

MEMO

To: Petersham AFC, Board of Health, Planning Board, ZBA, Historic District Commission, Council on Aging , and Petersham Memorial Library

CC: Ted Carman & Yuqi Wang, Concord Square Planning & Development
Rick Marsh & Nancy Allen, Petersham Selectboard
Steven Boudreau, Administrative Coordinator

From: Henry Woolsey, Petersham Selectboard

Subject: Nichewaug Inn & Academy Property Consulting – Next Steps
Focused Group Interviews and Discussions

Date: April 21, 2016

Many of you attended the consulting team's first Public Information Meeting on the Nichewaug Inn & Academy property that was held under their contract with the town last Wednesday night, April 13th. The consulting team, led by Concord Square Planning & Development (CSPD), presented the overall work approach and preliminary concept, collected information from the public, answered questions, and heard concerns. A summary of that meeting was recently posted on the Town's website and the PowerPoint from that meeting will be posted soon as well. (Please note that there is also a feedback mechanism now posted on the Town's website for anyone wishing to submit Nichewaug comments directly to CSPD.)

Based on the results of last week's Meeting, the consulting team has identified several steps to move the process forward. The first will be to hold focused group interviews and discussions with key town boards and committees, and to be available for groups, abutters, and any other interested town residents to get their input and ideas on the Nichewaug property and their thoughts about the issues. To maximize the consultant's time and thus the town's financial resources it's important to group these in-person meetings as much as possible over two days. We are planning to hold these meetings over two days on Friday, April 29th and also on Friday, May 6th during the day, late afternoon and/or perhaps early evening at the Town Hall. If someone cannot attend in person we could certainly connect them via conference call. We'll plan meetings of up to 50 minutes. Please let us know how much time you think you'll need. All of these meetings will be open to those who want to attend.

Each committee should determine how they would like to handle this. Options include having just the Chairperson attend, having several committee members attend and provide input individually to CSPD, or meeting more formally as a committee with Ted Carman and thus posting it as a committee meeting.

Next steps after the Public Information Meeting #1 on 04/13/2016

April 21, 2016

Ted Carman wants to meet with as many of the relevant boards and committees as possible and then start looking into the feasibility of various options for the property before holding the next town public information meeting. We are currently planning to hold the second Public Information Meeting with Concord Square Planning & Development on Monday, May 23rd at 7 pm in the lower Town Hall.

Please let me know your committee's availability on Friday, April 29th &/or on Friday, May 6th and what times will work best for your committee. We will try to accommodate everyone's schedule. Or, if neither of these dates work, we may be able to arrange a conference call at a later time. (A few committee members may be missing from the email addressee list.) I will follow-up with the chairs of each committee in coming days. Thank you.

We are looking forward to your input.