



**TOWN of PETERSHAM
OFFICE of the SELECTBOARD**

3 South Main Street • P.O. Box 486 • Petersham, Massachusetts 01366
www.townofpetersham.org • 978-724-3353 • Fax 978724-3501

**Town of Petersham, MA
Invitation to Bid
Town Hall Accessibility Improvements: Three-Stop Lift Installation**

The Town of Petersham, MA invites qualified bidders to submit their bid for Town Hall Accessibility Improvements including selective demolition, new construction, and installation, and related electrical and miscellaneous other work, for a three-stop elevator lift.

Bid documents may be obtained electronically (PDF format) or in hard copy format via the contact information below; bid documents available beginning August 15, 2019:

To obtain bid documents:

Petersham Selectboard Office
3 South Main Street, P.O. Box 486
Petersham, MA 01366

Request by Tel: 978-724-3353

Request by E-mail: allencrowley@verizon.net

**Bid Due Date: Sealed bids marked with the bidder's name and return address on front of envelope are due:
By 3:00 p.m. on Friday, September 27, 2019.**

Petersham Selectboard Office
3 South Main Street, P.O. Box 486
Petersham, MA 01366

Bid Opening: Bids will be opened and recorded at 3:30 p.m. on the same day and location, September 27, 2019.

Pre-Bid Meeting: A pre-bid site visit is scheduled for Friday, September 13, 9:00 a.m. Meet on location at 1-3 South Main Street, Petersham, MA.

This project is subject to the provisions and minimum wage rates required by the Commonwealth of Massachusetts. Applicable wage rates and forms are included in the bid package.

This project is subject to availability of funds including a successful grant award from the Commonwealth of Massachusetts Office on Disability. The Town intends to award a contract to the lowest qualified and responsive bidder.

The Town reserves the right to cancel this Invitation to Bid, to waive any informality in the bidding, or to reject any and all bids in whole or in part as may be deemed to serve the best interest of the Town, and will not be responsible for any costs incurred by a bidder in preparing and submitting a bid in response to this invitation.



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REQUEST FOR BID

Town of Petersham, Massachusetts

>>> NOTE PROJECT CHANGES effective 9/9/2019:

- 1.) Change of deadline to: SEPTEMBER 27, 2019 – Bids due by 3:00 PM
at address provided below.**
- 2.) Second Site Visit walk thru offered: On Friday, September 13, at 9:00 AM.
Meet on site at 1–3 South Main Street, Petersham**

**1. Cover Sheet / Project Title: Construction & Installation of Handicap Accessible
Lift & Exterior Pathway at Petersham Town Hall**

General description: Selective demolition, new construction, installation of a 3-stop handicap lift,
related electrical, and miscellaneous other work.

Request for Bid Contents:

- 1 / Cover Sheet
- 2 / Bid Form [required to be submitted]
- 3 / Availability Form [required to be submitted]
- 4 / References Form [required to be submitted]
- 5 / Certification of Good Faith Form [required to be submitted]
- 6 / Scope of Work
- 7 / Project Plans & Specifications
- 8 / Instructions to Bidders
- 9 / General Information
- 10 / Attachments: Project Plans, Specifications, Notes, Product Sheets

Date of Release of Specifications: Thursday, August 15, 2019

Site Visit Offered by Owner: Friday, Sept. 13, 2019, at 9:00 AM – meet on location (address below)

> Date & Time Sealed Bid Due: Friday, September 27, 2019, by 3:00 PM

Date & Time of Bid Opening: Friday, September 27, 2019, at 3:30 PM

Location of Bid Opening: Selectboard Office, Petersham Town Office Building
3 South Main Street, Petersham, MA

Contact Agent Attn: Nancy Allen / John Woolsey
Site Location & Town of Petersham, Selectboard Office
Address for 3 South Main Street / P.O. Box 486 / Petersham, MA 01366
Bid Submission: Tel: 978-724-3353 / E-mail: stevenboudreau391@gmail.com