

ANNUAL  
**Official Reports**  
of the  
**Town of Petersham**  
MASSACHUSETTS



2012-2013



# Town of Petersham – Annual Report

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**LIST OF PETERSHAM TOWN OFFICERS  
FY11- July 1, 2012 through June 30, 2013  
ELECTED BOARDS AND OFFICERS**

<b>Moderator</b>		<b>Term Expiration Dates</b>
	Bart Wendell	2014
<b>Selectboard</b>		
	Fredrick A. Marsh	2014
	Timothy M. Clark	2016
	Peter F. George	2015
<b>Tax Collector</b>		
	Virginia Newman	2015
<b>Town Clerk</b>		
	Diana Cooley	2015
<b>Treasurer</b>		
	Dana Robinson	2014
<b>Board of Assessors</b>		
	Fredrick A. Marsh	2014
	Jean W. Robinson	2016
	Dana W. Kennan	2015
<b>Board of Health</b>		
	Fifi Scoufopoulos, Agent	2016
	Robert Pasic, Agent	2015
	Kaye Cousens, a 5/17/11	2014
	Philip Leger, Agent	2013
	Renee Wingertsman, Agent	2013
<b>Constables</b>		
	Denis N. Legare	2013
	Richard N. Bartus	2013
	Larry A. Robinson	2013
<b>Mahar Regional School Committee</b>		
	Dana W. Kennan	2013
	Heidi Shortis	2016
<b>Petersham School Committee</b>		
	Russell Fontaine	2014
	Charles Berube	2015
	Dana Kennan	2013

**Planning Board**

John Lawson	2014
Fraser Sinclair	2014
Donna Byron	2016
Stephen Herzog	2015
Robert Rocheleau	2015

**Trustees of Public Library**

Annette Ermini	2014
Richard Carfagna	2013
Anne Perkins	2015

**APPOINTED/HIRED BOARDS AND OFFICERS****Chief of Police**

Richard D. Cooley, Jr.	2013 (3 year appointment)
------------------------	---------------------------

**Sergeant**

Randy Horne	2013
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**Police Officers**

Scott Acito	2013
Jeffrey Boyer	2013
Peter Buck	2013
Richard D. Cooley, Jr.	2013
Randy Horne	2013
Daniel Kimball	2013
Robert Legare	2013
Jason Lichtenberger	2013
Jesse Berard	2013
Timothy Wright	2013

**Police Officers (Special)**

Richard Bartus, Petersham Police, retired	2013
Ted A. Bassett, Petersham Police, retired	2013
Joseph Camden, New Salem Police	2013
Eric Demetropoulos, Barre Police	2013
Bruce Kilhart, Petersham Police, retired	2013
Denis N. Legare, Petersham Police retired	2013
James Ayotte, Hardwick Police Chief	2013
Kevin Dodge, Phillipston Police Chief	2013

**Auxiliary Police Officers (Special)**

Larry Robinson, Petersham	2013
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<b>Board of Overseers, Central Dispatch</b> Richard D. Cooley, Jr. Petersham representative	2013
<b>Municipal Hearings Officer</b> (No appointment made)	
<b>Animal Shelter Manager</b> Deborah Bachrach, a 5/13/2013	2016
<b>Animal Control Officer</b> Andrew Ohlson	2013
<b>Fire Chief</b> Dana Robinson	2013
<b>Assistant Fire Chief</b> Robert Legare	2013
<b>Tree Warden</b> Leslie Cooley	2015 (3 year appointment)
<b>Forest Warden</b> Dana Robinson	2013
<b>Deputy Forest Warden</b> Ronald DeJackome	2013
Robert D. Legare	2013
Sean Legare	2013
<b>Sexton</b> Norman L. LaPointe	2014 (3 year appointment)
<b>Superintendent of Streets</b> Timothy Graves	2013
<b>Trench Safety Officer</b> Timothy Graves	2013
<b>Town Accountant</b> Jean Joel	2015 (3 year appointment)
<b>Emergency Management Director</b> Lynne Shaw	2013
<b>Directors of Veterans' Services, Veterans' Agent, and Burial Agent</b> Neil McGuirk	(Appointed through District)

<b>Northeast Veterans' District Representative</b> Vincent J. Purple	2014
<b>Graves Registration Officer</b> Gilbert M. King, Jr.	2013 (3 year appointment)
<b>Custodian of Tax Title Possessions</b> Dana Robinson	2013
<b>Inspector of Animals</b> Jeffrey Perkins	2013
<b>Assistant Inspector of Animals</b> Andrew Ohlson	2013
<b>Inspector of Buildings</b> Brianna Skowyra	2013 (3 yr appointment)
<b>Local Building Inspector</b> Ralph Brouillette	2013
<b>Electrical Inspector</b> Gary Terroy	2013
<b>Assistant Electrical Inspector</b> Glenn Tattan	2013
<b>Gas Inspector</b> Daniel Joly	2013
<b>Assistant Gas Inspector</b> John Dolan	2013
<b>Plumbing Inspector</b> Gerald Brousseau	2013
<b>Alternate Plumbing Inspector</b> John Dolan	2013
<b>ADA Coordinator</b> Steven Boudreau	2013
<b>Town Counsel</b> Kopelman and Paige	2013



**TOWN-APPOINTED COMMITTEES, COMMISSIONS, AND BOARDS**  
**(Unless noted, appointed on an annual basis)**

**Advisory Insurance Committee**

Ann Degnan	Kelly Garlock
Timothy Graves	Randy Horne
Christine Boyer-Thompson	

**Affordable Housing Plan Committee**

Charles Berube	Stephen Kieras
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**Animal Control Facility Policy and Procedures Committees**

Robert Legare	Dana Cooley
Randy Horne	Jana Dengler
Nancy Allen	Polly Pillsbury
Anne Townsend	Paul Youd
Deb Bachrach	

**Board of Registrars**

Diana Cooley, Clerk	Anne Perkins, 2013
Barbara Nickless, 2013	Helen Simms, 2013

**Capital Improvement Planning Committee**

Charles Berube (Center School)	Eric Mandel (AFC)
John Lawson (Planning)	Irene Graeff (Citizen at Large)
Dana Robinson (Treasurer)	James Burke (Citizen at Large)
Fredrik A. Marsh (Selectboard)	(Citizens at Large are appointed by Moderator)

**Cemetery Commission (3 year appointment)**

Glenede Albertine	2016
Marcia Flynn	2016
Jan Bedau	2015
Lynn Shaw	2016
Kenneth Levine	2014
Ruth Robinson	2014
Anne Townsend	2016

**Conservation Commission (3 year appointment)**

Robert Clark	2016
Thomas Webber,alternate	2016
Henry Woolsey	2015
David Lockesmith	2015
John Baker	2014

Heidi Lux	2014
Ashley Gabrenas	2014
Don West	2014

**Council on Aging (3 year appointment)**

Barbara Amidon	2013
Wanda Dickson	2013
Janice Olson	2013
Mary Russell	2013
Katherine M. Berry	2015
Eileen O’Grady	2015
Robert Lane	2015 (resigned Jan. 2013)
Nancy Robinson	2016

**Council on Aging FRTA Advisory Board (1 year appointment)**

Charlotte Kennan

**Cultural Council (3 year appointment)**

Maille Lynch-Gilbert	2016
Linda Paquet	2016
Sherry Berube	2016
Jody Bird	2015
Rebekah Fraser	2014
Patricia Kieras	2015
Christine Word	2015
Ashley Gabrenas	2015
Linda Kabo (resigned April, 2013)	

**Emergency Management Planning Committee**

Chief Richard D. Cooley	Lynne Shaw
James Burke	Dana Robinson
Brianna Skowyra	Fredrik A. Marsh
Timothy Graves	

**Energy Committee**

Max Feldman	Elizabeth Davis
Linda Paquet	Christine Eaton
Sheila Youd	Kenneth Levine

**Historic District Commission/Historical Commission (5 year appointment)**

Christine Mandel	2015
Marcia L. Shaw	2015
Robert Clark	2014
Polly Pillsbury	2014
Nancy Allen	2016

**Memorial Park and Common Committee**

Emily Arnold

Rexine Barnes

**Nichewaug Inn Property Committee**

Charles Berube

Peter George

Alf Berry

Stephen Kieras

Roy Nilson

Jim Regan (non-voting)

**Open Space and Recreation Committee**

Robert Clark

David Lockesmith

Henry Woosley

Emery Boose

Clinton Shaw

**Personnel Policy Review Committee**

Leslie Cooley

Dana Kennan

Fredrik A. Marsh

Dale Bull

Ann Degan

Dana Robinson

Randy Horne

**Petersham Broadband Committee, a 4/26/11**

George Bull

Thomas Gurganus

**Petersham Buildings and Sites Committee**

No appointments to date

**Petersham Forest and Shade Tree Committee**

James Baird

Stephen Herzog

Sheila Youd

Melissa Levangie

**Rt. 122 Scenic By-way Steering Committee**

Anne Perkins

Alf Berry

**Tax-exempt Committee**

No appointments to date

**Zoning Board of Appeals (3 year term)**

Brian MacEwen

MaryAnn Reynolds

Don Eaton

Robert Paquet

2013

2014

2014

2013

**Montachusett Regional Vocational Technical School**

V. Edward Simms

**MODERATOR APPOINTMENTS**

**Advisory Finance Committee (3 year appointment as of August 1)**

Ross France	7/31/2013
Eric Mandel	7/31/2013
James Regan	7/31/2015
Robert Bellefeuille	7/31/2014
David Davis	7/31/2014

**Capital Improvement Planning Committee**

Irene Graeff, Citizen at large  
Fran Misiuk, Citizen at large

## **FY-2013 Selectboard Annual Report DRAFT 10/3/2013 per scb**

### **July 1012**

Selectboard strongly supported the Assistance to Firefighters Fire Grant Application for the Petersham Fire Department for a new rescue vehicle at \$179K and various fire equipment purchases.  
Selectboard started discussion regarding replacement/repairs to the bridge at Glen Valley Road.  
Selectboard created the Nichewaug Property Committee with a specific mission/charge.  
Selectboard voted unanimously to settle a legal suit with Petersham Country Club.  
Selectboard voted to sign and post State Primary Election Warrant for September 2012 Election.

### **August 2012**

Selectboard considers Green Communities Consulting Contract with Bales Energy Associates for Green Community Advising Services for \$3,300.00.  
Selectboard voted to award Various Road Materials Bid to a number of qualified low bidders.  
Selectboard voted to authorize Chapter 90 Road Projects for Glen Valley Road and Narrow Lane.

### **September 2012**

Selectboard entered into contract negotiations with Police Chief Cooley.  
Selectboard meets with MRPC Representative Kevin Flynn to consider the possibility of using state grant funds to pursue the development of regional grant writing person to be shared among the small towns in the region.  
Selectboard considered a dangerous intersection complaint from Bob and Anne Marie Goodfellow at Spring and Hardwick Roads. MRPC would be asked to inspect the intersection and make suggestions for improvement.  
Selectboard received Animal Control Facility Report from Deb Bachrach.  
Selectboard voted to accept and award the fuel bids from various low bidders.  
Selectboard voted to declare various equipment surplus in the Fire Department and Town Clerks Office.  
Selectboard voted to support a Nichewaug Inn Disaster Pre Planning Workshop funding to be held by the Emergency Management Committee.  
Selectboard noted that MIIA had approved a \$5,000.00 grant for a work zone safety trailer for the Town.

### **October 2012**

Selectboard voted to approve a Chapter 90 Project request for crack sealing various roads: Hardwick, Popplecamp, Monson Turnpike, Shaw, East, Old East, Quaker, West, and Spring Streets.  
The Selectboard voted to appoint themselves to the Preliminary Planning Committee for the Open Administrative Coordinator Position to be vacated at the end of November 2012 by the current 16 year incumbent Dale Bull and to post the open Administrative Coordinators position.  
Selectboard Member Marsh asked that the new fire tanker truck be inspected as one side of the truck appears to ride lower than the other.  
Selectboard voted to sign and post November 6, 2012 state election Warrant.  
Selectboard considers all applications for the Administrative Coordinators position.  
Selectboard awards highway barn and shed roofs roof repairs bid at \$20,850.00 to Mikes Construction Company Dudley, MA.  
Selectboard adopts Energy Reduction Plan and Fuel Efficiency Vehicle Policy to come into compliance with Green Communities Grant opportunities.

### **November 2012**

Selectboard held a Tax Classification for FY13 and voted unanimously hold to a factor of one for assessment of taxes for FY13.

Selectboard voted to close the upper town hall from December 2012 – March 2013 to save on heat and to charge a heating fee of \$25.00 for any use of the hall.

Selectboard Member Marsh announced that there was an open house on November 26, 2012 from 1pm – 4pm for retiring Administrative Coordinator Dale Bull and everyone is welcomed.

Selectboard voted to offer the vacant Administrative Coordinator position to Steven C. Boudreau of Barre, MA.

### **December 2012**

Selectboard met with Town Clerk Diane Cooley to discuss new electronic meeting online posting system. The Selectboard voted to support the new meeting posting system.

Selectboard voted to approve and sign ABCC applications for Petersham Package Store, Petersham Country Club, Petersham Gun Club, Petersham Curling Club, The Inn at Clamber Hill, Winterwood at Petersham. Selectboard voted to approve and sign liquor licenses for Petersham Package Store, Petersham Country Club, Petersham Gun Club, Petersham Curling Club, The Inn at Clamber Hill, Winterwood at Petersham.

Selectboard received a written report on the fitness for service of the new Fire Tanker Trucker.

Selectboard agree to FY2014 Joint Budget Review Meeting Schedule with the Advisory Finance Committee.

Selectboard voted to set the COLA adjustment for employees at 2.75% increase on base pay rate for FY2014.

Selectboard and AFC and Town Treasurer meet jointly to consider a suggested “Maintenance of Effort” FY2014 Budget Message, a FY2014 COLA Adjustment Recommendation and proposed FY2014 Budget Review Schedule.

### **January 2013**

Selectboard votes to approve and authorize chairman to sign Green Communities Grant Application Form.

Selectboard voted unanimously to accept and endorse the FY2014 Selectboard Budget Request Submittals to the AFC.

### **February 2013**

Selectboard meets with Paul Guertin of CHA Engineers and Highway Supt Graves to consider hiring a consultant and Chapter 90 Funds to leverage Federal Highway Dollars through the Transportation Improvement Program (TIP).

Selectboard publically recognize Police Chief Cooley, Fire Chief Robinson and Emergency Management Director Lynne Shaw for their work to keep the town’s insurance loss ratio low.

Selectboard and AFC start to meet jointly with individual town department to hear their FY2014 Budget Request for funding.

Selectboard votes to ratify and sign Police Chief Contract with Richard D. Cooley. Richard D. Cooley signs contract with Selectboard for another 3 years as Petersham Police Chief.

Selectboard votes to approve a \$1.00 per hour raise to the Administrative Coordinator Steven C. Boudreau and to certify that he has successfully completes his 90 day probationary period and therefore is in the position full time and eligible for any and all employee benefits that accrue to a fulltime employee.

Selectboard votes to Open and Close Annual Town Meeting & Special Town Meeting FY2014 Warrants.

Selectboard votes to allow snow and ice removal in excess of appropriation and send to AFC for their approval.

### **March 2013**

Selectboard reorganized after the annual Petersham town election. Selectboard Member Tim Clark was successfully re-elected to his position on the Board. The Board reorganized as follows: Chairman-Rick Marsh, Vice Chairman-Tim Clark, and Clerk-Peter George.

Selectboard heard a report from Architect Paul Lieneck on proposed ADA compliance new replacement ramp and bathroom update requirements for the town offices.

Selectboard reviewed a proposed capital improvement plan submittal developed by Administrative Coordinator Boudreau and voted to move the plan along to the Capital Planning Committee.

Selectboard requested assistance from Town Counsel to acquire a permanent easement in front of Town Offices for ADA handicapped parking and permanent installation of an ADA complaint ramp. Selectboard voted to award a Care of Commons Bid to Barnes Landscaping for FY14 – FY16 subject to funding from Fiscal Year 14, 15, 16 Annual Town Meetings.

Selectboard met with Fire Chief Robinson and Building Inspector Skowrya to discuss entry into the Nichewaug Inn for a possible Green Demolition Survey Team Assessment. The Fire Chief and Building stated their deep concerns about entry into the Inn and did not recommend entry into the Inn and suggested the Selectboard proceed with caution.

Selectboard reviewed draft warrants for the ATM and STM and voted partially approval of the routine articles at this point in time.

Selectboard met with the AFC to discuss the financial impacts of a \$1 Million Dollar Borrowing by Bonding to abate the asbestos and demolish the Nichewaug Inn.

### **April 2013**

Selectboard met with Industrial Hygienist Consultant Vincent Giambrocco of IEG and retired Ware, MA DPW Director Gilbert Saint George-Sorel to discuss strategy and requirements for asbestos removal and demolition of the Nichewaug Inn.

Selectboard nominated Petersham Resident Anne Perkins for the Unsung Heroine Award to the State Commission on the Status of Women.

Selectboard voted to take control of the Animal Control Facility back from the Police Department.

Selectboard discussed the possible regionalization of animal control services. The Selectboard voted to adopt the policies and procedures as amended for the animal control facility.

Selectboard voted to adopt a surplus Property and Equipment disposal policy.

Selectboard discussed the rebidding of the Nichewaug Inn asbestos removal and demolition. The Selectboard voted to re bid the asbestos removal and demolition of the Nichewaug Inn as soon as possible.

Selectboard voted to sign and post the Special Election Senator to Congress warrant.

Selectboard met with Mahar Supt Baldassarre and the SAFC to discuss the Fyu2014 Budget request.

Selectboard met with Industrial Hygienist Vincent Giambrocco and Fred Cotton to discuss asbestos removal and demolition of the Nichewaug Inn proposal submitted by IEG.

Selectboard approve the establishment of a town wide email program to inform residents who were willing to participate. The Administrative Coordinator Boudreau said that he had a free program entitled "Sendblaster" that had been suggested by Town Webmaster Glenn Gooddale and would activate it with all people willing to send along their emails to him.

### **May 2013**

Selectboard met with Town Treasurer Dana Robinson to discuss the status of the disposal of tax title lands and Capital Improvement Articles for FY2014.

Selectboard voted to appoint Deb Bachrach Animal Shelter Manager. The Selectboard met with Animal Control Officer Ohlson to hear his concerns about his position and how it will mesh with the new animal shelter manager position recently approved by the Selectboard.

Selectboard voted to approve and sign the final STM and ATM warrants for posting for the June 2013 , voted to award fuel bids to qualified low bidders, voted to approve Firefighter and Police IOD Insurance from Cabot Risk Company and appointed Selectboard Member Rick Marsh to coordinate the easement at town offices project with Bill Berry and MassDOT District office 2.

Selectboard voted to award a road reclamation bid to qualified low bidder All States Asphalt of Sunderland at a \$19,400.00 ands road material bids to other qualified low bidders.

Selectboard voted to authorize the cutting of the lawn by Barnes Landscaping of town property behind the Nichewaug Inn.

Selectboard meet with the AFC and Moderator to set the ordering of the STM & ATM Articles on the Warrants.

Selectboard met with Town Treasurer Robinson and Tax Collector Newman to discuss semi-annual tax bills.

### **June 2013**

The Selectboard approved the guardrail refurbishment bid award to Commonwealth Guardrail of Westfield, MA at \$11,248.50.

The Selectboard meet with the BOH to discuss concerns regarding the possible illegal parking of trailer on designated Chapter 61 Lands off of Glasheen Road.

The Selectboard undertook the annual reappointment of town boards committees and commission various members for FY2013 and beyond with terms mostly expiring 6/30/2014.

The Selectboard voted to execute the Care of Commons for FY14, FY15, FY16 with Barnes Landscaping. Selectboard voted to send a letter of support to Senator Brewer and Rep Andrews requesting special legislation to borrow funds for asbestos and demolition costs for the Nichewaug Inn up to 20 years outside the debt limit of the town and to authorize MassDOT to create and transfer an easement to the Town for the land area in front of town offices.

Selectboard met with Consultant Paul Guertin and Highway Supt Graves to discuss the Glen Valley Bridge Replacement and Rte 32A Improvement/Repairs using Chapter 90 Funds.

Selectboard met with 54 Glashhen Road Land owner Jeremiah Wallack to discuss issues related to the parking of trailers on his designated Chapter 61 Lands.

Selectboard voted to authorize the replacement of the two sinks in the restrooms in the basement of town hall by Casey Bashaw Plumbing at a cost of \$1,590.00.

Selectboard voted to authorize the use of \$60,450.00 in Chapter 90 Funds to pay 50% of a new loader for the Highway Dept.

### **Selectboard Thanks**

Selectboard wishes to thank all members of the volunteer town boards, committees and commissions and town employees for their service and efforts on behalf of the town over this past year. Without your efforts, Petersham could not be a well oiled functioning small town. A special thank you goes out to Dale Bull who served faithfully, diligently and with good humor as Administrative Coordinator for 16 years. Good Health and Long Life to Dale Bull in her retirement years.

***Respectfully submitted the Petersham Selectboard Rick Marsh, Tim Clark, Peter George***





## Animal Control Annual Report

The Year 2013 was a good year in the Town of Petersham. The Town boarded 2 dogs to the best of my knowledge during the year and found owners and new homes for all of them.

I would like to thank the Petersham Police Department for their efforts in covering my position when it was not possible for me to do so. I would like to thank the residents of Petersham who licensed in a timely manner. This made the year run much smoother.

I responded to approximately 45 complaints by town residents during the year and hopefully solved the problem at hand for all of the residents involved. As with any agency Animal control in Massachusetts is changing considerably, new laws, new statutes, new requirements and the ever changing technology. I have gone to trainings to update my skills in these changes and with these trainings I am more competent at my job skills as Animal Control Officer.

I would like to thank Dr. Alan Bachrach and his wife Debra for their time and expertise for providing emergency care to Animals in town with health concerns at their clinic. I would also like to thank the P.A.W.S. organization for posting stray animals on their web site thus making it easier to find pet owners and adopted homes for our strays.

In conclusion it has been a productive, professional and busy year for Animal Control. I will continue to enforce all the Massachusetts General Laws in the upcoming year. I will place as many strays as possible in new homes or with their owners. I will continue to answer complaints, questions and keep our animals and residents safe within the community of Petersham.

I am reminding residents to vaccinate their animals and license them early to avoid the citation process in the upcoming year. Dogs are to be licensed by January 1<sup>st</sup> of each year.

45 Complaints responded to for dogs at large  
02 Dogs boarded  
00 Dogs humanely euthanized  
20 Complaints for excessive barking  
5 Complaints animal control issues  
3 Complaints for wild animals  
2 Complaints unfounded  
00 Dog rescued or adopted to new home  
02 Dogs found rightful owners  
38 Citations issued for failure to license  
00 Citations pending court action at the time of report  
2 Kennel inspections at the time of report  
6 Warnings issued  
0 Animal bites  
0 Legal orders



# PETERSHAM BOARD OF HEALTH

3 South Main Street • P.O. Box 486 • Petersham, MA 01366-0486  
 978/724-0057 tel. • 978/724-3501 fax  
 petershamboh@verizon.net

## ANNUAL REPORT July 1, 2012 – June 30, 2013

The Board of Health has three elected officials, Chair, Robert Pasic RN, Kaye Cousens RN, Fifi Scoufopoulos, and a part-time administrative assistant, Renee Wingertsman. Phil Leger continues to act as Health Agent. Office hours are in the Town Office Building on Mondays (except holidays) from 5:00 to 6:00 p.m. The Board meets on the first and third Thursday at 7:00 p.m. or as posted.

The responsibilities of the Board, as determined by regulations of the Commonwealth are four- fold:

1. Review and monitoring of septic system and well installation
2. Permitting and inspection of all food establishments and services
3. Adherence to Housing codes
4. Transmittable disease follow-ups and other public health issues

Memberships are with Region II Public Health Coalition, the Massachusetts Association of Health Boards, Wachusett Medical Reserve Corps, and the Mass Toss Cooperative. The Board of Health assists the Selectboard with the operation of the Transfer Station. The Board of Health is responsible for the Public Health portion of the Emergency Management Program in compliance with the Department of Homeland Security.

A rabies clinic was sponsored in collaboration with the Town Clerk, Animal Control Officer, Highway Department and local veterinarian Alan Bachrach and his wife Deb. Proceeds were donated to PAWS (Petersham Animal Welfare System), the local animal welfare group.

Annual participation in the regional Household Hazardous Waste collection in Orange this year on September 22 allows residents to dispose of unwanted materials safely.

An unwanted electronics collection was held with disposal provided by METECH.

In response to the Farmers Market, a current information packet is provided with relevant requirements. A recycled clothing and textile white bin is at the Transfer Station and accepts clean clothing and textiles at no cost to residents.

### Local Board of Health Duties

#### A. Septic System Regulations

Perc Tests	7
Plan Reviews	7
Repair, minor	1
Systems Installed	7
System Haulers Permits	3
System Installers Permit	5

#### B. Private Well Permits

	1
--	---

#### C. Public Water Systems

	11
--	----

#### D. Food Operations Public & Private

	12
--	----

#### E. Temporary Food Permits

	6
--	---

#### F. Food Born Illness Investigations

	0
--	---

#### G. Bacterial Illness Investigations

	2
--	---

#### H. Tobacco Permit

	1
--	---

#### I. Animal Bite Reports Monitored

	0
--	---

#### J. Housing Inspections

	0
--	---

#### K. Outdoor Wood Boiler Permits

	0
--	---

The Board of Health would like to thank the other Town Boards, Department Heads and the Town's Residents for their assistance in promoting the work of the Board as it pertains to the health of our community.

Robert Pasic ♦ Fifi Scoufopoulos  
 Kaye Cousens

## Cemetery Commission

July 2011 – June 2012

The Cemetery Commission meets at 7:00 P.M. on the second Thursday of each month in the main floor office or the upstairs conference room of the Town Office building to proceed with its responsibilities of selling of cemetery lots, overseeing the maintenance of Petersham's nine cemeteries, facilitating burials, and maintaining and updating records. Gilbert King resigned as Sexton. Norman LaPointe was appointed Sexton. Sandra Tomlin completed her term on the Commission. The Cemetery Commission is seeking interested citizens to serve.

The Cemetery Commission progressed with projects to maintain and repair the town's cemeteries. Barnes Landscaping was contracted to maintain the cemetery grounds as well as brush removal. Highway Superintendent Tim Graves worked on beaver control and lowering water levels on TTOR property adjacent to the East Street Cemetery. Initially a culvert was installed and it was taken out by the beavers. Then a "beaver deceiver" was installed and that didn't work. TTOR sent an individual from a group called Beaver Solutions to assess the situation. The next step will be to install a larger cage in the beaver deceiver device. Apparently beavers are very sensitive to water movement, and the thought is that a larger cage will be more effective in achieving our goal of managing the water level via controlling the beaver activity. Grading of the driveway in the West Road Cemetery was done by the Highway Department.

TaMara Conde of Historic Gravestone Services completed an evaluation of repairs needed to stones in the Center Cemetery. Then, work progressed on the repair of the stones of Eliza and Jared Weed. Finally, a work party at Center Cemetery was organized by Ken Levine. Many enthusiastic townspeople from the Cemetery Commission and the Historical Society joined TaMara Conde and her crew to repair stones in the Center Cemetery which included the dismantling and repair of the base of the Stowell obelisk.

The maintenance, organization, and updating of records continued to be major projects for the Cemetery Commission members. Ruth Robinson worked with Bill Berry to print new maps of East Street Cemetery and West Road Cemetery. Norman LaPointe updated the center section map of East Street Cemetery and the new section of West Road Cemetery. It was decided to purchase a laptop computer for the Cemetery Commission to record and maintain records. The Selectboard approved the Change in the Town's Fee Schedule for Burials as requested by the Cemetery Commission in order to compensate the Sexton for overseeing, managing and recording each burial.

The Central Massachusetts Genealogical Society, which has a program to preserve information gathered from cemetery records and grave stones, has begun cataloguing the Petersham cemeteries with Petersham resident Barbara Hanno acting as liaison for the Cemetery Commission. Barbara Hanno presented her research of the West Road Cemetery which included digital photographs of gravestones.

### Cemetery Commission Members June 30, 2012

Jan Bedau, Chairperson  
Kenneth Levine, Vice Chairperson  
Norman LaPointe, Sexton  
Glenede Albertine, Clerk  
Ruth Robinson  
Sandra Tomlin  
Marcia Flynn



## PETERSHAM CONSERVATION COMMISSION

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3 South Main Street • P.O. Box 486 • Petersham, MA 01366-0486  
978/724-3353 tel. • 978/724-3501 fax

### REPORT OF THE PETERSHAM CONSERVATION COMMISSION

#### FISCAL 2013

Eleven monthly meetings were held on the second Tuesday of the month at 7:30 PM. Public Hearings and Special Meetings were scheduled to either coincide with regular monthly meetings or between monthly meetings as necessary. The Commission issued three Determinations of Applicability and one Order of Conditions during the Fiscal year. Site visits were conducted for all Determinations of Applicability and the Order of Conditions

The Conservation Commission manages four properties, the Lewis and Corinne Babbitt Wildlife Sanctuary and the Hallberg and Ganson Parcels and the Davenport Pond Property. Annual mowing open fields and reclaiming overgrown fields continued at the Sanctuary and parking area and trail improvement conducted at the Davenport Property. Annual Conservation Restriction monitoring of the Davenport Property was conducted by Harvard Forest and Conservation Restriction monitoring of the Hallberg and Ganson Parcels was conducted by Mount Grace Land Conservation Trust. In addition, annual Conservation Restriction monitoring of the Gould Woodlot and the Church of St. Mary and St. Scholastica was conducted with the help of Clark University students. Their work and reports are greatly appreciated.

The Commission holds five Conservation Restrictions on private properties protecting over 450 acres including 8 acres of agricultural land and a 200 foot zone on either side of the East Branch Swift River on Harvard Forest property. Annual monitoring of these Conservation Restrictions is conducted where baselines are established and baselines are planned for the remaining Conservation Restrictions.

The Conservation Commission applied for and subsequently received a L.A.N.D. Grant (Local Acquisition for Natural Diversity Grant) from EOEEA which will conserve 100 acres of the King property abutting the Babbitt Wildlife Sanctuary.

Fiscal 2013 marks the thirtieth year since the Commission established and funded the very successful Environmental Education Program at the Petersham Center School which includes classroom work K through 6<sup>th</sup> grade and field trips to the Lewis and Corrine Babbitt Wildlife Sanctuary. The program is currently taught by Chris Eaton and funded through the Lewis and Corrine Babbitt Wildlife Sanctuary Trust Fund. As far as is known this is the only environmental education program in a public school funded by a Conservation Commission.



The Chair worked with the Petersham Center School to double the size of the school garden with compost and tilling and with the establishment of an extensive bluebird trail at no cost to the Commission or school.

**Respectfully submitted,**

**Robert A. Clark, Chair**  
**John Baker, Clerk**  
**Ashley Gabrenas**  
**David Lockesmith**  
**Heidi Lux**  
**Thomas Webber**  
**Henry Woolsey**  
**Donald West, Associate**

## PETERSHAM COUNCIL ON AGING ANNUAL REPORT FISCAL YEAR 2013

**Mission Statement:** Petersham's Council on Aging dedicates itself to addressing concerns of the sixty-year and older population.

We are an all volunteer organization. We have no salaried positions. Funds to carry out our activities come from an annual grant of \$3,500 from the Executive Office of Elder Affairs and a grant of \$850 from the Town of Petersham. We are also supported by services from Franklin County Home Care Corp. (FCHCC) and Franklin Regional Transit Authority (FRTA).

The Council on Aging Board for FY2013 has met monthly, except for July and August, in order to plan health and entertainment programs for Petersham's seniors and to assure that the meal site meets standards and that seniors are informed via monthly newsletters of issues and programs of interest. An ongoing project that we have been pursuing is the replacement of an aged stove that takes a lot of time to bring up to temperature.

The Petersham COA felt great sadness at the loss of Charlotte Kennan. She made sure the Board ran smoothly and was very supportive and knowledgeable. We still feel her absence and miss her wonderful sense of humor. We thank Sue Hellen for continuing to be Petersham's Representative to Franklin County Home Care Corporation. The Board welcomes volunteers both at our meal site and on the Board itself. There is strength in numbers and we really need more people to help us out. We meet every second Monday of the month at 10:30 a.m. in the Lower Town Hall. All are welcome to come and share your ideas and concerns. Please join us.

The COA's Senior Transportation Program through the Franklin Regional Transit Authority consists of out of town medical rides in the Athol/Orange area as funded by the FRTA. Reservations may be made by calling 413-774-2262. Charlotte Kennan was Petersham's representative to the FRTA until April 2013.

The Monday Luncheon Club through the FCHCC's Meals-on-Wheels Program is in its 19 th year. We meet every Monday at 12:00 in the Lower Town Hall. Mary Russell is our site manager and culinary miracle worker. Her helpers include: Barbara Amidon, Kay Berry, Wanda Dickson, and Janice Olson. This year 800 meals were served on 39 Mondays. The volunteers that provide this service comply with the requirements of the Massachusetts Department of Health and the Petersham Board of Health. We estimate that the COA volunteers have given 2,446 hours of their time wearing several different hats. Thank you for your dedication to the seniors of Petersham. Many of our volunteers have received certification in serv-safe practices, choke saver and heart resuscitation, allergen training and sanitation. We are an approved site. A \$2 donation is recommended. To reserve a meal, please call Mary Russell at 978-724-3233 on Thursday for a lunch on Monday. However, drop-ins are always most welcome.

The COA newsletter, underwritten by the EOEA is sent to all Petersham residents 60 years and older. This past year 344 seniors received a newsletter. The newsletter has

a calendar of local activities, senior program notices, monthly meal site menus, health and legal advisories. Our thanks go to the Petersham Center School and Ann Degnan for their help in printing the newsletter. The current editor is Katherine Berry.

A review of the programs and activities highlighted in this year's newsletters included:

- · The Exercise Program for seniors consisted of two 10-week sessions led by YMCA instructors at the Center School gymnasium on Mondays and Fridays from 9:00 to 10:00 a.m.
- · "Ain't We Got Fun", Old Sturbridge Village, dinner/theater on July 19, 2012
- · Life Cycle of the Monarch Butterfly by Gail Hansche Godin on Aug. 27, 2012
- · North Quabbin Senior Picnic, Silver Lake Pavilion, Athol on Aug. 30, 2012
- · Senior Trip to the "Big E" on Sept. 20, 2012
- · Lifeline Alert System program by the GVNA on Sept. 24, 2012
- · Flu and pneumonia clinic by Athol Memorial Hospital and Athol Board of Health on Oct. 22, 2012
- · Volunteer Recognition Lunch at Jenkins Inn in Barre on Oct. 23, 2012
- · Lynne Shaw spoke on "Emergency Preparedness" on Dec. 10, 2012
- · "The Secret Is Out" with Tina Schryver of GVNA on Mar. 18, 2013
- · "Hear That Whistle Blow" with Katie Greene and Bob Reiser and sponsored, in part, by the Petersham Cultural Council on April 29, 2013
- · Meals-on-Wheels Walkathon at Franklin County Tech School on May 4, 2013
- · "What Do You Know About Massachusetts?" program with Nancy Robinson on May 20, 2013
- · Lunch at Montachusett Regional Technical School on June 5, 2013

The Council wishes to thank all those that helped to make 2012/2013 a successful year.

- · The Center School for sharing their gym and their talented chorus and band that entertained us at the January lunch.
- · The Center School for helping us print the newsletter
- · Dick Nickless for arranging our trip to the Eastern States Exposition
- · The Selectboard for their support of all the COA's activities.
- · Steven Boudreau, Administrative Coordinator, for all his assistance in coordinating the use of the Town Hall and keeping us updated on needed information.
- · Road Superintendent Tim Graves for keeping the walkways clear for us.
- · Neil Legare for maintenance and cleaning of the Town Hall.
- · A big thank you to all those unsung volunteers who have kept us going.

Respectfully submitted,  
Council on Aging Board Members  
Katherine Berry, Acting Chair,  
Acting Treasurer  
Janice Olson, Secretary  
Mary Russell, Meal Site Manager

Vice Chairman, Barbara Amidon  
Wanda Dickson  
Eileen O'Grady  
Nancy Robinson



**PETERSHAM CULTURAL COUNCIL**

**FY2013 TOWN REPORT**

**Grants Awarded in January 2012**

First Congregational Church Unitarian	Coffee House Start-up	\$200
Wachusett Meadow Wildlife Sanctuary	Meet Native Amphibians - Frogs and Salamanders	\$225
Katie Green & Robert Reiser	Hear That Whistle Blow	\$400
Drew Paton	1940's Hit Parade	\$150
Friends of Mahar Music	Hanover Theatre, Worcester, MA	\$400
Gregory Maichack	Georgia O'Keefe: How to Pastel Paint Flowers	\$445
Petersham Memorial Library	Library Coffee House	\$230
Orange Revitalization Partnership	Starry Starry Night	\$100
Petersham Lion's Club	Old Home Day Band Concert	\$300
Petersham Historical Society	Conservation of Portrait of Dr. William Parkhurst	\$525
1794 Meetinghouse, Inc.	Singular Moments	\$200
Athol Area YMCA	Youth Reach! Summer Theater Program	\$100
Petersham Lions Club	Mid Winter Melt-Down with Lux Deluxe and Friends	\$500
Nathan Flint	Trashion/Re-Fashion Ball	\$575
Mike Christian	Beatles For Sale: The Tribute	\$600
Frederik A. Marsh	Petersham Independence Day Parade	\$300

**Nov. 2012: The Petersham Art Show** featured over 30 exhibitors and 100 pieces of work. Artists reception on Friday evening was well attended. Sales were weak.

**Dec. 2012: A \$1000 private donation** was received for support of the work of the Council and will be used for future programs.

**Jan. 2013: Fundraising concert** by Fire Pond of Greenfield was held in Town Hall. Approximately \$1000 and donations of food were accepted for the Newtown Memorial Fund and the Petersham Congregational Church Food Bank.

**Mar. 2013: Trashion-Re-Fashion Ball** was successfully held in March.

**May 2013:** As required by the MA Cultural Council, a **community input meeting** was held at the library to discuss what community members might like to see the council doing in coming years.

**Aug. 2013: Another Beatles For Sale: The Tribute** concert was held on the Common and attended by several hundred people.

**New member:** Ashley Gabrinas was appointed to the Council for a 3-year term.

**Resignation:** Linda Kabo resigned from the Council

<b>Members:</b>	Linda Paquet, Chairperson
Sherry Berube, Treasurer	Jody Bird
Rebekah Fraser	Maille Lynch-Gilbert
Christine Word	Ashley Gabrinas

Petersham Emergency Management Committee  
Annual Report FY 2013

The Committee continues to be active in preparing for and responding to emergencies for our Town as well as being ready to assist other towns or work with them as they assist us. The Town was fortunate to not have to deal with a declared disaster this year, but the committee remained diligent in assuring the Town had the necessary resources to respond if necessary.

The Committee was notified that the Worcester County Sheriffs' Department was discontinuing their reverse 9-1-1 system to communities, so the committee will be exploring options for this service in the future, while trying to stay abreast of increasing technology and the issues that technology changes present.

The Emergency Management web page is now active on the Town website and allows for the dissemination of citizen information, disaster alerts and tips for self preparedness.

The Emergency Management Director continues to apply for state and federal funds as they apply to Petersham, but communicate from the State indicates that future funding is dwindling and there is higher expectation that communities will need to assume many costs that grants initially funded. The Town was fortunate to be awarded grants funds that allowed for a Tabletop (discussion based) exercise that include 30 participants from Petersham and the surrounding town fire, police, and highway departments, Central Dispatch in New Braintree, the Petersham building inspector, Petersham Select board, and representatives from the Massachusetts Emergency Management Agency and the State Department of Environmental Protection, and Mass Highway to pre-plan the emergency response should there be a fire at the Nichewaug Inn, due to the environmental, public safety and traffic issues that would affect the Town, the region and the State.

The Committee is also pleased to report that the Petersham Police Department continues with their multidisciplinary training in Homeland Security (HLS) with several past and planned active shooter tactical drills under the excellent direction of the Massachusetts State Police STOP team.

**Continuing works includes:**

- Continued work with MRPC (Montachusett Regional Planning Commission) as required to update the Town's hazard mitigation plan which is due in 2014
- The EMD applying for grants that are made available to the Town for emergency preparedness and response activities
- Planning a CERT/TEEN CERT class for 2014, which is still a grant funded program
- Continued updates to the Petersham Center School Emergency Plan. The Town is fortunate that the School takes a very active interest in emergency preparedness on all levels and welcomes training to keep the children and staff safe. The Petersham School staff is one of the best trained schools in the region due the collaboration in planning and training between the school and emergency responders.
- Continue with Active Shooter training as offered by the Massachusetts State Police in conjunction with the Petersham Center School and the Quabbin regional School District.

The Committee wishes to thank the men and women who continue to serve as first responders in our Town.

Self preparedness is the basis for community preparedness. Visit <http://www.ready.gov/are-you-ready-guide> for individual disaster preparedness information.

Emergency Management Director Lynne Shaw  
Dana Robinson Rick Marsh Tim Graves

Assistant Emergency Manager Chief Dana Cooley  
Jay Burke Briana Skowya



## **PETERSHAM ENERGY COMMITTEE**

## **FY 13 TOWN REPORT**

### Activities during FY 12

- Assisted library staff making inserts.
- Completed and submitted Green Community Grant Application to DOER. Received grant for \$138,425. Funds to be used for energy upgrades in municipal buildings.
- Completed and submitted Owners Agent Technical Assistance (AOTA) grant application to DOER. Grant awarded for \$12,500. Funds to be used for complete energy audit to be performed at all municipal buildings to determine energy upgrades needed. Contract signed with Bales Energy Associates to conduct ASHRAE Level 2 energy audit.
- Awaiting completion of solar field at Adams Farm in Athol whereby solar electric power will be supplied to all Petersham's municipal buildings.
- Completed National Grid audit of municipal buildings and completed all lighting upgrades in all buildings.
- Worked with North Quabbin Energy to present Energy Workshops at the Garlic and Arts Festival.
- Accepted resignation of Kathy Ballou and Ken Levine.

Respectfully submitted,

Linda Paquet, Chairperson  
Elizabeth Davis, Clerk  
Chris Eaton  
Max Feldman  
Sheila Youd

## Report of the Petersham Fire Department Fiscal Year 2013

To the Citizens of Petersham:

Below is the report of the activity of the Petersham Fire Department for the Fiscal Year ended June 30, 2013. During the Fiscal Year the department responded to 81 requests for service. The nature of the calls for assistance are outlined below.

Structure Fires	0
Chimney Fires	0
Brush Fires	4
Automobile Accidents	8
Medical Emergencies	41
Carbon Monoxide Alarms	2
Wires Down/Arcing	2
Alarm Activation – No Fire	9
Cellars Pumped	1
Stand-by at Station- Hurricane	1
Car Fires	0
Welfare Checks post	4
Smoke Investigation	2
False Alarms	0
Mutual Aid	<u>7</u>
Total Calls	81

### Inspections and Permits Issued

Smoke and CO Detector Inspections	19
Oil Burner Permits	10
Propane Storage Permits	21
Oil Tank Truck Permits	3
Liquor License Renewal Inspections	5
Brush Burning Permits Issued	493

As mentioned in the report last year, our Rescue Truck (a 1988 Ambulance) was taken out of service in June of 2012. The decision was made not to try to repair the vehicle. A Federal Grant Application was submitted to help fund a replacement rescue vehicle but as of the date of this report no reply has been received as to the status of the

application. Rescue calls are currently being responded to in the Department's Command vehicle.

With additional funding at the Annual Town meeting, the purchase and installation of an emergency generator that will power the entire fire station was started. At year end, we were waiting for the installation of propane to fuel the generator and then the final electrical connections can be completed to finish the project.

During the year, the department conducted a complete first responder class to bring all firefighters emergency medical skills up to the same level. I would like to take this opportunity to thank Becky Legare, Allison Nicoletti and Rebecca Jackson for all of their hard work presenting various topics for this very important and required training. Most firefighters also recertified their CPR skills and reviewed procedures for the use of our automatic defibrillator.

The Fire Department meets on the First and Third Wednesdays of the month at 7:00 P.M. Any resident interested in joining the Fire Department is encouraged to contact the Chief or attend a meeting. New firefighters with and without experience are welcome. Training is provided during bi-monthly meetings and free training opportunities are available nearby that are sponsored by the Mass. Fire Academy.

Again this year the department visited the Center School during Fire Prevention Week. We also sponsored a Fire Prevention Poster Contest at the Center School with the winners in each grade receiving a ride to school in a Fire Truck. Special thanks to School Secretary Ann Degan and School Nurse Stephanie Carmiello for their help coordinating the contest and the visit to the school.

On June 30, the department said good-bye to Gilbert King, Jr. Gil joined this department as a teenager and went on to serve the North Kingston Rhode Island Fire Department as a career firefighter retiring as a Deputy Chief. Upon his retirement he moved back to Petersham and continued to serve here in Petersham as both a firefighter and an officer. His knowledge and experience from over 50 years in the fire service will be greatly missed.

I would be remiss if I failed to thank the voters of Petersham for their continued support of the Fire Department at Town Meeting. Your continued approval of our warrant article requests allow us to operate the department in a manner that best serves the needs of the community. Also thanks to the police and highway departments as well as the families of our fire fighters for their continued support.

Respectfully Submitted,

Dana C. Robinson,  
Fire Chief

**Town of Petersham  
Highway Department  
Annual Report  
2012-2013**

**Chapter 90 Work**

900 ft. of sub-surface drainage was installed on Old Barre Road, starting at the Barre Town Line and continuing toward Petersham on the right side of road. 1,450 ft. of asphalt leveling course and a 1.5" asphalt overlay was applied to this same area. 200 ft. of sub-surface drainage, a drop inlet catch basin, and a new 12" culvert were installed on the North West side of Carter Pond Road on the hill above Silver Brook. 1,100 ft. of leveler course a 1.5" overlay of asphalt was applied to this same area. Gay Drive had a leveling course and a 1.5" overlay of asphalt applied to the entire road. Glen Valley Road had a leveling course and a 1.5" overlay applied to it starting at the Barre Town Line, continuing in a westerly direction for 1,400 ft. A leveling course and a 1.5" overlay were applied to Monson Turnpike West of Route 122, starting at house number 197, continuing for 900 ft. Crack sealing was applied to East Street, Monson Turnpike, Flat Rock Road, Hardwick Road, and Tom Swamp Road. Monson Turnpike was reclaimed and paved, starting at Route 122 and heading north toward Athol, for a distance of 3,700 ft. Two existing culverts were replaced before the road was reclaimed. The section of Flat Rock Road between Monson Turnpike and New Athol Road (1,060ft.) was reclaimed and paved. 865ft. of guard rail was replaced on the West side of New Athol Road, South of the intersection with Flat Rock Road and Tom Swamp Road.

**General Highway Account**

The normal highway maintenance activities that take place every year were completed. Sweeping roads, cleaning ditches, filling pot holes , grading dirt roads, cutting dead trees, removal of trees that fall, mowing of roadsides, signs were replaced, vehicles were repaired and routine maintenance was performed on them, The Highway personnel changed oil and filters on the Fire Department vehicles. Some of the road name signs were replaced with new high visibility signs to keep the Town in compliance with Federal regulations. The Highway Department worked with all people involved with getting the Town its Green Certification. All the fence posts around the tennis court behind the Nichewaug were removed and the holes were filled in. A vibratory roller was used behind the grader on the dirt roads this year and the roads held up very well. The Highway Department had a new shingled roof put on the Highway Barn and also on the storage building that stands beside the sand pile. The Highway worked with the Board of Health by transporting and storing the trash bags, packing down the trash in the dumpster once a week, calling in which containers have to be dumped, moving electronic equipment that is stored for recycling, plowing and sanding the transfer station, and any other way we can assist. Highway rented a bucket truck that was used to take down as many dead trees as possible. Winter sand was made and hauled to the Highway Yard. The bands on the two-way radios were changed to comply with FCC regulations.

## Snow Account

The first time the sanders went out was on the 7<sup>th</sup> of November 2012. The rest of the winter seemed average. A total of 308.87 tons of rock salt was used along with about 1800 cubic yards of sand. Once again the Part-time help was greatly appreciated.

Respectfully Submitted,  
Timothy W. Graves  
Highway Superintendent



PETERSHAM HISTORIC DISTRICT COMMISSION  
*and* PETERSHAM HISTORICAL COMMISSION

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3 South Main Street • Petersham, Massachusetts 01366 • 978-724-3353 tel • 978-724-3501 fax

**Annual Report, July 1, 2012–June 30, 2013**

The Petersham Historic District Commission had a productive year. The Commission met monthly through the year at Petersham Memorial Library.

During the year, the HDC reviewed projects from the Petersham Memorial Library for their exterior front porch roof and which the HDC approved; from Harvard Forest for repairs at Higginson House at 45 North Main Street; and from the Petersham Country Store at 2–4 North Main Street seeking preliminary information on the process for HDC review of any future upgrades that might be undertaken for that building which was recently acquired by a new owner. Two requests came from the Town Selectboard regarding HDC's opinion on a proposed concrete well dome to cover the well head located between the Town Hall & Office Building and the status of a hitching post at the corner of Spring Street and South Main Street. We thank the Selectboard for inclusion of the HDC on these matters. No residential project applications were submitted to the HDC during the year.

We welcome attendance at our meetings which are held under the Town's Historic District Commission Bylaw Article XII. As of this writing, the Commission continues to seek members, particularly, and as required per Bylaw, a person representing the building trades and a person with architectural background.

The Commission is grateful to Petersham residents and fellow town officials for providing their support for preservation of Petersham's history.

*Commission Members, 2013–2013:*

Nancy Allen, Chair; Robert Clark, Vice Chair;  
Christine Mandel, Clerk; Lynn Shaw, member

*Meeting Agendas, Minutes, and other materials can be found at the Historic District Commission link on the town web site: [www.mytowngovernment.org/01366](http://www.mytowngovernment.org/01366)*

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**ABOUT THE PETERSHAM HISTORIC DISTRICT**

Through the diligent hard work of town residents and the commitment of Petersham voters, the Petersham Historic District was established in 1967 as one of the earliest in the Commonwealth. Today, there are more than 215 Districts in 110 towns and cities across the Massachusetts. Since the 1930s, over 2,300 Historic Districts have been established across the United States and the number keeps growing as towns discover and appreciate the "quality of community" benefits brought about by preservation.



# Town of Petersham

Brianna Skowrya - Inspector of Buildings

3 South Main Street

P.O. Box 486

Petersham, MA 01366-0486

[petershambldginsp@verizon.net](mailto:petershambldginsp@verizon.net)

[www.townofpetersham.org](http://www.townofpetersham.org)

Office 978-724-3586

Fax 978-724-3501

## INSPECTOR OF BUILDINGS REPORT

July 1, 2012 through June 30, 2013

<u>Category</u>	<u>Number</u>
<b>Building Permits</b>	<b>50</b>
<b>Wood Stoves</b>	<b>2</b>

### Building Permits

<b>2</b>	<b>New Homes</b>	<b>5</b>	<b>Decks and Porches</b>
<b>2</b>	<b>Additions</b>	<b>15</b>	<b>Roofs and Siding</b>
<b>5</b>	<b>Remodel</b>	<b>2</b>	<b>Barns/Garages</b>
<b>2</b>	<b>Repairs</b>	<b>9</b>	<b>Other</b>
<b>2</b>	<b>Sheds</b>	<b>6</b>	<b>Solar Panel</b>
<b>0</b>	<b>Demo</b>	<b>0</b>	<b>Greenhouse</b>

**Office hours are held every Monday (except holidays) from 7:00 p.m. to 8:00 p.m. in the Town Office Building.**

**Respectfully Submitted  
Brianna Skowrya  
Inspector of Buildings**

Annual Report to the Town Of Petersham  
of the Petersham Memorial Library  
July 01, 2012 – June 30, 2013

**Vision Statement:**

The Petersham Memorial Library will fulfill its vital mission to the community by providing resources, programming and an atmosphere to encourage multi-faceted intellectual growth. This will be achieved by nurturing a love of reading, encouraging the sharing of ideas and acceptance of diversity, and fostering the pursuit of life long learning in a friendly, welcoming environment making the library an important cultural hub for the Petersham community of all ages.

**Mission Statement:**

The Petersham Memorial Library will provide the community with a diverse and rich collection that nurtures a love of books and reading and fosters the communication of ideas and information. The Library will also be home to a special collection of materials of local and regional history and genealogy. In addition to maintaining the collection, the Library has a commitment to preserve the architectural integrity of the building, to preserve the memorials within the building, and to provide an attractive and friendly environment.

Hours:

Tuesday 10 am to 5 pm  
Wednesday 2 pm to 7 pm  
Friday 2 pm to 5 pm  
Saturday 9 am to 1 pm

Trustees:

Barbara Hanno  
John Burk  
Lynn Herzog  
Janice Olson  
Annette Ermini  
Deni Ellis  
Nita Bates  
Robert Bellefeuille  
Tally Lent  
Richard Carfagna  
Anne Perkins  
Clint Shaw

Seven hundred and sixty Petersham residents were library cardholders in Fiscal Year 2013. Petersham Memorial Library patrons checked out 5862 books, 185 print serials, 717 audio books, and 1809 movies. 2218 interlibrary loans were received and 1253 were provided. 1420 on-site loans were made to patrons who do not reside in Petersham.

In FY2013, the library had 2 public use computers and 2 public use laptops. An average of 10 patrons per week accessed the internet using these library computers. Many patrons log on to our wireless connection either in or outside of the building. A password is necessary to log onto

this connection. Patrons are asked to sign a one-time release form before receiving the password. The library's web address is [www.petershamlibrary.net](http://www.petershamlibrary.net).

Our digital library offerings included 6 data base licenses, 17026 e-book titles, 4890 audio book titles and 758 video titles. In 2013, 758 titles were downloaded from the digital catalog by our patrons.

The library was open a total of 957 hours which included 208 hours on Saturday and 100 hours after 5PM. 6463 people entered the library during open hours.

Our shelves currently hold 8036 books for adults and 4446 books for children and 958 Young Adult titles. There are 39 volumes of print periodicals, newspapers and other print serials. 1096 DVD/VHS titles were available for loan as well as 251 books in audio format.

Area attractions for which the library received discount passes included the Eric Carle Museum of Picture Book Art in Amherst, the Massachusetts State Parks Pass, the Tower Hill Botanical Garden in Boylston, the Harvard Museum of Natural History in Cambridge, and the Museum of Fine Arts in Boston.

During the 2012-2013 season, the Petersham Memorial Library continued to offer Story Hour for children, at 10:30 on Tuesday morning. Our Story Hour format included a story, game, music, craft/science activity, yoga, sign language, and playtime for our youngest patrons.

The adult book discussion group met on the third Wednesday of each month at 7PM. Titles discussed included *Salmon Fishing in the Yemen* by Paul Torday, *Interpreter of Maladies* by Jhumpa Lahiri, and *Still Life* by Louise Penny.

The Coffee House series included musical guests, The Quabbin Show Choir, Riverbend and The Nezych-Kramer Duo.

The Petersham Historical Society hosted Digging up the Past with Erin Stevens on Wednesday, February 13 from 7 to 8 pm at the library. Thirty people attended the program.

NOAFA hosted a movie night on Tuesday, March 19 from 6 to 8 pm. The film screening of "Genetic Roulette" was followed by a Q & A session moderated by NOFA.

The Statewide Summer Reading Program theme was Dig Into Reading and offered programs for children and their families such as Meet Native Amphibians, Flower Fairies and Wizards, Hands on Science Experiments, and a Pirate Treasure Hunt and Obstacle Course

Program highlights included the Teddy Bear Tea, Painting Without Paint, Georgia O'Keefe: How to Paint Pastel Flowers, Rounders to Baseball, Finland and Australia travel programs, and Family Game Night.

The Annual Library Tea was held Sunday, February 17 from 2 to 4 pm. Invitations were mailed to all Petersham residents. The tea acts as the Library's *Thank You* to our community for the support we receive throughout the year.

This year's Petersham Branch Alliance Annual Plant and Bake Sale was a wonderland of beautiful plant selections and delicious home-baked goods held on the Common. A portion of the funds raised through this fantastic event were generously donated to the library. These funds made it possible for us to commission local carpenter John Sammis to construct a new shelving unit. This unit now holds our CD collection which includes both audio books and music. A well-deserved thank you to the Petersham Branch Alliance for its hard work and dedication to our community and beyond.

We gratefully acknowledge the Petersham Cultural Council for their support of the following programs: Gegory Maichack's Georgia O'Keefe: How to Paint Pastel Flowers, Mass Audubon/Wachusett Meadow Wildlife Sanctuary's Meet Native Amphibians - Frogs and Salamanders, the Library Coffee House Series and the Museum of Science: Science Magic program.

The Library would like to thank the Petersham Historical Society for allowing the library to display local historical materials including local uniforms and team photos, as well as the 1950's copy painting of Baseball on the Common by Carolyn Goodsell, in support of our Baseball to Rounders Program. This program took place on Wednesday, June 26 at 7 pm. The library was truly transformed.

Additionally we would like to thank Harvard Forest for the donation of discount passes to the Harvard Museum of Natural History in Cambridge

In December, the magical Petersham Holiday Arts and Crafts Show and Sale took place in the Town Hall. We wish to thank the show organizers for selecting the library as their charity of choice. We appreciate their generous support and the beautiful selection of arts and crafts for holiday shopping.

The Library Book Sale was held October 5 and 6. We thank our army of volunteers for supporting this endeavor. Packers, sorters, movers, sellers and buyers all came together for a successful sale. After the sale, the library invited the NCCI to choose books for the prison library, which is always very thankful for the donation.

The library handed out well over 200 treat bags during the Town Halloween Trick or Treat festivities. A photo-board of all our Halloween visitors was on display at the library.

A team of volunteers came together to construct Winserts for our windows as an energy-saving strategy for the library. Our warmest thanks to the Petersham Energy Committee and all who volunteered time, materials and know-how in this pursuit.

We would also like to thank the Library Building Improvement Committee for their hard work and fundraising efforts toward the improvement of our building.

Non-library use of building included meetings for the Philosophy Discussion Group, Historic District Commission, NOAFA, Petersham Cultural Council and Petersham Historical Society.

Over 200 volunteer hours were logged at our library in 2012/2013. I would like to extend my gratitude to the volunteers, staff, trustees, and patrons of the Petersham Memorial Library for all they do to help make it the great place it is.

Respectfully Submitted,  
Jayne Arata  
Director  
Petersham Memorial Library

PETERSHAM MEMORIAL LIBRARY Treasurer's Report July 2012 through June 2013

<b>Income</b>	<b>88839.63</b>	
Book Sale		1109.09
Dog License Fund		1735.75
Annual Appeal		2073.00
Other Gifts		3711.00
Building Improvement Income		2409.55
Trash Bags		5456.00
Investment Income		62400.00
State Grant		2743.56
Town Appropriation		6860.00
Other		341.68
<b>Expense</b>	<b>75012.82</b>	
Collection Materials		10778.32
CW Mars		1446.00
Insurance		2511.00
Trash Bags		5120.00
Payroll Expense		41160.68
Postage and Supplies		1674.43
Projects and Programs		1476.26
Utilities		10147.58
Other		698.55
Other Expense (Equipment, Maintenance, Accounting)	6888.02	
<b>Net Income</b>	<b>6938.79</b>	



## PETERSHAM OPEN SPACE & RECREATION COMMITTEE

3 South Main Street • P.O. Box 486 • Petersham, MA 01366-0486  
978/724-3353 tel. • 978/724-3501 fax

### REPORT OF THE OPEN SPACE & RECREATION COMMITTEE

#### FISCAL 2013

Eleven regular monthly meetings were held on the second Tuesday of the month at 6:30 PM. A new draft of the Open Space & Recreation Plan was prepared and submitted to the Executive Office of Energy and Environmental Affairs (EOEEA). The Plan is required by the EOEEA for the Town to be eligible to receive any EOEEA grants. The Plan has been conditionally approved by EOEEA subject to addressing the items identified in the conditional approval.

The focus of the new Open Space & Recreation Plan is on the Goals and Objectives including linking our extensive trail system and connecting them with trails in adjacent towns. The Chair continued work on the Bob Marshall Trail, a little over two miles long connecting the Gould Woodlot at Harvard Forest to the Harvard Pond/Tom Swamp Tracts. Significant portions of the Bob Marshall Trail were opened through work projects with the MassLIFT AmeriCorps volunteers. Their efforts and wonderful work are greatly appreciated.

The new Plan calls for cooperative arrangements with institutions with large land holdings for invasive species control, trail management, and other programs that will benefit our scenic rural character and provide quality recreation for residents and visitors.

Protecting wildlife corridors, landscape values, and the variety of beautiful natural areas of Petersham is of prime importance for many residents as well as visitors and provides for many forms of recreation including hunting, fishing, and hiking. To this end, the Annual Town Meeting approved an article which authorized the Conservation Commission to apply for a L.A.N.D. Grant (Local Acquisition for Natural Diversity Grant) from EOEEA which will conserve 100 acres of the King property abutting the Babbitt Wildlife Sanctuary. The Grant was subsequently approved by EOEEA. The Open Space & Recreation Committee and the Conservation Commission have worked closely with the East Quabbin Land Trust for the purpose of acquiring a conservation restriction on the King property. The portion of land containing prime agricultural soils will be used to produce organically grown vegetables for the local market.

Identifying and proposing improvements in existing Town owned areas for public recreation is another component of the new Plan. The Committee discussed better access and interpretation at cultural sites as well as opportunities that would enhance the goals of the new Plan.

Respectfully submitted,

Robert A. Clark, Chair  
Emery Boose, Clerk  
David Lockesmith  
Clint Shaw  
Henry Woolsey

**Petersham Planning Board Annual Report  
FY July 1, 2012-June 30, 2013**

**There were three plot plans endorsed as ANR (Approval Not Required) during FY 2013. There were four plot plans reviewed for projects seeking a building permit. Two were for new houses – one on Nichewaug Road and one on Narrow Lane.**

**The census data for the Affordable Housing Plan was updated and has been forwarded to the AHP committee.**

**Respectfully submitted,**

**Fraser Sinclair, Chair**

**Donna Byron, Clerk**



## Town of Petersham Annual Report

It is hard to believe another year has passed and as we all know that the older we get the faster time passes us by. The Petersham Police Department works diligently to make sure the only thing you and your family need to worry about is how you're going to spend this time and how much fun you will have doing it.

In fiscal year 2013, the police department was able to secure a regional grant of approximately \$35,000.00 through the Department of Homeland Security for the purchase of (5) Five portable Motorola radios. These radios are a multi channel frequency unit allowing interoperability with several agencies throughout the state, including our own fire department. Not long after receiving them we had an incident with a lost person that involved several agencies and with a simple change of a channel we were able to communicate with all those involved.

The police Department continue their involvement with the Center School doing its best to show a presence in the school during the day. The department is working in a collaborative effort with the Massachusetts State Police, training teachers and staff proper procedures in the event of an active shooter. This training will help keep the children and staff safe until the police arrive and bring resolve to the situation.

We have brought the D.A.R.E. program to the fifth grade class teaching them how to make the right choices not only with drugs but, with everyday challenges. We continue to provide safety programs such as Halloween and bus evacuation. We provide officers for field day and accompany students on field trips as chaperones. It is our goal to foster relationships between the students and officers providing Petersham with respectful citizens of the future.

Our officers have certified in cruiser driver training with the use of a driver simulator provided by the Massachusetts Inter local Insurance Association (MIIA).

I would like to express my sincere thanks to the residents of Petersham for your support of our department throughout the year. I would like to thank the people and organizations such as Alan and Debbie Bachrach for their support with our calls for loose and abandoned animals.

A big thank-you to my family of officers and their families for being there in support of their dedicated commitment to the Town of Petersham. Your service does not go unnoticed.

Thank-you Dick Nickless and your Crime Watch Crew for the dedicated and devoted time you all take to drive around Petersham providing the extra eyes to help protect the properties of this town.

Again a big thank-you to my wife Diana and family for their unselfish support to both the Town of Petersham and I, during the times of my absence from all of the special family events.

Respectfully Submitted,

---

R. Dana Cooley Jr.  
Chief of Police

**Police Department Statistics  
(2013)**

Description	No. of Calls
E-911 Hang Up Calls	22
Abandoned MV	2
Alarms	53
Animal Calls	54
Assist Citizens	56
Assault	2
Assist other Agency	49
Burglary (B & E)	11
Building Checks	93
Computer Crimes	1
Carbon Monoxide Alarms	1
Complaints	11
Court	30
Directions	1
Disturbance	5
Disabled Motor Vehicle	30
Domestic Disturbance	3
Elevator Call	1
Escort/Transport	2
Fire Alarm	30
Fire / Brush	9
Fire Illegal Burn/Permit	1
Fire, Other	14
Forgery / Fraud	1
General Info	2
Gun Shots	10
Hazardous Incident	4
Harrassment Prevention Order	1
Illigal Dumping	4
Investigations	17
Larceny/Theft/Shoplifting	5
Lockout	6
LTC/FID	84
Medical Emergency	54
Missing Person	4
Mutual Aide Fire / Ambulance	2
Motor Vehicle Accident	35
Complaint /MV Operations	13
Motor Vehicle Investigation	68
Motor Vehicle Stops	1123
Notifications	15
Officer Initiated Investigations	162
Found or Lost Property	3
Phone Calls / Annoying	2
Psych Emergency	2

Town of Petersham  
Fiscal Year 2013

Department:	Budget	Expended	Unexpended
<b>Town Meeting Moderator</b>			
Department Head Salary	\$70.00	\$0.00	\$70.00
<b>Total Town Moderator</b>	<b>\$70.00</b>	<b>\$0.00</b>	<b>\$70.00</b>
<b>Board of Selectmen</b>			
Board Members Salaries	\$6,681.00	\$6,681.00	\$0.00
Expenses	\$3,346.01	\$3,346.01	\$0.00
Part - Time Clerk	\$5,918.00	\$5,729.83	\$188.17
<b>Total Board of Selectmen</b>	<b>\$15,945.01</b>	<b>\$15,756.84</b>	<b>\$188.17</b>
<b>Town Admin Coordinator</b>			
Salary	\$41,626.00	\$41,314.95	\$311.05
Admin Coordinator Overtime	\$751.00	\$594.52	\$156.48
<b>Total Town Admin Coordinator</b>	<b>\$42,377.00</b>	<b>\$41,909.47</b>	<b>\$467.53</b>
<b>Finance Committee</b>			
Expenses	\$758.00	\$591.99	\$166.01
<b>Total Finance Committee</b>	<b>\$758.00</b>	<b>\$591.99</b>	<b>\$166.01</b>
<b>Reserve Fund</b>	<b>\$25,000.00</b>	<b>\$8,179.27</b>	<b>\$16,820.73</b>
<b>Town Accountant</b>			
Salary	\$14,053.00	\$14,053.00	\$0.00
Expenses	\$3,787.00	\$3,575.21	\$211.79
Audit	\$24,500.00	\$0.00	\$24,500.00
Accounting Clerk	\$1,145.00	\$0.00	\$1,145.00
<b>Total Town Accountant</b>	<b>\$43,485.00</b>	<b>\$17,628.21</b>	<b>\$25,856.79</b>
<b>Board of Assessors</b>			
Board Members Salaries	\$7,434.00	\$7,434.00	\$0.00
Expenses	\$14,350.00	\$11,105.30	\$3,244.70
Assistant Assessor Salary	\$29,058.00	\$29,058.00	\$0.00
FY 13 Revaluation	\$15,840.73	\$15,840.73	\$0.00
<b>Total Board of Assessors</b>	<b>\$66,682.73</b>	<b>\$63,438.03</b>	<b>\$3,244.70</b>
<b>Treasurer</b>			
Salary	\$14,053.00	\$14,053.00	\$0.00
Expenses	\$3,860.00	\$3,208.77	\$651.23
Payroll Processing Fees	\$3,290.00	\$2,986.50	\$303.50
<b>Total Treasurer</b>	<b>\$21,203.00</b>	<b>\$20,248.27</b>	<b>\$954.73</b>
<b>Tax Collector</b>			
Salary	\$11,186.00	\$11,186.00	\$0.00
Expenses	\$13,130.00	\$10,098.15	\$3,031.85
<b>Total Tax Collector</b>	<b>\$24,316.00</b>	<b>\$21,284.15</b>	<b>\$3,031.85</b>
<b>Town Counsel</b>			
Legal Fees	\$12,384.70	\$5,001.62	\$7,383.08
<b>Total Town Counsel</b>	<b>\$12,384.70</b>	<b>\$5,001.62</b>	<b>\$7,383.08</b>

<b>Department:</b>	<b>Budget</b>	<b>Expended</b>	<b>Unexpended</b>
<b>Town Clerk</b>			
Salary	\$9,096.00	\$9,096.00	\$0.00
Expenses	\$2,504.00	\$2,228.95	\$275.05
Vital Statistics	\$75.00	\$75.00	\$0.00
Vital Records	\$5,000.00	\$0.00	\$5,000.00
Part-Time Clerk	\$569.00	\$569.00	\$0.00
<b>Total Town Clerk</b>	<b>\$17,244.00</b>	<b>\$11,968.95</b>	<b>\$5,275.05</b>
<b>Election &amp; Registration</b>			
Salaries	\$9,071.26	\$9,071.26	\$0.00
Expenses	\$1,350.00	\$879.98	\$470.02
<b>Total Election &amp; Registration</b>	<b>\$10,421.26</b>	<b>\$9,951.24</b>	<b>\$470.02</b>
<b>Planning Board</b>			
Expenses	\$300.00	\$0.00	\$300.00
Broadband Survey	\$500.00	\$0.00	\$500.00
Affordable Housing Consultant	\$2,118.00	\$1,200.00	\$918.00
<b>Total Planning Board</b>	<b>\$2,918.00</b>	<b>\$1,200.00</b>	<b>\$1,718.00</b>
<b>Zoning Board of Appeals</b>			
Expenses	\$500.00	\$0.00	\$500.00
ZBA Consultant	\$760.00	\$0.00	\$760.00
<b>Total Zoning Board of Appeals</b>	<b>\$1,260.00</b>	<b>\$0.00</b>	<b>\$1,260.00</b>
<b>Land Court / Tax Title Fees</b>			
Land Court Fees	\$17,369.65	\$75.00	\$17,294.65
Tax Title Surveys / Appraisals	\$23,035.00	\$0.00	\$23,035.00
<b>Total Land Court / Tax Title Fees</b>	<b>\$40,404.65</b>	<b>\$75.00</b>	<b>\$40,329.65</b>
<b>Town Hall</b>			
Town Hall / Office Maintenance	\$4,500.00	\$2,191.27	\$2,308.73
Town Hall / Office Expenses	\$26,684.00	\$24,769.48	\$1,914.52
Copier	\$4,595.00	\$4,595.00	\$0.00
Town - Phone	\$10,500.00	\$8,612.95	\$1,887.05
Handicap Access / Town Hall / Office	\$3,027.52	\$1,448.75	\$1,578.77
Computer Service	\$800.00	\$800.00	\$0.00
Town Hall / Office Wiring	\$12,000.00	\$0.00	\$12,000.00
Town Hall Windows w/ Screens	\$21,000.00	\$0.00	\$21,000.00
Town Hall Alarm System	\$10,500.00	\$0.00	\$10,500.00
<b>Total Town Hall</b>	<b>\$93,606.52</b>	<b>\$42,417.45</b>	<b>\$51,189.07</b>
<b>Printing</b>			
Town Printing	\$1,750.00	\$1,665.20	\$84.80
<b>Total Printing</b>	<b>\$1,750.00</b>	<b>\$1,665.20</b>	<b>\$84.80</b>
<b>Police Department</b>			
Police Chief Salary	\$64,400.00	\$64,396.80	\$3.20
Police Wages	\$28,933.00	\$27,606.60	\$1,326.40
Full Time Officer Wages	\$47,243.00	\$46,917.93	\$325.07
Expenses	\$35,539.00	\$34,361.12	\$1,177.88
Training - Part Time	\$4,783.00	\$4,738.00	\$45.00
<b>Total Police Department</b>	<b>\$180,898.00</b>	<b>\$178,020.45</b>	<b>\$2,877.55</b>

<b>Department:</b>	<b>Budget</b>	<b>Expended</b>	<b>Unexpended</b>
<b>Highway Department</b>			
Salaries	\$115,796.00	\$111,412.24	\$4,383.76
Expenses	\$53,514.17	\$47,930.56	\$5,583.61
Roof - Garage & Shed	\$40,100.00	\$21,382.00	\$18,718.00
Ford 350 4x4 Truck	\$33,685.00	\$33,649.00	\$36.00
	<u>\$243,095.17</u>	<u>\$214,373.80</u>	<u>\$28,721.37</u>
<b>Town Barn</b>			
Expenses	\$8,385.00	\$7,530.45	\$854.55
<b>Total Town Barn</b>	<u>\$8,385.00</u>	<u>\$7,530.45</u>	<u>\$854.55</u>
<b>Snow &amp; Ice Removal</b>			
Expenses	\$55,895.00	\$55,894.58	\$0.42
<b>Total Snow &amp; Ice Removal</b>	<u>\$55,895.00</u>	<u>\$55,894.58</u>	<u>\$0.42</u>
<b>Street Lights</b>			
Street Lights	\$6,305.00	\$5,294.96	\$1,010.04
<b>Total Street Lights</b>	<u>\$6,305.00</u>	<u>\$5,294.96</u>	<u>\$1,010.04</u>
<b>Cemetery Department</b>			
Expenses	\$250.00	\$198.00	\$52.00
Care of Cemeteries	\$19,896.00	\$19,896.00	\$0.00
Computerizing Cemetery Records	\$895.00	\$709.99	\$185.01
Cemetery Repairs	\$3,258.09	\$950.00	\$2,308.09
<b>Total Cemetery Department</b>	<u>\$24,299.09</u>	<u>\$21,753.99</u>	<u>\$2,545.10</u>
<b>Board of Health</b>			
Board Members Salaries	\$425.00	\$425.00	\$0.00
Expenses	\$2,200.00	\$372.12	\$1,827.88
Inspector of Animals	\$75.00	\$75.00	\$0.00
BOH - Admin Assistant	\$5,480.00	\$5,479.47	\$0.53
<b>Total Board of Health</b>	<u>\$8,180.00</u>	<u>\$6,351.59</u>	<u>\$1,828.41</u>
<b>Transfer Station</b>			
Transfer Station	\$52,092.00	\$46,975.82	\$5,116.18
<b>Total Transfer Station</b>	<u>\$52,092.00</u>	<u>\$46,975.82</u>	<u>\$5,116.18</u>
<b>Council on Aging</b>			
Expenses	\$850.00	\$850.00	\$0.00
<b>Total Council on Aging</b>	<u>\$850.00</u>	<u>\$850.00</u>	<u>\$0.00</u>
<b>Veterans' Agent</b>			
Expenses	\$3,186.00	\$3,185.22	\$0.78
<b>Total Veterans' Agent</b>	<u>\$3,186.00</u>	<u>\$3,185.22</u>	<u>\$0.78</u>
<b>Library</b>			
Operating Subsidy	\$6,860.00	\$6,860.00	\$0.00
<b>Total Library</b>	<u>\$6,860.00</u>	<u>\$6,860.00</u>	<u>\$0.00</u>
<b>Concerts</b>			
Concerts (6)	\$1,500.00	\$1,500.00	\$0.00
<b>Total Concerts</b>	<u>\$1,500.00</u>	<u>\$1,500.00</u>	<u>\$0.00</u>
<b>Bandstand</b>			
Bandstand Lighting	\$325.00	\$114.27	\$210.73
<b>Total Bandstand</b>	<u>\$325.00</u>	<u>\$114.27</u>	<u>\$210.73</u>

<b>Department:</b>	<b>Budget</b>	<b>Expended</b>	<b>Unexpended</b>
<b>Fire Department</b>			
Salaries/Wages	\$17,434.00	\$16,644.25	\$789.75
Expenses	\$20,580.00	\$18,342.71	\$2,237.29
Generator	\$4,000.00	\$1,427.89	\$2,572.11
Dry Hydrant - Buell's Pond	\$3,000.00	\$3,000.00	\$0.00
Forestry Gear	\$1,835.50	\$90.00	\$1,745.50
Truck Tires	\$6,000.00	\$5,433.48	\$566.52
Turnout Gear (2)	\$3,000.00	\$0.00	\$3,000.00
Replacement Pagers	\$9,500.00	\$0.00	\$9,500.00
Portable Generator	\$5,000.00	\$5,000.00	\$0.00
<b>Total Fire Department</b>	<b>\$70,349.50</b>	<b>\$49,938.33</b>	<b>\$20,411.17</b>
<b>Emergency Management</b>			
Emergency Management	\$4,550.00	\$4,550.00	\$0.00
<b>Total Emergency Management</b>	<b>\$4,550.00</b>	<b>\$4,550.00</b>	<b>\$0.00</b>
<b>Building Inspector</b>			
Building Inspector Salary	\$9,273.00	\$9,273.00	\$0.00
Clerical	\$2,367.00	\$2,364.20	\$2.80
Expenses	\$1,510.00	\$984.61	\$525.39
<b>Total Building Inspector</b>	<b>\$13,150.00</b>	<b>\$12,621.81</b>	<b>\$528.19</b>
<b>Dog Officer</b>			
Salary	\$1,635.00	\$1,635.00	\$0.00
Asst Dog Officer	\$410.00	\$0.00	\$410.00
Expenses	\$1,675.00	\$1,675.00	\$0.00
<b>Total Dog Officer</b>	<b>\$3,720.00</b>	<b>\$3,310.00</b>	<b>\$410.00</b>
<b>Tree Warden</b>			
Salary	\$200.00	\$200.00	\$0.00
Expenses	\$200.00	\$36.00	\$164.00
High Tree Work	\$12,000.00	\$6,666.07	\$5,333.93
Town Trees	\$852.00	\$0.00	\$852.00
<b>Total Tree Warden</b>	<b>\$13,252.00</b>	<b>\$6,902.07</b>	<b>\$6,349.93</b>
<b>Forest Warden</b>			
Salary	\$25.00	\$25.00	\$0.00
<b>Total Forest Warden</b>	<b>\$25.00</b>	<b>\$25.00</b>	<b>\$0.00</b>
<b>Public Safety Communications</b>			
Communication Radio Repairs	\$1,800.00	\$1,747.29	\$52.71
IMC & LEAPS	\$2,780.00	\$2,271.00	\$509.00
<b>Total Public Safety Communications</b>	<b>\$4,580.00</b>	<b>\$4,018.29</b>	<b>\$561.71</b>
<b>Director of Agriculture</b>			
Salary	\$0.00	\$0.00	\$0.00
<b>Total Director of Agriculture</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Hearing Enforcement Officer</b>			
Salary	\$2,500.00	\$0.00	\$2,500.00
<b>Total Hearing Enforcement Officer</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$2,500.00</b>
<b>Education</b>			
Petersham Center School	\$1,152,757.00	\$1,152,757.00	\$0.00
Ralph C. Mahar Regional School District	\$894,126.00	\$854,120.00	\$40,006.00
Montachusett Regional Vocational Tech.	\$76,170.00	\$76,170.00	\$0.00
<b>Total Education</b>	<b>\$2,123,053.00</b>	<b>\$2,083,047.00</b>	<b>\$40,006.00</b>

<b>Department:</b>	<b>Budget</b>	<b>Expended</b>	<b>Unexpended</b>
<b>Town Clock</b>			
Care of Town Clock	\$73.00	\$0.00	\$73.00
<b>Total Town Clock</b>	<b>\$73.00</b>	<b>\$0.00</b>	<b>\$73.00</b>
<b>Care of Common</b>			
Expenses	\$6,495.00	\$6,495.00	\$0.00
<b>Total Care of Common</b>	<b>\$6,495.00</b>	<b>\$6,495.00</b>	<b>\$0.00</b>
<b>Historical Commission</b>			
Expenses	\$83.00	\$0.00	\$83.00
<b>Total Historical Commission</b>	<b>\$83.00</b>	<b>\$0.00</b>	<b>\$83.00</b>
<b>Historical District Commission</b>			
Expenses	\$247.00	\$0.00	\$247.00
<b>Total Historical District Commission</b>	<b>\$247.00</b>	<b>\$0.00</b>	<b>\$247.00</b>
<b>Memorial Day</b>			
Expenses	\$495.00	\$367.17	\$127.83
<b>Total Memorial Day</b>	<b>\$495.00</b>	<b>\$367.17</b>	<b>\$127.83</b>
<b>Debt Service</b>			
Interest Expense	\$7,890.93	\$5,023.23	\$2,867.70
Fire Truck Debt	\$23,000.00	\$23,000.00	\$0.00
Center School Debt	\$99,493.00	\$99,492.50	\$0.50
Police Station Debt	\$31,796.00	\$31,795.50	\$0.50
Mahar Debt	\$31,284.00	\$31,284.00	\$0.00
<b>Total Debt Service</b>	<b>\$193,463.93</b>	<b>\$190,595.23</b>	<b>\$2,868.70</b>
<b>Assessments</b>			
School Choice	\$30,000.00	\$5,000.00	\$25,000.00
Air Pollution	\$356.00	\$356.00	\$0.00
Regional Transit	\$962.00	\$962.00	\$0.00
RMV Non-Renewal	\$700.00	\$680.00	\$20.00
<b>Total State Assessments</b>	<b>\$32,018.00</b>	<b>\$6,998.00</b>	<b>\$25,020.00</b>
<b>Retirement</b>			
Assessment	\$99,031.00	\$99,031.00	\$0.00
<b>Total Retirement</b>	<b>\$99,031.00</b>	<b>\$99,031.00</b>	<b>\$0.00</b>
<b>Insurance</b>			
Health	\$38,660.00	\$38,660.00	\$0.00
Retirees Health	\$32,954.00	\$30,908.31	\$2,045.69
Medicare	\$23,065.00	\$21,114.43	\$1,950.57
General Insurance	\$76,355.25	\$61,051.15	\$15,304.10
<b>Total Insurance</b>	<b>\$171,034.25</b>	<b>\$151,733.89</b>	<b>\$19,300.36</b>
<b>Transfer To Stabilization Fund</b>	<b>\$131,910.86</b>	<b>\$131,910.86</b>	<b>\$0.00</b>
<b>Transfer To Trust Funds</b>	<b>\$42,190.42</b>	<b>\$42,190.42</b>	<b>\$0.00</b>
<b>Transfer To Unemployment Fund</b>	<b>\$6,895.00</b>	<b>\$6,895.00</b>	<b>\$0.00</b>
<b>Personal Property Refund</b>	<b>\$14,629.45</b>	<b>\$14,629.45</b>	<b>\$0.00</b>



## REPORT OF THE TOWN CLERK

Another year has passed. Where does the time go? I am sure we all ask ourselves that question frequently. FY2013 was a good year for the Town Clerks Office.

The Open Meeting Law has made us all do things a little bit differently. The goal of the law is to make government transparent. As I am sure many of the boards and committees can tell you, it has made things a bit more challenging. Agendas have to be much more detailed so that the public knows 48 hours in advance of a meeting, exactly what will be discussed in that meeting.

To help with that, we went on-line with our meeting postings. We now use mytowngovernment.org. It has made it much easier for the members posting on it and for the residents. You can now see what is going on from the comfort of your home. As many of us have commitments besides the offices that we hold, the members can now post their meetings and agendas at any time of the day or night. I think that most people will agree that this has made it more convenient

I continue to offer my services as a Notary Public and a Justice of the Peace. I continue to sell hunting/fishing licenses from my office.

On April 7, 2013 I lost a personal friend and a major player in the world of Elections, Charlotte Kennan. She was a great person with a personality that could fill any room. She was a very devoted election worker who was always up for whatever I had to throw at her. She has left a very noticeable void in my elections. She is missed.

Dale Bull retired this fiscal year. She was such a supporter of my office and a huge help. She knew how to handle situations during the day that involved my office. She knew when she better get ahold of me and not wait. She was a great sounding board and a great friend to have in the office. She left to be a grammie and one of those ladies of luxury with a calendar busier than the one that she had while she worked full-time. I know that I personally miss the fact that on my birthday there was a container of fudge on my desk waiting for me. I just don't know how she remembered my birthday every year with her busy calendar but I sure am glad she did.

As I always do, I want to thank Dale Bull for her continued support throughout the year. Thank you also goes to Renee Wingertsman for the help that she has provided me throughout the year. It always helps to do this job when you have great support people around you.

To my election workers, for their hours of great work and support, I continue to say that without them, elections would not run so smoothly. The Board of Registrars, Kay Simms, Anne Perkins and Barbara Nickless, continue to be there when needed. To all a big thank you!

The biggest thanks goes to my family for understanding the hours and commitment it takes to be the Town Clerk.

Thank you for allowing me to continue to serve as your Town Clerk.

*Diana L. Cooley*  
*Town Clerk*

# State Primary September 6, 2012

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## Democratic Party

### Senator in Congress

Elizabeth A. Warren 135  
Blanks 18

### Representative in Congress

James P. McGovern 124  
William Feegbeh 7  
Blanks 22

### Councillor

Others 3  
Blanks 150

### Senator in General Court

Stephen M. Brewer 138  
Blanks 15

### Representative in General

#### Court

Denise Andrews 69  
Rebecca J. Bialecki 42  
Genevieve C. Fraser 29  
Jim White 11  
Blanks 2

### Clerk of Courts

Dennis P. McManus 114  
Blanks 39

### Register of Deeds

Anthony J. Vigliotti 115  
Blanks 38

153 votes cast

## Republican Party

### Senator in Congress

Scott P. Brown 54  
Others 1  
Blanks 1

### Representative in Congress

Others 2  
Blanks 54

### Councillor

Jennie L. Caissie 43  
Blanks 13

### Senator in General Court

Blanks 56

### Representative in General

#### Court

Susannah M. Lee 50  
Blanks 6

### Clerk of Courts

Blanks 56

### Register of Deeds

Others 1  
Blanks 55

56 votes cast

## Green-Rainbow Party

### Senator in Congress

Others 1

### Representative in Congress

Blanks 1

### Councillor

Blanks 1

### Senator in General Court

Others 1

### Representative in General

#### Court

Blanks 1

### Clerk of Courts

Blanks 1

### Register of Deeds

Blanks 1

1 vote cast

\*942 total voters \*

\*210 votes cast\*

\*22% voter turnout\*

## Presidential Election November 6, 2012

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### President/Vice President

Johnson & Gray	12
Obama & Biden	451
Romney & Ryan	338
Stein & Honkala	13
Others	3
Blanks	5

### Senator in Congress

Scott P. Brown	412
Elizabeth A. Warren	405
Blanks	5

### Representative in Congress

James P. McGovern	586
Blanks	236

### Councillor

Jennie L. Caissie	518
Others	5
Blanks	299

### Senator in General Court

Stephen M. Brewer	673
Others	1
Blanks	148

### Representative in General Court

Denise Andrews	336
Susannah M. Whipps Lee	355
Richard F. Schober Jr.	79
Others	5
Blanks	47

### Clerk of Courts

Dennis P. McManus	566
Others	1
Blanks	255

### Register of Deeds

Anthony J. Vigliotti	574
Others	1
Blanks	247

### Question 1

Yes	662
No	105
Blanks	55

### Question 2

Yes	450
No	354
Blanks	18

### Question 3

Yes	537
No	252
Blanks	33

## Annual Town Election March 4, 2013

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### Board of Selectmen – 3 years

Timothy M. Clark	111
Nancy Allen	82
Others	1
Blanks	16

### Board of Assessors – 3 years

Jean W. Robinson	169
Others	3
Blanks	38

### Board of Health – 3 years

Fifi Scoufopoulos	184
Others	1
Blanks	25

### Constable – 3 years (vote for three)

Denis N. Legare	166
Richard N. Bartus	169
Larry A. Robinson	172
Blanks	123

### Mahar Regional School Committee – 3 years

Lynn Peredina	61
Heidi Shortis	62
Others	3
Blanks	84

### Petersham School Committee – 3 years

Lynn Peredina	83
Heidi Shortis	65
Blanks	62

### Planning Board – 3 years

Donna Byron	154
Blanks	54

### Trustee of Public Library – 3 years

Richard Carfagna	83
Others	6
Blanks	121

## Special State Primary April 30, 2013

### Senator in Congress - Democrat

Stephen F. Lynch	23
Edward J. Markey	118
Blanks	1

### Senator in Congress - Republican

Gabriel Gomez	50
Michael J. Sullivan	16
Daniel B. Winslow	7
Blanks	1

## Special State Election June 25, 2013

### Senator in Congress

Gabriel Gomez	194
Edward J. Markey	193
Richard A. Heos	6



*Town of Petersham  
Office of the Town Clerk*

Diana L. Cooley

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PO Box 486 \* 3 South Main St. \* Petersham, MA 01366 \* (978) 724-6649

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At the Special Town Meeting that was held on June 3, 2013 at which a quorum was held, I certify that the following votes took place:

Article 1: The Town voted to take from Free Cash the sum of \$15,895.00 to eliminate the deficit in the Fiscal Year 2013 Snow and Ice Account.

Article 2: The Town voted to Take No Action ~ to raise and appropriate, appropriate from available funds, transfer, or any combination thereof, a certain amount for deposit into the Stabilization Fund.

Meeting Dissolved at 7:37 pm.

A True Copy Attest

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Diana L. Cooley, Town Clerk



*Town of Petersham  
Office of the Town Clerk*

Diana L. Cooley

PO Box 486 \* 3 South Main St. \* Petersham, MA 01366 \* (978) 724-6649

At the Annual Town Meeting, held on June 3, 2013, I certify that the following votes were taken:

Non-Voters on the floor were:

- Dr. Patricia Martin, Asst. Superintendent Petersham Center School
- Rebecca Phillips, Petersham Center School
- Tammy Lajoie, Monty Tech
- Tim Graves, Highway Superintendent
- Steve Boudreau, Administrative Coordinator
- Terry Thomas, Acting Superintendent of Petersham Center School
- Denise Andrews, State Representative
- Steve Sharek, Superintendent Monty Tech

A moment of silence was held for those residents who have passed since the last Annual Town Meeting.

The Town voted to allow the Moderator to call the 2/3 votes.

Article 1: Reports were read by the following:

- Fredrik Marsh, Petersham Selectboard
- Denise Andrews, State Representative presented read a proclamation for Dale Bull's years of service.
- Dr. David Davis, Advisory Finance Committee

Article 2: The Town voted to Take No Action ~ to choose all necessary Town Officers not elected by ballot.

The following articles were included as Consent Articles: 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20 & 21. It was voted to waive the reading of each Consent Article. The Moderator listed them with no comments from the voters. The Town voted to approve all the Consent Articles.

Article 22: The motion was made that the Town reduce the FY 2014 tax levy limit to \$1,800,000.00. It was voted to move the question – 2/3 required 2 opposed ~ The question was defeated.

Article 23: The Town voted to raise and appropriate the sum of \$1,212,952.00 for the total Selectboard Budget. Breakdown as follows:

- |             |                                  |
|-------------|----------------------------------|
| • \$283,093 | General Offices and Finance      |
| • \$325,137 | Protection Persons & Property    |
| • \$ 60,424 | Health and Sanitation            |
| • \$226,590 | Highways Budget                  |
| • \$ 7,186  | Charities and Veterans' Benefits |
| • \$310,522 | Unclassified Total               |

The Town voted to raise and appropriate \$804,769 for the Ralph C. Mahar Regional School District.

The Town voted to raise and appropriate \$86,691 for the Montachusett Regional Vocational School District.

Discussion of the Petersham Center School Budget ensued. The motion was made to vote the PCS budget at \$1,218,660. There was a motion to amend the budget to \$1,152,757.00. The question was called. The amendment was defeated 39 in support and 61 against the amendment. The Town voted to raise and appropriate \$1,218,660 for the Petersham Center School. 48 in favor 28 opposed

\$3,323,072 Grand Total – General Budget

Article 24: The Town voted to fix the salaries of all Elective Town Officers as provided in Section 108 of Chapter 41, General Laws as amended: Moderator \$-0-; Town Treasurer \$14,440.00; Town Clerk \$9,347.00; Tax Collector \$11,494.00; Selectboard, Chair \$2,515.00; two members \$2,207.00 each; Board of Assessors, Chair, \$2,850.00; Clerk, \$2,468.00, other member, \$2,323.00; Trustee of Public Library FREE; Constables \$10.29/per hour; Board of Health chair, \$178.00; other members, \$130.00 each.

Article 25: The Town voted to take the sum of \$700.00 from the Consolidated Cemetery Funds I and II to cover the balance of the Care of Cemeteries Account.

Article 26: The Town voted to raise and appropriate the sum of \$1,500.00 for six (6) Petersham Brass Band concerts at \$250.00 per concert, to be held during the summer.

Article 27: The Town voted to raise and appropriate the sum of \$27,588.00 to pay the FY2014 principal and interest on the construction note for the Mahar School Building Project.

Article 28: The Town voted to raise and appropriate the sum of \$101,743.00 to pay the FY14 principal and interest due on the construction note for the Petersham Center School Project.

Article 29: The Town voted to raise and appropriate the sum of \$30,599.00 to pay the FY14 principal and interest due on the construction note for the Petersham Police Station Building Project.

Article 30: The Town voted to raise and appropriate the sum of \$22,400.00, to pay the FY13 principal and interest due on the Petersham Fire Department Fire Truck.

Article 31: The Town voted to raise and appropriate the sum of \$850.00 to be used for Council on Aging Activities.

Article 32: The Town voted to raise and appropriate the sum of \$25,000.00 for deposit into the Reserve Fund.

Article 33: The Town voted to raise and appropriate the sum of \$10,000.00 for the Tri-Annual Reassessment of values of all real estate and personal property for Fiscal Year 2016, as required by State Law.

Article 34: The Town voted to petition the Massachusetts General Court for special legislation to allow the Massachusetts Department of Transportation Highway Division to authorize the conveyance or transfer of, and/or grant of an easement in and over, a portion of land within the Rte. 32 Highway Right of Way directly abutting the property located at and known as 1-3 South Main Street next to the Town Offices and Town Hall to the care, custody and control of the Town of Petersham.



Article 35: The Town voted to raise and appropriate the sum of \$1,000.00 to pay any or all expenses related to transfer of a state highway Right of Way to the Town of Petersham.

Article 36: The Town voted to petition the Massachusetts General Court to seek special legislation to allow the Town of Petersham, Massachusetts to borrow all costs related to the removal and disposal of asbestos and related costs from the Nichewaugh Inn and the demolition and removal of the Nichewaugh Inn outside the debt limit over a period of 20 years.

Article 37: The Town voted to take from Free Cash the sum of \$45,977 for the purchase of a new dump sander body for the Highway Department, said funds to be spent in the FY2014 and/or 15 and any unspent amount to revert thereafter to the general fund.

Article 38: The Town voted to take from Free Cash the sum of \$60,450 for the purchase of a new front-end loader for the Highway Department, said funds to be spent in FY14 and/or 15 and any unspent amount to revert thereafter to the General Fund, the balance of the purchase cost to be taken from Chapter 90 funds.

Article 39: The Town voted to raise and appropriate the sum of \$15,000 for the Board of Assessors to fund the first of a three-year mapping project required by the Department of Revenue, said funds to be spent in FY14, FY15 or 16 and any unspent amount to revert thereafter to the General Fund.

Article 40: The Town voted to take from Free Cash the sum of \$90,141 for deposit into the Stabilization Fund.  
2/3 vote required - Unanimous

Article 41: The Town voted to Take No Action ~ to raise and appropriate, appropriate from available funds, transfer, or any combination thereof, a certain amount for deposit into the Stabilization Fund.

Article 42: The Town voted to accept the provisions of Mass General Laws Chapter 59, Section 57C to allow the Town to issue preliminary semi-annual tax bills to be effective in FY2015.

Article 43: The Town voted to acquire a conservation restriction, by negotiated purchase, on a certain property, known as the King property, consisting of 100 acres of a 106 acre parcel, more or less, and shown on Petersham Assessors' Maps as Parcel Numbers 130 and 131, pursuant to the provisions of Massachusetts General Laws, Chapter 40, Section 8C, and as it may hereafter be amended and any other Massachusetts statutes relating to conservation, said restriction to be managed and controlled by the Conservation Commission, with the cost of acquiring such restriction to be funded by a donation to the Town of \$250,000 by the East Quabbin Land Trust, or its designee, for such purpose; and to authorize the Treasurer, with the approval of the Selectboard, and subject to a positive grant award notification from the "Local Acquisitions for Natural Diversity (L.A.N.D.) Grant Program" of the Commonwealth of Massachusetts, to take said sum from a "King Conservation Restriction Acquisition Account" to be set up for such donation for the purpose of such acquisition; and to authorize the Conservation Commission to file on behalf of the Town of Petersham any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts under the provisions of Chapter 132A, Section 11 of the General Laws and/or any other laws or regulations in any way connected with the scope of this Article; and to authorize the Selectboard and/or the Conservation Commission and Town Treasurer, with the approval of the Selectboard, to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town of Petersham to effect said purchase.

Article 44: The Town voted to pass over this article ~ resolution on the Climate Crisis. 37 in favor and 36 opposed

The Town meeting was dissolved at 10:17pm.

A True Copy Attest

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Diana L. Cooley, Town Clerk

## Town Clerk

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### RAFFLES

The following organizations purchased raffle licenses at \$10.00 each for a total of \$50.00, which was paid to the Treasurer.

Petersham Curling Club  
Petersham Branch Alliance  
Petersham Montessori School  
St. Peter's Church  
Petersham Lions Club

### DOG FUNDS

A total of 1,727.00 was collected for the library from the dog license fund. A total of \$260.00 was collected in dog fines and turned over to the Treasurer.

### MARIJUANA CITATIONS

A total of \$800.00 was collected in marijuana citations and turned over to the Treasurer.

## Vital Statistics of the Town Clerk

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### Births

From July 1, 2012 through December 31, 2012 there were 10 babies born – 4 girls and 6 boys.  
 From January 1, 2013 through June 30, 2013 there was 1 baby born – 1 girl.

### Marriages

July 21, 2012	Lawrence Hyland Buell	Petersham
	Catharina Theodora Esser	Petersham
July 21, 2012	Matthew Paul Prince	Petersham
	Mary Sara Moriarty	Petersham
August 25, 2012	Jeffrey A. Hodgdon	Athol
	Holly Renee Morse	Athol
December 15, 2012	Peter I. Parker	Orange
	Candace Marie Sheffield	Orange
April 14, 2013	Dennis Craig Smith	Petersham
	Shana Elizabeth Pearson	Petersham

### Deaths

September 23, 2012	Marianne L. McVoy	Petersham	62
September 29, 2012	George Eugene McGrath	Petersham	77
December 8, 2012	George F. Brunelle	Petersham	87
December 27, 2012	Albert David Anderson	Petersham	84
January 15, 2013	Hutchison Scott Curtis	Petersham	83
February 3, 2013	Anita LeBlanc	Petersham	92
February 10, 2013	Kay C. Costa	Petersham	75
March 13, 2013	Richard C. Beyette	Petersham	56
April 7, 2013	Charlotte Kennan	Petersham	70
April 12, 2013	Kyle W. Melanson	Petersham	23
April 13, 2013	Kelly Ann Mongeau	Petersham	50
April 19, 2013	James Oliver Crowley	Petersham	72
May 14, 2013	Odette Fearon Hinton	Petersham	93
May 14, 2013	Rose Marie Fisher	Petersham	70
June 3, 2013	Felicien Maurice Ferland	Petersham	83
June 20, 2013	James Bruce Patrick	Petersham	75
June 28, 2013	Gerard Raymond White	Petersham	84

Of the above, 6 burials took place in Petersham. There were 4 burials brought into town.

**Town of Petersham  
Annual Payroll  
Fiscal Year Ended June 30, 2013**

**General Government**

**Selectmen**

Timothy Clark	Selectman	2,147.00	
Fredrik Marsh	Selectmen	2,387.00	
Peter George	Selectman	2,147.00	
Dale Bull	Admin. Coordinator	18,294.80	
Steven Boudreau	Admin. Coordinator	23,779.75	
Renee Wingertsman	Secretary	5,900.53	\$ 54,656.08

**Assessors**

Dana Kennan	Assessor	2,773.00	
Frederick Marsh	Assessor	2,260.00	
Jean Robinson	Assessor	2,427.70	
Kelly Garlock	Asst. Assessor	29,044.64	\$ 36,505.34

**Tax Collector**

Virginia Newman		18,049.72	\$ 18,049.72
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**Town Clerk**

Diana Cooley		10,748.34	
Renee Wingertsman	Secretary	562.00	\$ 11,310.34

**Town Treasurer**

Dana Robinson		14,053.00	\$ 14,053.00
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**Town Accountant**

Jean Joel		14,053.00	\$ 14,053.00
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**Building Inspector**

Brianna Skowrya		9,273.00	
Ralph Brouillette	Asst Bldg. Inspector	48.25	
Renee Wingertsman	Secretary	2,206.60	\$ 11,527.85

**Board of Health**

Kaye Cousens	Health Board	126.00	
Fifi Scoufopoulos	Health Board	126.00	
Robert Pasic	Health Board	173.00	
Richard D. Cooley Jr	Water Operator	900.00	
Nathan Berry	Transfer Station	1,715.47	
Fredrik Marsh	Transfer Station	1,439.64	
Renee Wingertsman	BOH Secretary	5,382.13	\$ 9,862.24

**Inspector of Animals**

Jeffrey Perkins		75.00	\$ 75.00
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**Town Hall & Office Custodian**

Neil Legare		7,094.85	\$ 7,094.85
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**Tree Warden**

Leslie Cooley		-	\$ -
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**Conservation Commission**

Renee Wingertsman	Secretary	56.90	\$ 56.90
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**Dog Officer**

Andrew Ohlson		1,635.00	\$ 1,635.00
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**Plumbing Inspector**

Daniel Jolly		1,670.00	
Gerald Brousseau		1,670.00	\$ 3,340.00

**Electrical Inspector**

Gary Terroy		8,780.00	\$ 8,780.00
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**Town of Petersham  
Annual Payroll  
Fiscal Year Ended June 30, 2013**

**Gas Inspector**

Joshua Cayea

255.00 \$ 255.00

**Elections & Registration**

Jayne Fisher

302.50

Dale Bull

137.50

Eleanore Glenn

126.50

Ralph Hebert

189.75

Anne Hyde-Hebert

223.99

Charlotte Kennan

329.74

Dana Kennan

57.75

Mary Kenney

308.00

Carolyn May

300.99

Barbara Nickless

100.00

Richard Nickless

316.25

Karen O'Connor

724.24

Ann Perkins

100.00

Helen Simms

100.00

Grace West

79.75 \$ 3,396.96

**Police Department**

R. Dana Cooley Jr.

Chief

64,130.00

Detail Pay

3,586.00

Scott Acito

3,707.40

John Bartus

2,316.00

Richard Bartus

13,676.06

Jesse Berard

10,688.24

Ted Bassett

21,784.12

Jeffrey Boyer

1,872.21

Peter Buck

1,069.92

Randy Horne

Salary

47,127.51

Detail Pay

37,180.98

Bruce Kilhart

3,528.28

Daniel Kimball

1,994.65

Denis Legare

10,879.08

Robert Legare

6,574.00

Michael Leslie

1,380.00

Jason Lichtengerger

7,255.61

Timothy Wright

13,134.74 \$ 251,884.80

**Fire Department**

Dana Robinson

Chief

4,946.65

Inspection Fees

775.00

Forest Warden

25.00

Asst. Chief

3,388.88

Robert Legare

552.93

Vinnie Acito

147.10

Daniel Allinger

809.97

Adam Cooley

223.08

Scott Churchill

192.65

Ronald Dejackome

1,048.43

Peter Devoll

**Town of Petersham  
Annual Payroll  
Fiscal Year Ended June 30, 2013**

**Fire Department - Continued**

Joseph Gebo		108.20	
Robert Goodfellow		871.38	
Kurt Graeff		157.20	
Robert Hughes		93.75	
Gregory Kimball		162.25	
Gilbert King, Jr		438.05	
Neil Legare		519.55	
Rebecca Legare		388.13	
Shawn Legare	Captain	491.23	
Colin O'Brien		476.35	
Astro Minty		53.40	
Jeffrey Perkins		27.40	
Ashley Reed		706.98	
Larry Robinson	Captain	1,492.58	
Jason Scott		62.50	
Peter West		332.33	\$ 18,490.97

**Highway Department**

Timothy Graves	Superintendent	54,671.10	
Leslie Cooley		51,235.81	
Gary Martinelli		36,135.00	
Brian Bassett		4,214.40	
Adam Cooley		333.64	
Fredrik Marsh		2,460.72	
Jeffrey Perkins		2,054.52	\$ 151,105.19

**Emergency Management**

Lynne Shaw		1,200.00	\$ 1,200.00
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**School Department**

Rebecca Phillips	Principal/Special Needs	87,347.00	
Melanie Pallotta	Learning Specialist	63,391.58	
Bridget Koetsch	Kindegarten	63,560.26	
Christina Boyer- Thompson	Grade 1	40,217.22	
Wendi LeBlanc	Grade 2	66,360.26	
Tracy Smith	Grade 3	58,041.62	
Melissa Clark	Grade 4	43,181.86	
Melissa Fournier	Grade 5	37,863.01	
Nicole Ruggles	Grade 6	65,528.92	
Donna Shaughnessy	Special Needs	56,178.63	
Natasha Hanna	Music/Aide	20,435.89	
Angela Haynes	Music/Aide	15,962.92	
Kay Leonard	Art	10,103.94	
Suzanne Tattan	Phys. Ed.	12,734.40	
Stephanie Carmiello	School Nurse	32,152.28	
Tina Duguay	Nurse Sub.	85.00	
Charlotte Layton	Nurse Sub.	1,190.00	
Katherine Arsenault	Technology/Library	44,888.61	
Karen Regan	Speech Pathologist	52,949.42	

**Town of Petersham  
Annual Payroll  
Fiscal Year Ended June 30, 2013**

**School Department (con't)**

David Weinberg	Guidance	45,649.40	
Rebecca Boisvert	Aide	14,390.55	
Catia Boucher	Aide	14,267.24	
Brandi Cooley	Aide	18,657.58	
Jo-ann Fitzgerald	Aide	14,224.13	
Kelli Graves	Aide	13,224.75	
Patricia Notre	Aide	14,698.66	
Kristen Ruberti	Aide	16,130.09	
Kristine Wallace	Aide	9,583.00	
Ann Degnan	Secretary	37,149.69	
Barbara Young	Secretary	17,894.34	
Debra Phelps	Cook	19,936.96	
James M. Burke III	Head Custodian	41,473.12	
Justin Liversidge	Custodian	28,503.19	
Pamela Chevalier	Substitute	2,652.82	
Jennifer Degnan	Substitute	70.00	
Charlotte Kennan	Substitute	210.00	
Heidi Lux	Substitute	196.44	
Lynn Peredina	Substitute	916.00	
Alicia Wilcox	Substitute	70.00	
Kelley Young	Substitute	210.00	
Erin Young	Substitute	1,222.28	
Helen Simms	Substitute	1,617.66	
Richard D. Cooley, Jr	Water Operator	900.00	
Robert Hughes	Water Operator	410.00	\$ 1,086,430.72

Total Payroll All Departments

\$ 1,703,762.96

**1099 Vendors**

Barnes Landscaping	Care of Common & Cemeteries	29,769.00
Thomas Garbett	Psychologist	12,608.66
Salvatore Ardagna Jr.	Street Sweeping	1,200.00
Phillip Ledger	Board of Health	5,900.00
Whittier Plumbing & Heating	Repairs Town Hall & Office	1,320.96
Edward Wirt	Art Sales	1,200.00
Nathan Flint	Art Sales	600.00
Mike Christian	Cultural Council	600.00

\$ 53,198.62

Total Payroll & 1099 Vendors

\$ 1,756,961.58

Respectfully Submitted,  
Dana C. Robinson  
Town Treasurer



**Town of Petersham  
Trust Fund Summary  
Fiscal Year Ended June 30, 2013**

Fund	Princ. Bal. 7/1/2012	Earnings Bal. 7/1/2012	Princ. Contrib.	Earnings Net	Cash Disb.	Princ. Bal. 6/30/2013	Earnings Bal 6/30/2013	Ending Cash Value
<b>Cemetery Funds</b>								
Consolidated Cemetery I & II	\$ 73,551.71	\$ 706.03	\$ 600.00	\$ 210.87	\$	\$ 74,151.71	\$ 916.90	\$ 75,068.61
E.M. Cook Cemetery Fund	1,026.25	10.38		2.95		1,026.25	13.33	1,039.58
L.L. Pond Cemetery Fund I & II	2,333.33	24.02		6.71		2,333.33	30.73	2,364.06
Belle Rickey Cemetery Fund	188.97	1.89		0.56	(1.22)	188.97	1.23	190.20
Cemetery Bequests	-	-		-		-	-	-
Annie Daniels Flower Fund	1,069.54	10.61		3.06	(6.83)	1,069.54	6.84	1,076.38
John Mudge Flower Fund	2,131.32	389.45		6.91	(121.47)	2,131.32	274.89	2,406.21
J & C Williams Flower Fund	544.61	5.41		1.55	(3.48)	544.61	3.48	548.09
William Smith Cemetery Fund	9,000.00	91.12		25.87		9,000.00	116.99	9,116.99
SubTotal	\$ 89,845.73	\$ 1,238.91	\$ 600.00	\$ 258.48	\$ (133.00)	\$ 90,445.73	\$ 1,364.39	\$ 91,810.12
<b>School Funds</b>								
McCarthy School fund	\$ 3,310.91	\$ 762.14		\$ 11.60	\$	\$ 3,310.91	\$ 773.74	\$ 4,084.65
Hildreth School fund	4,476.72	346.66		13.74		4,476.72	360.40	4,837.12
Josephine Dickman School Fund	2,926.79	86.52		8.59		2,926.79	95.11	3,021.90
Discovery Center School	459.22	266.01		2.07		459.22	268.08	727.30
Subtotal	\$ 11,173.64	\$ 1,461.33	\$ -	\$ 36.00	\$ -	\$ 11,173.64	\$ 1,497.33	\$ 12,670.97
<b>Library Funds</b>								
Mann Library Fund I & II	\$ 5,000.00	\$ 1,119.52		\$ 17.45		\$ 5,000.00	\$ 1,136.97	\$ 6,136.97
GW Cook Library Fund	1,026.25	230.09		3.58		1,026.25	233.67	1,259.92
Spooner Library Fund I, II & III	4,659.00	43.35		13.38		4,659.00	56.73	4,715.73
Wheeler Library fund	3,000.00	671.70		10.46		3,000.00	682.16	3,682.16
Subtotal	\$ 13,685.25	\$ 2,064.66	\$ -	\$ 44.87	\$ -	\$ 13,685.25	\$ 2,109.53	\$ 15,794.78
<b>Conservation Funds</b>								
Babbit Fund	\$ 60,465.55	\$ 9,450.74		\$ 203.29	\$ (4,362.00)	\$ 60,465.55	\$ 5,292.03	\$ 65,757.58
Evelyn Murphy Conservation Fund	10,000.00	6,040.72		46.22	(585.00)	10,000.00	5,501.94	15,501.94
Subtotal	\$ 70,465.55	\$ 15,491.46	\$ -	\$ 249.51	\$ (4,947.00)	\$ 70,465.55	\$ 10,793.97	\$ 81,259.52





NORTHEAST QUABBIN DISTRICT  
DEPARTMENT OF VETERANS' SERVICES  
584 MAIN STREET, ATHOL, MASSACHUSETTS 01331  
PHONE: 978/249-6935 FAX: 978/575-0269  
email: vetagnt@townofathol.org

*"Putting Veterans First"*

*Serving the Towns of Athol, Petersham, Phillipston, Royalston and Templeton*

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## FY13 ANNUAL REPORT

### HISTORY & SERVICES

The Commonwealth of Massachusetts began providing services to its needy veterans following the Revolutionary War. At the beginning of the Civil War in 1861, the state legislature formalized the Commonwealth's assistance to veterans by establishing M.G.L. (Massachusetts General Laws), Chapter 115 and Massachusetts Department of Veterans' Services.

Initially established to assist injured and disabled veterans returning from Civil War Battlefields to the Commonwealth, M.G.L. Chapter 115 has been amended numerous times expanding its menu of benefits, services and programs available to eligible veterans to include but not limited to:

- Veterans' Benefits
- SAVE Program - Statewide Advocacy for Veterans' Empowerment: A peer specialist tasked with suicide prevention and liaison between veterans and their families and agencies within the federal and state governments
- S.H.A.R.P. Program – Statewide Housing Advocacy for Reintegration & Prevention: Tasked to end homelessness amongst veterans within the Commonwealth of Massachusetts
- Women Veterans' Network
- Annuities for 100% service-connected disabled veterans
- World War II, Korea and Vietnam Wartime Bonuses; Welcome Home Bonuses and Subsequent Deployment Bonuses for OEF/OIF veterans
- Massachusetts Veterans' Memorial Cemeteries (Agawam & Winchendon) applications
- Financial burial assistance for indigent veterans and/or spouse
- Formal partnerships/relationships with federal & state government programs and agencies

### NQD ACTIVATION & RE-ACTIVATION

Secretary, Massachusetts Department of Veterans' Services (DVS) authorized the activation of the Northeast Quabbin District (NQD), Department of Veterans' Services, to begin operations on January 1, 2006. The Secretary has authorized the district to continue operations through September 15, 2014.

Please note: On July 1, 2007, there were four veterans' districts operating in the Commonwealth. There are now 23 veterans' districts, serving 126 communities with a population of 1,106,000 residents.

### NQD GOVERNANCE

Pursuant to M.G.L. Chapter 115: Section 11: For every district established under authority of M.G.L. Chapter 115: Section 10 there shall be a board consisting of a representative as appointed by the board of selectmen of each member municipality.

The board of directors established By-Laws dated January 11, 2006, and amended April 25, 2007, November 3, 2008 and July 12, 2011, which define district operations.

**NQD ADMINISTRATION/OPERATIONAL BUDGET**

Pursuant to M.G.L. Chapter 115: Section 11 & NQD By-Laws:

1. The District Director prepares and presents the next fiscal year’s Administrative Budget to the Board of Directors recommending the funds required for district operations
2. Board of Directors considers, discusses and approves the budget in November. The approved budget includes a member community’s assessment of the total budget
3. Board members will then deliver the approved budget to the member communities.

**Note:** NQD By-Laws: Article IX: Assessments: Member town assessments for Fiscal Year Budgets will be prorated based upon each town’s population as provided annually (as of November 1) by and used by the Massachusetts Department of Revenue.

In FY13, the district under spent by \$3,630.60 and issued a refund to the member towns based on its percentage of the budget. See chart below for details:

<b>Town</b>	<b>Percent of budget</b>	<b>Refund Amount</b>
Athol	48.73%	\$1,769.18
Petersham	5.19%	\$188.43
Phillipston	7.08%	\$257.05
Royalston	5.29%	\$192.06
Templeton	33.71%	\$1,223.88

**M.G.L. CHAPTER 115 “VETERANS’ BENEFITS”**

They are the financial assistance paid by towns to eligible recipients. The Commonwealth will reimburse a community up to 75% of dollars paid in benefits. See chart below for details:

**FINALIZED FY13 VETERANS’ BENEFITS DATA CHART**

<b>Town</b>	<b>Benefits Expended</b>	<b>State Reimbursement</b>	<b>% Reimbursed</b>
Athol	\$127,116.65	\$95,337.49	75%
Petersham	\$3,493.73	\$2,620.31	75%
Phillipston	\$6,697.64	\$5,023.24	75%
Royalston	\$1,037.32	\$778.02	75%
Templeton	\$60,955.46	\$45,716.61	75%

During any fiscal year, there are many unknown factors that may impact Benefits Expended including: New applicants; Termination of recipients; Unemployed veterans; Indigent veterans; Homeless veterans; Funeral expenses; Relocations from another community; Referrals from organizations throughout the region and Commonwealth.

**FEDERAL DEPARTMENTS & AGENCIES**

The district assists veterans with the U.S. Department of Veterans Affairs (VA), U.S. Department of Defense (DoD), U.S. Social Security Administration (SSA), U.S. Department of Labor (DOL), and other departments and agencies.

FY13 experienced significant increases in assistance for veterans diagnosed with Agent Orange disabilities; Mesothelioma (exposure to asbestos); Gulf War I Veterans that may have been exposed to a variety of environmental and chemical hazards that carry potential health risks; Post Traumatic Stress Disorder (PTSD); Traumatic Brain Injury (TBI); Sexual Assault Trauma; and other disabilities a veteran may have suffered during military service.

In the case of a veteran recently discharged with medical disabilities, the director elevated his concerns to the Department of Defense Finance and Accounting Services (DFAS) Office of Inspector General, Cleveland, Ohio, to resolve issues that were harming the well-being of this veteran diagnosed with PTSD & TBI.

VA activity includes the Healthcare System; Supplemental Application for veterans with existing service-connected disabilities requesting a reevaluation to increase the current disability rating of service-connection; Dependency & Indemnity Claims; Burial Expenses; Veterans Grave Markers, etc.

In addition, VA Applications are processed for non-service connected disability pensions for wartime veterans and widow/widower death pensions as the survivor of wartime veteran. The approval of the pensions may reduce or eliminate the need for M.G.L. Ch115 benefits.

The district has acquired military personnel records; medical records; medals, decorations and awards not previously issued to the veteran. Veterans have received assistance with DoD applications to correct Military Records and formal requests to review and upgrade type of discharge.

Respectfully submitted,

*Neil P. McGuirk*

Neil P. McGuirk, NQD, Director of Veterans' Services

## Report of the Petersham Center School

August 27, 2012 marked the start of a great school year at the Petersham Center School. We opened our doors to 112 students in grades K – 6. Class sizes continue to average 16 students. We were again fortunate to have students attend the Center School under the School of Choice program from the towns of Athol, Templeton, Ware, Phillipston, and Orange.

The Petersham Center School budget was \$1,471,757 for the 2012-2013 school year. The Town appropriated \$1,152,757 with an estimated \$319,000 in school choice funds. In addition to these funds, the Center School received several grants. These grants were used for a variety of purposes; salaries, books, materials, specialized services, consultation, and professional development.

Students participated in several field trips to compliment their academic studies. These trips included the Plymouth Plantation, Mechanics Hall, Red Apple Farm, Theater at the Mount, and the Worcester Ecotarium.

Through the support of local community resources, students were again able to participate in Garden planting and corn harvesting, Vernal Pool Study, Babbitt Wildlife Sanctuary, Harvard Pond programs, fish stocking at the Quabbin Reservoir, Monarch tagging, and Cliff Reed water program. In addition the Petersham Police Department conducted programs on bus, Halloween, bike, and fire safety programs.

Classroom teachers and Specialists worked collaboratively to review the new Common Core State Curriculum Frameworks. All grade levels were reviewed and curriculum maps were created in the areas of English Language Arts and Mathematics.

Parent and community involvement continues to be an integral component of our success. The PTG continued to be a very active group for the Petersham Center School. We are proud of the many parents and community members who volunteer at the school and support us throughout the year. In addition the Parent Teacher Group worked hard to provide the students with activities and opportunities in a variety of areas. Some of these activities included Sharks Ice Hockey game, Holiday Bazaar, Movie night, Mystery Guest, Mystery Field Trip, and more.

I would like to express to all the teachers, staff, students, parents, and community members my deep appreciation for their support and a commendation for a job well done. The 2012-2013 school year was an exciting and successful one.

**COMPARATIVE ENROLLMENT FIGURES  
(October 1<sup>st</sup>)**

<b>Grade</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>K</b>	13	13	15	16	15	17	18	17
<b>1</b>	17	17	17	16	18	18	18	17
<b>2</b>	15	15	16	17	16	17	17	14
<b>3</b>	14	12	15	16	18	16	16	19
<b>4</b>	20	29	14	16	16	17	17	14
<b>5</b>	18	18	12	15	15	14	14	15
<b>6</b>	23	22	17	14	15	14	15	15
<b>Pre-school</b>	1					1	1	1
<b>Out of Dist. Placement</b>	1	1	2	1	1	1		
<b>Total:</b>	<b>122</b>	<b>127</b>	<b>108</b>	<b>111</b>	<b>114</b>	<b>115</b>	<b>116</b>	<b>112</b>

FINANCIAL STATEMENT

REGULAR EDUCATION	Budget	Expended	Proposed
	2012-2013	2012-2013	2013-2014
1000 ADMINISTRATION			
1131 Committee Expense	50	443	450
1132 Committee Adv. Exp	200	86	200
1133 Committee Legal Exp	216	0	3000
1140 MASC Dues	1	0	1
1160 Census	175	0	175
1170 School Council	1	0	1
<b>1100 COMMITTEE SUBTOTAL</b>	<b>643</b>	<b>529</b>	<b>3827</b>
1210 Superintendent Salary	20019	13,833	21738
1220 Supt. Secretary Salary	17288	18,375	18881
1230 Supt. Office Expense	791	204	1517
1240 Superintendent Dues	1	0	1
1250 Superintendent Travel	1	0	1
1260 Supt. Sec. Asst. Sal	2991	2,991	3133
<b>1200 SUPERINTENDENT SUBTOTAL</b>	<b>41091</b>	<b>35,403</b>	<b>45271</b>
<b>1000 ADMINISTRATION TOTAL</b>	<b>41734</b>	<b>35,932</b>	<b>49098</b>
2000 INSTRUCTION			
2100			
2210 Principal's Salary	81374	81,347	74900
2220 Principal Secretary Salary	18375	18,375	18881
2230 Office Expense	6984	4,238	5161
2241 N.E.A.S.C. Dues	1	0	1
2242 M.E.S.P.A Dues	1	0	600
2250 Principal Travel	1	0	500
<b>2200 PRINCIPAL SUBTOTAL</b>	<b>106736</b>	<b>103,960</b>	<b>100043</b>
2301 Teacher Salaries	293333	295,423	340903
2302 Supervisor Salaries	25330	24,571	29670
2303 Substitute Salaries	10000	8,458	10817
2304 Band/Glee Club Salaries	14645	14,202	17658
2305 Discovery Salaries	1	0	2500
2306 Teacher Aide Salaries	1	0	13430
2307 Counselor Salary	1	0	1
2308 Tech/Media Specialist	1	0	1
<b>2300 TEACHER SALARY SUBTOTAL</b>	<b>343312</b>	<b>342,654</b>	<b>414980</b>
2351 Teacher Course Credits	1	0	1302
2352 Professional Development	800	7,476	1781
2353 Scholar Supplies	6448	8,252	13612
2354 Technology	3995	5,290	7740
2355 Staff Travel	200	500	727
2356 Field Trips	1850	1,833	2193
2357 Workbooks	2910	2,365	3761
2358 Professional Materials	1	0	1
<b>2350 MATERIALS&amp;TRAIN. SUBTOTAL</b>	<b>16205</b>	<b>25,716</b>	<b>31117</b>

FINANCIAL STATEMENT



REGULAR EDUCATION	Budget 2012-2013	Expended 2012-2013	Proposed 2013-2014
2400 TEXTBOOK SUBTOTAL	4265	5,090	9250
2500 LIBRARY BOOKS SUBTOTAL	200	217	102
2600 AUDIO VISUAL SUBTOTAL	1572	408	3549
2700 ACHIEVMNT. TEST SUBTOTAL	120	115	4570
2000 INSTRUCTION TOTAL	472410	478,161	612709
3000 OTHER SCHOOL SERVICES			
3200 School Physician(Flint Fund)	1	0	1
3210 School Nurse Salary	1	0	1
3220 Health Supplies	1102	727	1418
3370 Transportation	103777	92340	103777
3380 Trans. Contingency	1	0	1
3400 Food Services	1	0	1
3000 OTHER SCHOOL SERV. TOTA	104883	93067	105199
4000 OPERATION & MAINTENANCE			
4110 Custodian Salary	28411	28,411	29192
4111 Custodial Recall	500	0	500
4112 Custodial Supplies	7000	7,626	9427
4113 Director of Bldg. & Grounds	46298	42,766	42614
4120 Heating	52750	45,770	55585
4130 Telephone	3750	2,438	3540
4140 Electricity	17000	15,565	17518
4150 Alarm Monitoring	750	543	623
4210 Maintenance of Grounds	2500	150	2129
4220 Maintenance of Buildings	4500	5,800	4674
4221 Contracted Services	15000	44,305	20048
4222 Water Assoc. Dues	300	256	300
4230 Maint. Of Equipment - Bldg.	3500	3,062	3165
4232 Maint. Of Equipment - Educ.	7500	8,291	7831
4000 OPERATION & MAINTENANCE	189759	204,983	197146
5000 FIXED CHARGES			
5200 Health Insurance	148257	140,034	125350
5202 Dental Insurance	0	0	0
5000 FIXED CHARGES TOTAL	148257	140034	125350
7000 ACQUIS. - FIXED ASSETS			
7200 Acquis. & Imprv. - Bldg.	1	0	1
7390 Acquis. Of Equip. - Educ.	3820	2144	1537
7391 Acquis. Of Equip. - Bldg.	500	88	1144
7490 Replacement Equip. - Educ.	1	0	1
7491 Replacement Equip. - Bldg.	1	0	1
7000 ACQUIS. - FIXED ASSETS	4323	0	1
8000 DEBT SERVICE/RETIREMENT	1	0	
REGULAR EDUCATION BUDG	961367	954,412	1043089

FINANCIAL STATEMENT

SPECIAL EDUCATION	Budget 2012-2013	Expended 2013-2013	Proposed 2013-2014
92000 INSTRUCTION			
92210 Spec. Needs Admin Salary	10929	0	9940
92220 Special Needs Sec. Salary	8000	8000	9346
92230 Office Expense	200	0	200
92200 SPEC.NEEDS ADMIN. SUBTL.	19129	8000	19486
92301 Special Needs Teacher Salary	50376	50,373	19214
92302 Special Needs Teacher Salary	0	0	0
92303 Spec. Needs Teacher Sub Sal.	1	0	1
92304 Special Needs Aide Salary	10422	9,944	30383
92305 Special Needs Tutor Salary	1	0	1
92306 Speech Therapist Salary	43346	43,347	53812
92307 Therapist (PT, OT) Salaries	9000	26,955	9000
92308 Psychologist Salary	1	0	1
92309 Counselor Salary	22793	19,357	1
92310 Summer Program Tc r. Salary	1	0	1
92311 Inclusion Specialist	1	0	0
92300 SPEC.NEEDS SALARY SUBTL.	135942	149,976	112414
92350 Special Needs Travel	1	0	1
92351 Home/Hospital Instruction	100	0	100
92360 Cont. Servs. - Behav. Specialist	12620	12,620	1
92365 Contr. Psychological Services	7000	13,331	7000
92370 Physician/Nurse	1	0	1
92371 Contracted Services	1	0	20000
92375 S.N. Admin. Dues		0	1
92380 CONTR. SERV. & EXP. SUBTL.	19723	25,951	27104
92390 SCHOOL SUPPLIES	1955	1,650	2062
92400 TEXTBOOKS	137	0	1
92600 AUDIO VISUAL SERVICE	1	0	1
92000 INSTRUCTION TOTAL	176887	185,577	161068
93000 TRANSPORTATION TOTAL	13500	12,312	13500
97390 ACQUISITION OF EQUIPMENT	1	0	1
94000 OPERATION & MAINTENANCE	1	0	1
99000 PROGRAMS W/OTHER DISTRICTS		12,312	
99100 CAPS Collab. Assessment	500	460	500
99110 Pre-School Program	500	0	500
99120 Tuition Out of District	1	0	1
99000 PROGRAMS W/OTHER DIST.	1001	0	
SPECIAL EDUCATION BUDGE	191390	198349	
REGULAR EDUC. BUDGET	961367	954,412	1046916
SPECIAL EDUC. BUDGET	191390	198349	175571
TOTAL EDUCATION BUDGET:	1152757	1,152,757	1218660

# Orange, Petersham and R.C. Mahar Regional | 2012-2013

AUGUST 2012						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

23 Petersham Staff Reports  
24 Orange/Mahar Staff Reports  
27 Day 1 for grades 1-12

28,29,30,31  
Kindergarten Screening and Orientation

(5)

FEBRUARY 2013						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

18-22 February Recess

(15)

SEPTEMBER 2012						
S	M	T	W	Th	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

3 Labor Day, No School  
4 First Day of Kindergarten  
11 Butterfield Open House  
12 Fisher Hill Open House  
13 Dexter Park Open House  
13 Petersham Open House

20 Early Release for Elementary Professional Development, Orange Teachers stay until 5PM

(19)

MARCH 2013						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

8 Early Release for Elementary Professional Development

22 Early Release for Petersham only

(21)

OCTOBER 2012						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

8 Columbus Day, No School  
18 Early Release in Petersham  
18 Evening Conf in Petersham  
19 No School in Petersham only For Parent/Teacher Conf  
26 In-Service Day for Professional Development, No School

(21)OR/Mahar (20)PCS

APRIL 2013						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

2,3 Early Release for Parent/Teacher Conferences in Orange

2 Night Conferences for Fisher Hill  
3 Night Conferences for Dexter Park  
4 Night Conferences for Butterfield

15-19 April Recess, No School

(17)

NOVEMBER 2012						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

12 Veteran's Day, No School  
21 Early Release

22, 23 Thanksgiving Recess, No School

(19)

MAY 2013						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

23 Early Release for Elementary Professional Development, Orange Teachers stay until 5PM

27 Memorial Day, No School

(22)

DECEMBER 2012						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

4,5 Early Release for Parent/Teacher Conferences in Orange

4 Night Conferences for Fisher Hill  
5 Night Conferences for Dexter Park  
6 Night Conferences for Butterfield

24-31 Holiday Recess, No School

(15)

JUNE 2013						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

7 Tentative Last Day for Students in Orange/Mahar  
10 Tentative Last Day for Teachers in Orange/Mahar  
10 Tentative Last Day for Petersham Students  
11 Tentative Last Day for Petersham Teachers

(5)OR/Mahar (6)PCS

JANUARY 2013						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1 New Year's Day, No School  
21 M.L. King Day, No School

25 Early Release for Petersham Only for Professional Dev

(21)

This calendar is based on a 180 day school year plus five days for inclement weather.

Report Cards Issued:

- Fisher Hill, K,1,2 on January 25<sup>th</sup>
- Dexter Park and Butterfield for grades 3,4,5,6 on November 30<sup>th</sup> and March 15<sup>th</sup>
- Petersham Center School for K-5 on November 30<sup>th</sup> and March 15<sup>th</sup>

-Final Report Cards will be mailed home.



MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

# 2012-13

*Annual Report*

**ONE SCHOOL. ONE TEAM. ONE VISION.**

As I enter into my third year as Superintendent-Director of Monty Tech, I remain humbled and honored to represent a school that continues to transform secondary education in North Central Massachusetts. Compiling information for the 2013 Annual Report has provided me with an opportunity to reflect on the achievements and activities of our students, faculty and staff. The 2012-2013 school year brought many exciting opportunities for the Monty Tech educational community. It was a banner year, marked by student achievement, faculty and staff distinctions, and leadership development, including:

- Competing in three categories: network security, digital forensics, and Cisco networking, a team of six talented students captured second place at the CyberPatriot event, a national high school cyber defense competition, founded by the Air Force Association.
- Cited for his dedication to his students and his involvement with the highly competitive Cyber Patriot event, Information Technology instructor, Richard Duncan, was named Teacher of the Year by the Air Force Association.
- Students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement. In the spring of 2012, Monty Tech's passing rate on the MCAS English Language Arts exam was 99%, Mathematics 98%, and Biology 97%.
- Monty Tech science students continued to participate in the highly selective Student Spaceflight Experiment Program. Monty Tech remains the only vocational school in the nation to have a student science experiment launch into space, providing students with an opportunity to study the effects of gravity on their innovative science projects.
- Mass Audubon and the New England Farm and Garden Associations recognized our talented science instructor, Mr. Ken Pearson, with the well-deserved the 2013 Conservation Teacher of the Year Award.
- Monty Tech administrators made the new educator evaluation system a priority, attended a wide array of professional development programs, and continue to lead efforts to bring innovative and meaningful change to the complex system.

Today, the Monty Tech model of integrated academic and career-focused learning continues to provide high quality education to area youth. A Monty Tech education not only prepares students for employment, but also for post-secondary education. In fact, more than 60% of the Class of 2013 entered college or an advanced training program upon graduation. But what about success and retention in these post-secondary programs?

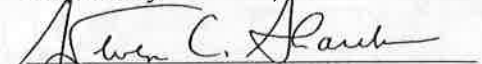
Because Monty Tech administrators, faculty and staff have a vested interest in the success of our students, the District has taken measures to keep in touch with our program graduates. One year after leaving Monty Tech, the graduates of 2012 reported the following:

- 35% are currently employed in a field related to their Monty Tech trade
- 10% are employed in a field unrelated to their vocational education
- 49% are currently pursuing a higher education
- 4% have elected to serve in the United States military

From a fiscal perspective, Monty Tech, like other schools in your community, is dependent on public support. Though the District has been impacted by the nationwide economic recession, we have made every effort to retain a fiscally conservative budget while providing students with a high quality education, grounded in advanced technology and 21<sup>st</sup> Century thinking.

The District's FY13 Annual Budget was accepted by each of the eighteen member communities, and reflected a 7% increase over the 2011-2012 Educational Plan. We recognize that we are in the midst of some of the most difficult economic times faced by public education and, as a result, we will continue to strive to seek creative ways to minimize member-town assessments.

Respectfully submitted,

  
Steven C. Sharek, Superintendent-Director

### *Our Mission*

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

### *Our District*

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham  
Ashby  
Athol  
Barre  
Fitchburg  
Gardner

Harvard  
Holden  
Hubbardston  
Lunenburg  
Petersham  
Phillipston

Princeton  
Royalston  
Sterling  
Templeton  
Westminster  
Winchendon

### *Leadership*

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has been able to transform the school into one of the most sought-after high schools in North Central Massachusetts.

*Nicholas DeSimone, Principal*  
*Francine Duncan, Director of Technology*  
*Christina Favreau, Director of Academic Programs*  
*James Hachey, Dean of Admissions*  
*Richard Ikonen, Director of Facilities*

*Tammy Lajoie, Business Manager*  
*Richard Nutt, Director of Vocational Programs*  
*Steven Sharek, Superintendent-Director*  
*Katy Whitaker, Development Coordinator*  
*Victoria Zarozinski, Director of Student Support Services*

### *Enrollment*

On October 1, 2012, student enrollment at Monty Tech included 1,432 students in grades nine through twelve. Students are represented from every community in the district: Ashburnham (58), Ashby (37), Athol (110), Barre (39), Fitchburg (376), Gardner (173), Harvard (4), Holden (60), Hubbardston (56), Lunenburg (72), Petersham (8), Phillipston (17), Princeton (14), Royalston (24), Sterling (58), Templeton (110), Westminster (70), and Winchendon (127). The remaining nineteen students were from out-of-district towns, including Clinton, Hardwick, Leominster, Orange, Townsend and Worcester.

Throughout 2012-2013, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2012, approximately 1,000 district eighth graders participated in the annual "Tour Day" event. Students toured our twenty-vocational/technical areas and learned about the school's challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members, to further explore the facilities and talk with staff members.

Each year, the Dean of Admissions conducts school visits, student interviews, and accepts applications for admissions. 2012-2013 proved to be an exceptionally busy year for him, as the school received a record 881 applications for admission. Of those, 794 were from students hoping to enter our incoming freshman class.

The balance of the applications came from students hoping to enter the school as upperclassmen. Because there are only a limited number of students the school can accept each year, 379 freshmen and 22 upperclassmen were admitted.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school, and participate in hands-on learning experiences across a variety of vocational/technical areas. The program continued to attract a large number of students during the 2012-2013 school year, serving approximately 597 area students.

### **Class of 2012 Awards**

Members of the Class of 2013 were awarded approximately \$50,000 in scholarships. The Monty Tech Foundation generously provided \$27,000 in scholarships to graduating seniors, ranging in amounts of \$250 to \$2,000. The Foundation also awarded \$6,000 to the practical nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Well over 60% of the graduating class of 2013 reported plans to enroll at either a 2-year college, 4-year college/university, or a technical/trade school upon graduation. By earning college credits while still in high school, these students will benefit by saving both time and money as they pursue advanced educational programs.

### **Financial Report**

In an effort to develop a cost-effective budget for the fiscal year 2012-2013, a great deal of effort was put forth by the School Committee, administration and staff. The final fiscal year 2012-2013 Educational Plan totaled \$24,333,209, which represents a 7.0 % increase over the 2011-2012 Educational Plan. The District held spending in fiscal year 2012-2013 to the minimum required by Massachusetts General Law Chapter 70.

The District was audited in August 2013 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and a very good report is anticipated.

### **Grants and Contracts**

Monty Tech continues to pursue grant funding on an annual basis. These funds assist in providing many educational and social services to the student population. For fiscal year 2013, state and federal grant sources provided the school with \$922,132. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Perkins Occupational Education, and Summer Academic Support.

In addition to state and federal grant sources, Monty Tech was also the recipient of private and competitive grant awards totaling \$358,245. Included in that total are a number of highly competitive awards, including a \$248,275 award from the Massachusetts Life Sciences Center, used to renovate two science laboratories, and a \$100,000 award from the Executive Office for Administration and Finance, used to purchase



vocational-technical training equipment, specifically a Sinker Electrical Discharge Machine (EDM), which will be used to train our Machine Technology students, creating a more skilled and better prepared regional workforce. Grants totaled \$1,280,377 for fiscal year 2013.

### Academic Achievement

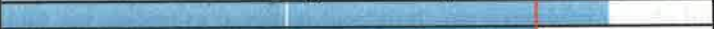
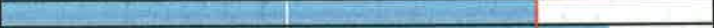









In 2012-2013, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable MCAS scores in English Language Arts, Mathematics, and Biology. In the spring of 2012, Monty Tech's passing rate on the English Language Arts exam was 99%, Mathematics 98%, and Biology 97%.

English Language Arts	2011	2012	2013
Students Tested	358	361	352
Passing	100%	100%	99%
Advanced/ Proficient	87%	95%	95%
Needs Improvement	13%	5%	5%
Failing	0%	0%	1%

Mathematics	2011	2012	2013
Students Tested	358	360	352
Passing	98%	99%	98%
Advanced/Proficient	86%	87%	80%
Needs Improvement	12%	12%	18%
Failing	2%	1%	2%

Biology	2011	2012	2013
Students Tested	362	361	398
Passing	97%	98%	97%
Advanced/ Proficient	71%	73%	73%
Needs Improvement	27%	24%	24%
Failing	3%	2%	3%

The district continues to make progress toward narrowing proficiency gaps. Students in all subgroups have met their progress and performance targets, continuing the school's Level 1 Status distinction.

Student Group	On Target = 75 or higher	Performance	Progress
All Students		83	Met Target
High Needs		76	Met Target
Low Income		83	Met Target
ELL and Former ELL		-	-
Students with Disabilities		75	Met Target
American Indian/ Alaska Native		-	-
Asian		-	-
African/American/Black		-	-
Hispanic/ Latino		99	Met Target
Native Hawaiian/ Pacific Islander		-	-
White		82	Met Target

### *Vocational Projects in the District Communities*

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty different vocational technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services.

The 2012-2013 school year was a busy one for our vocational educators, as each trade aimed to provide practical, hands-on learning experiences for our students, while helping to improve each of the eighteen member communities.

Auto Body: Collision Repair Technology: During 2012-2013, the program was fortunate to receive equipment upgrades including a new aluminum pulse welder, and an assortment of hand and air tools. The program introduced students to a virtual 3-D spray system, designed to provide students with the opportunity to practice the technique painting without using any materials, and the program's waterborne paint spray booth continues to provide students with training with more efficient waterborne paint systems. Throughout the year, the program received over eighty requests for service and repair work, including a number of requests from local school, police and fire departments. Students and instructors refinished a Westminster Police Department Speed Trailer, completed numerous projects in support of the NEADS Canines for Combat Veterans program, as well as repaired a Gardner Fire Department vehicle. (Total enrollment: 63; 42 males, 21 females)

Automotive Technology: The Automotive Technology program experienced instructional transition, as long-time instructor Ken Baer accepted another position within the District. George Russell, veteran automotive technician, filled the vacant position and has proven to be a valuable contributor in the department. Two of our top students, Seniors Hunter Manley and Mike Pauplis placed fourth at the state Ford/ AAA Automotive competition. Several students performed extremely well at the district level SkillsUSA competition. Hunter Manley of Phillipston, advanced to the state competition, where he was awarded a gold medal for his performance and qualified for the national competition in Kansas City, MO. The program also supported eight students in the Co-Operative Education program. These students gained valuable workplace experience, applying the skills they learned in the rigorous automotive technology program, and received high praise from their employers. (Total enrollment: 53; 44 males, 9 females)

Business Technology: Students and instructors in the Business Technology continue to enjoy an increased presence in the school community, providing assistance to shops and offices throughout the school by coordinating bulk mailing, labeling, organizing, and collating jobs. Offices that receive direct support from the Business Technology program include: Monty Tech Nurses' Office, front office, and Student Support Services. Students also assist wherever there is a customer service need, as in the annual greenhouse project, directed by Mr. Dylan Hager. Students serve as customer service representatives and cashiers for this very busy seasonal operation. Students also run a successful school store, refining their skills in cash handling, customer service, organization, and marketing. (Total enrollment: 76; 15 males, 61 females)

Cabinetmaking: Cabinetmaking students spent a great deal of time building and installing cabinetry in a number of public offices throughout the Monty Tech district. During the 2012-2013 school year, students and instructors were particularly busy renovating the kitchen in the Oak Hill Fire Station, located in Fitchburg, MA, where solid cherry cabinetry was built and installed to update the facility. The Senior class also built a beautiful solid cherry bedroom set, which was raffled off to raise money for the Monty Tech Foundation, a philanthropic organization that provides scholarships to students. Individual requests were also honored, including building podiums, and storage units, and all of the gifts for the annual Superintendent's Dinner (400 Nantucket benches) kept the students and instructors extremely busy throughout the remainder of the year. Finally, the program was also fortunate to receive four new machines: two jointers, a straight line rip saw, and an up-cut saw. (Total enrollment: 72; 45 males, 27 females)

Cosmetology: Providing students with educational space that closely reflects industry trends and a typical workplace environment are paramount in the cosmetology program. In November 2012, the renovation of rooms #202 and #210 was completed, offering students and instructors additional opportunities to train in a setting that closely resembles a traditional salon. The new space includes: twenty-four dry stations, twelve manicure tables and stools, new student lockers, shelving, wig warmers, new electrical outlets and fresh paint. Each of the programs twenty-two seniors successfully obtained their cosmetology license before graduation- bringing the programs total number of licensed operators to 225 (and three manicurists) to date. Monty Tech cosmetology instructors continued to promote community service, encouraging all students to participate in meaningful activities at the Gardner High Rise. Students provide free hair and nail services to the elderly once a month, a program that began in 1998. (Total enrollment: 89; 1 male, 88 females)

Culinary Arts: Students and instructors in the Monty Tech Culinary Arts program are among the busiest in our school. In addition to operating a full-service dining room and bakery, culinary students and instructors participated in the Independent Restaurant Group "Taste the Difference" event, and continue to showcase their talents at similar trade shows and events throughout the year. The program provided breakfast, lunch and dinner, as well as support staff, for a number events for public organizations, including: Fitchburg Rotary Club, Montachusett Home Health Care, Senate Ways and Means Committee, Gardner AARP, and the Fitchburg City Council. The program also was fortunate to receive new equipment that has proven to increase efficiency, including a combination steam convection oven and new stainless steel prep tables. (Total enrollment: 105; 34 males, 71 females)

Dental Assisting: 2012-2013 proved to be a busy one for the students and instructors in the Dental Assisting program. The program supported three students who competed at the district level for SkillsUSA. Two went on to compete at the state level. Monty Tech welcomed Community Health Connections, a school-based dental hygiene program whose goal is to provide dental services to students in need. Through this initiative, approximately thirty-two students were examined by a dentist, had their teeth cleaned, and had sealants or temporary fillings applied as needed. Monty Tech Dental Assisting students were given hands-on, practical experience, as they assisted the staff from CHC during each dental procedure that was performed. Dental Assisting students also attended the Yankee Dental Convention, and learned about the most current trends and practices in the field. Finally, the program received new equipment, including a model trimmer, digital scales, a hot water bath and two vacuum forming machines. (Total enrollment: 62; 5 males, 57 females)

Drafting Technology: The Drafting program is proud to announce that five seniors held co-op positions during the 2012-2013 school year, and all plan to continue with their employment while attending local colleges and universities. Nine students earned the right to compete in the SkillsUSA event at the state level, and one standout was selected to represent the school at the national level. At the end of the 2012-2013 school year, every Junior (16 students) and every senior (7 students) were certified AutoCad Mechanical users, and each had also successfully earned certification in Inventor. The shop continued to provide countless community services in the form of banners, signage, building plans, interior design plans, and decorating for school-sponsored events. A capstone project for Drafting students and instructors is the school's library, which was designed entirely by the Drafting Technology program, and upon completion, will be an excellent representation of the quality work that is produced in that shop on a daily basis. (Total enrollment: 51; 29 males, 22 females)

Early Childhood Education: The Early Childhood Education program at Monty Tech proudly graduated fourteen students, all college bound. The program continues to be a popular trade, with an emphasis on community service and continued education. During 2012-2013, Early Childhood Education students participated in the Fitchburg Public Schools: Math & Literacy Fair, operating a table, and engaging children in an activity-based scavenger hunt, based on two popular children's books. Students also created twenty 3-D children's games, which served as centerpieces for the MAEYC Annual Week of the Young Child Recognition Dinner. Three students from the program represented Monty Tech at the SkillsUSA National Skills and Leadership Conference in Kansas City, MO. Whether the students were competing or receiving a

volunteer service award, each of these young ladies represented the school and the Early Childhood Education program very well. The program has benefited from new supplies and equipment, including: a new storage unit for the baby Care Parent Simulation dolls, a SMARTboard, new playground equipment for the District's preschool program, and a new pocket laminator. The Monty Tech Childcare Center continues to operate at full capacity, serves as a co-operative education site for two students, and successfully prepares their young students for transition into Kindergarten. The Center's Director, Ms. Kelley Booth, visits with prospective parents almost daily and handles frequent calls for Fall placement. (Total enrollment: 65; 3 males, 62 females)

Electrical: The Electrical program at Monty Tech continues to be one of the busiest trades in the school. During the 2012-2013 year, students and instructors completed a number of "outside projects" that include: all wiring of the Bresnahan Community Center in Ashburnham (with the exception of fire and security), wiring of the new AV center at the Bromfield School (Harvard, MA), and lighting upgrades to the Toy Town Elementary School Conference Room (Winchendon, MA). Countless electrical projects were also completed in-house, including: library renovations, LED lighting on the outside of the school, wiring two new stations in Cosmetology, data upgrades in a number of classrooms, and new equipment installations in vocational programs (Culinary Arts, Cabinetmaking, Machine Technology, and Automotive Technology). The Electrical program is also particularly proud to have trained thirteen students who benefited from a co-op placement during the 2012-2013 school year, successfully applying what they have learned at Monty Tech in workplaces across North Central Massachusetts. (Total enrollment: 88; 79 males, 9 females)

Engineering Technology: The Monty Tech Engineering program has undergone a yet another major transition, as long-time instructor David Dion retired during the 2012-2013 school year, which left a vacancy that was filled by Mr. Dennis Cormier, veteran engineer. Mr. Cormier's great enthusiasm for the subject matter has been a welcome addition to the program, that has seen a marked increase in student interest. During the 2012-2013 school year, the exploratory program yielded thirteen first-choice freshman, with an incoming freshman class totaling sixteen. All eleven seniors graduated, and reported plans to continue their education, join the military, or continue working in the engineering field. Engineering Technology instructors were pleased with the addition of new materials and equipment, including new student lockers, additional storage units, a mechanical stress tester, a fusco system, and a wide variety of Project Lead the Way curriculum and tools. (Total enrollment: 58; 42 males, 16 females)

Graphic Communications: The Monty Tech Graphic Communications program is pleased to have graduated twenty-four students, all of whom were accepted at a variety of colleges, including 2-year, 4-year, public, and private institutions. Throughout the 2012-2013 school year, the shop continued to produce large quantities of print projects for district towns and community service organizations. This year, the shop produced approximately three hundred twenty print projects, billing in excess of \$38,000. The shop also produced yearbooks for local institutions, saving each school approximately \$8,000 - \$10,000, as the billing only reflects cost of materials. In our student-operated copy center, over three million black and white copies, two hundred fifty thousand color copies, and over five hundred wide format prints were completed. The program was fortunate to receive a number of equipment upgrades and pieces of new technology, including: a black and white high speed copier, a digital envelope printer, a comb binding machine, a screen printing positive printer and ten (10) new iMac computers, each equipped with CS6 software. (Total enrollment: 89; 28 males, 61 females)

Health Occupations: The Health Occupations program at Monty Tech continues to educate a large number of students, providing a rigorous education grounded in current medical knowledge and practice. With guest speakers including a mortician, an emergency room physician, the American Red Cross and representatives from Battered Women's Resources, instructors aim to provide students with critical exposure to a variety of health-related career options. The program, which boasts an enrollment of just under one hundred students, continues to participate in community service programs, including the annual Red Cross Blood Drive, Pediatric Day (in conjunction with students from the Early Childhood Education program), and a "baby shower" for women living in a local battered women's shelter. In addition to providing students with CPR

training and certification, the program provides opportunities for students to sit for two certification exams. The juniors sat for the Certified Nursing Assistant (CNA) exam, and the senior students sat for the Clinical Medical Assistant Certification (CCMA) exam. (Total enrollment: 99; 6 males, 93 females)

House Carpentry: Most of the work done by the students and instructors in the Monty Tech House Carpentry program is done off-campus, completing renovation, building, and repair work for member communities. Some of the more notable projects from the 2012-2013 school year include: work on the Bresnahan Community Center (Ashburnham), leading renovation efforts for the school's new library, constructing and installing Fitchburg Rotary Club flower boxes, completing work on Westminster Little League dug-out roofs, constructing and installing a shed located at the Town Hall (Ashburnham), completing work on the Monty Tech softball field dug-outs, and designing and installing stage extensions for the Monty Tech Dukakis Performing Arts Center. (Total enrollment: 65; 42 males, 23 females)

Industrial Technology: Students and instructors in the Monty Tech Industrial Technology program are called on for "a little bit of everything." Whether busy on campus or off, these students contribute to the educational community in countless ways. During 2012-2013, the majority of their work was concentrated on three major outside projects: 1) re-roofing the Princeton Municipal Power and Light Company's multi-shed buildings, 2) designing and creating props for the Annual Superintendent's Dinner fundraising event, and 3) fabricating and installing a 12' x 16' wooden, gambrel style shed for the Town of Ashburnham. The Co-Operative Education program continues to be a highlight for students in the Industrial Technology program, as six students were awarded co-op placements during the year. Finally, the District hired Mr. Kenneth White to replace long-time instructor Michael Edson, who retired early in the year. Mr. White has proven to be a wonderful resource to our students, bringing over 35 years of experience in maintenance repair and machine set up knowledge. (Total enrollment: 52; 49 males, 3 females)

Information Technology: As with any school, information technology provides key services to the educational community. In addition to the critical in-house Help Desk services offered by the program, students and instructors performed in excess of two hundred hours of repair, upgrading, and troubleshooting computer problems for Monty Tech community members. Competing in three categories: network security, digital forensics, and Cisco networking, a team of six talented students (led by instructor Richard Duncan) captured second place at the CyberPatriot event, a national high school cyber defense competition, founded by the Air Force Association. To give you a sense of how immense this accomplishment is - there were 806 teams representing all fifty states at this competitive event! The Information Technology program also offered TestOut PC Pro certification opportunities to Sophomore and Junior students. During the 2012-2013 school year, 26 out of a total 33 students passed this certification exam, a 79% success rate. (Total enrollment: 58; 54 males, 4 females)

Machine Technology: The Monty Tech Machine Technology program saw several key improvements during the 2012-2013 school year. The program benefited from new technology, including: a Kalamazoo cut-off band saw, new benches, and two jet engine lathes with digital readouts. Additionally, a vocational equipment grant from the Executive Office for Administration and Finance, in the amount of \$100,000 was awarded to the District. These funds will directly benefit the students in the Machine Technology program, as the District has purchased a Sinker Electrical Discharge Machine (EDM). Students will be trained in this new technology, and, therefore, will be more marketable to area machine shops that utilize similar equipment. Two students advanced from the SkillsUSA district competition to compete at the state level, one in Precision Machining and the other in CNC Milling. The program is particularly proud of student efforts in CNC Milling at the state SkillsUSA competition, where a Monty Tech student won a bronze medal. A total of twelve (12) students were offered co-op employment (up from only 3 students in 2011-2012), and were able to put their vocational education into practice at area machine shops. Students who remained at the school refined their skills by completing a number of special projects, including: manufacturing brass plaques to mark projects within the school and outside projects in Monty Tech communities, laser engraving plaques for the school's annual car show, creating custom drawer pulls for the bedroom set hand-crafted by

Cabinetmaking students, and machining components for the auditorium stage extension project. (Total enrollment: 62; 56 males, 6 females)

Masonry: Students and instructors in the Monty Tech Masonry program were busy on our campus, as well as in many of the member communities throughout the 2012-2013 school year. Community services included: designing and installing the brick chimney, tile floors and the stone surrounding the wood stove at the William Bresnahan Community Center (Ashburnham); repairing the flag pole base at the fire station, repairing brickwork at the police station, and repairing sidewalks and manholes at the Sundial Apartments (Fitchburg); cutting channels and removing concrete floor, jackhammering ledge in the floor, and repairing the concrete floor at the Bromfield School (Harvard); completing work on the Little League dugouts (Phillipston); and completing brickwork at the Senior Center and repairing steps at the Wendell Clark Memorial YMCA (Winchendon). When students weren't busy in our district communities, they were preparing for and competing in the Massachusetts Trowel Trades Association (MTTA) competition, where they were recognized with the following distinctions: Seniors – 1<sup>st</sup> and 3<sup>rd</sup> place, Juniors – 2<sup>nd</sup> place, and Sophomores – 2<sup>nd</sup> place. Students and instructors also worked to beautify our own campus by installing block work for the softball dugout renovation project, pouring a concrete slab behind the Plumbing shop, and building flower boxes/ retaining walls around signs in front of the school. (Total enrollment: 66; 55 males, 11 females)

Plumbing: The Monty Tech Plumbing program, like others throughout the school, is committed to community service, and as a result, during the 2012-2013 school year, students and instructors participated in the construction of a new community function center, the William T. Bresnahan Community Center in Ashburnham. Students and instructors also worked to complete rough plumbing, radiant floor heating, and radon mitigation systems in a new commercial building in Ashburnham. In Harvard, students and instructors worked on the Bromfield School campus to install the plumbing and heating systems in an unused space that will soon be the home for the Harvard Community Cable Access group. On our own campus, students worked daily on fixing leaks, cleaning drains, and repairing and maintaining the plumbing system in the school. The Plumbing program is particularly proud to have trained eight students who were given an opportunity to demonstrate their technical skills in a co-operative educational placement. The Monty Tech Plumbing program proudly graduated sixteen students in the Class of 2013. Two students, in particular, received prestigious trade awards/recognitions: Nick Dudley (Westminster) won the Central Massachusetts Plumbing & Gasfitting Inspectors Association scholarship, and Nick Foster (Gardner) was named a Voc-Tech All Star by the Plumbing, Heating, and Cooling Contractors Association of Massachusetts. (Total enrollment: 68; 65 males, 3 females)

Welding/Metal Fabrication: The Welding/Metal Fabrication program is charged with successfully completing numerous projects on the Monty Tech campus, including repair work, layout, design and installation. In conjunction with other trades at the school, students and instructors in the Welding/Metal Fabrication program are instrumental in the successful completion of many of the school's building renovation initiatives. In addition to the more than 65 miscellaneous projects successfully completed by students during the 2012-2013 school year, students and instructors worked collaboratively to complete restoration work on a fire truck operated by the Fitchburg Fire Department, which was the program's capstone project for the year. The program benefited from the addition of new equipment, including a DoAll 400S Horizontal Band Saw, a Nederman Portable Welding Fume Extractor, a Torchmate Plasma Cutting Water Table, and three Millermatic® 211 Auto-Set Mig Welders. The program was pleased to place ten top students in Co-Operative Education work experiences across the district. (Total enrollment: 57; 54 males, 3 females)

### *Special Services*

During the 2012-2013 school year, Montachusett Regional Vocational Technical School District provided special services to approximately three hundred students – measuring progress of approximately two hundred students on Individual Education Plans (IEPs) and just under one hundred students adhering to individualized Section 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated health screening exams, and provides, when necessary, health information to the special education team for a student's IEP meeting. The department is fortunate to be able to support a full-time school social worker who participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is fortunate to have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech pathologist, who is available to assist students with disabilities, assess these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time school psychologist. All of these individuals are available for scheduled counseling sessions and mental health emergency treatment, as well as crisis intervention.

The school's Director of Student Support Services oversees the district's Special Education Program, which is reviewed annually in May, in accordance with regulatory requirements. The comprehensive review and evaluation are done in collaboration with the Parent Advisory Council, and the results of the evaluation are used to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical School.

### *Technology*

In 2012-2013 Monty Tech began the process of improving our network infrastructure to meet the needs of the future. The Massachusetts Department of Elementary and Secondary Education's initiative to replace the current MCAS student assessment testing system with PARCC, an online student assessment testing system, is the driving force for such improvements in school districts across the state.

The network core switch has been upgraded along with other network switches throughout the building. Internet bandwidth was increased considerably, and the school selected a wireless network vendor to install building-wide wireless access during the summer of 2013. We believe these improvements to the school's infrastructure have prepared the school for the technology-driven PARCC assessment.

Monty Tech continues its participation in the Massachusetts Office of Health and Human Services Virtual Gateway initiative, which provides direct certification of free and reduced lunch students. This process has improved the process of qualifying students for subsidized meals, directly impacting technology costs at the school. As the number of students who qualify for subsidized meals increases, so too, does our e-rate discount, substantially reducing costs associated with the District's internet, firewall, email systems.

Monty Tech continues to replace and add technology equipment and software so that students gain experience with newer technology. Our Information Technology program added a virtual server, and several of our other shops replaced equipment that is now based on computer technology.

## SkillsUSA

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. Through our association with SkillsUSA, our students develop job skills, leadership and professional skills, as well as provide community services, serving our member communities.

Led by co-advisors, Ms. Kelsey Moskowitz, English teacher, Anne Marie Cataldo, Early Childhood Education Instructor, and Dan Starr, Graphic Communications Instructor, 2012-2013 proved to be a remarkable year for the Monty Tech SkillsUSA chapter. Highlights of the year include:

- Fitchburg resident, and Dental Assisting student, Brittany Velez, was elected Massachusetts SkillsUSA State President.
- Thirteen students attended the Annual Fall State Leadership Conference. The conference spanned three days, and presented the students with an opportunity to develop leadership skills and perform community service at an area YMCA Day Camp.
- The SkillsUSA local competition was held in January 2013. The competitions took place over a three-week period, and included leadership competitions as well as technical and skill based competitions. The event culminated in a Local Awards Ceremony, held at the school on January 23, 2013.
- Winners from the local competition advanced to the district competitions, held at Bay Path Regional Vocational Technical School. There, a grand total of forty-seven (47) medals were captured by Monty Tech students - fourteen (14) gold, nineteen (19) silver, and fourteen (14) bronze medals. Two students also qualified to run for the State Executive Council. Remarkably, students in four contests swept the contest, obtaining all three medals. These included 3D Animation Technology, Medical Assisting, Early Childhood Education, and Digital Cinema Production.
- Two students, Russell Holbert (Graphic Communications) and Nadia Machado (Health Occupations), served on the State Advisory Committee to help aid in the planning of the State Conference.
- A total of seventy-eight students attended the State Leadership and Skills Conference, held at Blackstone Valley Vocational Technical School. Traveling to the highly competitive conference were thirty-nine (39) District Medalist and qualifiers, seventeen (17) local leadership contestants, two (2) state officer candidates, and twenty-four (24) voting delegates. The event culminated with nineteen (19) medals and seven (7) students earning the right to compete at the National Leadership & Skills Conference held in Kansas City, Missouri in late June. Brittany Velez was also elected to the State Executive Council and was named a candidate for National Office. Russell Holbert, Nadia Machado, Andrea Bickford and Jessica Shattuck were selected to be national voting delegates.
- Seven students also traveled to the National Conference, where they received the coveted President's Volunteer Service Award.
- In June 2013, eighteen students and nine instructors attended the National Conference in Kansas City, Mo. There, Emily Westerbach, senior in Graphic Communications, earned a silver medal in Advertising Design, and Brittany Velez, a junior in the Dental Assisting program, was elected to be a National Officer. In July, at National Officer Training, Brittany was voted to the position of National Secretary.
- Throughout the year, students participated in a number of community service projects, including: the Marine Corps JROTC 10 Mile March to raise money for veteran's services; a "Change for Children" Campaign to benefit a Holiday Party for disadvantaged children; Salvation Army "Christmas Angels" were distributed to collect toys and gifts for underprivileged children; "A Night of Fun with The Harlem Wizards" to benefit Be Like Brit Foundation and The Doug Flutie Jr. Foundation for Autism.



### **Marine Corps JROTC**

The Monty Tech Marine Corps Junior Reserve Officers Training Corps (MCJROTC) was selected as a National Honor School for the fourth consecutive year. The program's enrollment exceeded 180 students, hailing from all eighteen sending communities.

As in past years, the MCJROTC ceremonial units were in high demand throughout the district. The MCJROTC cadets conducted thirty-eight ceremonial details, and every weekend during the school year the cadets were busy with various corps activities.

The MCJROTC unit conducted over seventy-two hundred hours of community service. Service is an important part of the MCJROTC experience. This year the cadets donated \$14,500 to Canine's for Combat Veterans, \$5,000 to the Fitchburg Veterans Outreach, and \$1,000 to the Wounded Warrior Project.

The 2012-2013 Leadership Trip was held at Camp Outdoor Odyssey in Boswell, PA. Seventy cadets experienced this week-long adventure training in the mountains of western Pennsylvania.

During the month of July the Cadet Corps hosted a first-ever National Marine Corps Cyber STEM Camp at Monty Tech. Over ninety cadets from the Midwest and Northeast spent a week at the school learning about Cyber Security. Leaders from business and education sectors, as well as leaders from the United State military, lectured on the growing Cyber Security field.

Other notable highlights for the year include:

- National High School Cyber Defense Competition, National Runner Up
- Ten-mile March-A-Thon to support "Canine's for Combat Veterans"
- Annual raffle to support leadership trips
- Veterans' Day Ceremonies hosted by Monty Tech
- Memorial Day Observation in six sending communities

### **Women in Technology**

The past year marked the 11th year that the North Central Massachusetts Women In Technology program has been providing opportunities for young women from area high schools to learn firsthand about careers in high-tech and business. Participants spent two days a month working on real-world work projects under the mentorship of company managers at SimplexGrinnell and Tyco Safety Products in Westminster, subsidiaries of Tyco International, a Fortune 500 company.

Students from Monty Tech, Leominster's Center for Technical Education, Oakmont, Quabbin, Gardner and Narragansett participate in the program. Their completed projects are unveiled at an annual end-of-the-year presentation held in Monty Tech's Performing Arts Center. Corporate sponsors, along with families, friends and teachers, are invited to attend and see what the students have accomplished during the school year.

This long-standing program continues to offer opportunities to young ladies interested in gaining work experience in a corporate setting. Affiliation with the program, and skills acquired through participation in the Women in Technology program, open doors to career opportunities not otherwise available to high school students. Graduates of the program are also equipped with a foundation to better meet the challenges of an ever-changing and demanding work force.

Each year, graduates of the program go on to rewarding and well-paying careers, made possible by this unique experience.

## *Student Athletics*

The Monty Tech athletic program continues to expand in scope and skill each year. More students and teams compete every season. In fact, during the 2012-2013 school year, the Monty Tech Athletic program expanded considerably, and now includes indoor track & field for both boys and girls, lacrosse for both boys and girls, and a boys tennis team. During the fall of 2012, Monty Tech was well-represented by eighteen teams. In the winter months, there were fourteen teams, and wrapping up the year, spring saw thirteen teams come together at Monty Tech.

Last fall, the varsity football team saw their first winning season in almost ten years, going 6 - 5 and winning the annual Thanksgiving eve game. The junior varsity football team was 2 - 4 and the freshman football team was 3 - 5. The varsity boys soccer team finished at 7 - 10 - 1. The junior varsity boys soccer team was 6 - 6 - 1, an improvement over last year. The varsity golf team was 5 - 14 overall, while the junior varsity golf team played in five tournaments, gaining valuable experience on the links. The varsity field hockey team went an impressive 16 - 2 - 1 for the season, winning the Colonial Athletic League title with a 9 - 0 - 1 record. Their performance qualified them for the Central Mass Tournament for the third consecutive year, where they lost to Tyngsboro, 3 - 2 in a shoot-off. The junior varsity field hockey team finished at 7 - 1 - 1. The boys cross-country team was 10 - 3, finishing second in the Colonial Athletic League with a 6 - 1 record. The girls cross-country team was 6 - 1 overall and 3 - 1 in the Colonial Athletic League. The varsity girls volleyball team finished 10 - 10 for the season and qualified for the district tournament. The junior varsity girls volleyball team was 9 - 6, while the freshman team continued to improve each match. The varsity girls soccer team was 11 - 3 - 3, and qualified for the State Vocational Tournament, where they lost to Diman Regional Vocational Technical High School, 5 - 0. The girls junior varsity soccer team finished at 7 - 7 - 1.

The girls varsity basketball team finished at 10 - 10 on the season, qualifying for the Central Mass Tournament. They beat North Brookfield in the first round, 39 - 34 and lost to Hopedale, 64 - 18. Two team standouts qualified for the Colonial Athletic League All-Star team. The junior varsity girls were 15 - 5, while the freshman girls finished the season with a 9 - 3 record. The varsity boys basketball team finished at 6 - 14, while the junior varsity team finished with a strong 13 - 7 record and the freshman went 13 - 3. The co-op wrestling team participated in many dual meets and tournaments finishing at 6 - 9. The co-op ice hockey team finished at 8 - 10 - 2, just missing the playoffs. The junior varsity ice hockey team played very well. Eleven swimmers participated in a co-op swim team with members from Leominster, North Middlesex and Oakmont, swimming at the Fitchburg State University pool, one of the best in the area. 2012-2013 saw our first indoor track & field for both boys and girls. Each team participated in eight meets, and recorded some fine individual performances.

In the spring of 2013, the varsity softball team qualified for the Central Mass Tournament with a 10 - 10 record, losing to Hopedale. The junior varsity softball team was 5 - 8. The varsity boys volleyball team finished with a 9 - 1 record in the Colonial Athletic League, and won the league title for the first time. The varsity baseball team finished at 7 - 13, while the junior varsity baseball team was 10 - 6 and the freshmen baseball team was 2 - 4. The boys track & field team was 7 - 1, placing second in the Colonial Athletic League with a 6 - 1 record. The girls track & field team was 6 - 2 and also placed second in the Colonial Athletic League with a 5 - 2 record. Combining effort with area North Central Charter School, we were able to form our first boys and girls lacrosse team. Monty Tech hosted the boys, while N.C.C.S. hosted the girls. The boys played fifteen games their first year, and due to a large turnout from Monty Tech, we expect to have our own team Spring 2014. One student, a freshman, played for the Fitchburg High School tennis team, and was named to the Sentinel and Enterprise All-Star team.

Congratulations to the Outstanding Male and Female athletes for 2012-2013, Tarsiah Murphy and Monica Pucko.

### **Postgraduate and Continuing Studies**

The Postgraduate & Continuing Studies Program, also known as Monty Tech Nites, continues to update and add courses that emphasize a commitment to excellence by offering affordable, quality, and enjoyable educational experiences. For the Fall of 2012, Monty Tech offered 106 courses “in-house” and another 400+ were offered online. Approximately 900 seats were sold for Fall 2012 courses. In comparison, there were 108 “in-house” courses and, again, over 400 on-line courses offered during the Spring 2013 semester. Approximately 800 seats were sold for Spring 2013 courses.

In April 2013 the postgraduate program successfully graduated our second class of fifteen Emergency Medical Technicians. The students took their practical exam at Monty Tech and proceeded to take their written exam at a state-designated facility. Several graduates have already found employment in their chosen field.

The Director of the Postgraduate & Continuing Studies Program actively seeks information to develop new (and expand existing) certificate and licensure programs that align with regional workforce needs and employment trends.

### **Practical Nursing Program**

The Practical Nursing Program is designed to prepare graduates to practice safely, ethically and in a caring manner for patients who are experiencing common variations in health status in diverse health care settings. This mission, which is consistent with the philosophy and goals of the Montachusett Regional Vocational Technical School District, accomplished the following:

- Identifies a strong relationship between academic and vocational preparation
- Stresses the importance of developing critical thinking skills to function safely, effectively, and productively in an ever-changing technical and diverse society
- Supports the maintenance of a positive and caring learning and practice environment

In November 2012 the Practical Nursing Program hosted a site visit to obtain accreditation by the Council on Occupational Education (COE). We received full accreditation for six (6) years, which allows the program to participate in the U.S. Department of Education student loan program and provides the Monty Tech Evening Division with a national accreditation status.

In Fall 2013 the Practical Nursing Program hosted a site visit and evaluation from the Dept. of Elementary and Secondary Education (DESE). The Practical Nursing Program was approved as a Chapter 74 adult educational program. This will provide the program with another revenue source along with our student tuition income.

In June 2013 we graduated twenty-nine (29) students to enter the nursing profession and the class achieved an initial NCLEX pass rate of 94%. Over 85% of the 2013 graduates are currently working in the North Central area as LPNs in various health care settings from long term care, sub-acute care, clinics and prison health care.

Our experience and forethought in the development of the LPN to BSN Bridge program with Fitchburg and Worcester State University continues to garner state and national attention. Program Director, Holly Lafrance, remains committed to the Nurses of the Future Initiative, working closely with the Board of Higher Education as a member of the academic progression model team, while the Monty Tech Practical Nursing instructional team was asked to present at the highly respected National League of Nursing (NLN) annual conference in Washington DC in Fall 2013.

## Looking Ahead

While the Montachusett Regional Vocational Technical School District educational community is certainly proud of the achievements of our talented students, faculty, and staff, we continue to have an eye toward the future, always committed to improving our vocational and academic programming, strengthening key partnerships, and maintaining facilities that contribute to student success and achievement. As we look ahead, there are a number of programs and initiatives that we expect will have a positive impact on our school and students for years to come.

Biotechnology: With funds provided by a Massachusetts Life Sciences Center Grant, the renovation of two science laboratories is nearing completion, giving the school two 21<sup>st</sup> Century, universal laboratories, filled with materials, supplies and equipment that enable educators to introduce exciting lab offerings and curriculum to eager students. Two courses, Introduction to Biotechnology (BTC101- 4 credits) and Basic Solution and Media (BTW102- 3 credits) will be offered to high school students through a unique middle college model, whereby college level coursework is embedded during the traditional high school schedule. The courses will be co-taught by a Mount Wachusett Community College faculty member and a Monty Tech instructor. The MWCC faculty member will serve as a visiting instructor, co-teaching the classes with a highly qualified science instructor. Upon successful completion of the courses, students who earn a 'B' or better are eligible to receive seven (7) college credits.

Expanded AP Offerings: In September 2012, Monty Tech launched its first Advanced Placement courses, grounded in the belief that because today's vocational programs are rigorous and complex, high school academic offerings should be as well. With 69 students enrolled in two courses, we are delighted to report approximately 40% of these eager students earned college credit as a result of end-of-course test results. Pleased with these results, District officials are excited to expand AP offerings in the coming years, introducing courses such as AP Statistics, AP Studio Art, and even AP Environmental Science.

Renovation of the School's Library: For several years, Monty Tech has been without a library. Though the school's faculty and staff have gone to great lengths to provide alternatives to students during this time, providing research databases, ebooks and audio books, the district has committed to renovating the existing facility, with the hopes of transforming it into a student-friendly 21<sup>st</sup> Century library. This extensive project, which is nearing completion, will provide students with 2,000 new fiction titles, access to a collection of approximately 6,200 titles, quiet study space, extensive research capabilities, and wireless access. We look forward to the library's grand re-opening in December 2013, providing the Monty Tech educational community with a library that more closely reflects the advanced technology and training available to students at Monty Tech.

Educator Evaluation: Because Montachusett Regional Vocational Technical School District is not a Race to the Top district, school officials were given until Fall 2013 to negotiate and implement the new educator evaluation tool. Throughout the 2012-2013 school year, administrators participated in workshops and professional development coursework to develop a broad understanding of the scope of the state's new evaluation system, and in September/October 2013, educators participated in training related to developing SMART Goals. We are delighted to report that an evaluation tool has been agreed upon, and that teachers and administrators continue to work collaboratively to implement the new evaluation tool, with intentions of improving educational delivery across the District.

Summer Camps: The school's new Dean of Admissions has proposed a Summer Camp program that will bring added life to our halls during the month of July. Interested 6<sup>th</sup> – 8<sup>th</sup> grade students in our eighteen sending communities will have an opportunity to attend one of four innovative summer enrichment programs. Each camp has been designed to introduce students to vocational programming, familiarize them with our school, and will culminate in an exciting field trip! Additionally, thanks to the generosity of the Monty Tech Foundation, scholarships will be available to students who qualify for free/reduced lunches, and all costs of the field trip will be covered for every participant.

*The Monty Tech School Committee*

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district's operations, policies, and procedures.

Our students continue to benefit from the broad scope of their experience and varying perspectives, and we are thankful to the following members of the 2012-2013 School Committee for their outstanding service.

Eric Olson, Phillipston  
*Chair*

Barbara Reynolds, Lunenburg  
*Vice Chair*

Diane Swenson, Ashburnham  
Peter Capone, Ashby  
Toni L. Phillips, Athol  
John Scott, Barre  
Brian J. Walker, Fitchburg  
Robert H. Campbell, Fitchburg  
LeRoy Clark, Fitchburg  
Thomas J. Conry, Jr., Fitchburg  
Helen Lepkowski, Gardner  
Eric D. Commodore, Gardner

Joann Sueltenfuss, Harvard  
James Cournoyer, Holden  
Kathleen Airoidi, Hubbardston  
Edward Simms, Petersham  
John P. Mollica, Princeton  
Mary C. Barclay, Royalston  
Dr. Kenneth I.H. Williams, Sterling  
James M. Gilbert, Templeton  
Gary Candelet, Westminster  
Burton E. Gould, Jr., Winchendon

Terri Hillman, Winchendon  
*Secretary*

Norman J. LeBlanc  
*District Treasurer*

Respectfully Submitted By:

Steven C. Sharek, Superintendent-Director  
Montachusett Regional Vocational Technical School  
December 20, 2013

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**Montachusett Regional Vocational Technical School**  
**1050 Westminster Street**  
**Fitchburg, MA 01420**  
**(978) 345-9200**  
*www.montytech.net*



**ANNUAL REPORT OF THE  
RALPH C. MAHAR REGIONAL SCHOOL DISTRICT COMMITTEE  
YEAR ENDING DECEMBER 31, 2013**

**SCHOOL COMMITTEE**

	<b>Town</b>	<b>Term Expires</b>
Peter Cross, Chair	Orange	2016
Patricia Smith, Vice-Chair	Orange	2015
Carla Halpern	New Salem	Appointed Position
Cara Deane	Orange	Resigned
Paul Gervais	Orange	Appointed Position
Dana Kennan	Petersham	Resigned
Lynn Peredina	Petersham	Appointed
Heidi Shortis	Petersham	2016
Johanna Bartlett	Wendell	Appointed Position
Chris Paul	Orange	2016
Rebecca Badgley	Orange	2014
Michael Yohan	New Salem	2013
Vacancy	Orange	2014

**STUDENT ADVISORY COMMITTEE**

Aleah Fisher

Tari N. Thomas, Superintendent  
Gabriele Voelker, District Treasurer  
Robin Briand, Administrator of Finance and Personnel

Office Hours: 7:30 A.M. - 3:30 P.M.

Office Telephone: 978-544 2920

District Web site: <http://www.rcmahar.org>

To the members of the Ralph C. Mahar Regional School Committee and the voters of the Ralph C. Mahar Regional School District, I submit my Annual Report as Superintendent. The report to the Ralph C. Mahar Regional School Committee covers the period January 1, 2013 to December 31, 2013. As such, all reports cover the final half of the 2012-2013 Fiscal Year and the first half of the 2013-2014 Fiscal Year.

## **Vision Statement**

The Ralph C. Mahar Regional School, in collaboration with families, envisions a quality learning environment which values academic excellence that enables students to reach their full potential in a rapidly changing global society.

## **Mission Statement**

The Ralph C. Mahar Regional School community will ensure teaching and learning take place in a safe, collaborative, and inclusive environment. We commit to working with families and community members to support the personal, academic, and career growth of every student. We believe that a challenging curriculum for all students and a culture that actively welcomes all learners will contribute to a more knowledgeable community and society. We believe that all students must be prepared with 21st-century skills and an understanding of the demands and challenges of an ever changing world.

## **Core Values**

### **Student Achievement:**

- We believe all students learn best when actively engaged in the learning process.
- We believe education is about student growth that includes core academics, the arts, cultural awareness, and physical, social and emotional well-being.
- We believe the purpose of education is to enable students to become self-reliant learners and productive, responsible citizens.

### **Personal Growth:**

- We believe in promoting personal responsibility in students so they may reach their full potential.

### **School Climate:**

- We believe all decisions should be made in the best interest of students while recognizing and welcoming their individual differences.
- We believe in a safe environment built on communication and a shared decision making process that supports curiosity, creativity, respect, and positive attitudes.

### **Collaborative Partnerships:**

- We believe in identifying and developing diverse opportunities for students to engage in active learning within their communities.
- We believe the education of a child is the shared responsibility of town, educational, family, and student communities.

### **Resources:**

- We believe in school personnel working with family and town communities to provide ongoing information regarding student achievement, school-related activities, and annual budget and expenditures.
- We believe in utilizing fiscally responsible strategies which support teaching and learning to meet the unique needs of students.

## **NEASC Decennial Accreditation Visit**

In October 2012, Ralph C. Mahar Regional School underwent a three day visitation by a team of thirteen evaluators from the New England Association of Schools and Colleges. This is the accrediting organization for middle and high schools in the Commonwealth of Massachusetts along with the states of New Hampshire,



Vermont, Maine, Connecticut, and Rhode Island. Accreditation teams perform these evaluations of schools once every ten years. The faculty, staff, and administration have been preparing for this assessment since fall, 2009. The final report of the visiting team was issued in June 2013. The Ralph C. Mahar Regional School received twenty-four commendations. The commendations ranged from the identification of the close alignment of the core values, beliefs, and 21<sup>st</sup> Century learning expectations, to learning assignments that provide students with opportunities to engage in higher-order thinking activities, the personalization of learning to meet individual learning needs and having a safe, positive, respectful and supportive culture that fosters student responsibility for learning and results. The report also made recommendations for the school to continue to grow and cultivate. These items included the development of analytic rubrics for each learning expectation, developing a process to ensure all curriculum documents include 21<sup>st</sup> Century learning expectations and ensuring that the library/media center is available for staff and students before, during and after school.

**DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION GRANTS  
(As Reported on End of Year Financial Report)**

The efforts of the Ralph C. Mahar Administration and Staff have resulted in the District receiving Grants totaling \$452,565.00 (\$768,108.00 last year). This has allowed for programs and services to be implemented that otherwise would not be funded. Some examples of the federal and state grants are as following:

**Title II-A Improving Educator Quality: \$32,168.00**

The purpose of this grant program is to increase student achievement through the reduction of class size and comprehensive district initiatives that focus on the preparation, training, recruitment, and retention of highly qualified educators. These initiatives are aligned with Massachusetts' reform efforts and help districts meet the NCLB goals and requirements for highly qualified teachers, instructional paraprofessionals in Title I targeted assistance and high-quality professional development. The goal is to improve the overall quality of all educators, including administrators, within the district.

**Federal Special Education Entitlement P.L. 94-142: \$218,196.00**

The salaries of a Counselor, one Special Education Teacher, a Special Education Paraprofessional and a portion of a Speech and Language Pathologist's salary were paid through this grant. Some classroom instructional supplies were purchased as well.

**Title I: \$145,348.00**

Title I, as reauthorized under the No Child Left Behind Act of 2001, provides resources to local school districts to assist low-achieving students in high poverty schools to meet the state's challenging academic standards. This grant provides Mahar Regional with two teachers and two paraprofessionals who provide supplemental instruction to students at risk in English Language Arts and Mathematics as well as some materials and supplies.

**274 Special Education Program Improvement Grant: \$6,284.00**

Funds from this grant were authorized to support alternative programming for emotionally and behaviorally challenged middle and high school students.

**District and School Assistance Center Grant: \$25,000**

Funds from this grant were utilized for curriculum development in partnership with Mt. Wachusett Community College.

**Academic Support Grant Fund Code 632: \$10,500.00**

Funds from this grant fund are used to provide supplemental academic services to students in need of assistance in preparing for MCAS reexaminations.

**Race to the Top Fund Code 201: \$15,069.00**

Race to the Top (RTTT), funded through the American Recovery and Reinvestment Act (ARRA) of 2009, is a four-year U.S. Department of Education (ED) grant awarded to state education agencies that won a national competition for committing to a set of education reforms. Massachusetts was awarded this federal funding, and is issuing this year 3 continuation grant for eligible entities.

**Supplementary Support Fund Code 305-A: \$25,000.00**

Title I, as reauthorized under the No Child Left Behind Act of 2001 (NCLB), provides supplemental resources to local school districts to assist low achieving students in high poverty schools to meet the state's challenging academic standards.

**PARTNERSHIPS**

**CAPS Educational Collaborative Programs at Mahar**

Two programs, "Junior Senators" and "Senior Senators" continue to be located on the campus of the Ralph C. Mahar Regional School. Students aged 13 – 22 who are challenged with multiple disabilities receive a high quality education that allows them to be included in the public school environment. These students are afforded the full complement of specialized CAPS instruction and related services such as Speech Pathology, Occupational Therapy, and Physical Therapy, but can also be seen in grade level Mathematics, English, Social Science, and unified arts classes.

**The Gateway to College**

This partnership with Mount Wachusett Community College and the Gateway to College (based in Portland, OR) continues to be a road to academic success for students from the Ralph C. Mahar Regional School District and schools in many other central and western Massachusetts towns. Students in this program attend classes at Mount Wachusett and begin earning college credits early. A creative funding formula makes this program a win/win for Mount Wachusett Community College and the Ralph C. Mahar Regional School District. Students who graduate from the Gateway to College earn the Ralph C. Mahar Regional high school diploma.

**Pathways Early College Innovation School**

Now in its third year of operation, this program offers students the opportunity to earn a high school diploma and Associates Degree from Mount Wachusett Community College at the same time. By becoming full-time, dual enrollment students at the beginning of the junior year, students in this program will have the opportunity to attend all college classes at Mount Wachusett Community College free of charge.

## SPECIAL PROGRAMS

### AM Integrated Learning Center

This is an alternative high school program that is referred to as "A School Within a School." Students in this program have the benefit of a school social worker, special education teacher, and full-time paraprofessional support. The focus of this program is on students' emotional and behavioral health which has impacted their ability to learn in the mainstreamed environment. A level-system that focuses on rewards and positive behavioral intervention has proven successful for many students who might be educated at the expense of the district in placements other than Ralph C. Mahar.

### PM Integrated Learning Center

This program focuses on the non-traditional learner. Students in the PM Integrated Learning Center are involved in career and/or internship placement for 20 hours per week. These students attend school from 3:00 -- 5:00 PM each day during the school year and take one class each summer. There are few programs which offer students the opportunity to earn their high school diploma outside of the regular school schedule in Massachusetts.

### Middle School Integrated Learning Center

This is a self-contained middle school classroom for students who are also challenged with behavioral and emotional issues. This program feeds into the high school AM Integrated Learning Center. A significant difference is the middle school utilizes a more tangible system for reinforcement for positive behavioral interactions. These students are offered the services of a school psychologist, full-time teacher, and two paraprofessionals.

### After School Program Incorporating Recreation and Education (ASPIRE)

In response to a growing need for after school care for children in the elementary grades from Petersham Center School and the Orange Elementary Schools, this program offers after school care with educational supports from 3:00 PM to 6:00 PM on days that school is in session. As of December 31, 2012 approximately 40 children were enrolled in this program. The district is currently seeking grant funding to make this program accessible at a reduced rate for those in the community who require a sliding fee scale or free enrollment for their children.

## CURRICULUM AND LEARNING

### MCAS Performance 2013

The *No Child Left Behind Act* (NCLB) requires an annual report card for each school as well as for each student. Report cards answer important questions about a school's overall performance and contain specific information about student enrollment and teacher qualifications, student achievement, accountability, how a school is performing relative to other schools in the district and the state, and the progress made toward narrowing proficiency gaps for different groups of students.

The report includes the following important information about our school:

**Student enrollment and teacher quality:** This section of the report card provides information about the students and teachers in our school as compared to the district and the state. If your child attends a school that receives federal Title I funds, you also have the right to request the following information about the qualifications of your child's classroom teachers:

- Whether your child's teacher is licensed in the grade levels and subject areas they teach
- Whether your child's teacher is teaching under an emergency license or waiver
- The college degree and major of your child's teacher
- Whether your child is provided services by paraprofessionals and, if so, their qualifications

**Student assessment on MCAS and other tests:** This section of the report shows how our students are performing on the Massachusetts Comprehensive Assessment System (MCAS) tests as compared to the district and the state.

**School and district accountability information:** This section of the report contains three important pieces of information:

- **Accountability and Assistance Levels:** Schools and districts are placed into one of five accountability and assistance levels (1-5), with the highest performing in Level 1 and lowest performing in Level 5. Our school has been placed into Level 2 because we are not quite yet narrowing the achievement gaps for our students in English Language Arts and Mathematics.
- **School Percentiles:** A school percentile between 1 and 99 is reported for most schools. This number shows the overall performance of our school relative to other schools that serve the same or similar grades. Our school percentile is 30. This means that our school is performing higher than thirty percent of similar schools with similar grade spans in the state.
- **Progress and Performance Index (PPI):** The PPI is a number that indicates our school's progress toward narrowing proficiency gaps, or, in other words, helping *all* students reach proficiency and be prepared for success after high school. Massachusetts has set a goal of reducing proficiency gaps by half between the years 2011 and 2017. For a group of students to be considered to be making sufficient progress toward narrowing proficiency gaps, its cumulative PPI must be 75 or higher.

To improve student achievement at the Ralph C. Mahar Regional School, we are continuing to have high expectations for all students and to provide quality instruction which focuses on deeper understanding of content and building capacity for strategic, higher level critical thinking and application. Data is used from formative, summative, and interim standards-based assessments to inform and adjust instruction as an essential part of the improvement process. Intervention and targeted assistance is provided to students based on identified achievement gaps in a safe, collaborative, and inclusive environment.

We encourage you to become involved in helping us improve our school. Some of the ways you can become involved are:

- Encouraging your child's learning at home
- Attending parent-teacher meetings and other special meetings
- Serving as a volunteer in our school or district
- Encouraging other parents to become involved

For more information about our school and to view the actual report card please visit the Department of Elementary and Secondary Education at:

<http://profiles.doe.mass.edu/reportcard/ReportCard2013.aspx?linkid=37&orgcode=07550505&fycode=2013&orgtypecode=6&>

or to request information about the qualifications of your child's classroom teachers, please feel free to contact the school at 978-544-2920.

Tari Nugent Thomas  
 Superintendent of Schools  
 January 2014

# TELEPHONE DIRECTORY

## TOWN OF PETERSHAM GOVERNMENT

[www.townofpetersham.org](http://www.townofpetersham.org)

Administrative Coordinator	Steven Boudreau	978-724-3353
Board of Assessor	Kelly Garlock	978-724-6658
Animal Control Officer	Andrew Ohlson	978-544-6441
Board of Health	Robert Pasic, Chair	978-724-0057
Building Inspector	Brianna Skowyra	978-724-3586
Board of Selectmen.	Rick Marsh–Tim Clark- Peter George	978-724-3353
Burning Permit		508-867-1066
Conservation Commission	Robert Clark, Chair	978-724-3564
Council on Aging	Janice Olson (Mondays)	978-724-3522
Fire Station (non-emergency)	Dana Robinson	978-724-3371
Gas Inspector	Daniel Joly	978-249-9583
Highway Department	Tim Graves	978-724-3211
Historic District Commission	Nancy Allen, Chair	978-724-0075
Planning Board	Fraser Sinclair, Chair	978-724-3345
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