

REQUEST FORM FOR TRANSFERS FROM RESERVE FUND

(To be completed in triplicate)

_____, 20____

TO: Petersham Advisory Finance Committee

A request is respectfully made for a transfer of (\$ _____) _____

_____ from the Reserve Fund to

_____ for the

purpose of _____

This request is for extraordinary or unforeseen expenditures.

Sincerely yours,

By vote of the Petersham Advisory Finance Committee at a meeting held on _____,

the above transfer in the amount of \$ _____ for the above-stated purposes was authorized.

Petersham Advisory Finance Committee

_____, Chair

Original to Accountant
Copies to Selectboard and
Advisory Finance Committee