Buildings to deposit fee income generated from inspections and related work into a Revolving Account for payment of fees due as submitted for payment by the Inspector of Buildings pursuant to MGL, Chapter 44, Section 53E½, said fund to be established from receipts of said income and expenditures shall not exceed \$11,000.00 for Fiscal Year 2003, or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 21. CONSENT**

To see if the Town will vote to accept and expend Chapter 90 Funds from the State, said expenditures to be 100% reimbursed by the State, or act in relation thereto.

**RESULTS:** Article approved as written

**ARTICLE 22. CONSENT**

To see if the Town will vote to spend the accumulated interest from the Pond Cemetery Fund as of March 31 of the current fiscal year for improvements in the Center Cemetery for Fiscal Year 2003, or act in relation thereto.

**RESULTS:** The Town voted to take no action.

**ARTICLE 23. CONSENT**

To see if the Town will transfer funds from the consolidated cemetery accounts to cover the balance of the Care of Cemeteries in the amount of \$3,500.00, or act in relation thereto.

**RESULTS:** The Town voted to amend the article by deleting the word "consolidated". The Town voted to transfer from the cemetery accounts to cover the balance of the Care of Cemeteries in the amount of \$3,500.00.

**ARTICLE 24.**

To see if the Town will vote to raise and appropriate, appropriate from available funds, transfer from the Stabilization Fund, approve subject to Proposition 2 1/2 Over-ride, or any combination thereof, all necessary sums of money to pay Town Charges and Expenses for the Fiscal Year 2003 as per budgets submitted by the several Town Departments and as approved by the Advisory Finance Committee or any other amounts deemed to be sufficient, or act in relation thereto.

**RESULTS:** The Town voted to raise and appropriate the budgets as follows: The Selectmen's budget was changed by increasing the Vital Statistics from \$1.00 to \$75.00, increasing the Selectmen's Budget to \$174,788.00 and the Grand Total – General Budget to \$1,856,970.00

\$ 174,788	SELECTMEN'S BUDGET
\$ 179,165	PROTECTION PERSONS & PROPERTY
\$ 5,605	HEALTH AND SANITATION
\$ 152,362	HIGHWAYS BUDGET
\$ 1,315	CHARITIES AND VETERANS' BENEFITS
\$ 66,386	UNCLASSIFIED
\$ 432,000	R.C. MAHAR REGIONAL SCHOOL DISTRICT
\$ 60,623	MONTACHUSETT REGIONAL VOCATIONAL DISTRICT
\$ 784,726	PETERSHAM CENTER SCHOOL
<b>\$ 1,856,970</b>	<b>GRAND TOTAL – GENERAL BUDGET</b>

**ARTICLE 25.**

To see if the Town will vote to fix the salaries of all Elective Town Officers as provided in Section 108 of Chapter 41, General Laws as amended: Moderator \$-0-; Town Treasurer \$9,261.00; Town Clerk \$5,907.00; Tax Collector \$8,573.00; Selectmen, Chairman \$1,864.00, other two members \$1,676.00 each; Board of Assessors, Chairman \$2,044.00; Clerk \$1,768.00, other member \$1,664.00; Trustee of Public Library FREE; Constables \$7.65/per hour; Board of

Health, Chairman \$165.00, other two members \$95.00 each; or act in relation thereto.

**RESULTS:** The Town voted to fix the salaries of all Elective Town Officers as provided in Section 108 of Chapter 41, General Laws as amended at: Moderator \$-0-; Town Treasurer \$9,261.00; Town Clerk \$5,907.00; Tax Collector \$8,573.00; Selectmen, Chairman \$1,939.00, Vice Chairman and Clerk \$1,744.00 each; Board of Assessors Chairman \$2,126.00, Clerk \$1,839.00, Other Member \$1,731.00; Trustee of Public Library FREE; Constables \$7.65/per hour; Board of Health, Chairman \$165.00, other two members \$95.00 each.

**ARTICLE 26.**

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund, borrow, or any combination thereof the sum of \$1,090.72 for partial payment of assessments to the Ralph C. Mahar Regional School District for teacher salaries, or act in relation thereto.

**RESULTS:** The Town voted to raise and appropriate the sum of \$1,092.72 for payment against a \$16,360.81 teacher salary deferral in 1993.

**ARTICLE 27.**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or any combination thereof, the sum of \$123,030.25 for deposit in the "Ralph C. Mahar Fund Balance Reserved for Debt Service Payments", or act in relation thereto.

**RESULTS:** The Town voted to raise and appropriate under a Debt Exclusion \$123,030.25 for deposit in the "Ralph C. Mahar Fund Balance Reserved for Debt Service Payments".

**ARTICLE 28.**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or any combination thereof, the sum of \$219,716.60 for deposit in the "Petersham Center School Fund Balance Reserved for Debt Service Payments", or act in relation thereto.

**RESULTS:** The Town voted to raise and appropriate under a Debt Exclusion \$219,716.60 for deposit in the "Petersham Center School Fund Balance Reserved for Debt Service Payments".

**ARTICLE 29.**

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund or any combination thereof, the sum of \$750.00 to be used for Council on Aging activities, or act in relation thereto.

**RESULTS:** The Town voted to raise and appropriate \$750.00 to be used for the Council on Aging activities.

**ARTICLE 30.**

To see if the Town will vote to raise and appropriate, appropriate from available funds,

take from the Stabilization Fund or any combination thereof, the sum of \$1,000.00 to the Special Fund established for the celebration of the Town's 250<sup>th</sup> anniversary in 2004, or act in relation thereto.

**RESULTS:** The Town voted to raise and appropriate \$1,000.00 for deposit in the Special Fund established for the Celebration of the Town's 250<sup>th</sup> Anniversary in 2004. Unanimous

**ARTICLE 31.**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$25,000.00 for deposit into the Stabilization Fund, or act in relation thereto.

**RESULTS:** The Town voted to Take No Action.

**ARTICLE 32.**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$25,000.00 for deposit into the Reserve Fund, or act in relation thereto.

**RESULTS:** The Town voted to amend this article by adding in "appropriated in FY2001" after the words Debt Service Payment. The Town voted to raise and appropriate \$1,476.00 and appropriate \$23,524.00 from the Petersham Center School Fund Balance Reserved for Debt Service Payments, appropriated in FY2001, for a total of \$25,000.00 to be deposited in the Advisory Finance Committee Reserve Fund.

**ARTICLE 33.**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$59,582.70, being \$34,000.00 principal for the new fire truck, \$9,000.00 principal for the new police cruiser, \$11,000.00 principal for the new Highway Department pick-up truck, and \$5,582.70 interest, or act in relation thereto.

**RESULTS:** The Town voted to raise and appropriate \$11,478.00 and appropriate \$14,105.00 from the Stabilization Fund for principal and interest on the Police Cruiser and Highway Department Pick-up Truck and interest only on the Fire Truck, for a total of \$25,583.00. 2/3 vote required – passed with one opposed.

**ARTICLE 34.**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000.00 to cover the costs of Fiscal Year 2004 Recertification, or act in relation thereto.

**RESULTS:** The Town voted to raise and appropriate \$7,300.00 and appropriate \$11,000.00 from the Timber Account for a total of \$18,300.00 to cover the cost of the Fiscal Year 2004 Recertification.

**ARTICLE 35.**

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund, borrow, or any combination thereof, the sum of \$5,797.00 for a new eleven (11) foot power angle plow for the Highway Department, or act in relation thereto.

**RESULTS:** The Town voted to Take No Action.

**ARTICLE 36.**

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund, borrow, or any combination thereof, the sum of \$13,097.00 for a new stainless steel sander for the Highway Department, or act in relation thereto.

**RESULTS:** The Town voted to Take No Action.

**ARTICLE 37.**

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund, or any combination thereof, the sum of \$1,900.00 to purchase a computer for the Treasurer's office, or act in relation thereto.

**RESULTS:** The town voted to raise and appropriate the sum of \$1,900.00 to purchase a computer and various related incidentals for the Town Treasurer.

**ARTICLE 38.**

To see if the Town will vote to discontinue School House Drive as a public way, or act in relation thereto.

**RESULTS:** The Town voted to discontinue School House Drive as a public way.

**ARTICLE 39.**

To see if the Town will vote to approve the budget of the Transfer Station Enterprise Fund for Fiscal Year 2003 and to raise and appropriate and/or transfer from available funds the sum of \$67,000.00 for the purpose of operating the Station, or act in relation thereto.

**RESULTS:** The Town voted to appropriate \$67,000.00 for the Transfer Station Enterprise Fund Budget to operate the Transfer Station for Fiscal Year 2003, said funds to be expended under the direction of the Board of Selectmen and appropriated as follows: \$46,000.00 from the Stabilization Fund and \$21,000.00 from Transfer Station Fees.

**ARTICLE 40.**

To see if the Town will vote to raise and appropriate, appropriate from available funds, take from the Stabilization Fund, or any combination thereof, the sum of \$7,120.00 to purchase computer software for the Tax Collector's office, or act in relation thereto.

**RESULTS:** The Town voted to raise and appropriate the sum of \$7,120.00 to purchase

computer software and various related incidentals for the Tax Collector.

**ARTICLE 41.**

To see if the Town will vote to amend its By-laws, ARTICLE VII, POLICE REGULATIONS, as follows:

- A. By inserting a new SECTION 1. to read as follows:

**SECTION 1.** The provisions of this Article VII shall be in addition to, and not in lieu of, those specified by the laws of the Commonwealth. If a Court of competent jurisdiction finds any provision specified herein invalid, the remainder of that provision shall not be affected.

- B. By deleting SECTIONS 2., 3., 8., 9., and 19.
- C. By renumbering the remaining sections accordingly, and
- D. By rewording certain renumbered sections as follows:

**SECTION 2.** Every person operating or in charge of an automobile, motorcycle, or other vehicle within the limits of any public way, park, or other public property in the Town shall, upon request of a police officer, forthwith move the same as directed by said officer. Failure to comply may result in removal at owner's expense coupled with a fine of not more than \$50.00. (formerly Section 1.)

**SECTION 3.** No person shall fire or discharge any firearms or explosives of any kind within the limits of any public way, park, or other public property or fireworks on private property without first obtaining a written permit therefor from the Police Chief or Fire Chief as the State regulations require; provided, however, that this By-law shall not apply to the lawful defense of life or property, nor to any discharge of firearms in accordance with law. (formerly Section 4.)

**SECTION 4.** No person shall place, or cause or allow to be placed, any poster, handbill, notice, figure, drawing, wiring, or advertising matter off any nature on or otherwise deface any wall, fence, tree, pole, telephone pole, post, sidewalk, building or structure within the limits of any public way, park, or other public property in the Town, without first obtaining a written permit therefor from the Selectmen. (formerly Section 5.)

**SECTION 5.** No person shall distribute or display advertising matter of any nature, including in this term handbills, placards, and pamphlets within the limits of any public way, park, or other public property in the Town, without first obtaining a written permit therefor from the Selectmen. (formerly Section 6.)

**SECTION 6.** No person shall sell, or display or advertise for sale, any services, articles, goods, wares, or merchandise of any description whatsoever including tag sales within the limits of the Town, without first obtaining a written permit from the Selectmen. (formerly Section 7.)



**SECTION 8.** The Superintendent of Streets or Police Department will have authority, for the purpose of removing or plowing snow or removing ice from any public way, to remove, or cause to be removed, to some convenient place, including in such term a public garage, any vehicle interfering with such work, and the owner of such vehicle shall be liable for the cost of such removal and storage charges, if so notified. (formerly Section 13.)

**SECTION 10.** No person shall obstruct the free and convenient use for travel of any public way or sidewalk without a written permit therefor from the Superintendent of Streets or Police Chief. (formerly Section 15.)

**SECTION 11.** No person, except when acting under orders of the Superintendent of Streets in the lawful performance of his duties, shall break or dig up the ground in any public street or way without first obtaining a written permit therefor from the Selectmen. All persons acting under such permit shall maintain a suitable barrier or guard around the part of the street or way so broken up and shall keep suitable lights exposed every night from sunset to sunrise so long as such street or way shall remain unsafe for travelers. Upon the completion of such work the surface of such street or way shall be restored to the satisfaction of the Superintendent of Streets. (formerly Section 16.)

**SECTION 12.** No person shall cause, permit or suffer the water from any building owned, or cared for by him, to be discharged upon any public way or sidewalk without the approval of the Superintendent of Streets. (formerly Section 17.)

**SECTION 20.** Pursuant to the implementation of 911 service within the Town of Petersham, every property owner shall be required to post his or her building number in a location prominent from the roadway. Failure to comply with this posting requirement by July 31, 1994, shall result in a fine of \$25.00, and subsequent fines of \$1.00 per day until compliance has been achieved. The Building Inspector shall have final determination of whether compliance of posting in reasonable location has been achieved; further, that such posting shall not be placed on living trees or on Town property, or act in relation thereto. (formerly Section 26.)

#### **SECTION 21. TRANSFER STATION BY-LAW**

For benefit of the Town of Petersham and in the best interest of the health and welfare of the people of Petersham, the Transfer Station on New Salem Road shall be used by the residents located within the geographical limits of the Town of Petersham. Each vehicle entering the Transfer Station shall have affixed a bumper sticker on the front left corner valid for one year from October 1 until September 30. The cost of this sticker will be \$15.00. All trash will be placed in the plastic bags available from the Town at a cost of \$2.00 per bag. All stickers and bags must be purchased at the Town Office Building or an outlet assigned by the Board of Selectmen. Any non-resident found using the Transfer Station will be fined \$100.00 per offense. Any person using the Transfer Station without the bumper and bag stickers will be fined \$25.00 per offense. (formerly Section 27.)

**SECTION 22.** The provisions of these By-laws shall be enforced by the Police Department by non-criminal complaint filed in the District Court, Worcester County, or Worcester Country Housing Court, pursuant to the provisions of Massachusetts General Laws Chapter 40, Section 21D. Each day in which a violation exists shall be deemed a separate offense. The penalty for violating any provision of these by-laws, pursuant to this article, shall be \$25.00 for the first offense; \$50.00 for the second offense; \$75.00 for the third offense; \$100.00 for the fourth and each subsequent offense, unless otherwise specified. (formerly Section 28.)

Or act in relation thereto.

**RESULTS:** The Town voted to amend Article VII, Police Regulations Section 21 as follows: To add "This section will take effect October 1, 2002." at the end of this section. Amendment passed. The Town then voted to take Section 21 out of Article 41 and vote on it separately. Passed. The Town then voted to table Article 41. The Town then voted to accept Section 21 as amended, 2 opposed - Passed by 2/3 required.

Section 21 now will read as follows:

#### **ARTICLE VII, POLICE REGULATIONS**

##### **SECTION 21. TRANSFER STATION BY-LAW**

For benefit of the Town of Petersham and in the best interest of the health and welfare of the people of Petersham, the Transfer Station on New Salem Road shall be used by the residents located within the geographical limits of the Town of Petersham. Each vehicle entering the Transfer Station shall have affixed a bumper sticker on the front left corner valid for one year from October 1 until September 30. The cost of this sticker will be \$15.00. All trash will be placed in the plastic bags available from the Town at a cost of \$2.00 per bag. All stickers and bags must be purchased at the Town Office Building or an outlet assigned by the Board of Selectmen. Any non-resident found using the Transfer Station will be fined \$100.00 per offense. Any person using the Transfer Station without the bumper and bag stickers will be fined \$25.00 per offense. This section will take effect October 1, 2002.

#### **ARTICLE 42.**

To see if the Town will vote to amend its By-laws, by deleting ARTICLE X, EARTH REMOVAL BY-LAW, and amending ARTICLE XVI, ZONING BY-LAW, SECTION 5. USE REGULATIONS by adding a new subsection E. Earth Removal/Sand and Gravel Extraction to read as follows:

##### **E. EARTH REMOVAL/SAND AND GRAVEL EXTRACTION**

**1. PURPOSE:** The purpose of this Article is to protect the environment and the health, safety, and welfare of the public by controlling those activities involving the removal or mining of earth, sand, and gravel. The requirements set forth in this Article are necessary to prevent and minimize adverse impacts and risks during operations, and to ensure proper restoration of affected sites upon completion.

## 2. APPLICABILITY

- A. A special permit is required from the Zoning Board of Appeals for the following uses and activities, including both new and existing facilities: (i) mining, quarrying, and the commercial extraction of rock, sand, gravel, loam, earth, clay, and similar materials, and (ii) storage, stockpiling, distribution, and sale of rock, sand, gravel, earth, clay and other similar materials.
- B. The following uses and activities are exempt from this permit requirement: (i) excavation in conjunction with utility installation, which is to be backfilled; (ii) excavation in conjunction with road construction within approved residential subdivisions; and (iii) excavation which by nature is of limited duration and area, such as for the installation of septic tanks, swimming pools, the construction of a house, etc.
- C. A special permit issued by the Zoning Board of Appeals pursuant to this Article shall remain in effect for two (2) years. Said permit may be renewed for an additional two (2) year period after review of the permit application and the compliance history of the applicant. The Zoning Board of Appeals may ask the applicant for additional information as needed. Any application for repermitting shall include site plans showing excavation and extraction activities to date, new areas where such activities will take place, and site restoration plans.

## 3. PERMIT APPLICATION

Before a landowner or operator may extract earth, sand, or gravel or other materials from his/her property, a special permit must be applied for and obtained from the Zoning Board of Appeals. Owners of a similar existing facility must apply for a special permit pursuant to this Article within six (6) months of the effective date of this Ordinance. The application for this permit must include eight (8) copies of both a site plan and an informational report, to provide the Zoning Board of Appeals with a sufficient basis for reaching a determination on the permit application.

- A. The site plan, drawn at the scale of 1" = 40', submitted as part of the permit application must show the following information, and be supported by sufficient explanatory narrative where necessary:
  - 1. The extent of the area to be excavated on the site and how it will be phased pursuant to the *Operational Requirements* of Section 4, subsection I, herein.
  - 2. Contours shown at no greater than two-foot intervals.
  - 3. Access and egress to roads outside the site, for both employee and material transport.
  - 4. Location, identification, and dimensions of all property lines, two hundred (200) feet in all directions therefrom, and public and private easements.

5. Location of all structures on the property.
  6. Location and description of the floodplain, surface water bodies, groundwater resources, wetlands, and other environmentally sensitive resources.
  7. Direction of groundwater flow, rate of groundwater flow and maximum high groundwater elevation.
  8. Significant natural features such as large trees, vegetative groupings and rock outcroppings.
  9. Complete adjacent land use information including the names of the record owners of all abutting properties, a description of all land uses, identification of water resources on adjacent properties, and information regarding private wells on adjacent properties, if applicable.
  10. Existing elevations of the property to be excavated and the estimated excavation depth.
  11. Existing and proposed excavation areas shown by operational phases, sequence, thickness of overburden, and estimated seasonal high and low water table elevations.
  12. Typical cross sections showing information requested in subsection 11- immediately above and maximum slopes and restoration cover thickness.
  13. Processing, equipment, and storage areas.
  14. Proposed fencing, gates, parking, and signs.
  15. Areas to be used for the storage of topsoil and other overburdened material including volume calculations and method of stabilization.
  16. Locations of test borings and monitoring wells.
  17. Location of roads to be used for transportation of extracted materials.
  18. Erosion controls.
  19. Location of any proposed burial areas for boulders, etc.
  20. Detailed estimate of restoration costs including inflation to date of anticipated work.
- B. The informational report to be submitted as part of the permit application shall provide a description of the following aspects of the facility operations:

1. The approximate date of operational commencement and the anticipated duration of the operation.
2. Proposed daily operational times.
3. Estimated type and volume of the excavation.
4. The nature of the material to be extracted
5. Methods to be utilized for extracting and processing the material.
6. The equipment to be used on site and number of vehicle trips per day during hauling.
7. Measures to be utilized for mitigating potential noise, dust, soil erosion, air pollution, and water pollution emanating from the site.
8. Methods to be utilized for dewatering or discharge in impounding areas.
9. Method to be used for disposal of toxic substances or wastes, if present or generated on the site.
10. A definitive restoration plan outlining measures to be used to restore the site once material extraction operations have ceased. While this description does not represent the comprehensive restoration plan which is required to be submitted to the Zoning Board of Appeals for review prior to operational shut-down in accordance with Section 6, herein entitled *Site Restoration*, it must be consistent with the standards set forth therein. The submission of this plan shall become the basis for posting of the performance bond pursuant to Section 7, herein, entitled *Security/Performance Bond*.
11. A detailed cost estimate of the restoration plan described in subsection 10 - immediately above.
12. Statement indicating whether the applicant has submitted applications for or secured any other required local, state, or federal permits.

The site plan and the informational report shall bear the stamp and signature of an appropriate professional engineer registered in the Commonwealth of Massachusetts

A filing fee of one thousand (\$1,000) dollars shall be paid to the Town with the submission of the permit application. The Zoning Board of Appeals may require the payment of a reasonable fee for the review of the application.

The Zoning Board of Appeals shall determine within thirty (30) days whether to deem the application complete. If the application is found to be incomplete, the applicant shall be

required to submit the necessary information.

#### 4. OPERATIONAL REQUIREMENTS

- A. The area of excavation shall be set back in accordance with the *Buffers and Setbacks* requirements of Section 5, herein. This buffer zone shall be vegetated, maintaining naturally existing vegetation to the maximum extent possible, to screen the site from visual, noise, and dust impacts on neighboring uses. Noise control berms may be appropriate to reduce potential impacts on adjacent properties and landowners. Where no natural vegetation exists, plantings or a fence shall be installed.
- B. Erosion control measures shall be employed throughout the development and operational phases of the extraction project. These may include the use of quick growing vegetation, mulching, screening, stabilization, siltation fences, or other means as deemed necessary by the Zoning Board of Appeals. The maximum unvegetated areas shall be five (5) acres. For safety reasons during excavation, the slope shall be no greater than two (2) feet horizontal to one (1) foot vertical, (2:1).
- C. Site restoration shall commence immediately upon the cessation of extraction operations and shall be completed successfully within one (1) year, in accordance with the restoration plan required and described in Section 6, herein entitled *Site Restoration*. As sections of the extraction operation are completed, temporary site restoration shall proceed to minimize erosion until the comprehensive restoration plan is implemented.
- D. Equipment storage shall be in conformance with the buffers and setback requirements of Section 5, shall be for on-site use only, and solely for the duration of the permitted earth removal operations.
- E. There shall be at least a four (4) foot separation between the lowest elevation of excavated material and the maximum high groundwater elevation.
- F. All work shall be limited to the hours of 7:00 a.m. to 6:00 p.m. Monday through Friday, and 8:00 a.m. to 12:00 noon on Saturdays. No work shall take place on Sundays and legal holidays. The Zoning Board of Appeals may modify these hours on a case by case basis.
- G. All roads accessing and within the site shall be treated only with water to minimize dust conditions.
- H. In the permit areas, ledge shall not be left exposed above the approved grade, and all cleared trees, stumps and brush shall be removed.
- I. Earth removal operations shall be limited to five (5) acres at any given time. Additional acreage may not be disturbed until site restoration has commenced on previously excavated areas. Said phasing of the operations shall be part of the Zoning Board of Appeals approval.

- J. Stockpiled material shall not be greater than thirty-five (35) feet in height at any time.

## **5. BUFFERS AND SETBACKS**

The following buffer areas are to be left in their natural state during the life of the permit: (i) Three hundred (300) feet from any street line, (ii) Two hundred (200) feet from any other boundary line, and (iii) Six hundred (600) feet from any occupied dwelling.

## **6. SITE RESTORATION**

- A. A comprehensive restoration plan shall be submitted for Zoning Board of Appeals review no later than nine (9) months prior to the anticipated date of cessation of extraction activities. The purpose of this plan is to show in detail how the site will be restored once all the materials have been extracted. The Zoning Board of Appeals shall certify that the plan requirements are met.
- B. The restoration plan shall include a complete landscape plan indicating the existing natural features and proposed final topography, plant list, phasing of the restoration, and final use for the site. The plan to be submitted shall demonstrate compliance with the following standards:
1. A minimum depth of four (4) feet shall be maintained between the lowest elevation from which material is extracted to the maximum high groundwater elevation.
  2. Existing topsoil shall be redistributed on-site to provide adequate growing conditions for revegetation of the site. Where needed, additional soil shall be brought in of an equal to or better quality than that of the previously existing topsoil and shall be free from refuse or toxic contaminants. Final soil depths and types shall be appropriate for the expected reuse of the site, but at a minimum shall be six (6) inches, unless it is demonstrated that less than six (6) inches existed prior to excavation.
  3. The final grading of the site shall be appropriate for the expected reuse of the site.
  4. All final-site drainage shall be designed, sloped, revegetated, or shall employ other measures so that erosion and siltation of water courses and ponds are avoided.
  5. The site shall be revegetated to control dust, erosion, and to restore natural features to the site. The soil shall be stabilized by planting, seeding, or sodding so as to create a complete ground cover. The landowner or facility operator shall maintain the vegetation for at least two (2) full growing seasons after its initial planting.
  6. No sharp declines, pits, depressions, or debris accumulation shall remain after the restoration. All banks shall be restored so that no slope is greater than three (3) feet horizontal to one (1) foot vertical, (3:1).
  7. Stormwater drainage from the site shall not be altered so as to adversely affect public

roads or neighboring uses. Natural drainage patterns shall be restored to the maximum extent possible. No increase in drainage rate and volume leaving the site shall be permitted.

8. All stumps, boulders, and other debris resulting from the extraction operations or its related activities shall be disposed of by approved methods.
9. The site shall be graded so that no stagnant water or water pockets will be allowed to develop.
10. All structures and equipment shall be entirely removed from the pit within two months after completion of the extraction operations.

## **7. SECURITY/PERFORMANCE BOND**

A performance bond, letter of credit or other form of surety shall be posted in an amount to be determined by the Zoning Board of Appeals upon approval of the special permit to ensure proper operation of the facility and that the restoration requirements are adequately met. After evidence of nonconformance or nonperformance of the applicant, the Zoning Board of Appeals can determine that the bond be defaulted and measures taken to accomplish necessary work in fulfillment of the intent of the regulations. Upon satisfactory completion of the restoration plan and compliance with the regulations in Sections 3, 5, and 6 herein, the Zoning Board of Appeals shall issue a written certification that the above requirements have been met. The performance bond, letter of credit or other surety shall be released to the landowner upon receipt of the written certification from the Zoning Board of Appeals, or act in relation thereto.

## **8. DURATION OF PERMITS**

All permits for new and existing earth removal operations shall be effective for two (2) years. Permits shall be renewed in accordance with this Article.

Or act in relation thereto.

**RESULTS:** The Town voted to delete ARTICLE X, EARTH REMOVAL BY-LAW, and amend ARTICLE XVI, ZONING BY-LAW, SECTION 5 USE REGULATIONS by voting the following:

The Town voted to add number 13 to paragraph 3. PERMIT APPLICATION Subsection B as follows: 13. Analysis of the impact of the proposed operation upon property values in the immediate neighborhood and upon the economy of the Town as a whole.

The Town voted to add paragraph number 9 to the end of this by-law to read as follows: 9. Petersham municipal purposes will be exempt.



The Town voted to change the word "Article" in paragraphs 1, 2.C, 3 and 8 to "Section"; change "Ordinance" in paragraph 3 to "By-Law" and delete the words "Or act in relation thereto" at the end of paragraph 7.

The Town voted to pass the by-law 86 for – 34 opposed. 2/3 required. Passed.

#### **ARTICLE 43.**

To see if the Town will vote to amend its By-laws ARTICLE XVI, ZONING BY-LAW, by adding:

#### **SECTION 2A. TOWNWIDE RATE OF DEVELOPMENT**

1. **PURPOSE.** The purposes of this by-law, "Townwide Rate of Development," are to (a) promote orderly residential growth in the Town of Petersham, consistent with the rate of growth over the last 10 years (expressed herein as building permits issued for new dwelling units); (b) phase growth so that it will not unduly strain the community's ability to plan for and provide basic public facilities and services; (c) provide the Town and its boards and agencies the information and reasonable time necessary to preserve and enhance existing community character, safety, health, and the value of property; and (d) ensure the greatest degree of fairness and equal opportunity to all in the distribution of available building permits.
2. **GENERAL.** Beginning on the date of the adoption of this by-law, building permits (hereafter, "permits") for no more than six (6) new dwelling units shall be issued in each of the seven full calendar years following said adoption, those years being 2003, 2004, 2005, 2006, 2007, 2008, and 2009. See Section 3h below regarding the remainder of calendar year 2002. More than six (6) permits may be issued in one year if paragraphs 3e or 3f below apply.
3. **PROCEDURES.** Any permits shall be issued in accordance with the following procedures:
  - a. Any natural person, partnership, corporation, realty trust or legal entity may apply for no more than one permit in any given month. For the purposes of this section, subsequent applications in the same one-month by any natural person, partnership, corporation, realty trust or legal entity which in any way may be construed as having a common ownership, interest or control with previous applications in the same month are prohibited, and shall be returned to the applicant.
  - b. Permits shall be issued on or before Friday of each week by the Building Inspector (following approval by the Building Inspector). The Building

Inspector shall act on each permit in order of submission. Any permit application that is incomplete or inaccurate shall be returned to the applicant and shall require a new submission.

- c. From the first Friday in January through the sixth (6th) Friday of the year, either no (0) permit if there are no approved applications awaiting issuance, or one (1) permit if there is one or more approved applications awaiting issuance, shall be issued in any given week. If all six (6) permits have not been issued by the sixth (6th) Friday of the year, the remaining permits shall be issued for approved applications at the rate of one or more per week until all six (6) permits are issued for that year. In circumstances where paragraphs 3e and 3f below apply, there may be more than six (6) permits available for issuance.
- d. The Building Inspector shall mark each application with the time and the date of submission, and shall act on each application in a timely manner. He/she shall issue approved permits in accordance with the schedule in paragraph 3c above. If the Building Inspector has more approved permits in any given week than he/she is authorized to issue, the Building inspector shall retain said permits to be issued in the order in which the applications were submitted.
- e. If any permit is deemed abandoned or invalid in the same calendar year in which it was issued, then it shall be returned and counted as an additional permit available for issuance during that same calendar year. A permit which is deemed abandoned or invalid in a calendar year different from the year in which it was issued shall be returned and counted as an additional permit to be issued during the calendar year in which it is deemed abandoned or invalid only if 1) there were more approved applications for permits than were issued in the year when the said permit was issued, and 2) if there are any intervening years between the calendar year of issuance and calendar year in which said permit is deemed abandoned or invalid, there were also more approved applications for permits than were issued during all of those intervening years.
- f. Permits not issued in any calendar year shall be available for issuance in the subsequent year only.
- g. By the first Friday of January during any calendar year in which this by-law is in effect, the Building Inspector shall determine whether or not each approved application for which a permit has not been issued during the previous calendar year shall be retained. Upon being informed in writing by the applicant before said first Friday in January that the applicant desires the application to remain in effect, the Building Inspector shall

continue to treat said application as an approved but not issued application in accordance with this by-law. All approved applications for which a permit has not been issued, and for which the applicant has not informed the Building Inspector in writing by the said first Friday in January of the applicant's desire for the application to remain in effect shall not be retained, and the application shall be returned to the applicant.

**h.** The maximum number of permits to be issued for the remainder of calendar year 2002 shall be six (6). All provisions of this by-law shall apply to said issuance except that the period of permit issuance may commence on the first Friday following adoption of this by-law.

4. **EXEMPTIONS.** The provisions of this by-law shall not apply to, nor limit in any way, the granting of building or occupancy permits required for enlargement, restoration, rehabilitation, or reconstruction of dwellings existing on lots as of the date of passage of this By-law.

5. **SEVERABILITY.** If any provision of this by-law is held invalid by a court of competent jurisdiction, the remainder of the by-law shall not be affected thereby. The invalidity of any section or sections or parts of any section or sections of this by-law shall not affect the validity of the remainder of the Petersham Zoning By-Law.

6. **TIME LIMITATION AND EXTENSION.** This section shall expire on January 1, 2010; provided, however, that this section may be extended without lapse of its provisions and limitations by vote of the Town Meeting prior to January 1, 2010.

Or act in relation thereto.

**RESULTS:** The Town voted 79 for and 33 opposed to accept this article. 2/3 required – Passed

#### **ARTICLE 44.**

To see if the Town will amend its By-laws, ARTICLE XVI, ZONING BY-LAW SECTION 5. USE REGULATIONS, D. TELECOMMUNICATION AND CELLULAR TOWERS by revising subsection D. to read as follows:

#### **D. TELECOMMUNICATION AND CELLULAR TOWERS**

**1. PURPOSE:** The purpose of this by-law is to establish general guidelines for the siting of wireless telecommunication towers and facilities. The goals of this by-law are to: minimize the adverse visual impacts of towers; to avoid damage to adjacent properties; to lessen impact on surrounding properties; to lessen impact on traffic; to encourage the location of towers on municipal land; to minimize the number of towers throughout the community; to require the co-location of new and existing tower sites; to encourage users of towers and facilities to locate

them, to the extent possible, in areas where the adverse impact on the community is minimal; to encourage users of towers and facilities to configure them in a way that minimizes the adverse visual impact of towers and facilities; and to make available all wireless telecommunication tower locations to local municipal agencies.

**2. PERMITTING:** No telecommunication or cellular tower may be erected without first obtaining a Special Permit from the Zoning Board of Appeals (ZBA). Permits shall only be granted in accordance with the procedure for notice hearings, decisions and appeals set forth in Petersham Zoning By-laws and MGL Chapter 40A, Sections 9 and 11. Any permit granted hereunder shall lapse within two (2) years if substantial use has not commenced except for good cause proven to the ZBA. The provisions of this section of the Zoning By-law pertaining to Telecommunication and Cellular Towers shall be in addition to the provisions in the Zoning By-laws and MGL Chapter 40A. Towers shall be allowed in all zoning districts pursuant to this by-law.

**3. APPLICATION:** An application for a Special permit under this by-law shall be filed with the Zoning Board of Appeals, utilizing the forms and procedures described.

- A. The site plan shall be prepared by a professional engineer and shall include the following minimum requirements:
- (a) Tower location, including guy wires, if any, and tower height.
  - (b) Topography.
  - (c) The applicant or any co-applicant must be a provider of telecommunication services, which will be using this tower.
  - (d) Access and parking.
  - (e) Lighting.
  - (f) Areas to be cleared of vegetation and trees.
  - (g) Site boundaries.
  - (h) Abutters.
  - (i) Eight (8) view lines in a one (1) mile radius from the site, shown beginning at True North and continuing clock-wise at forty-five (45) degree intervals.
- B. A locus map will be prepared and shall show all streets, bodies of water, landscape features, historic sites, habitats for endangered species within two hundred (200') feet, and all buildings within five hundred (500') feet.
- C. *Reports prepared by one or more professional engineers, or other professionals whose qualifications are first accepted by the Zoning Board of Appeals, which shall:*
- (a) Describe the tower and the technical, economic and other reasons for the tower design, and the need for the tower at the proposed location.
  - (b) *State with particularity: (i) which sites were contemplated for placement for the tower, (ii) why the proposed site/height was selected and (iii) why other sites/heights are not suitable and/or feasible; all supported by propagation models.*
  - (c) Demonstrate that the tower shall comply with all applicable standards of the Federal and

State Law.

- (d) Describe the capacity of the tower including the number and type of transmitter receivers that it can accommodate and the basis for the calculation of capacity.
- (e) *Demonstrate how the proposed tower and site comply with the Town of Petersham's Zoning By-laws.*
- (f) *Create a propagation model (at the proposed situs/height) based on coverage area, topography, population, obstructions and expected site traffic for the Town of Petersham and all surrounding towns impacted by the proposed tower.*
- (g) *Create a topographical map designating "search rings" for the range and dynamic of the existing cellular network (not merely Applicant's) for the Town of Petersham and all surrounding towns, pending and Applicant's future desired sites inclusive.*
- (h) *State by propagation model why each cell tower site offered by the Town of Petersham is not suitable. (A copy of all available Town sites may be obtained from the Town Clerk.)*

D. A copy of the requests made by the applicant to the Federal Aviation Administration (FAA), Federal Communications Commission (FCC), Massachusetts Aeronautics Commission and the Massachusetts Department of Public Health that would provide a written statement that the proposed tower complies with applicable regulations administered by the agency or that the tower is exempt from those regulations and a copy of the response from each agency.

E. *Identify each person whom the Applicant expects to call as a witness, state the subject matter on which the witness is expected to testify, and state the substance of the facts and opinions to which the witness is expected to testify and a summary of the grounds for each opinion. For the purpose of this paragraph, the term 'witness' shall include all persons and writings submitted.*

F. *The Board shall charge the Applicant for all reasonable fees necessary to render an informed decision, including but not limited to: consulting fees, stenographic fees, production and reproduction fees. The Applicant will be notified of the same (including the approximate costs involved) not later than one week prior to any Public Hearing. All funds will be held in escrow and duly accounted for.*

**4. ON SITE DEMONSTRATION:** *The Town's populace shall be provided meaningful opportunity to assess impact of the proposed tower as follows:*

A. *The Applicant shall conduct an initial (3) three-day balloon test, at times and dates specified by the Zoning Board of Appeals. The balloon shall (i) have a diameter of at least ten (10) feet, (ii) be brightly colored orange and (iii) be guy-wired from the North, East, South, and West so as to maintain a persistent vertical (the Applicant also may employ the use of a crane in lieu of guy wiring.) The balloon shall be flown at the height of the proposed tower, measured from the ground to the base of the balloon. The Applicant shall cause notice to be published in a local newspaper designated by the Board at least one week in advance of the days selected.*

*B. The Applicant shall then conduct a (1) one-day balloon test at a date and time specified by the Zoning Board of Appeals. At that time, the Board shall photograph the balloon from eight (8) selected Town locations. The Board shall then superimpose a tower directly beneath the photographed balloon and avail the result to the Town populace. The balloon test shall conform to the size, color, guy wiring, height and notice requirements stated herein at Subsection 4A.*

*C. The Applicant shall then conduct a final, (3) three-day balloon test, at times and dates specified by the Zoning Board of Appeals. The balloon test shall conform to the size, color, guy wiring, height, and notice requirements stated herein at Subsection 4A.*

*D. Any unapproved deviations from the above (see Subsections 4A, 4B, and 4C herein) will not be considered compliant and will not be counted towards fulfillment of this by-law.*

**5. APPROVAL:** A Special Permit shall be granted by the Zoning Board of Appeals in accordance with MGL, and the provisions of this By-law relative to special permits. Any modification of the herein permitted facilities shall be subject to a new Special Permit application, following the same procedure as for an original grant of a special permit.

**6. LOCATION AND SITE REQUIREMENTS:** *In considering an application for a special permit for a Telecommunications and Cellular Tower, the Zoning Board of Appeals shall consider the following factors:*

- (a) All wireless communication towers and accessory buildings may be sited on municipal land or in church steeples whenever feasible.
- (b) New towers shall be considered only upon a finding by the Zoning Board of Appeals that existing or approved towers cannot accommodate the wireless communication equipment planned for the proposed tower.
- (c) To the extent feasible all service providers shall co-locate on a single tower. Towers and accessory buildings shall be designed to structurally accommodate the maximum number of users.
- (d) The setback from property lines shall be a minimum of a distance at least equal to the height of the tower.
- (e) Setback from designated wetlands, water bodies and areas with a slope in excess of five (5%) percent shall be at least one hundred (100') feet.
- (f) Distance from all existing buildings shall be at least five hundred (500') feet.
- (g) Fencing shall be provided to control access to the base of the tower. Such fencing shall be compatible with the scenic character of the Town and shall not be of barbed wire or razor wire.
- (h) Access shall be provided to a Telecommunications and Cellular Tower by a roadway which is sufficient to provide emergency access. Any access roadway shall have minimal impact on the natural landscape.
- (i) The tower and its appurtenant structures and roadway shall be constructed so that erosion and location on unstable soils and steep slopes are minimized to the maximum extent feasible.

- (j) *The Applicant shall demonstrate that the location of the tower is necessary and that the size and height is the minimum necessary for the purpose. In no event shall any tower exceed ninety (90) feet in height.*
- (k) There shall be no signs, except for identification signs, no trespassing signs, and a required sign giving a phone number where the owner can be reached on a twenty-four (24) hour basis. All signs shall conform to the sign requirements of Petersham Zoning By-laws, and shall be subject to conditions of the Special Permit.
- (l) Accessory buildings shall be limited to one (1) structure per provider per tower, but shall not exceed ten (10) structures per tower. If more than one (1) provider, the accessory buildings shall be connected by a common wall. Each structure shall not exceed four hundred (400) square feet in size and ten (10') feet in height, and shall be of the same design and color.
- (m) All utilities, including electrical, cable, wire, and other connections to the tower, shall be installed underground, unless such installation is not feasible.
- (n) *The tower shall minimize adverse visual effect on the environment and the people of Petersham. The Zoning Board of Appeals shall impose reasonable conditions to ensure this result, including, but not limited to: stealth technology, microcell technology, painting, lighting standards and screening as provided for in subsection 7 of this By-law.*
- (o) Clearing shall be performed in a manner that will maximize preservation of natural environment and conservation of natural resources, which will minimize disturbing of landscape or silting of streams as follows:
  - (1) The time and method of clearing should take into account soil stability, the protection of natural vegetation, the protection of adjacent resources, such as the protection of natural habitat for wildlife, and appropriate measures for the prevention of silt deposition in water courses.
  - (2) The use of "brush blades" instead of dirt blades on bulldozers is recommended in clearing operations where such use will preserve the cover crop of grass, low growing brush or other vegetation.
  - (3) Areas should be cleared only when necessary to the operation, maintenance, and construction of the tower.

**7. DEVELOPMENT REQUIREMENTS:** Visual impacts of the tower shall be minimized.

- (a) The Applicant shall demonstrate that the proposed tower is no higher than necessary to accommodate transmitters and receivers.
- (b) All towers shall be monopole in type.
- (c) Silver paint or a galvanized finish shall be used on the tower above the tree line to blend with the landscape. Green paint to blend with the landscape shall be used to the tree line.
- (d) Night lighting of towers shall be prohibited unless required by the Federal Aviation Administration. Lighting shall be limited to that needed for emergencies and/or as required by the FAA.
- (e) Siting shall be such that the view of the tower from other areas of Town shall be as minimal as possible.
- (f) Shared use of towers is to be encouraged. When technically not practical, towers shall be

separated on the site so that, if the support structure of one falls, it will not strike another.

- (i) The tower shall be designed to accommodate the maximum number of uses technologically practical.
- (j) There shall be a minimum of one (1) parking space for each tower, to be used in connection with the maintenance of the tower and the site, and not to be used for the permanent storage of vehicles.

#### **8. CONDITIONS OF USE:**

(a) Any tower or facility that is not operated for a continuous period of twelve (12) months shall be considered abandoned. The owner of such tower and facility shall remove the same within ninety (90) days of receipt of notice from the Zoning Board of Appeals notifying the owner of such abandonment.

(b) In the event the owner does not remove the tower, the Town may proceed to remove the tower in accordance with the provisions of Section 9(c) of this By-law.

#### **9. PERFORMANCE GUARANTEES:**

(a) Insurance in a reasonable amount determined and approved by the Zoning Board of Appeals, after consultation at the expense of the Applicant with one (1) or more insurance companies shall be in force to cover damage from use and operation of the structure. Annual proof of said insurance shall be filed with the Town Clerk.

(b) Upon completion of the construction of the tower, the applicant shall provide a cash bond payable to the Town Treasurer, in an amount approved by the Zoning Board of Appeals, to cover the cost of the removal of the tower should the tower be abandoned as provided for above in Section 8 (b) of this By-law.

(c) An additional cash bond in a reasonable amount determined and approved by the Zoning Board of Appeals shall be in force to cover removal of the tower when discontinued or not used.

(d) The Special Permit holder shall file annual certification demonstrating continuing compliance with the standards of the Federal Communications Commission and the Federal Aviation Administration with the Building Inspector.

(e) Failure to post an approved bond and/or provide proof of insurance shall be grounds to revoke the Special Permit.

#### **10. EXEMPTIONS:** Exempted under this by-law, are private, non-commercial Amateur Radio Operator (HAM) radio or CB towers used in accordance with the terms of any amateur radio service license issued by the Federal Communications Commission (FCC). These towers are still subject to the following conditions:

(a) Require a Building Permit if over seventy (70') feet above ground level.

(b) The setback of the tower from any property bounds must be no less than the actual height of the tower rather than the height above the ground.

(c) The tower must be removed upon loss or termination of said FCC license.



## 11. WAIVERS:

*(a) The Zoning Board of Appeals may waive strict compliance to sections of this By-law only if it finds such waiver absolutely necessary and that failure to grant the same will unreasonably discriminate among providers of functionally equivalent services or prohibit or have the effect of prohibiting the provision of personal wireless services in the Town of Petersham.*

*(b) All requests for waivers shall be made in writing on a separate sheet (or sheets) of paper and be attached to the Special Permit application and be presented at the time of the initial application.*

*(c) Requests for waivers shall indicate the section number and reason/grounds therefore supporting absolute necessity. The Applicant shall submit all supporting data at the time of filing the application.*

*(d) The Zoning Board of Appeals shall grant requests for waivers only upon a unanimous vote in accordance with the Zoning Board Rules and Regulations. For each waiver granted, the Board shall in writing: (i) state the reason(s) for the waiver and (ii) state the grounds therefore.*

**12. INVALIDATION:** If any portion of this by-law is declared to be invalid, the remainder shall continue to be in full force and effect.

Or act in relation thereto.

**RESULTS:** The Town voted to amend Section 4, paragraph B by changing the word "Board" to the word "Applicant". The Town voted to approve the by-law by 2/3, as required. – 1 against.

### **ARTICLE 45. (Option 1)**

To see if the Town will transfer to the Selectmen, for the purpose of sale or conveyance, the following described property and authorize the Selectmen with the approval of Town Counsel as to form, to sell, convey, abandon or otherwise dispose of, in its entirety, at public auction, that parcel of land on Doe Valley Road commonly known as the "Davenport Property" originally acquired in 1986 through tax title procedure containing 83.21 acres more or less and shown as Parcel 504 on the Petersham tax map and shown as Parcel "C" on a plan on file with the Town Clerk entitled "OPTION 1, PLAN OF LAND IN PETERSHAM AND ATHOL, MASSACHUSETTS, PREPARED FOR THE TOWNS OF PETERSHAM AND ATHOL; dated: May 15, 2002; scale: 1" = 200'; prepared by: Alfred M. Berry, P.L.S.", to be recorded in the Worcester County Registry of Deeds; or take any action relative thereto.

**RESULTS:** The Town voted to defeat this article.

### **ARTICLE 46. (Option 2)**

To see if the Town will transfer to the Selectmen, for the purpose of sale or conveyance, the following described property and authorize the Selectmen subject to Planning Board approval and with the approval of Town Counsel as to form, to sell, convey, abandon or otherwise dispose

of at public auction, portions of that parcel of land on Doe Valley Road commonly known as the "Davenport Property" originally acquired in 1986 through tax title procedure containing 83.21 acres more or less and shown as Parcel 504 on the Petersham tax map and shown as Parcel "C", "D", and "E" on a plan on file with the Town Clerk entitled "OPTION 2, PLAN OF LAND IN PETERSHAM AND ATHOL, MASSACHUSETTS, PREPARED FOR THE TOWNS OF PETERSHAM AND ATHOL; dated: May 15, 2002; scale: 1" = 200'; prepared by: Alfred M. Berry, P.L.S.", to be recorded in the Worcester County Registry of Deeds; or take any action relative thereto.

**RESULTS:** The Town voted to transfer to the Selectmen, for the purpose of sale or conveyance, the following described property and authorize the Selectmen subject to Planning Board approval and with the approval of Town Counsel as to form, to sell, convey, abandon or otherwise dispose of at public auction, portions of that parcel of land on Doe Valley Road commonly known as the "Davenport Property" originally acquired in 1986 through tax title procedure containing 83.21 acres more or less and shown as Parcel 504 on the Petersham tax map and shown as Parcel "C", "D", and "E" on a plan on file with the Town Clerk entitled "OPTION 2, PLAN OF LAND IN PETERSHAM AND ATHOL, MASSACHUSETTS, PREPARED FOR THE TOWNS OF PETERSHAM AND ATHOL; dated: May 15, 2002; scale: 1" = 200'; prepared by: Alfred M. Berry, P.L.S.", to be recorded in the Worcester County Registry of Deeds; or take any action relative thereto. And such sale to be on such terms and conditions as the Selectmen may designate.

#### **ARTICLE 47.**

To see if the Town will vote to amend its By-laws, ARTICLE XIII, DOG BY-LAW, SECTION 1., SECTION 4., SECTION 8., AND SECTION 9.B. to read as follows:

**SECTION 1.** As used in this By-law, unless the *context* shall otherwise require:

#### **SECTION 4. NOTICE TO OWNER AND RELEASE**

If such dog is so impounded and has upon it the name and address of the owner thereof, or if the name of said owner is otherwise known, then the Dog Officer shall immediately notify the owner of such impounding, and if the owner is not known then no such notice is necessary. The owner of any dog so impounded may reclaim such dog upon payment of the sum of \$25.00 for the reclaiming, for the first 24 hour period, or any part thereof, that the dog is held thereafter, and \$10.00 per day thereafter, provided, however, if the dog is not licensed, that before releasing to any person, a license as required by the Town of Petersham shall be secured.

#### **SECTION 8. PENALTY**

Any owner or keeper found in violation of any of the provisions of this *by-law* shall be subject to a fine of \$10.00 for the first offense, \$25.00 for the second offense, and \$50.00 for the third and any subsequent offenses in any calendar year. Further, if the owner or keeper of a dog be a minor, the parent or guardian of such minor shall be held liable for any violation of this *by-*

*law.*

**SECTION 9. ALTERNATIVE PROCEDURES UNDER GENERAL LAWS CHAPTER 140, SECTION 173A**

- B. Any owner or keeper found in violation of the above-mentioned procedure shall be subject to a fine of *\$10.00 for the first offense, \$25.00 for the second offense, and \$50.00 for the third and any subsequent offense in any calendar year.* If the owner or keeper of a dog is a minor, the parent or guardian of such minor shall held liable for any violation of this *by-law.*

Or act in relation thereto.

**RESULTS:** Article approved as written.

**ARTICLE 48.**

To see if the Town will vote to amend its By-laws, ARTICLE XIV, BOARD OF HEALTH REGULATIONS, SEWAGE DISPOSAL AND WELL LOCATION, SECTION 2., SECTION 3., AND SECTION 4.A.and 4.B. to read as follows:

**SECTION 2.** No building permit will be issued until the Board of Health has issued a Disposal Works Construction Permit *and a Private Well Permit.*

**SECTION 3.** No Disposal Works Construction Permit will be issued until the Board of Health is satisfied that the plans for both a sanitary sewage system and a water supply system meet the Minimum Standards for the Disposal of Sanitary Sewage in Unsewered Areas, *Title 5 (310 CMR 15.000), The State Environmental Code.* Depth to high groundwater level and soil percolation tests will be made as specified in the Code.

**SECTION 4.** In addition to the State Environmental Code, the following standards shall be met:

- a. No well shall be located less than *ten (10)* feet from a property boundary, except along a public road where the distance shall be not less than *twenty (20)* feet.
- b. No leaching field, seepage pit, cesspool or privy shall be located less than fifty (50) feet from a property boundary; or from watercourses *and wetlands as defined in the Mass. Wetlands Protection Act and Regulations (310 CMR 10.00).*

Or act in relation thereto.

**RESULTS:** The Town voted to amend this article by adding "for a new dwelling unit" to Section 2 after the words "No building permit". The Town also amended this article by deleting "leaching field" from Section 4B. This article was passed with these amendments.

## PETERSHAM CULTURAL COUNCIL

The Petersham Local Cultural Council is part of the larger Massachusetts Cultural Council. Through the MCC, we receive public funding for the arts, humanities and the interpretive sciences. Our goal is to stimulate and encourage the arts and humanities in our community. The Council is made up of volunteers who are residents of Petersham. Each member serves a maximum of two three-year terms. We currently have 12 members.

Our Local Cultural Council distributes funds granted to us from the State and gifts from private donors as well as income generated from our Councils endeavors. For Fiscal year 2002, we received a grant from the State for \$ 4460.00, a matching incentive grant for \$1800.00, private donations of \$ 1050.00, and generated \$218.00 income from our Art Show. We in turn, presented grants to the Petersham Center School, the Council on Aging, and the Old Home Day Celebration. We also financed a band concert, a children's entertainer and other interesting events for the community.

Our scholarship fund continued this year with Barry Anderson and Chris Helgerson as co-recipients. In the spring, we accepted applications and awarded two scholarships to these two residents of Petersham who are college bound. We award up to \$500.00 to be divided equally among the recipients.

Our Annual Art Show and Sale was held over the first weekend in October. We had a wonderful variety of artwork produced by local artists, both young and old. We were able to sell several pieces for the artists and the community was able to experience the wonderful talent that can be found in our area. Students of Kathleen Downey provided entertainment during the artists' reception that was held on Friday evening.

The Petersham Cultural Council respectfully welcomes suggestions and comments about events and activities that have been offered and programs that you would like to see offered to the community. Interested parties may apply for grant money by filling out an application that is available through the Council. The application deadline is October 15 every year.

Respectfully yours,  
Jane Lynch-Gilbert, Chair

Karen Helgerson, Secretary  
Donna Schlosser, Treasurer  
Mark Ellis, Publicity  
Renee Wingertsman  
Doreen Frost  
Dale Bull  
Bob Clark  
Van Duros  
John Pope  
Tom Webber  
Jenne McGinnis

# ***Petersham Memorial Library***

*23 Common St.  
Petersham, MA 01366*

*Ph: 978-724-3405*

*Fx: 978-724-0089*

## ***Annual Report to the Town of Petersham Of the Petersham Memorial Library***

January 18, 2003

The following is an overview of the past year.

The preschool Story Times which included reading, crafts and refreshments ran from November thru June. Thanks go to readers Cyndi La Pointe and Chris Ewald and to baker Jeanne Forand. The majority of the programs were conducted by Sandra Gross. Publicity was placed in three area papers: The Athol Daily News, The Barre Gazette and the Town Crier. Notices were sent to the Petersham Center School and the Montessori School. Posters were displayed at the library and the post office.

A five week Summer Reading Program entitled: A STAR SPANGLED SUMMER was held on Fridays, starting on July 12<sup>th</sup> and ending on August 9<sup>th</sup> with a picnic on the library's back lawn. As always many thanks go to the Central Massachusetts Regional Library System which provided a source book of ideas for this program. We had thirty children participate this summer. We are very grateful to the mothers who pitched in to help with crafts. Thanks also to Jill Berry and to library staff for all their help. Star readers were awarded prizes for keeping a log of their summer reading. They were: Meghan Berry - 81 titles, Ben Seitz - 46 titles, Victoria Seitz - 46 titles, Jenna Berry - 32 titles, and Nichole Seitz - 12 titles. We had wonderful attendance this year, averaging 20 to 25 children at each program.

The library continues to be a meeting place for town groups. This past year we welcomed: the Historic District Commission, the Petersham Historical Society, the Creative Writing Group, the Petersham Branch Alliance, the Friends of the Nichewaug and the Cemetery Commission.

The programs held at the library were: the annual Christmas Concert by the students of Kathleen Downey: attendance thirty. First Night Hill Top Celebration: a Family Story Hour: attendance 53. Quilts of America: a program by Carole Garipey based on her

book of the same title: attendance 17. Wood Block Printing: a program by Abby Rorer featuring her work and including a hands on try at wood block printing: attendance 8.

This year the library staff hosted two meetings –teas actually—for the teachers of the Center School. Both meetings were very successful.

Donations of books, audios, and videos either for the collection or the book sale were received from: John Woolsey Sr., Miles Kuckuk, Carol Boyer, Chris Eaton, Susan Riley, Maryanna Berry, Abby Rorer, Ann Townsend, Penelope Dewar, Stephanie Perkins, the Wiermans, Jill Berry, the George Family, Shirley Buell, Tom Conuel, Jim Baird, Virginia Howard, Chuck Berube, Jan Bedau and mystery donors.

As always, we rely on and truly appreciate the help and work of volunteers. They contributed 1,006 hours this year (down 66 hours from last year). We are especially grateful to Dorothy Dodge and Vibeke Holm, corporators; Bob Lane and Fred Gross, friends; trustees, Judy Davis and Dick Moriarty; and the trustee book committee.

I want to extend by sincere thanks and express my appreciation for the time spent on the many projects undertaken by staff, volunteers, trustees, and corporators. It is through their work that this library will continue to grow and flourish. We are all working to make our library not only a warm and welcoming place but also a source of pride for our community.

Respectfully Submitted,



Sandra Gross  
Library Director

TREASURER'S REPORT  
 PETERSHAM MEMORIAL LIBRARY  
 July 1, 2001 through June 30, 2002

FUNDS Super NOW Account July 1, 2001

\$2,742.36

RECEIPTS

Transferred from endowment		13,000.00
Securities Income		39,827.92
Town Appropriated Funds		4,126.00
Dog License Fund		1,603.75
State Appropriated Funds		2,403.74
Interest on Checking Account		89.79
Fines		290.55
Gifts		6,319.00
Photo Copies		63.05
Book Sales		695.71
Misc		280.46

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TOTAL RECEIPTS \$68,699.97

EXPENSES

Collection Materials:		12,653.62
Books	10,635.70	
Periodicals	1,179.63	
Videos	838.29	
Payroll		33,172.33
Insurance		2,259.00
Utilities:		5,929.29
Oil	3,760.00	
Electricity	1,349.42	
Telephone	819.87	
Maintenance		3,997.89
Postage		65.47
Supplies		1,908.05
Equipment and Furniture		665.29
Miscellaneous		129.05
C W MARS		2,262.00
Investment Service Fees		837.51

TOTAL EXPENSES \$63,879.50

NET INCOME MINUS EXPENSES \$4,820.47

CURRENT FUNDS June 30, 2002 \$7,562.83

CASH ON HAND June 30, 2002 \$36.20

TOTAL CURRENT FUNDS \$7,599.03

John Pope, Treasurer

## PETERSHAM POLICE REPORT

The Petersham Police Department would like to thank the Petersham residents for their support. Our objective is to protect and serve the public.

Our officers are committed to provide quality service. Each officer attends numerous state and local in-service training sessions. All officers are qualified on the pistol range and are First Responders, C.P.R., and Defibrillator certified. Three officers are Emergency Medical Technicians.

In our effort to ensure Petershams' safety, we are firmly committed to the education of our youth. The department assisted with two bus safety classes. The Department conducted a bicycle safety course and a bike rodeo. A total of 16 participant's bicycles were registered and inspected. In addition, twenty-three protective bike helmets were provided to children. For the eleventh year, the department ran a D.A.R.E. (Drug Abuse Resistance Education) program for the fifth graders. This was our first year running the program with our own instructor. It was most successful. Unfortunately, the D.A.R.E. program funds have ceased. We intend to continue the D.A.R.E. program ourselves as long as financially possible. The Department received a grant for community policing in the amount of \$10,000.00. The grant funds several programs for the citizens of Petersham. The grant allowed us to provide transportation for the fifth and sixth grades for Natures Classroom. The grant also funds 40 four-hour patrols for traffic enforcement. It enables us to provide officers at no cost to the town, for events such as band concerts, fairs and Old Home Day. The Crime Watch Program is funded by the grant. The program consists of a group of great volunteers who donate their time and use of their motor vehicles to patrol the town twice daily, mornings and afternoons. We are in our third year of our grant for a full-time officer. This is a transition year as Deputy Chief Richard Bartus retired after twenty-eight years of dedicated service to the town and the Department. Please join with me in wishing Dick well in his well-deserved retirement. Richard Cooley Jr. was appointed to the position of Sergeant.

I would like to thank the voters for all the support given to the entire Department.

In closing, I express my sincere gratitude to all my officers and their families for their unselfish commitment to public safety.

Respectfully Submitted,

  
Denis N. Legare  
Chief of Police



## POLICE DEPARTMENT STATISTICS

(FY - 2003)

TYPE OF CALL	NUMBER
E-911 / HANG-UPS	37
ABANDONED M/V'S	03
ANIMAL CALLS	54
ARRESTS	21
ASSIST FIRE DEPT/ALARMS	18
BURGULAR ALARMS	37
CITIZEN ASSISTS	68
ASSIST OTHER AGENCIES	38
BOMB SCARE	01
BURGLARY	07
BUILDING CHECK	48
CARBON ALARMS	02
COMPLAINTS	79
D.M.V.'S	27
DISTURBANCE CALLS	13
DOMESTIC DISTURBANCES	14
DRUG INVEST. & ARREST	09
ESCORTS/TRANSPORTS	04
ASSIST F.D./BRUSH FIRES	08
ASSIST F.D./AUTO FIRE	02
ASSIST F.D./STRUCTURE	02
ASSIST F.D./OTHER	11
GENERAL INFO.	04
GUN SHOTS	07
HAZARDOUS INCIDENTS	08
ILLEGAL DUMPING	14
INSPECTIONS	11
INVESTIGATIONS	49
JUVENILE COMPLAINTS	08
KIDNAPPING/ABDUCTION	01
LARCENY	10
LOCK-OUT	03
LOST/STOLEN PLATES	05
MEDICAL EMERGENCY	61
MISSING PERSONS	08
MUTUAL AID/MEDICAL	08
M/V ACCIDENTS	33
M/V INVESTIGATIONS	114
M/V STOPS	838
OFFICER INITIATED	-

INVESTIGATIONS	78
PROPERTY DAMAGE	07
LOST & FOUND PROPERTY	06
RECORD CHECKS	-
FROM CRUISER	28
RECOVERED M. V. 'S	05
ASSIST REPOSSESSIONS	04
SERVE RESTRAINING ORDERS	08
SAFETY HAZARDS	28
STOLEN M. V.	03
SERVE COURT ORDERS	34
SUSPICIOUS ACTIVITY	46
THREATS	02
TRESPASSING COMPLAINT	04
TRAFFIC CONTROL ASSIST	09
VANDALISM	11
WELFARE CHECKS	23
<hr/>	
TOTAL	1879

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
1	HIGHWAY & STREET CONSTRUCTIO	BARNES	ROLAND		423.00
1	HIGHWAY & STREET CONSTRUCTIO	BASSETT	BRIAN		2750.01
1	HIGHWAY & STREET CONSTRUCTIO	COOLEY	LESLIE		37373.98
1	HIGHWAY & STREET CONSTRUCTIO	DEGNAN	MICHAEL		43.75
1	HIGHWAY & STREET CONSTRUCTIO	LAPOINTE	NORMAN	SUPERINTENDENT	46195.41
1	HIGHWAY & STREET CONSTRUCTIO	PERKINS	JEFFREY		31893.80
1	HIGHWAY & STREET CONSTRUCTIO	WARD JR.	WILLIAM		10132.75

Sub Total Dept 1  
7 Records

128812.70

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
2	SCHOOL	ALBERTINE	GLENEDE	GRADE4	45655.44
2	SCHOOL	ANDERSON	JOHN	SCHOOL CUST.	33743.97
2	SCHOOL	ANDRISKI	SUSAN	GRADE 1	41318.72
2	SCHOOL	BEVERS	JOAN	SUBSTITUTE	7573.50
2	SCHOOL	BOUCHARD	REBECCA	SUBSTITUTE	240.00
2	SCHOOL	BURON	ROBERT	SUBSTITUTE	350.00
2	SCHOOL	CAPONE	MARCI	NURSE	6791.80
2	SCHOOL	COOLEY	MARGARET	AIDE	10520.50
2	SCHOOL	COOLEY	MARK	SCHOOL CUST.	10236.82
2	SCHOOL	CUNNINGHAM	LEE	PHYS. EC.	480.00
2	SCHOOL	DEGNAN	ANASTASIA	SECRETARY	24127.69
2	SCHOOL	FITZGERALD	JO-ANN	AIDE	6571.41
2	SCHOOL	GLANCOLA	LOUIS	PHYS. EC.	4719.00
2	SCHOOL	GROGAN	RAYMOND	SUPERINTENDENT	16096.17
2	SCHOOL	HANNA	NATASHA	AIDE AND MUSIC	12946.68
2	SCHOOL	HARRIS	ROBERT	SUBSTITUTE	1441.13
2	SCHOOL	HARTY	AIMEE	GRADE5	17491.04
2	SCHOOL	JACOBSON	SARA	MEDIA/LIBRARY	30598.82
2	SCHOOL	JEFFREY	GWENN	AIDE	1837.50
2	SCHOOL	KIROUSIS	LINDA	GRADE2	47048.68
2	SCHOOL	LARUE	LEE ANN	PHYS. EC.	3586.18
2	SCHOOL	LEBLANC	WENDIE	GRADE6	37658.43
2	SCHOOL	LEONARD	KAY	ART	6412.77
2	SCHOOL	MARGOLA	ANN	AIDE	3166.41
2	SCHOOL	MARTIN	PATRICIA	SUPERINTENDENT	9582.16
2	SCHOOL	MUNRO	KAREN	GUIDANCE	29668.34
2	SCHOOL	PALLOTTA	MELANIE	KINDERGARTEN	40140.56
2	SCHOOL	PEDDLE	JENNIFER	NURSE	20133.43
2	SCHOOL	PHELPS	DEBRA	CAFETERIA	10195.84
2	SCHOOL	PHILLIPS	REBECCA	PRIN. SPEC.NEEDS	57227.95
2	SCHOOL	RUGGLES	NICHOLE	SPEC. NEEDS SPECIALI	30861.79
2	SCHOOL	SIMMS	HELEN	SUBSTITUTE	507.14
2	SCHOOL	SMITH	TRACY	GRADE3	31303.00
2	SCHOOL	VILLEE	CHARLES	SPEC. NEEDS SPECIALI	11124.64
2	SCHOOL	WINGERTSMAN	RENEE	SUBSTITUTE	290.00
2	SCHOOL	YOUNG	BARBARA	SECRETARY	6279.99

Sub Total Dept 2  
36 Records

617927.50

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
3	EXECUTIVE OFFICES	BERRY	ALFRED	SELECTMAN	1709.98
3	EXECUTIVE OFFICES	BULL	DALE	SELECTMAN SECRETAR'	26256.20
3	EXECUTIVE OFFICES	PURPLE	VINCENT	SELECTMAN	1709.98
3	EXECUTIVE OFFICES	SHAW	CLINTON	SELECTMAN	1901.44

Sub Total Dept 3  
4 Records

31577.60

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
4	EXECUTIVE & LEGISLATIVE	BROUSSEAU	GERALD	PLUMBING INSP.	1650.00
4	EXECUTIVE & LEGISLATIVE	DIONNE	RICHARD	ELECTRICAL INSP.	240.00
4	EXECUTIVE & LEGISLATIVE	DIXON	PHILIPPE	TOWN CUSTODIAN	3650.08
4	EXECUTIVE & LEGISLATIVE	GATAUTIS	SUSAN	BOARD HEALTH	3131.68
4	EXECUTIVE & LEGISLATIVE	LEGARE	NEIL	TOWN CUSTODIAN	1500.00
4	EXECUTIVE & LEGISLATIVE	OHLSON	ANDREW	ANIMAL INSPECTOR	862.02

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
4	EXECUTIVE & LEGISLATIVE	PETERSON	MICHAEL	ELECTRICAL INSP.	4640.00
4	EXECUTIVE & LEGISLATIVE	PHILLIPS	TONI	VETERANS' AGENT	1148.50
4	EXECUTIVE & LEGISLATIVE	PILLSBURY	POLLY	SANITATION SUPERVISC	2805.50
4	EXECUTIVE & LEGISLATIVE	SCHLOSSER	MICHAEL	GAS INSPECT.	361.00
4	EXECUTIVE & LEGISLATIVE	SCOUFOPOULOS	FIFI	BOARD HEALTH	130.00
4	EXECUTIVE & LEGISLATIVE	SKOWYRA	BRIANNA	INSPECTOR BUILDINGS	6636.50
4	EXECUTIVE & LEGISLATIVE	WALKER	MARY ANN	BOARD HEALTH	130.00
<b>Sub Total Dept 4</b>					<b>26885.28</b>

13 Records

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
5	POLICE PROTECTION	BARTUS	RICHARD	DEPUTY CHIEF	2661.60
5	POLICE PROTECTION	BASSETT	TED		3260.80
5	POLICE PROTECTION	BUCK	PETER		19457.84
5	POLICE PROTECTION	COOLEY JR.	RICHARD		5216.44
5	POLICE PROTECTION	DEJACKOME	JASON		9692.00
5	POLICE PROTECTION	DELEO	STANLEY		2469.00
5	POLICE PROTECTION	HORNE	RANDY		931.00
5	POLICE PROTECTION	KILHART	BRUCE		7552.25
5	POLICE PROTECTION	LECLERC	RENEE		3425.70
5	POLICE PROTECTION	LEGARE	DENIS	CHIEF	45082.14
5	POLICE PROTECTION	SHERBLOM	TIMOTHY		1152.90
<b>Sub Total Dept 5</b>					<b>100901.67</b>

11 Records

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
6	FIRE PROTECTION	ANDRISKI,III	STANLEY		63.70
6	FIRE PROTECTION	BARNES	CHRIS		52.50
6	FIRE PROTECTION	BERRY	JOHN		35.00
6	FIRE PROTECTION	CLARK	TIM		1415.55
6	FIRE PROTECTION	CLOUKEY	SHAWN		89.95
6	FIRE PROTECTION	COSTA	JON		44.80
6	FIRE PROTECTION	COSTA	LAWRENCE		158.55
6	FIRE PROTECTION	DEJACKOME	RONALD	ASST. CHIEF	1488.83
6	FIRE PROTECTION	GOODFELLOW	ROBERT		655.55
6	FIRE PROTECTION	KING JR.	GILBERT		623.70
6	FIRE PROTECTION	LAFORD	ROBERT		801.85
6	FIRE PROTECTION	LEGARE	REBECCA		445.25
6	FIRE PROTECTION	LEGARE	ROBERT		705.95
6	FIRE PROTECTION	LEGARE	SHAWN		574.65
6	FIRE PROTECTION	NICOLETTI	RICHARD		122.50
6	FIRE PROTECTION	O'LEARY	RICHARD		26.25
6	FIRE PROTECTION	PERKINS	DAVID		556.75
6	FIRE PROTECTION	ROBINSON	DANA	CHIEF	2916.61
6	FIRE PROTECTION	ROBINSON	LARRY		625.45
6	FIRE PROTECTION	SHORTIS	KEVIN		211.05
6	FIRE PROTECTION	UPSHAW	CURTIS		114.80
6	FIRE PROTECTION	WARRINGTON	MASON		403.90
6	FIRE PROTECTION	WEST	PETER		211.40
<b>Sub Total Dept 6</b>					<b>12344.54</b>

23 Records

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
7	FINANCE, TAXATION - POLICY	BASSETT	SHARON	ELECTION WORKERS	387.38
7	FINANCE, TAXATION - POLICY	BEARY	JOHN	TREAS/ASSESSOR	8968.52
7	FINANCE, TAXATION - POLICY	BERRY	MARIANNA	ELECTION WORKERS	21.75
7	FINANCE, TAXATION - POLICY	BERRY	WILLIAM	ELECTION WORKERS	21.75
7	FINANCE, TAXATION - POLICY	BRUNELLE	KATHRYN	ELECTION WORKERS	79.75
7	FINANCE, TAXATION - POLICY	COOLEY	DIANA	TOWN CLERK	7155.50
7	FINANCE, TAXATION - POLICY	FROST	MAUREEN	ELECTION WORKERS	7.25
7	FINANCE, TAXATION - POLICY	HELLEN	FLORENCE	ELECTION WORKERS	58.00
7	FINANCE, TAXATION - POLICY	HELLEN	FREDERICK	ELECTION WORKERS	7.25
7	FINANCE, TAXATION - POLICY	HYDE	ANN	ELECTION WORKERS	25.37
7	FINANCE, TAXATION - POLICY	JOEL	JEAN	ACCOUNTANT	9356.52
7	FINANCE, TAXATION - POLICY	KENNAN	CHARLOTTE	ELECTION WORKERS	158.26

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
7	FINANCE, TAXATION - POLICY	KENNAN	DANA	ASSESSORS	2117.65
7	FINANCE, TAXATION - POLICY	LANDRY	MICHAEL	ASSESSORS	14559.10
7	FINANCE, TAXATION - POLICY	LARSON	GREGORY	ELECTION WORKERS	7.25
7	FINANCE, TAXATION - POLICY	LARSON	SANDRA	ELECTION WORKERS	7.25
7	FINANCE, TAXATION - POLICY	LEBLANC	TERRIE	TREASURER	1855.00
7	FINANCE, TAXATION - POLICY	MARSH	ELIZABETH	ELECTION WORKERS	43.50
7	FINANCE, TAXATION - POLICY	MAY	CAROLYN	ELECTION WORKERS	169.38
7	FINANCE, TAXATION - POLICY	MORIARTY	ELLEN	ELECTION WORKERS	50.00
7	FINANCE, TAXATION - POLICY	MORIARTY	RICHARD	ELECTION WORKERS	166.75
7	FINANCE, TAXATION - POLICY	NEWMAN	VIRGINIA	TAX COLLECTOR	11768.00
7	FINANCE, TAXATION - POLICY	NICKLESS	BARBARA	ELECTION WORKERS	50.00
7	FINANCE, TAXATION - POLICY	NICKLESS	RICHARD	ELECTION WORKERS	116.00
7	FINANCE, TAXATION - POLICY	ROBINSON	JEAN	ASSESSORS	1836.11
7	FINANCE, TAXATION - POLICY	SMITH	DOROTHY	ELECTION WORKERS	158.88
7	FINANCE, TAXATION - POLICY	WALKER	SHEILA	ELECTION WORKERS	21.75
<b>Sub Total Dept 7</b>					<b>59173.92</b>

27 Records

Dept	Dept. Name	Last Name	First Name	positionCode	Curr Gross
<b>Grand Total</b>					<b>977623.21</b>

121 Records

*Respectfully submitted*  
*John E. Boary,*  
*Town Treasurer*

Town of Petersham  
GENERAL FUND FY2002  
BALANCE SHEET

<b>ASSETS</b>		
Cash	319,317.03	
Subtotal Cash		319,317.03
Personal Property Tax Receivable:	4,295.75	
Real Estate Tax Receivable:	80,478.65	
Allowance for Abatements:	-28,654.98	
Tax Titles and Possessions:	94,025.38	
Allowance for Uncollected Taxes:	3,014.40	
Motor Vehicle Excise Tax Receivable:	30,528.99	
Farm Animal Excise Receivable:	361.50	
Classified Forest Lands Tax Recv.:	364.76	
Subtotal Taxes		184,414.45
Due from Other Funds		24,467.78
Total Assets		528,199.26
<b>LIABILITIES</b>		
Warrants Payable		-74,144.76
CMHC Withheld		-1,913.33
Due to Other Funds		-4,810.00
Def Rev Real & Prop. Tax		-56,119.42
Def Rev Roll Back Taxes		-3,014.40
Def Rev Tax Liens		-94,025.38
Def Rev Motor Vehicle Ex		-30,528.99
Def Rev Farm Animal Excse		-361.50
Def Rev Classified Forest		-364.76
Subtotal Liabilities		-265,282.54
<b>FUND BALANCE</b>		
FB Res for Encumbrances		-102,576.90
FB Undesignated		-204,120.82
FB Unres. O/U Assessments		132.00
FB-Res Revenue Deficit		161,269.00
FB Res Center Sch. Debt		-117,620.00
Subtotal Fund Balance		-262,916.72
Total Liabilities/Fund Balance		-528,199.26

Town of Petersham  
OTHER FUNDS FY2002  
BALANCE SHEET

FUND 22 SCHOOL LUNCH

ASSETS

Cash - Unrestricted	946.20
<hr/>	
Total Assets	946.20
<hr/>	

FUND BALANCE

Fund Bal. - School Lunch	-946.20
<hr/>	
Subtotal Fund Balance	-946.20
<hr/>	
Total Liabilities/Fund Balance	-946.20
<hr/>	

FUND 23 HIGHWAY IMPROVEMENTS

ASSETS

Due Fr State-Ch 53C#0234	66,955.62
<hr/>	
Total Assets	66,955.62
<hr/>	

LIABILITIES

Due to General Fund	-24,467.78
Def. Rev - Ch53C #0234	-66,955.62
<hr/>	
Subtotal Liabilities	-91,423.40
<hr/>	

FUND BALANCE

FB-Hwy Improve. Fund	24,467.78
<hr/>	
Subtotal Fund Balance	24,467.78
<hr/>	
Total Liabilities/Fund Balance	-66,955.62
<hr/>	

FUND 24 SPECIAL REVENUE

ASSETS

Cash-Other Special Rev.	108,776.98
Cash-Celebration	2,337.03
Due From General Fund	250.00
<hr/>	
Total Assets	111,364.01
<hr/>	

LIABILITIES

Warrants Payable	-141.39
<hr/>	
Subtotal Liabilities	-141.39
<hr/>	

FUND BALANCE

FB DON-School Davis Tr	-767.34
FB School Choice	-104,053.89
FB Bus Transportation	-1,064.03
FB W. Smith Cemetery	-1,844.69
FB Indian Cemetery	-18.64
FB 250th Anniversary	-2,587.03
FB Bandstand	-525.00
FB Dog Officer Gift Acct	-362.00
<hr/>	
Subtotal Fund Balance	-111,222.62
<hr/>	

OTHER FUNDS FY2002 BALANCE SHEET CONTINUED

Total Liabilities/Fund Balance -111,364.01  
=====

FUND 25 TOWN GRANTS

ASSETS

Cash-Town Grants 55,636.38  
Cash-Arts 2,980.65  
Due From General Fund 4,460.00  
-----

Total Assets 63,077.03  
=====

LIABILITIES

Warrants Payable -814.28  
-----

Subtotal Liabilities -814.28  
-----

FUND BALANCE

FB-Town Clerk Elections -289.00  
FB-Police DARE Grant -3,029.15  
FB-Community Policing -7,809.28  
FB-Police Body Armor -1,460.63  
FB-Cultural Council -7,440.65  
FB-Title V -11,201.11  
FB-Tree Grant -1,972.00  
FB-Cops Fast Grant -29,060.93  
-----

Subtotal Fund Balance -62,262.75  
-----

Total Liabilities/Fund Balance -63,077.03  
=====

FUND 26 SCHOOL GRANTS

ASSETS

Cash-School Grants 11,955.16  
-----

Total Assets 11,955.16  
=====

LIABILITIES

Warrants Payable -1,423.32  
-----

Subtotal Liabilities -1,423.32  
-----

FUND BALANCE

FB-School Health Grant -151.80  
FB-School DARE Grant -9.53  
FB-Title VI -427.44  
FB-Special Needs Idea -6,673.25  
FB - Curriculum Study -954.35  
FB - Early Child Allocat. -99.00  
FB - Title I -1,252.81  
FB - Sped Corrective Act. -963.66  
-----

Subtotal Fund Balance -10,531.84  
-----

Total Liabilities/Fund Balance -11,955.16  
=====



OTHER FUNDS FY2002 BALANCE SHEET CONTINUED

FUND 27 REVOLVING FUNDS

ASSETS

Cash-Revolving Funds

108,815.97

Total Assets

108,815.97

LIABILITIES

Warrants Payable

-1,514.88

Subtotal Liabilities

-1,514.88

FUND BALANCE

FB-Timber

-20,162.77

FB-Gas Inspector Revolving

-35.00

FB-Electrical Insp. Revol

-1,147.00

FB-Plumbing Insp Revolv

-1,115.50

FB-Board of Health Revolv

-10,431.00

FB-Machinery Maint. Revol

-36,649.41

FB-Use Sch Facility

-559.98

FB-Graves & Burials

-250.00

FB-Town Clerk Fees

-168.25

FB-Fire Chief Fees

-525.00

FB Reserved for ZBA

-216.38

FB - Building Inspector

-36,036.80

FB - Planning Board

-4.00

Subtotal Fund Balance

-107,301.09

Total Liabilities/Fund Balance

-108,815.97

FUND 28 RECEIPTS RESERVED

ASSETS

Cash-Receipts Reserv. APP

1,322.29

Total Assets

1,322.29

LIABILITIES

Warrants Payable

-31.52

Subtotal Liabilities

-31.52

FUND BALANCE

FB-Wetlands Protection

-790.77

FB-Sale of Cemetery Lots

-500.00

Subtotal Fund Balance

-1,290.77

Total Liabilities/Fund Balance

-1,322.29

FUND 30 CAPITAL PROJ-SCHOOL ADDTN

ASSETS

Cash-Capital Project

2,992,365.68

Total Assets

2,992,365.68

LIABILITIES

Warrants Payable

-2,050,700.16

BAN Payable - School Add.

-2,850,000.00

Subtotal Liabilities

-4,900,700.16

OTHER FUNDS FY2002 BALANCE SHEET CONTINUED

Page

FUND BALANCE	
Fund Balance - School Add	1,908,334.48
Bonds Authorized	5,172,700.00
Bonds Authorized-Offset	-5,172,700.00
	-----
Subtotal Fund Balance	1,908,334.48
	-----
Total Liabilities/Fund Balance	-2,992,365.68
	=====

FUND 65 ENTERPRISE FUND	
ASSETS	
Cash-Transfer Station-EF	8,642.21
	-----
Total Assets	8,642.21
	=====
LIABILITIES	
Warrants Payable	-1,518.47
	-----
Subtotal Liabilities	-1,518.47
	-----

FUND BALANCE	
Reserve for Encumbrance	-115.50
Unreserved Retained Earn.	-7,008.24
	-----
Subtotal Fund Balance	-7,123.74
	-----
Total Liabilities/Fund Balance	-8,642.21
	=====

FUND 82 NON-EXPENDABLE TRUSTS	
ASSETS	
Cash-NonExpendable Trust	125,884.27
Due from General Fund	100.00
	-----
Total Assets	125,984.27
	=====

FUND BALANCE	
FB-Cook Cemetery	-1,026.25
FB-Pond Cemetery	-2,333.33
FB-Consolidated Cemetery	-43,708.68
FB-Williams Flowers	-544.61
FB-Rickey Flowers	-188.97
FB-Mudge Flowers	-2,131.32
FB-Daniels Flowers	-1,069.54
FB-Wheeler Library	-3,000.00
FB-Mann Library	-5,000.00
FB-Spooner Library	-4,659.00
FB-Cook Library	-1,026.25
FB-McCarthy School	-3,310.91
FB-Dickman School	-2,926.79
FB-Hildreth School	-4,476.72
FB-Newton Charities	-3,441.65
FB-Newton Poor	-13,672.26
FB-Evelyn Murphy Conserv.	-10,000.00
FB-Flint Fund	-22,967.99
FB-Dexter Fund	-500.00
	-----
Subtotal Fund Balance	-125,984.27
	-----

OTHER FUNDS FY2002 BALANCE SHEET CONTINUED

Total Liabilities/Fund Balance	-125,984.27
	=====
FUND 84 EXPENDABLE TRUSTS	
ASSETS	
Cash-Expendable Trusts	449,171.20
Cash-Police Trust Fund	4,201.85
	-----
Total Assets	453,373.05
	=====
LIABILITIES	
Warrants Payable	-2,693.46
	-----
Subtotal Liabilities	-2,693.46
	-----
FUND BALANCE	
FB-Stabilization Fund	-266,328.81
FB-Cook Cemetery	-2,015.13
FB-Pond Cemetery	-4,575.97
FB-Consolidated Cemetery	-1,542.91
FB-Cemetery Bequests	-10,522.69
FB-Williams Flowers	-7.37
FB-Rickey Flowers	-6.25
FB-Mudge Flowers	-256.85
FB-Daniels Flowers	-29.60
FB-Wheeler Library	-21.47
FB-Mann Library	-35.79
FB-Spooner Library	-33.34
FB-Cook Library	-7.35
FB-McCarthy School	-187.45
FB-Dickman School	-384.01
FB-Hildreth School	-1,678.98
FB-Discovery	-540.55
FB-Newton Charities	-6,256.70
FB-Newton Poor	-26,424.80
FB-Babbitt Wildlife	-82,488.66
FB-Evelyn Murphy Conserv	-4,689.96
FB-Flint Fund	-2,121.18
FB-Dexter Fund	-879.25
FB-Disaster	-20,088.35
FB-Unemployment	-14,826.17
FB-Energy Commission	-366.62
FB-Village Improve Soc.	-161.53
FB-Police Trust Fund	-4,201.85
	-----
Subtotal Fund Balance	-450,679.59
	-----
Total Liabilities/Fund Balance	-453,373.05
	=====
FUND 89 AGENCY	
ASSETS	
Cash-Agency Funds	4,716.55
Cash-Student Activity Fnd	1,543.05
Cash - Media Fund	2,541.04
	-----
Total Assets	8,800.64
	=====
LIABILITIES	
Warrants Payable	-492.50

OTHER FUNDS FY2002 BALANCE SHEET CONTINUED

Police Extra Duty	-193.30
Dog Licenses to Library	-1,974.75
Tax Collector's Fees	-1,896.00
Student Activity Funds	-1,543.05
Media Fund	-2,541.04
Firearms & Pistol Permits	-160.00
	-----
Subtotal Liabilities	-8,800.64
	-----
Total Liabilities/Fund Balance	-8,800.64
	=====

FUND 90

ASSETS	
Amt To Be Provided - Debt	97,000.00
	-----
Total Assets	97,000.00
	=====

FUND BALANCE	
Fire Truck Loan	-67,000.00
Police Cruiser Loan	-9,000.00
Highway Truck Loan	-21,000.00
	-----
Subtotal Fund Balance	-97,000.00
	-----
Total Liabilities/Fund Balance	-97,000.00
	=====

Town of Petersham  
FY2002 Expense Report as of 2002/06/30 - General Fund

Expense Category / Account	Previous Year's Balance	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
<b>GENERAL GOVERNMENT</b>							
Moderator Expenses 015114-000		65.00		65.00	65.00		100
Selectmen's Salaries 015122-000		5,216.00		5,216.00	5,216.00		100
Selectmens' Expenses 015122-001		3,050.00	1,034.62	4,084.62	4,084.62		100
Professional Fees 015122-002		1.00		1.00		1.00	0
Secretary's Salary 015129-000		24,098.00		24,098.00	24,086.40	11.60	100
Secretary's Overtime 015129-001		1,500.00		1,500.00	1,428.75	71.25	95
Advis/FINCOM Expenses 015131-000		500.00		500.00	309.66	190.34	62
Reserve Fund 015132-000		25,000.00	( 25,000.00)				0
Town Accountant Salary 015135-000		9,173.00		9,173.00	9,173.00		100
Town Accountant Expens 015135-001		630.00		630.00	20.98	609.02	3
Audit Expense 015135-003		6,500.00		6,500.00	6,500.00		100
Assessor's Salaries 015141-000		5,476.00		5,476.00	5,476.00		100
Assessor's Expenses 015141-001		12,625.00		12,625.00	12,396.66	228.34	98
Purch. Computer/Softwa 015141-002	4,000.00			4,000.00	4,000.00		100
Assistant Assessor Sal 015141-003		15,750.00		15,750.00	14,351.42	1,398.58	91
01 Encumbered Supplies 015141-004	179.99			179.99	179.99		100
Treasurer's Salary 015145-000		8,904.00		8,904.00	8,904.00		100
Treasurer's Expenses 015145-001		6,100.00		6,100.00	5,295.05	804.95	87
Compensating Bank Bala 015145-002		100.00		100.00		100.00	0
ADP Payroll Process. F 015145-003		6,700.00		6,700.00	4,136.17	2,563.83	62
Treas. - Enc. Software 015145-004	581.26			581.26		581.26	0
Tax Collector's Salary 015146-000		8,243.00		8,243.00	8,243.00		100
Tax Collector's Expens 015146-001		5,409.00		5,409.00	4,430.63	978.37	82
Compensating Bank Bala 015146-002		100.00		100.00		100.00	0
Computer/Software 015146-003		3,000.00		3,000.00	459.30	2,540.70	15
Collector - Enc. Suppl 015146-004	250.00			250.00	223.41	26.59	89
Collector - Enc. Compu 015146-005	1,396.70			1,396.70	1,396.70		100
Legal Fees 015151-000		4,000.00	5,380.21	9,380.21	9,380.21		100
Town Clerk's Salary 015161-000		5,679.00		5,679.00	5,679.00		100
Town Clerk's Expenses 015161-001		2,085.00		2,085.00	2,071.91	13.09	99
Vital Statistics 015161-002		75.00		75.00	75.00		100
Election/Regis. Sala 015163-000		1,800.00	733.93	2,533.93	2,533.93		100
Election & Reg. Expens 015163-001		170.00	763.18	933.18	933.18		100
Conservation Comm Expe 015171-000		1.00		1.00		1.00	0
Master Plan Open Space 015172-000		50,000.00		50,000.00	457.05	49,542.95	1
Planning Board Expense 015175-000		300.00		300.00	59.40	240.60	20
Zoning Bd of Appeals E 015180-000		500.00		500.00	36.30	463.70	7
ZBA Consultant 015180-002		6,500.00	( 3,412.00)	3,088.00	1,087.00	2,001.00	35
Land Court Fees 015185-000		5,000.00		5,000.00	425.50	4,574.50	9
Town Hall/Office Salar 015192-000		8,000.00		8,000.00	4,840.58	3,159.42	61
Town Hall/Office Expen 015192-001		11,965.00	839.00	12,804.00	11,827.19	976.81	92
Town - Phone 015192-002		5,400.00		5,400.00	4,650.20	749.80	86
Handicap Acc/Twn Hall/ 015192-003	21,534.03			21,534.03		21,534.03	0
Repair/Maint Town Hall 015192-004	8,658.01	6,000.00	( 1,020.50)	13,637.51	9,297.16	4,340.35	68
Chair Carriers/Fold. C 015192-005	829.95			829.95		829.95	0
Town Office Wiring Upg 015192-008	8,000.00			8,000.00	8,000.00		100
Town Hall Roof Renov/R 015192-009	1,400.00			1,400.00		1,400.00	0
Computer Consultant 015192-012		2,000.00		2,000.00	360.00	1,640.00	18
New Copier 015192-013		6,100.00		6,100.00	6,100.00		100
Town Printing 015195-000		3,150.00		3,150.00	2,288.40	861.60	73
Grant Writer 015196-000	1,000.00			1,000.00		1,000.00	0
Personnel Wage Admin P 015197-000	3,000.00			3,000.00	3,000.00		100

Town of Petersham  
FY2002 Expense Report as of 2002/06/30 - General Fund

Expense Category / Account	Previous Year's Balance	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp
Software Maintenance 015199-000		590.00		590.00	590.00		100
<b>TOTAL GENERAL GOVERNMENT</b>	<b>50,829.94</b>	<b>267,455.00</b>	<b>( 20,681.56)</b>	<b>297,603.38</b>	<b>194,068.75</b>	<b>103,534.63</b>	<b>65</b>
<b><u>PROTECT. PERSONS &amp; PROPERTY</u></b>							
Police Chief Salary 015210-000		44,231.00		44,231.00	44,231.00		100
Police Depart. Salarie 015210-001		16,440.00		16,440.00	15,857.20	582.80	96
Full Time Officer 015210-002		20,231.00		20,231.00	20,231.00		100
Police Depart. Expense 015210-003		13,169.00		13,169.00	13,145.31	23.69	100
Police - New Windows 015210-006		1,560.00	( 1,560.00)				0
Fire Dept. Salaries 015220-000		6,691.00	3,574.34	10,265.34	8,024.34	2,241.00	78
Fire Dept. Expenses 015220-001		13,785.00		13,785.00	13,659.20	125.80	99
Fire Dept. Water Hole 015220-002	1,038.55	5,000.00	( 2,242.00)	3,796.55		3,796.55	0
Lge Diam.Hose/Fitting 015220-004	4,619.45			4,619.45	4,619.45		100
Fire Dept. Radio Compl 015220-007	1,000.00			1,000.00		1,000.00	0
Fire - Protect. Cloths 015220-008	2,819.00			2,819.00	2,410.55	408.45	86
Breathing Apparatus 015220-009		10,000.00		10,000.00	9,976.00	24.00	100
Auto Defibrillator 015220-010		3,500.00		3,500.00	3,078.94	421.06	88
Building Inspect. Sala 015241-000		6,506.00		6,506.00	6,506.00		100
Building Inspector Exp 015241-001		1,449.00		1,449.00	1,412.26	36.74	97
Emergency/Civil Defens 015291-000		1.00		1.00		1.00	0
Dog Officer Salary 015292-000		845.00		845.00	845.00		100
Dog Officer Expenses 015292-001		2,055.00		2,055.00	2,055.00		100
Tree Warden Expenses 015294-000		338.00		338.00	15.00	323.00	4
Forest Warden Salary 015295-000		25.00		25.00	25.00		100
PS Commun. Radio Repai 015296-000		1,200.00	60.00	1,260.00	1,260.00		100
PS - IMC & LEAPS 015296-001		1,450.00		1,450.00	1,450.00		100
Enc.01 - PS Radio Repa 015296-002	335.95		72.00	407.95	407.95		100
Dir. Agriculture Salar 015297-000		25.00		25.00	25.00		100
<b>TOTAL PROTECT. PERSONS &amp; PROPERTY</b>	<b>9,812.95</b>	<b>148,501.00</b>	<b>( 95.66)</b>	<b>158,218.29</b>	<b>149,234.20</b>	<b>8,984.09</b>	<b>94</b>
<b><u>EDUCATION</u></b>							
Petersham Elem. Expens 015310-000		743,016.00		743,016.00	743,016.00		100
Soccer Fields & Equipm 015310-002	975.50			975.50	975.50		100
RC Mahar RSD 015315-000		431,989.00		431,989.00	431,989.00		100
Teacher Salary Deferra 015315-001		1,090.72		1,090.72	1,090.72		100
Mahar Short Term Inter 015315-002		3,614.41		3,614.41	3,614.41		100
Montachusett Reg Voc T 015320-000		42,201.00		42,201.00	41,771.60	429.40	99
<b>TOTAL EDUCATION</b>	<b>975.50</b>	<b>1,221,911.13</b>	<b>0.00</b>	<b>1,222,886.63</b>	<b>1,222,457.23</b>	<b>429.40</b>	<b>100</b>
<b><u>PUBLIC WORKS AND FACILITIES</u></b>							
Highway Depart. Salar 015420-000		111,532.00	( 6,816.36)	104,715.64	104,715.64		100
Highway Depart. Expens 015420-001		28,000.00	( 6,000.00)	22,000.00	21,849.40	150.60	99
Town Barn Expenses 015421-000		3,628.00		3,628.00	3,189.97	438.03	88
Snow Removal Expense 015423-000		36,000.00	( 4,000.00)	32,000.00	32,669.47	( 669.47)	102
Street Lights 015426-000			4,442.11	4,442.11	4,442.11		100
Grave Openings 015491-000		1.00		1.00		1.00	0
Cemetery Expenses 015491-001		750.00		750.00	79.00	671.00	11
Care of Cemeteries 015491-003		16,000.00		16,000.00	16,000.00		100
<b>TOTAL PUBLIC WORKS AND FACILITIES</b>	<b>0.00</b>	<b>195,911.00</b>	<b>( 12,374.25)</b>	<b>183,536.75</b>	<b>182,945.59</b>	<b>591.16</b>	<b>100</b>

Town of Petersham  
FY2002 Expense Report as of 2002/06/30 - General Fund

Expense Category / Account	Previous Year's Balance ;	Original Budget ;	Budget Revisions ;	Revised Budget ;	Actual Expended ;	Balance	% Exp
<b>HUMAN SERVICES</b>							
Bd of Health Salaries 015510-000		355.00		355.00	260.00	95.00	73
Bd of Health Expenses 015510-001		2,175.00		2,175.00	422.38	1,752.62	19
Inspector of Animals 015510-002		75.00		75.00	75.00		100
BOH-Admin. Assistant 015510-003		4,160.00		4,160.00	3,079.15	1,080.85	74
COA Expenses 015541-000		750.00		750.00	550.00	200.00	73
Veterans Agent Salary 015543-000		1,126.00		1,126.00	1,126.00		100
Veterans' Agent Expens 015543-001		160.00		160.00		160.00	0
<b>TOTAL HUMAN SERVICES</b>	<b>0.00</b>	<b>8,801.00</b>	<b>0.00</b>	<b>8,801.00</b>	<b>5,512.53</b>	<b>3,288.47</b>	<b>63</b>
<b>CULTURE AND RECREATION</b>							
Library-Operating Subs 015610-000		4,126.00		4,126.00	4,126.00		100
Superv Playground Expe 015630-000	93.73	4,500.00	50.90	4,644.63	4,644.63		100
Concerts (6) 015631-000		1,500.00		1,500.00	1,500.00		100
Bandstand Lighting 015632-000		225.00		225.00	212.41	12.59	94
Town Clock 015633-000		100.00		100.00	100.00		100
Care of Common 015634-000		5,000.00		5,000.00	5,000.00		100
High Tree Work - Commo 015634-001		1,000.00		1,000.00	760.00	240.00	76
Davenport Prop - Costs 015635-000	4,875.00			4,875.00	3,944.32	930.68	81
Davenport Prop - Maint 015635-001	24.65			24.65	24.65		100
Historic Comm. Expense 015690-000		100.00		100.00		100.00	0
Historic Dist. Comm. E 015691-000		300.00		300.00		300.00	0
Memorial Day Expenses 015699-000		600.00		600.00	483.00	117.00	81
<b>TOTAL CULTURE AND RECREATION</b>	<b>4,993.38</b>	<b>17,451.00</b>	<b>50.90</b>	<b>22,495.28</b>	<b>20,795.01</b>	<b>1,700.27</b>	<b>92</b>
<b>DEBT SERVICE</b>							
Interest Expense 015710-000		1,700.00	295.62	1,995.62	1,995.62		100
Enc Interest Expense 015710-001	117,620.00			117,620.00		117,620.00	0
Interest-Hwy Pickup Tr 015711-000		1,538.00		1,538.00	1,534.35	3.65	100
Interest-Fire Truck 015712-000		6,273.75		6,273.75	4,686.35	1,587.40	75
Interest - Police Crui 015713-000		668.25		668.25	668.25		100
Center School - Intere 015715-000		29,585.00		29,585.00	26,388.75	3,196.25	89
Prin. - Fire Truck 015720-000		35,000.00		35,000.00	35,000.00		100
Prin.- Police Cruiser 015721-000		9,000.00		9,000.00	9,000.00		100
Prin. - Hwy Truck 015722-000		11,000.00		11,000.00	11,000.00		100
<b>TOTAL DEBT SERVICE</b>	<b>117,620.00</b>	<b>94,765.00</b>	<b>295.62</b>	<b>212,680.62</b>	<b>90,273.32</b>	<b>122,407.30</b>	<b>42</b>
<b>INTERGOVERNMENTAL EXPENSES</b>							
Assessmt-County Tax 015820-000		4,310.00		4,310.00	2,154.00	2,156.00	50
Assessmt-School Choice 015820-001					196,772.00	( 196,772.00)	0
Assessmt-Air Pollution 015820-002		277.00		277.00	277.00		100
Assessmt-Regional Tran 015820-003		819.00		819.00	1,091.00	( 272.00)	133
Assessmt-RMV Non-Renew 015820-004		360.00		360.00	220.00	140.00	61
<b>TOTAL INTERGOVERNMENTAL EXPENSES</b>	<b>0.00</b>	<b>5,766.00</b>	<b>0.00</b>	<b>5,766.00</b>	<b>200,514.00</b>	<b>( 194,748.00)</b>	<b>***</b>
<b>MISCELLANEOUS EXPENSES</b>							
Worcester County Retir 015911-000		34,473.00		34,473.00	34,473.00		100
Insurance-CMHC 015914-000		28,196.00		28,196.00	22,674.44	5,521.56	80
Insurance-Medicare 015915-000		9,000.00	1,221.32	10,221.32	10,221.32		100

Town of Petersham  
 FY2002 Expense Report as of 2002/06/30 - General Fund

Expense Category / Account	Previous Year's Balance	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	%
Insurance-General 015916-000		36,709.00	2,948.64	39,657.64	39,657.64		100
Transfr to Spec Rev Fu 015992-000		1,000.00		1,000.00	1,000.00		100
Transfr to Unemploy. F 015996-000		2,000.00		2,000.00	2,000.00		100
Transfr to Stabiliz. F 015997-000		180,323.00	25,135.00	205,458.00	205,458.00		100
Transfer to Enterprise 015998-000		33,000.00	3,499.99	36,499.99	36,499.99		100
<b>TOTAL MISCELLANEOUS EXPENSES</b>	<b>0.00</b>	<b>324,701.00</b>	<b>32,804.95</b>	<b>357,505.95</b>	<b>351,984.39</b>	<b>5,521.56</b>	<b>98</b>
<b>TOTAL EXPENSES as of 2002/06/30:</b>	<b>184,231.77</b>	<b>2,285,262.13</b>	<b>0.00</b>	<b>2,469,493.90</b>	<b>2,417,785.02</b>	<b>51,708.88</b>	<b>98</b>



Town of Petersham  
FY2002 Revenue Report as of 2002/06/30 - General Fund

Revenue Category / Account	Estimated Revenue	Revenue Revisions	Revised Estimated Rev.	Actual Revenue	Balance	%
<b>TAXES and EXCISES</b>						
Personal Property Taxes (01-4-110-000)	37,839.98		37,839.98	36,961.52	878.46	91
Real Estate Taxes (01-4-120-000)	1,224,703.08		1,224,703.08	1,184,547.95	40,155.13	97
Tax Liens Redeemed (01-4-142-000)				7,834.55	( 7,834.55)	(
Motor Vehicle Excise (01-4-150-000)	100,000.00		100,000.00	105,193.94	( 5,193.94)	105
Penalties and int. taxes (01-4-170-000)	3,500.00		3,500.00	1,833.05	1,666.95	52
Interest on Motor Veh Ex (01-4-172-000)	1,000.00		1,000.00	563.34	436.66	56
Interest on Tax Liens (01-4-173-000)				747.65	( 747.65)	(
In Lieu of Taxes (01-4-180-000)	318,733.00		318,733.00	318,732.80	0.20	100
<b>TOTAL TAXES and EXCISES:</b>	<b>1,685,776.06</b>	<b>0.00</b>	<b>1,685,776.06</b>	<b>1,656,414.80</b>	<b>29,361.26</b>	<b>98</b>
<b>DEPARTMENTAL REVENUE</b>						
Fees - Dog (01-4-327-000)	150.00		150.00	10.00	140.00	7
Fees - Miscellaneous (01-4-329-000)	450.00		450.00	930.99	( 480.99)	207
Rentals (01-4-360-000)	500.00		500.00	125.00	375.00	25
DeptRev-Police Department (01-4-371-000)	550.00		550.00	372.50	177.50	68
DeptRev-Fire Department (01-4-372-000)	550.00		550.00	405.00	145.00	74
DeptRev-Dog Officer (01-4-373-000)				73.00	( 73.00)	0
Other Departmental Rev. (01-4-390-000)	100.00		100.00		100.00	0
Licenses - Alcoholic (01-4-410-000)	3,000.00		3,000.00	3,030.00	( 30.00)	101
Licenses - Misc. Business (01-4-420-000)	50.00		50.00	10.00	40.00	20
Permits - Police Dept. (01-4-451-000)	600.00		600.00	85.00	515.00	14
Permits - Misc. Business (01-4-458-000)				571.00	( 571.00)	0
Permits - Other (01-4-459-000)	150.00		150.00	341.00	( 191.00)	227
<b>TOTAL DEPARTMENTAL REVENUE:</b>	<b>6,100.00</b>	<b>0.00</b>	<b>6,100.00</b>	<b>5,953.49</b>	<b>146.51</b>	<b>98</b>
<b>STATE REVENUE</b>						
State Owned Land (01-4-611-000)	39,940.00		39,940.00	39,940.00		100
Abatements Veterans (01-4-613-000)	5,304.00		5,304.00	4,188.00	1,116.00	79
MA-Chapter 70 (01-4-621-000)	199,398.00		199,398.00	199,398.00		100
MA-School Transportation (01-4-627-000)	13,273.00		13,273.00	24,578.00	( 11,305.00)	185
MA-Lottery (01-4-671-000)	110,642.00		110,642.00	110,642.00		100
MA-Highway Fund (01-4-672-000)	12,084.00		12,084.00	12,084.00		100
MA-MDC Pay/Lieu of Taxes (01-4-680-000)				982.80	( 982.80)	0
Court Fines (01-4-695-000)	1,200.00		1,200.00	1,750.00	( 550.00)	146
MA-Regis. Motor Vehicles (01-4-696-000)	12,500.00		12,500.00	9,200.00	3,300.00	74
Fines - Dog Violations (01-4-697-000)	800.00		800.00	470.00	330.00	59
<b>TOTAL STATE REVENUE:</b>	<b>395,141.00</b>	<b>0.00</b>	<b>395,141.00</b>	<b>403,232.80</b>	<b>( 8,091.80)</b>	<b>102</b>
<b>MISCELLANEOUS SOURCES</b>						
Sale of Fixed Assets (01-4-810-000)				1,206.00	( 1,206.00)	0
Earnings on Investments (01-4-820-000)	20,000.00		20,000.00	19,327.74	672.26	97
Miscellaneous Revenue (01-4-840-000)	3,100.00		3,100.00	3,513.99	( 413.99)	113
<b>TOTAL MISCELLANEOUS SOURCES:</b>	<b>23,100.00</b>	<b>0.00</b>	<b>23,100.00</b>	<b>24,047.73</b>	<b>( 947.73)</b>	<b>104</b>
<b>OTHER FINANCING SOURCES</b>						
Transfer From Trust Funds (01-4-975-000)				3,500.00	( 3,500.00)	0
<b>TOTAL OTHER FINANCING SOURCES:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,500.00</b>	<b>( 3,500.00)</b>	<b>0</b>

Town of Petersham  
 FY2002 Revenue Report as of 2002/06/30 - General Fund

Revenue Category / Account	Estimated Revenue	Revenue Revisions	Revised Estimated Rev.	Actual Revenue	Balance	% Rec
TOTAL REVENUES as of 2002/06/30:	2,110,117.06	0.00	2,110,117.06	2,093,148.82	16,968.24	99

REPORT OF THE TOWN CLERK  
FY 2002

The biggest challenge for this office in Fiscal Year 2002 was a recount held in November. The race was for Representative in General Court. The contest was between Ryan J. Witkos and Anne M. Gobi. A recount had not been held in Petersham since Dottie Smith was Town Clerk over 20 years ago. Things went very smoothly. Since this is not Florida, our count was the same as the original election. The workers once again excelled, both in the election and at the recount.

As always, the election workers for this fiscal year did a great job. Many thanks to them and to the Board of Registrars, Kay Simms, Barbara Nickless, and Ellen Moriarty. A special thanks goes to Dale Bull for her help throughout the year. Also, a thank you to my family for never complaining about the time that this job requires.

I look forward to serving the Town of Petersham for yet another year.

*Diana L. Cooley*  
*Town Clerk*

TOWN OF PETERSHAM

MATURING DEBT AND INTEREST TABLE

6/30/2002

PROJECT	Rate of Interest	Amount Borrowed	Total cost Interest	Balance 6/30/2002	Fiscal 2003 Payments	
					7-1-02/6-30-03	Principal Interest
Police Cruiser 9-1-99/9-1-02	4.95	28,000.00	2,722.50	9,222.75	9,000.00	222.75
Highway Truck 12-6-00/12-6-03	5.79	32,000.00	3,647.70	22,186.95	11,000.00	897.45
Firetruck 10-1-99/10-1-04	5.25	172,000.00	23,231.25	74,008.75	0.00	3,517.50
<b>TOTALS</b>		<b>232,000.00</b>	<b>29,601.45</b>	<b>105,418.45</b>	<b>20,000.00</b>	<b>4,637.70</b>

INTEREST STATEMENT

Interest earned on the Town's General Fund invested in Money Markets: \$32,024.05

Interest earned on the Town's Enterprise Fund: \$555.78

TAX TITLES 6-30-02

Unpaid Real Estate taxes, committed to the Treasurer: 50,515.97  
Interest Due on these unpaid taxes, at 16% : 43,509.41

All tax titles have been submitted to the Land Court for foreclosure. Taxes will either be paid or the Court will foreclose giving ownership to the Town of Petersham.

NEW BUILDING/CENTER SCHOOL

Temporary Borrowing Notes due 5-22-03 4,950,000.00  
Interest due on these Notes 101,871.00

Respectfully submitted,



John E. Beary, Town Treasurer

TOWN OF PETERSHAM  
 ENDOWMENTS / INVESTMENTS  
 Accounting Summary  
 through 06/30/2002

Fund Name	% of Pool	Ending Bal Principal	Ending Bal Earnings	Total Ending Bal
CONSOLIDATED CEM FD I & II / *CEMETERY F	11.641	43,608.68	1,542.91	45,151.59
E M COOK CEM	0.789	1,026.25	2,015.13	3,041.38
L L FOND CEMETERY FD I & II	1.793	2,333.33	4,575.97	6,909.30
BELLE RICKY CEM	0.052	188.97	6.25	195.22
CEMETERY REQUESTS	2.731	7,143.03	3,379.66	10,522.69
ANNIE DANIELS FLOWER FD	0.298	1,069.54	29.60	1,099.14
JOHN MUDGE FLOWER FD	0.633	2,131.32	256.85	2,388.17
J & C WILLIAMS FLOWER FD	0.150	544.61	7.37	551.98
KATHERINE DEXTER TR	0.358	500.00	879.25	1,379.25
	18.446	58,545.73	12,692.99	71,238.72 TOTAL
MCARDY SCHOOL FD / *SCHOOL FDS	0.908	3,310.91	187.45	3,498.36
HILDRETH SCHOOL FD	1.598	4,476.72	1,678.98	6,155.70
JOSEPHINE DICWAN SCHOOL FD	0.859	2,926.79	384.01	3,310.80
DISCOVERY CENTER SCHOOL	0.140	459.22	81.33	540.55
	3.505	11,173.64	2,331.77	13,505.41 TOTAL
MANN LIBRARY FD I & II / *LIBRARY FDS	1.374	5,000.00	292.03	5,292.03
G W COOK LIBRARY FD	0.282	1,026.25	59.95	1,086.20
SPOONER LIBRARY FD I, II & III	1.280	4,659.00	272.11	4,931.11
WHEELER LIBRARY FD	0.824	3,000.00	175.20	3,175.20
	3.759	13,685.25	799.29	14,484.54 TOTAL
BABBITT / *CONSERVATION FD*	21.877	60,465.55	23,823.11	84,288.66
EVELYN MURPHY CONS FD	3.813	10,000.00	4,689.96	14,689.96
	25.690	70,465.55	28,513.07	98,978.62 TOTAL
ELIZABETH NEWTON CHAR / *CHARITY FD*	2.517	3,441.65	6,256.70	9,698.35
E NEWTON DESERVING POOR	10.407	13,672.26	26,424.80	40,097.06
	12.925	17,113.91	32,681.50	49,795.41 TOTAL

Fund Name	% of Pool	Ending Bal Principal	Ending Bal Earnings	Total Ending Bal
FLINT MEMORIAL / "FLINT FD"	6.583	22,967.99	2,396.25	25,364.24
	6.583	22,967.99	2,396.25	25,364.24 TOTAL
DISASTER FD / "OTHER FUNDS"	5.214	6,849.70	13,238.65	20,088.35
UNEMPLOYMENT	4.048	14,474.22	544.07	15,018.29
STABILIZATION	19.692	259,029.18	7,299.63	266,328.81
ENERGY COMMISSION	0.095	184.62	182.00	366.62
PETERSHAM VILL IMP SOC-G P HOWLAND	0.042	115.66	45.87	161.53
POLICE DEPT. DRUGS	0.000	4,201.85	0.00	4,201.85
COUNCIL FOR ARTS	0.000	2,980.65	0.00	2,980.65
	29.091	287,835.88	21,310.22	309,146.10 TOTAL
	100.000	481,787.95	100,725.09	582,513.04 TOTAL

Respectfully Submitted  
 John E. Barry,  
 Town Treasurer

## VITAL STATISTICS

### BIRTHS

In 2001 there were 6 babies born, 3 girls and 3 boys. In 2002 there were 4 babies born, all girls.

### MARRIAGES

<u>DATE</u>	<u>PARTICIPANTS</u>	<u>FROM</u>
August 31, 2001	Donald Robert Hughes Linda Ann Shelton	Petersham Petersham
September 8, 2001	Jon A. Costa Lucinda J. Jenks	Petersham Petersham
September 29, 2001	Steven Raymond Morin Kimberly Anne West	Bedford, MA Bedford, MA
October 5, 2001	Douglas John McLean Kristin Anne Kustra	Petersham Petersham
May 20, 2002	Hisao Watanabe Wendy G. Nguyen	Suncook, NH Auburn, WA
June 24, 2002	James Brook Hayden Nancy Ann Nickless	Guilford, CT Guilford, CT

### DEATHS

<u>DATE</u>	<u>NAME</u>	<u>FROM</u>	<u>AGE</u>
July 5, 2001	Edward A. Jankauskas, Jr.	Petersham	47
October 30, 2001	Albert Ellsworth Smith, Jr.	Petersham	55
December 17, 2001	Richard Riley	Petersham	90
December 26, 2001	Estelle Julien	Petersham	86
March 31, 2002	Mary S. Byers	Petersham	45

Of the above, 1 was buried in town. 8 people were brought into town for burial.

## RAFFLES

The following organizations purchased raffle licenses at \$10.00 each for a total of \$60.00, which was paid to the Treasurer.

St. Peter's Catholic Church  
Petersham Country Club  
Petersham Police Association

Petersham Fire Association  
Post 415 American Legion  
Petersham Curling Club

## DOG FUNDS

A total of \$1,759.00 was collected for the library from the dog license fund. A total of \$340.00 was collected in dog fines and turned over to the Treasurer.

*Diana L. Cooley*  
*Town Clerk*



**Annual Report of the Petersham Zoning Board of Appeals.**

The Petersham Zoning Board of Appeals met 11 times during FY '02. The Board had three regular and two alternate members

Three hearings for special permits were held. One permit was denied and the other dismissed for lack of jurisdiction. The third application for a special permit under the new cell tower by-law was denied without prejudice.

The board assumed responsibility for the consideration of special permits for earth removal as a result of the regular Town Meeting in June 2002.

Respectfully submitted,

Ellen Anderson, Chair  
James Ermini, Regular Member  
Brian MacEwen, Regular Member  
Don Eaton, Alternate  
Thomas Kenney, Alternate

## Report of the Center School Committee and Administration

The voters of Petersham on June 4, 2001 approved a school budget of \$859,016 for the 2001-2002 school year. In addition to the Town Appropriation of \$743,016, it was estimated that the school district would receive \$116,000 in School of Choice Funds. It should be noted that the school district actually received \$135,991 in choice funds. A total of \$835,438 was expended during the 2001-2002 school year.

The following staff changes occurred:

Dan Handzel resigned as Guidance Counselor  
Karen Munro was hired as Guidance Counselor  
Robert Harris was hired as Physical Education Teacher  
Robert Harris resigned as Physical Education Teacher  
Luis Gincola was hired as Physical Education Teacher  
Luis Gincola resigned as Physical Education Teacher  
Joanne Fitzgerald was hired as part-time Teacher's Aide

The Petersham Center School welcomed students from other communities under the Massachusetts School of Choice Program. Students from Athol, Hardwick, Barre, Orange and Phillipston attended the school. A total of 18 was received from this program.

The school received several grants, which included the following:

Drug Free School for \$413, Title I for \$8306., Health Grant for \$12,120, Special Education Curriculum Program \$6,875, Title VI for \$536, Special Needs Entitlement Idea grant for \$16,785, Early Literacy for \$11,225, Early Education Allocation for \$1,046, Eisenhower for \$520, and the Class Size Reduction for \$2,271.00.

Students participated in a number of field trips throughout the school year which included, Babbitt Wildlife Sanctuary, Stocking fish at the Quabbin Reservoir, The Big E, and the Roger Williams Park and Zoo. In addition the 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grade class went to Old Deerfield Museum and the Harvard Forrest Museum.

In house events that were attended by all students included: Community Reading Day, Scott Cannon presentation, Mahar Band Concert, Jump-a-Thon, Dr. Seuss Reading Day, Visit with Scratch, Tooth Fairy Visit, and Holiday Bazaar. The 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grade classes also participated in the Future Problem Solving Program.

The students and staff are grateful to the Petersham Cultural Council for awarding \$815.00 so that the students could attend the Higgins Armory Museum in Worcester, MA. In addition, we were able to host a Higgins Armory Outreach program at the school.

The Petersham Center School staff and students are also grateful to the Petersham Center School PTO for providing funding for our end of the year mystery trip to the Roger Williams Park and Zoo. In addition, the PTO was active within the school. Some of the events they sponsored were the Holiday Bazaar, Family Ice Cats game, Family Swim Days, Teacher Appreciation Week, and Monthly Class Bake Sales. They also provided monthly calendars, the snow chain and the student directory

A May Day parent's breakfast was held this year. As always, we had exceptional family participation.

The fifth grade class participated in the DARE program sponsored by the Petersham Police Department. Officer Peter Buck, Petersham Police Officer, ran this program.

The teachers utilized their early release days and In-service days to review curriculum and work in collaborative teams. In addition, they attended the following trainings: Society for Developmental Education and Training, Skill Path, Early Literacy Conference, Reading Recovery, Windows 2000, MITS Summer Institute, Music Education, Reading Connections, Media Violence, Computer Use in the Classroom, and Classroom Management to Encourage Motivation.

The school wide integrated studies theme was Medieval times. Students from all grade levels studied the Chinese culture and contributed to art projects, costumes, music and other activities. A Medieval banquet was held in the gym and catered by Deb Phelps and an evening Festival was held in March.

FINANCIAL STATEMENT

REGULAR EDUCATION	Budget	Expended	Proposed
	2001-2002	2001-2002	2002-2003
1000 ADMINISTRATION			
1131 Committee Expense	200	12	100
1132 Committee Adv. Exp	1,000	1427	750
1133 Committee Legal Exp	1,500	0	500
1140 MASC Dues	1,531	0	1
1160 Census	175	175	175
1170 School Council	1	0	1
<b>1100 COMMITTEE SUBTOTAL</b>	<b>4,407</b>	<b>1,614</b>	<b>1527</b>
1210 Superintendent Salary	26,634	27,000	26634
1220 Supt. Secretary Salary	10,452	10,700	10870
1230 Supt. Office Expense	500	365	500
1240 Superintendent Dues	1	0	1
1250 Superintendent Travel	1	0	1
1260 Supt. Sec. Asst. Sal	1,310	1,552	1387
<b>1200 SUPERINTENDENT SUBTOTAL</b>	<b>38,898</b>	<b>39,617</b>	<b>39393</b>
<b>1000 ADMINISTRATION TOTAL</b>	<b>43,305</b>	<b>41,231</b>	<b>40920</b>
<b>2000 INSTRUCTION</b>			
2100			
2210 Principal's Salary	51,106	51,606	53150
2220 Principal Secretary Salary	10,452	10,700	10870
2230 Office Expense	2,500	0	1500
2241 N.E.A.S.C. Dues	1	0	1
2242 M.E.S.P.A Dues	650	425	1
2250 Principal Travel	200	0	1
<b>2200 PRINCIPAL SUBTOTAL</b>	<b>64,909</b>	<b>62,731</b>	<b>65523</b>
2301 Teacher Salaries	263,241	232,867	279000
2302 Supervisor Salaries	20,239	19,395	21049
2303 Substitute Salaries	3,300	3,057	3300
2304 Band/Glee Club Salaries	3,700	917	1700
2305 Discovery Salaries	800	732	1
2306 Teacher Aide Salaries	10,695	8,578	1
2307 Counselor Salary	16,224	15,600	16873
2308 Tech/Media Specialist	32,250	0	33540
<b>2300 TEACHER SALARY SUBTOTAL</b>	<b>350,449</b>	<b>281,146</b>	<b>355464</b>
2351 Teacher Course Credits	1	0	1
2352 Professional Development	13,500	9,205	13500
2353 Scholar Supplies	12,000	9,854	5000
2354 Technology	3,425	2,671	7000
2355 Staff Travel	1	0	1
2356 Field Trips	3,000	1,953	1000
2357 Workbooks	4,500	2,230	3000
2358 Professional Materials	1	0	1
<b>2350 MATERIALS&amp;TRAIN. SUBTOTAL</b>	<b>36,428</b>	<b>25,913</b>	<b>29503</b>

FINANCIAL STATEMENT

REGULAR EDUCATION	Budget 2001-2002	Expended 2001-2002	Proposed 2002-2003
2400 TEXTBOOK SUBTOTAL	8,560	9,953	2500
2500 LIBRARY BOOKS SUBTOTAL	3,600	1,394	1000
2600 AUDIO VISUAL SUBTOTAL	500	0	1
2700 ACHIEVMNT. TEST SUBTOTAL	1,200	1483	1200
2000 INSTRUCTION TOTAL	465,646	382,620	455,191
3000 OTHER SCHOOL SERVICES			
3200 School Physician(Flint Fund)	375	300	375
3210 School Nurse Salary	15,367	15,616	16596
3220 Health Supplies	500	443	500
3370 Transportation	57,600	57,600	69160
3380 Trans. Contingency	1	0	1
3400 Food Services	3,500	0	1000
3000 OTHER SCHOOL SERV. TOTAL	77,343	73,959	87632
4000 OPERATION & MAINTENANCE			
4110 Custodian Salary	19,505	16,831	10275
4111 Custodial Recall	1	0	1
4112 Custodial Supplies	5,000	2,523	6000
4113 Director of Bldg. & Grounds	5,642	5,696	19615
4120 Heating	14,688	8,851	10500
4130 Telephone	4,200	4,211	6200
4140 Electricity	6,500	5,850	9500
4150 Alarm Monitoring	1	0	1000
4210 Maintenance of Grounds	1,500	269	1500
4220 Maintenance of Buildings	4,500	0	2500
4221 Contracted Services	4,347	3,904	4300
4222 Water Assoc. Dues	2,250	802	2500
4230 Maint. Of Equipment - Bldg.	3,250	0	2500
4232 Maint. Of Equipment - Educ.	4,118	3,256	5200
4000 OPERATION & MAINTENANCE	75,502	52,193	81,591
5000 FIXED CHARGES			
5200 Health Insurance	69,000	59,527	69,436
5000 FIXED CHARGES TOTAL	69,000	59,527	69,436
7000 ACQUIS. - FIXED ASSETS			
7200 Acquis. & Imprv. - Bldg.	1	0	1
7390 Acquis. Of Equip. - Educ.	1	0	1
7391 Acquis. Of Equip. - Bldg.	1	0	1
7490 Replacement Equip. - Educ.	1	0	1
7491 Replacement Equip. - Bldg.	1	0	1
7000 ACQUIS. - FIXED ASSETS	5	0	5
8000 DEBT SERVICE/RETIREMENT	1,786	1,786	1786
REGULAR EDUCATION BUDGE	732,587	611,316	736,561

FINANCIAL STATEMENT

SPECIAL EDUCATION	Budget 2001-2002	Expended 2001-2002	Proposed 2002-2003
92000 INSTRUCTION			
92210 Spec. Needs Admin Salary	4,500	4,500	4680
92220 Special Needs Sec. Salary	1	0	1
92230 Office Expense	150	154	50
92200 SPEC.NEEDS ADMIN. SUBTL.	4,651	4,654	4731
92301 Special Needs Teacher Salary	27,773	24,603	30,033
92302 Special Needs Teacher Salary	0	0	0
92303 Spec. Needs Teacher Sub Sal.	120	0	1
92304 Special Needs Aide Salary	10,454	9,151	1
92305 Special Needs Tutor Salary	1	0	1
92306 Speech Therapist Salary	17,500	20,841	21000
92307 Therapist (PT, OT) Salaries	2,500	5,567	5000
92308 Psychologist Salary	1	0	1
92309 Counselor Salary	16,224	15,600	16872
92310 Summer Program Tchr. Salary	700	700	1
92311 Inclusion Specialist	1	0	1
92300 SPEC.NEEDS SALARY SUBTL.	75,274	76,462	72,911
92350 Special Needs Travel	150	0	75
92351 Home/Hospital Instruction	200	200	200
92360 Cont. Servs. - Behav. Specialist		0	0
92365 Contr. Psychological Services	7,000	6,969	7000
92370 Physician/Nurse	1	0	1
92371 Contracted Services	3,000	0	1000
92375 S.N. Admin. Dues	1	0	1
92380 CONTR. SERV. & EXP. SUBTL.	10,352	7,169	8,277
92390 SCHOOL SUPPLIES	650	120	400
92400 TEXTBOOKS	300	273	200
92600 AUDIO VISUAL SERVICE	1	0	1
92000 INSTRUCTION TOTAL	91,228	88,678	86,520
93000 TRANSPORTATION TOTAL	10000	1070	13,000
97390 ACQUISITION OF EQUIPMENT	1	0	1
94000 OPERATION & MAINTENANCE	500	0	500
99000 PROGRAMS W/OTHER DISTRICTS			
99100 CAPS Collab. Assessment	700	444	444
99110 Pre-School Program	4,000	0	4000
99120 Tuition Out of District	20000	41509	43,700
99000 PROGRAMS W/OTHER DIST.	24,700	41,953	48,144
SPECIAL EDUCATION BUDGET	126,429	131,701	148,165
REGULAR EDUC. BUDGET	732,587	611,316	736,561
SPECIAL EDUC. BUDGET	126,429	131,701	148,165
TOTAL EDUCATION BUDGET:	859,016	743,017	884,726

**COMPARATIVE ENROLLMENT FIGURES  
(October 1<sup>st</sup>)**

<b>Grade</b>	<b>1996</b>	<b>1997</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>
<b>K</b>	<b>15</b>	<b>9</b>	<b>10</b>	<b>15</b>	<b>15</b>	<b>16</b>
<b>1</b>	<b>10</b>	<b>14</b>	<b>11</b>	<b>15</b>	<b>16</b>	<b>16</b>
<b>2</b>	<b>14</b>	<b>16</b>	<b>18</b>	<b>12</b>	<b>18</b>	<b>16</b>
<b>3</b>	<b>14</b>	<b>11</b>	<b>15</b>	<b>16</b>	<b>12</b>	<b>17</b>
<b>4</b>	<b>14</b>	<b>15</b>	<b>10</b>	<b>14</b>	<b>19</b>	<b>10</b>
<b>5</b>	<b>10</b>	<b>14</b>	<b>11</b>	<b>14</b>	<b>15</b>	<b>22</b>
<b>6</b>	<b>11</b>	<b>14</b>	<b>14</b>	<b>16</b>	<b>16</b>	<b>12</b>
<b>Pre-school</b>	<b>1</b>		<b>2</b>	<b>4</b>	<b>2</b>	<b>1</b>
<b>Out of Dist. Placement</b>		<b>1</b>				
<b>Total:</b>	<b>89</b>	<b>94</b>	<b>91</b>	<b>106</b>	<b>113</b>	<b>110</b>

## *Montachusett Regional Vocational Technical School*

### Annual Report 2002

The Montachusett Regional Vocational Technical District School Committee presents this report to the citizens of the District. The Committee consists of twenty-two (22) members – four from Fitchburg represented by Sunnie Epstein, James O'Donnell, John E. Murray, Jr., and LeRoy Clark, two from Gardner represented by Charles R. LeBlanc and Helen Lepkowski and one from each of the communities of Ashburnham -- represented by Diane Swenson, Ashby – represented by Warren Landry, Athol – represented by Toni L. Phillips, Barre – represented by Sarah Dyer, Harvard – represented by Dr. Henry Lefkovits, Holden – represented by Nancy Anderson, Hubbardston – represented by Jacqueline B. Kaminski, Lunenburg – represented by Dr. Charles F. Valera, Petersham – represented by Ed Simms, Phillipston – represented by Eric Olson, Princeton – represented by John Mollica, Royalston – represented by Mary C. Barclay, Sterling – represented by Dr. Kenneth I.H. Williams, Templeton – represented by David Roche, Westminster – represented by Jeffrey Schutt and Winchendon – represented by Burton Gould, Jr.

At the organizational meeting held in June, Dr. Charles Valera of Lunenburg, was elected Chairperson. Ed Simms of Petersham was elected Vice-President, Norman LeBlanc was elected Treasurer, and David LaPierre, Superintendent-Director, was elected District Clerk.

Monty Tech's School Council has continued to provide guidance and direction to the administration in its efforts to continually improve the educational experience of students attending Monty Tech.

### FINANCIAL REPORT

Preparing and development of the fiscal year 2003 budget was a difficult task, considering the state's financial crisis as well as the impact it was having on our member communities. With great cooperation, our Educational Plan was passed by all member communities. This plan reflected a modest 3.9% increase over fiscal year 2002. Actual Chapter 70 state aid was less than anticipated and required a reduction of \$230,000 in our fiscal year 2003 budget. The final Educational Plan, totaling \$15,148,287, reflects a 2.5% increase over fiscal year 2002.

The yearly audit of the District's books was completed in August by the accounting firm of Melanson & Heath from Greenfield, Massachusetts. An excellent report was received without findings or issues.

### STUDENT BODY

Monty Tech's enrollment as of October 1<sup>st</sup> included 1,139 students in grades nine through twelve. Students were representative of all eighteen (18) communities in the district. Ashburnham (51), Ashby (45), Athol (103), Barre (14), Fitchburg (326), Gardner (127), Harvard (1), Holden (38), Hubbardston (35), Lunenburg (40), Petersham (9), Phillipston (16), Princeton (23), Royalston (19), Sterling (51), Templeton (50), Westminster (56) and Winchendon (91). In addition, there are 44 out-of-district students attending.

The Guidance Department/Admissions Department processed 572 applications for admission in September 2002. Of these, the majority were for the 325 available ninth grade openings. This was one of the highest numbers of applications in recent history. Transfer opportunities for students in grades ten and eleven continue to be offered where space is available.

Monty Tech continued to offer numerous opportunities for students, parents and community members to become knowledgeable about and visit the school. In October, over seventeen hundred district eighth graders participated in Tour Days. Students toured our twenty-one vocational/technical areas and learned about the challenging academic offerings and exciting athletic and extracurricular programs. This was followed by Career Awareness Night. This Open House, as well as the spring Open House, was attended by hundreds of students, parents and community members from throughout the district. The Vocational Interest Program (V.I.P.) continued to attract large numbers of seventh and eighth graders during two separate five-week



winter sessions. Participants had opportunities to attend hands-on after school sessions in a variety of vocational/technical areas.

The J.R.O.T.C. Program had a successful first year. First year cadets showed their skills and our school by participating in numerous flag ceremonies. The drill team earned recognition in both state and regional competitions. Select cadets attended and enjoyed mock boot camp at Camp Quantico in Virginia. Student interest in this program has grown considerably throughout the year.

In June, the Class of 2002 graduated 216 seniors. These graduates received diplomas and technical certificates. Approximately 95% of the graduates planned to work or continue their education at the post-secondary level, while another 5% planned to enter the military service. The Tech Prep Articulation Agreements with local colleges continued to play an important role in helping our graduates enter college with credits earned at Monty Tech. Nearly half of our graduates entered a two or four year college. This number has grown nearly every year.

The Scholarship Committee awarded approximately \$18,000 in scholarships to members of the Class of 2002. Once again, local (Business Education Enrichment Foundation) and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of grants and scholarships. The School Committee, administration, faculty and graduates themselves are grateful for this support.

#### FACULTY AND STAFF

In April of 2002, Montachusett Regional was selected as one of four vocational/technical schools in the state to participate in the EMMS (Exemplary Models for School Success) Grant. This competitive grant, which was one of five national grants to be awarded, involves the development of a replicable model reflecting the key practices of High Schools That Work (HSTW), a nationally recognized model for improvement of academic and technical student achievement. To this end, a School Improvement Team was established and has been actively engaged in the process of positive school change. The School Improvement Team (SIT) attended the HSTW Conference in July and has also participated five full-day workshops since that time. An eleven-member HSTW site team visited Monty Tech on October 21, 22 and 23<sup>rd</sup> and collaborated in setting school goals and current performance levels.

Currently the staff includes fifty-four (54) vocational teachers and forty-two (42) academic teachers, six (6) special needs teachers, one (1) vocational integration teacher, one (1) vocational specialist, four (4) guidance counselors, one (1) school adjustment counselor, one (1) school social worker, two (2) deans of students, (1.5) school nurses, one (1) part-time psychologist, one (1) part-time speech and language therapist, one (1) vocational paraprofessional and four (4) special needs aides.

Four (4) teachers retired since last January including an Information Technology instructor, an Electronics instructor, an English teacher and a Machine Technology instructor.

The School Committee welcomed new faculty members and staff in Masonry/Tech Ed, Social Studies, Automotive Technology, Special Needs, Math, Media Center and Technology. Vocational/technical services were enhanced with the addition of a vocational integration and vocational/sped instructor.

Plans are currently underway for administrative changes including the position of Assistant Director for Grants and Accountability and the filling of the Assistant Director/Principal position.

#### CURRICULUM

As the time for graduation draws closer, the class of 2003, the first class mandated to pass MCAS, has again made considerable improvement. Monty Tech has exceeded its target score in both English/LA and Mathematics for the Cycle II reporting period.

In the English Language Arts, 63% of the students tested passed, compared with 57% in 2002 and 31% in 2001. In Mathematics, 53% of the students tested passed, compared with 35% and 17% in previous years.

Numerous efforts to improve our student's MCAS scores continued this year. Test taking strategies with other interventions, including after school and vacation programs in English Language Arts and Math, were implemented. This fall, a semester course in Study Skills was implemented for all grade 9 and 10 students.

There were several curriculum changes and initiatives implemented or continued during the school year. These included: MCAS Summer Camp, Stop and Read, Summer Reading List, Curriculum Review/Revision, Test and Data Analysis and Vocational/Technical Alignment.

Data analysis of MCAS testing data was done and remedial programs in English Language Arts and Math has begun for students who have not yet achieved a score of 220. Several factors have been researched including reading level, courses taken and attendance. A correlation has been made between poor attendance and poor performance on MCAS and an Attendance Improvement Plan is being developed.

The Vocational-Technical Programs continued their tradition of house building with the completion of their 26<sup>th</sup> house-building project which was a ranch style home in Westminster. The project for the 2002-2003 school year is one of the bigger projects we have undertaken. The construction cluster students are constructing three (3) affordable homes in Gardner in conjunction with the Gardner Community Development Council.

In addition to the house-building project the vocational/technical areas continue to provide communities in the Monty Tech district with a number of services as a component of their individual curriculums. The projects listed below are but a few of those accepted this year.

#### Auto Technology

1. Major repairs and overhaul of a brush truck for the Fitchburg Fire Department
2. Repairs to a school van for the Gardner School Department

#### Auto Body

1. Body work and full paint job on a pick-up truck for the Mount Wachusett Trust in Sterling

#### Electrical

1. Auditorium outlets and repair of stage lights in the Winchendon Town Hall
2. Re-lighting and re-fixturing the Templeton Town Hall
3. Rough wiring meter socket, masthead in the Templeton Fire Station

#### Drafting Technology

1. Preparation of plans for the three homes for the Gardner CDC
2. Signs and banners for the Greenwood Memorial Swim Club in Gardner
3. Town Hall Sight Prints for the Town of Winchendon
4. Memorial Middle School Banner for the City of Fitchburg
5. Skateboard Park signs for the Town of Hubbardston

#### Welding/Metal Fabrication

1. Window grates for the Waterford Street School in Gardner
2. Repaired aluminum lift bucket for the Ashby Fire Department

#### Cabinetmaking

1. Police Department sign for the City of Fitchburg

2. Waterford Street School sign for the City of Gardner

#### Plumbing

1. Installed underground and rough plumbing for four bathrooms, shower rooms and kitchen for the 4-H Camp in Ashby
2. Installed underground plumbing for bathroom and utility room and installed floor drain and piping to gasoline separator for the Rescue Squad addition for the Town of Templeton
3. Installed underground and rough plumbing for two bathrooms for the Bonnie Brae Camp's new building in the City of Gardner

#### Dental Assisting

1. In partnership with the Gardner Public Schools, our Dental Assisting Program visited twenty-four first and fifth grade classrooms during eleven trips to elementary schools in the city of Gardner. They conducted oral health classes and distributed oral health kits.

#### Cosmetology

1. Monthly visits to the Gardner Elderly High Rise to do haircuts, sets, pedicures, facials, manicures and eyebrow arching for the senior citizens.

#### Early Childhood Education

1. Students planned and implemented a morning of activities, food and stories for the children from Little People Nursery school for the "Week of the Young Child"

#### Culinary Arts

1. National Honor Society Dinner for Oakmont Regional High School
2. Luncheon for the North Central Massachusetts Chamber of Commerce
3. Retirement Breakfast for retiring Fitchburg Superintendent of Schools
4. Cake for the Fitchburg YMCA
5. Ice Carving for Mount Wachusett Community College in Gardner
6. Fitchburg State College luncheon for Russian Guests
7. Baseball officials' dinner for the City of Fitchburg

#### House Carpentry

1. Roofing, windows and doors for the Templeton Fire Station
2. Vinyl sided Waterford School Annex for the Gardner School Department
3. Floor removal to assist electrical wiring project for the Winchendon Town Hall

#### Machine Technology

1. Tent stakes for the Westminster Lions Club
2. Heater motor shafts for the Worcester County Jail
3. Water line plugs for the Fitchburg Water Department

#### Graphic Communications

1. Program for Fall Musical for the Quabbin Regional School District
2. Program Booklet for Spring Musical for Hubbardston Community Theatre
3. Raffle Tickets for Gardner Knights of Columbus
4. School Calendar for Sacred Heart School, Gardner
5. Spaghetti Supper Tickets for Oakmont Athletics Booster Club
6. Envelopes and Extended Day Program Envelopes for J.R. Briggs School, Ashburnham
7. Raffle Tickets for Baldwinville PTO and Lunenburg PTO

8. Report card envelopes and Student Handbook for Harvard Public Schools
9. Fliers, Posters, Invitations, RSVP cards, Envelopes for the Fitchburg Art Museum
10. Health Brochure and Staff/Faculty Phone Book for Gardner Public Schools
11. Letterhead for the Town of Ashburnham
12. Hubbardston Brochure for the Hubbardston Business Association
13. Business Cards for the Town of Winchendon
14. Crisis Handbook for the Athol Public School District
15. Placemats for the Town of Westminster Benefit

### SPECIAL SERVICES

The Montachusett Regional Vocational Technical School District currently provides special education services for two hundred and sixty-seven students. Our mission is to comply with Public Law 105-17, the 1997 amendments to the Individuals with Disabilities Act (known as IDEA-97") and Chapter 766 of the Acts of 1972, MGL c.71B (603CMR 28.00) to provide a free appropriate public education (FAPE) to students with disabilities in the least restrictive environment.

Students are identified, evaluated, and, when necessary, special education services are prescribed to help them progress effectively in regular and special education classes to develop their individual educational potential. All students' educational plans are developed by the prescribed Team with parental involvement and individualized to meet their needs.

Parents are invited to participate in initial, review, or re-evaluation Team meetings and are notified in their primary language. Our Parents' Rights Pamphlets are in English and Spanish.

Physical and occupational therapy services are provided on an as-needed basis (speech therapy is provided to forty students per week).

We have created the position of Special Education Vocational Resource Teacher, who works with the special needs students in their trades to assure that the trade is appropriate to the students' capabilities and aspirations and they will achieve to their highest potential. This was recommended by the Department of Education during their Spring 2002 audit.

The Montachusett Regional Vocational Technical School District Program for the Deaf continues to provide a comprehensive vocational and academic educational program for qualified students identified as being sensory impaired in the area of hearing. Presently, there are six students from the district being served by one certified teacher of the deaf, with three full-time interpreter assistants and two part-time interpreter assistants and a speech pathologist. These students are in regular education classes with assistance from interpreters. The climate and culture of the Monty Tech environment have made for a very successful integration of the hearing impaired students.

### STUDENT AFFAIRS AND ATHLETICS

The National Honor Society's winter induction ceremony honored nine new members of which six were juniors and three were seniors for outstanding leadership, character, scholarship and service.

Monty Tech continues to be a one hundred (100%) percent Skills USA-VICA school. Local competitions saw eight hundred plus students test their skills against industry-validated standards. One hundred and twenty (120) went on to compete at the state level, earning numerous medals including a Gold Medal in Commercial Design. We also saw our first statewide officer elected from Monty Tech this year.

Monty Tech will host the State Competitions in May of 2003.

The USA First Robotics Program has completed its second year and continues to grow. All member district high schools were invited to joint Monty Tech and its business partners for year two. Fitchburg High School and Oakmont Regional parents, advisors and students, together

with Monty Tech's advisors and students, worked with our corporate partners at Tyco/Simplex/Grinnel to engineer, design, build and ship their robot in just six weeks.

The team competed in the New England Regionals in New Haven, CT where we finished seventeenth in a field of sixty-seven teams.

The **Bulldog Pride Program** is in full swing. This program is a positive motivational pride-building program. Prizes are awarded at four quarterly drawings and include such items as mountain bikes, VCRs and radios. The end-of-the year grand prize was one (1) refurbished car.

The athletic teams had a very successful 2001-2002 school year. Over three hundred and fifty (350) students were involved in one or more of our athletic programs. Freshman Girls Basketball was necessitated by the large number of freshman girls applying for the sport.

Last fall, the **Football** team finished at 3 and 8, but played tough all year. The **Freshmen** team won 5 games and lost only 1. The **Varsity Boys Soccer** team was 13 – 7 – 1, which qualified them for the District Tournament and the State Vocational Tournament, where they were the runners-up. The **JV Boys Soccer** team finished at 6 and 4. The **Field Hockey** team was 2 – 15 – 1, as the younger girls are trying to learn the skills needed to compete at a higher level. The **Girls Volleyball** team finished 11 – 6 and qualified for the District Tournament in their first year of existence. The **Varsity Girls Soccer** team had a record of 5 – 10 – 3, as they were rebuilding the program. The **Co-Ed Cross Country** team won 5 and lost 11. The **Golf** team finished at 7 – 7 and qualified for the District Tournament as a team for only the second time in 28 years. The **Varsity Cheerleaders** competed in the first Colonial Athletic League Cheerleading competition and finished third.

The winter season saw our **Girls Basketball** team reel off 23 straight wins before losing to Bromfield in the District semi-finals. They won the Colonial Athletic League title and the State Vocational Tournament. This was done with a total of eight (8) players on the varsity. The **Boys Basketball** team also qualified for the post-season tournament with an 11 – 9 record. They beat a tough Maynard team in the first round before being defeated by a strong Worcester Voc. team. The **JV Boys Basketball** team won 15 games and lost only 5 while the **Freshmen** went 2 and 16. The **Wrestling** team was 2 – 10, but the young wrestlers are due to pin a few opponents this year. Our winter **Cheerleaders** went to the Colonial Athletic League winter competition and finished fourth. The **Co-op Ice Hockey** team ran into some tough times, as they only won two or three games all season. The numbers were up for underclass participation, which should lead to better success this year.

Finally, the spring season recap – The **Varsity Softball** team had an outstanding year. Despite losing 9 starting positions due to graduation, the team won 17 games and lost only 5. The team was far better than anyone thought it would be, including Head Coach Dave Reid. They won the Colonial Athletic League title for the fifth straight year and played in the State Vocational Tournament for the third straight year. The **JV Softball** team went 7 – 7, with some of these girls moving up to help the Varsity this year. **Varsity Baseball** qualified for the District Tournament with a 12 and 6 record. They lost to Auburn 9 to 6 in the first round. The **JV Baseball** team went 7 – 8 and with 16 freshmen on the team, the future should be bright. **Boys Track & Field** had a 1 – 6 record, while **Girls Track & Field** was 2 – 8. The first year **Boys Volleyball** team went 5 and 9 in varsity competition.

The outstanding male and female athletes for the 2001-2002 school year were: Male – Mark Gallotto and Female – Michelle O'Leary.

In addition, we had the following students recognized by the Fitchburg Sentinel:

Football	-	Andy Johnson
Golf	-	Peter McConnell
Girls Soccer	-	Miah Brigham and Jill Poisson
Boys Basketball	-	Justin Dobson and Jose Gonzalez
Wrestling	-	Josh Miner and Travis Pelletier
Baseball	-	Peter McConnell and Ryan Broeckel
Track & Field	-	Tom Landry

Boys Soccer	-	Mark Gallotto, Travis Milem and Adam Keese
Cross Country	-	Adam Testagrossa
Field Hockey	-	Gina Verrelli
Girls Basketball	-	Alisha Ladue, Liana Tau and Sophia Andrews
Softball	-	Sheena Silvia, Michelle O'Leary and Marissa Densmore

## TECHNOLOGY

Monty Tech continues to maintain a student to computer ratio that is above both the state average and Massachusetts Department of Education Local Technology Plan Benchmark Standards. As our network continues to grow, traffic patterns, overall performance and network security are issues which are currently being addressed. We are now in the process of converting to fiber optic connections in a number of high concentration technology areas.

The wireless laptop lab in the Media Center has proven to be very effective as a teaching tool.

While some modifications remain to be completed in the TV Studio, the studio itself is now fully operational. Manned by a volunteer student crew, morning announcements are broadcast daily.

Voicemail and e-mail are becoming the preferred method of staff communication throughout the building.

Last year, the Information Technology Program revamped its support of the IT Help Desk. The success of the program exceeded everyone's expectations. Virtually all computer problems are addressed within 4 hours of being reported, with the vast majority being tested and repaired by students from the Information Technology area.

## GRANTS AND CONTRACTS

Monty Tech continues to aggressively pursue grant funding to assist the school in providing a comprehensive array of educational and social services for its students. Money from a variety of state and federal sources totaled \$973,199 for fiscal year 2002. These state and federal sources include: Academic Support Services, Class Size Reduction, Eisenhower Professional Development, High Schools That Work, Health Protection, PALMS: Professional Development, Perkins: Secondary Occupational Education, Perkins: New Technology; Perkins: Tech Prep, Safe and Drug Free Schools, Safe Schools for Gay/Lesbian Students, Special Education, Special Education: Professional Development, Title I and Title IV.

## CONCLUDING STATEMENT

The School Committee, administration, faculty and staff are proud of the accomplishments achieved by the students who choose to pursue a vocational/technical education at Montachusett Regional Vocational Technical School. Their continued contribution to the economic stability and workforce needs of our member communities provides evidence of the quality education at Monty Tech.

At this time, it is clear that this time of high stakes testing and academic accountability requires a delicate balance between increased academic rigor and preserving the quality and integrity of our students' technical programs.

Monty Tech will continue to work with the business community, local educational institutions, higher education, and its vocational technical counterparts across the Commonwealth to develop common sense plans and resources to the educational challenges we face.

Monty Tech is committed to continued educational improvement and will provide comprehensive educational opportunities designed to equip our students with the skills and knowledge necessary to be productive members of our society and life long learners and to that end, respectfully invites and encourages the continued support of town officials, parents, and citizens in each of its member communities.

Annual Report  
Forty eighth Annual Report of the  
Ralph C. Mahar Regional School  
District Committee

Year Ending December 31, 2002

SCHOOL COMMITTEE

		Term Expires
John Gray	New Salem	2003
Anne Colturi	Orange	2004
Peter Cross	Orange	2004
Christopher Donelan	Orange	2005
Clifford Fournier	Orange	2003
Ann Reed	Orange	2003
Ola Richard	Orange	2003
Dennis Velard	Orange	2005
Dana Kennan	Petersham	2003
Michael LeBlanc	Petersham	2003
Jean Forward	Wendell	2003

STUDENT ADVISORY COMMITTEE

Hannah Coache  
Allison Delorey  
Joshua McGrath  
Ryan Holmgren  
Robert Koonz

Eileen M. Perkins, Superintendent

Carolyn U. Manley, District Treasurer

Robin L. Hurt, Assistant Treasurer

Office Hours: 8:00 A.M. - 4:00 P.M.

Office Telephone: 978-544-2920

AT A MEETING OF THE RALPH C. MAHAR REGIONAL SCHOOL DISTRICT COMMITTEE HELD ON JANUARY 7, 2003, IT WAS VOTED TO ACCEPT THE REPORT OF THE SUPERINTENDENT AND ADOPT IT AS THE REPORT OF THE REGIONAL SCHOOL DISTRICT COMMITTEE.

To the members of the Ralph C. Mahar Regional School Committee and the voters of the Ralph C. Mahar Regional School District, I herewith submit my Annual Report as Superintendent.

The report to the Ralph C. Mahar Regional School District Committee covers the period January 1, 2002 to December 31, 2002. As such, all reports cover the final half of the 2001-2002 Fiscal Year and the first half of the 2002-2003 Fiscal Year.

### GRANTS

The efforts of staff members and Grant Writer Mark Miville have resulted in the District receiving Grants totaling \$430,029 for the 2002-2003 school year. This has allowed for programs and services to be implemented that otherwise would not be funded.

#### Academic Support Services (\$51,000)

These funds were used to provide services to students in grades 8-12 who did not pass the math and/or English MCAS tests. Additional classes were provided after school.

#### Federal Special Education Entitlement, P.L. 94-142, (\$133,249)

This provides the salaries of the Home/School Liaison, the School-To-Work Transition Counselor, one Special Education Teacher and one Special Education Aide. Some classroom supplies were also purchased.

#### Special Education Program Improvement (\$7,686)

These monies provided a series of evening workshops for parents on disability awareness and the role of special education and community-based services. Faculty and staff members received training from professional consultants on legal issues including disability law, special education law, and 504 plans.

#### Title I (\$181,713)

This paid the salaries of two Title I English teachers, and, for the first time at Mahar, two Title I Math teachers. It purchased classroom supplies for the Title I program and provided professional development training and workshops for the staff and for parents of Title I students.



Title II – Improving Educator Quality (\$41,034)

These funds paid the salary of one Social Studies Teacher, thus reducing class sizes in that department, and also provided professional development for our math program.

Title II – Enhancing Education Through Technology (\$5,117)

These funds provided stipends for staff and consultants to review the use of technology and to plan areas of instruction and professional development to update hardware and to improve student instruction and use of technology.

Title IV – Safe and Drug Free Schools (\$5,078)

Funding under this grant provided instructors for Student Mediators and for violence prevention. Instructional videos, software and booklets were purchased for student use.

Title V – Innovative Programs (\$5,152)

The Instructional Media Center/Library staff purchased a Smart Board and LCD Projector. This new technology can be moved from one classroom to another to enhance instruction.

#### PERSONNEL

Four long-time staff members retired in 2002. Marcia Larocque, R.N. retired after ten years as our School Nurse. Pauline Bixby retired from the Physical Education/Health Department, Christine Wallen retired as Coordinator of the Business/Math Departments, and Helen Whipple retired as Middle School Coordinator.

Sandra Rehler was appointed Middle School Coordinator. New hires include Eric Glazier, Middle School Social Studies; Margaret Leahy, High School English; Carole Normandin, Middle School Math; Tina Riddell, Physical Education/Health; Frank Visco, Title I Math; Karen Willard, Title I Math; Jacob Wheeler, Middle School Science; Timothy Woodcock, High School Math; and Lydia Bartlett, R.N.

#### BUILDING AND GROUNDS

Building and Grounds were maintained at a minimum to ensure a safe clean environment. All testing of air quality, backflow preventers, fire sprinkler systems, boiler and kitchen fire suppression systems were completed. The Fire Chief and the Building Inspector conducted their annual inspection and Building Occupancy Permits were issued.

## CURRICULUM AND LEARNING

Professional Development time was allocated to continue examination and revision of curriculum as results of MCAS testing revealed areas where change is indicated. The State has determined that Adequate Yearly Progress was not made in grade 8 in the area of Math. The results of grade 8 English were satisfactory and the grade 10 MCAS results showed real progress being made between grade 8 and grade 10 where our students are above the state average in both Math and English.

## ACCREDITATION

In January of 2002 the New England Association of Secondary Schools and Colleges final report of their October visitation granted Mahar continued Accreditation. They requested an immediate response in several areas and these were promptly satisfied. The Two Year Report and the Five Year Report will address long range issues, most of which will be satisfied by the completion of the Building/Renovation Project.

## BUILDING/RENOVATION PROJECT

On February 11, 2002, the Fontaine Brothers Construction Company began work on site. This project has proceeded with wonderful cooperation and communication among all parties, the architectural firm, the construction company, the Project Manager, the owners, and the various town and state agencies and inspectors involved in such an undertaking. The project is on schedule with one middle school wing having been turned over to the owners in time for the start of school in September. The seventh graders are enjoying their first year at Mahar in these new classrooms. Also completed in Phase One are the new gymnasium, the new boiler room which is heating the new wing and will eventually heat the entire building, the new electrical service area is completed, as is the wiring for the new wing's technology.

Phase II which includes the new Senior High Wing and the Administrative Office area is well under way.

The staff and students have shown extraordinary professionalism, maturity, and patience as daily they face the many inconveniences resulting from the construction and rehabilitation of the grounds and building. It is the knowledge that the staff and students of the future will have the facility and the environment required to provide the quality education our youth deserve that helps them keep a smile while they live with the annoyance.

## CONCLUSION

This has been a very busy and exciting year. It has been a time of great challenge and great reward for the Mahar community. We have seen the physical plant change daily as a result of the on-going building project and we await its completion with great anticipation. After two long years of preparation we have had our visitation by the New England Association of Secondary Schools and Colleges resulting in our continuing to be accredited. And of great import we are meeting the needs of our students in the area of MCAS testing as shown by the scores of our grade 10 students.

The dedicated School Committee, administration, faculty and staff have delivered as promised in the last report – a determined effort guaranteeing quality education despite the challenges of a construction project in progress and severe fiscal constraints.

Respectfully submitted,

Eileen M. Perkins  
Superintendent

RALPH C. MAHAR REGIONAL SCHOOL DISTRICT  
 Combined Balance Sheet - All Fund Types and Account Group  
 June 30, 2002

	Governmental Fund Types			Proprietary Fund Type Internal Service	Fiduciary Fund Type Trust and Agency	Account Group General Long-Term Obligations	Total (Memorandum Only)
	General	Special Revenue	Capital Project				
<b>ASSETS</b>							
Pooled cash and equivalents	\$ 1,316,387	\$ 486,317	\$ 3,835,544	\$ 309,161	\$ 129,480	\$	\$ 6,076,889
Investments	152,737		10,325		71,537		234,619
Cash on deposit with fiscal agent					40,173		40,173
Due from State government		4,239		149,414			153,653
Other receivables		4,892		63,400			68,292
Deposit receivable					377		377
Amount to be provided for retirement of long-term debt							63,400
Total Assets	\$ 1,469,124	\$ 495,448	\$ 3,845,869	\$ 521,975	\$ 241,587	\$ 222,318	\$ 6,796,321
<b>LIABILITIES &amp; FUND BALANCES</b>							
<b>Liabilities:</b>							
Notes payable - temporary loans	\$	\$	\$ 10,000,000	\$	\$	\$	\$ 10,000,000
Warrants payable and accruals	632,577	81,816	1,954,179	68,321			2,736,893
Withholdings and other liabilities	3,846			8,315	107,300		119,461
Note payable							86,118
Accumulated retirement leave							136,200
Total Liabilities	\$ 636,423	\$ 81,816	\$ 11,954,179	\$ 76,636	\$ 107,300	\$ 222,318	\$ 13,078,672
<b>Fund Balances:</b>							
Reserved for expenditures		413,632			98,849		512,481
Reserved for endowment					35,438		35,438
Reserved for school renovation			(8,108,310)				(8,108,310)
Unreserved:							
Designated for authorized deferral of teacher's pay	(106,701)						(106,701)
Designated for payment of future claims liabilities				445,339			445,339
Designated for subsequent year's assessment reduction	669,774						669,774
Undesignated	269,628						269,628
Total Fund Balances	\$ 832,701	\$ 413,632	\$ (8,108,310)	\$ 445,339	\$ 134,287	\$	\$ (6,282,351)
Total Liabilities and Fund Balances	\$ 1,469,124	\$ 495,448	\$ 3,845,869	\$ 521,975	\$ 241,587	\$ 222,318	\$ 6,796,321

The accompanying notes are an integral part of the financial statements.

**RALPH C. MAHAR REGIONAL SCHOOL DISTRICT**  
**Combined Statement of Revenue and Expenditures - Governmental and Fiduciary Fund Types**  
**Year Ended June 30, 2002**

	Governmental Fund Types			Fiduciary Fund Type	Total (Memorandum Only)
	General	Special Revenue	Capital Project	Trust Funds	
<b>REVENUES</b>					
Town assessments	\$ 3,605,070		\$ 43,080		\$ 3,648,150
Intrigovernmental aid	4,816,156	657,991			5,474,147
Charges for services:					
School lunch - local		192,663			192,663
Tuition	14,000				14,000
Interest income	46,821				46,821
Departmental fees and miscellaneous	104,851		119,804		224,655
Total Revenues	8,586,898	920,429	187,742	1,596	9,696,665
<b>EXPENDITURES</b>					
Education:					
Instruction	3,493,807				3,493,807
Administration	367,386				367,386
Pupil transportation	483,394				483,394
Food services	18,000				18,000
Athletics	186,351	285,141			471,492
Other school services	83,791	9,311			93,102
Operations and maintenance	483,145	33,839			516,984
Employee benefits and insurance	704,831				704,831
School Choice assessments	415,569			38,449	454,018
Special education	1,906,048				1,906,048
Expenditures from Federal and State grants		427,652			427,652
Debt service:					
Principal	9,000				9,000
Interest			43,080		43,080
School construction			7,718,490		7,718,490
Scholarships			7,761,570	1,700	16,708,984
Total Expenditures	8,151,322	755,943	7,761,570	40,149	16,708,984
<b>REVENUE OVER (UNDER) EXPENDITURES</b>	435,576	164,486	(7,573,828)	(38,553)	(7,012,319)
<b>OTHER FINANCING SOURCES (USES)</b>					
Operating transfers in	97,000				97,000
Operating transfers out	(89,000)				(89,000)
Transfers to proprietary funds	(679,000)	(97,000)			(776,000)
Reimbursement of teacher pay deferral	11,856				11,856
<b>REVENUE AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES</b>	(223,568)	67,486	(7,484,828)	(38,553)	(7,679,463)
Fund Balances, Beginning of Year	1,056,269	346,146	(623,482)	172,840	951,773
<b>FUND BALANCES, END OF YEAR</b>	832,701	413,632	(8,108,310)	134,287	(6,727,690)

\*The accompanying notes are an integral part of the financial statements.

