

**TOWN OF PETERSHAM, MASSACHUSETTS  
REQUEST FOR BIDS  
FOR  
FOG SEAL  
CONTRACT FY2017-HWY-001**

**Bid Due Date: JUNE 1, 2016 12 NOON**



**PETERSHAM HIGHWAY DEPARTMENT**

**c/o**

**Petersham Selectboard**

**Town Offices 3 South Main Street**

**PO Box 486**

**Petersham, MA 01366**

**978-724-3353**

**PETERSHAM MASSACHUSETTS  
HIGHWAY DEPARTMENT  
31 South Street  
PETERSHAM, MASSACHUSETTS 01366  
Gregory Waid-Town of Petersham  
Highway Superintendent-978-724-3211**

**2016 PETERSHAM HIGHWAY DEPARTMENT MATERIALS/SERVICES  
FY2017-HWY-001 BID ITEM  
FOG SEAL**

**INVITATION TO BID**

Town of Petersham through the Selectboard, hereinafter called the "Awarding Authority," or "Town" is requesting sealed bids for: Fog Seal Materials and Fog Seal Work to be performed as necessary under the direction of the Awarding Authority personnel at selected sites throughout the Town of Petersham.

Bids will be received by the Selectboard Office, Town Offices 3 South Main Street, Petersham, Massachusetts 01366, on or before **JUNE 1, 2016 12 NOON**, at which time they will be publicly opened and read aloud.

Each bid shall be submitted in a **SEALED ENVELOPE MARKED "TOWN OF PETERSHAM HIGHWAY DEPARTMENT FY2017-HWY-001 BID ITEM-FOG SEAL"**. Bidder must use specifications. The sealed bid must include all completed forms provided in the enclosed Bid Form in order to be considered a responsive bid. These forms include: Unit Price Bid Sheets, Statement of Tax Compliance/Non-Collusion, Certificate of Vote, Contractor Certification, OSHA Compliance and References. Awarded bidder will be required to sign the Town's standard contract (sample contract attached as Appendix A).

All bids must be accompanied by a Bid deposit in the amount of 5% of the total bid. This may be cash, certified check or bid bond, payable to the Town of Petersham.

Bid specifications may be obtained during regular business hours at the Town Offices 3 South Main Street Petersham, MA 01366 Monday 7am – 7pm Tuesday/Wednesday/Thursdays 8am – 4pm & Friday 8am – 12 noon **electronically only at: [stevenboudreau391@gmail.com](mailto:stevenboudreau391@gmail.com)**.

**GENERAL PROVISIONS**

All proposals are subject to Commonwealth of Massachusetts Department of Labor and Industry Rates, EEOC Regulations, OSHA regulations, and MGL Chapter 30B, Chapter 30 39M, and Chapter 149, Section 44A, where applicable. State Prevailing Wage Rates are attached in Appendix. MBE and WBE contractors are encouraged to bid.

Quantities shown on bid sheets are approximate only and will be used for comparison of bids and to set amount of bid deposit. All bids shall be held firm from the award date for one full calendar year and may be extended for one or two additional years at the option of the Town of Petersham.

At a minimum, all work shall be performed in compliance with MassDOT Standard Specifications for Highways and Bridges latest edition. The Awarding Authority is exempt from sales and federal excise taxes to the extent permitted underlaw, proponents should not include such taxes in figuring or in reference to any bid.

## **INSURANCE**

The following types of insurance shall be provided by the successful bidder, hereinafter referred to as the Contractor:

A. General Liability of at least \$1,000,000 Bodily Injury and Property Damage Liability, Combined Single Limit with a \$3,000,000 Annual Aggregate Limit. The Town should be named as an "Additional Insured".

B. Products and Completed Operations should be maintained for up to 3 years after the completion of the project.

C. Automobile Liability (applicable for any contractor who has an automobile operating exposure) of at least \$1,000,000 Bodily Injury and Property Damage per accident. The Town should be named as an "Additional Insured".

D. Workers' Compensation Insurance as required by law.

E. Property Coverage for materials and supplies being transported by the contractor, as the Town's Property Contract provides coverage for personal property within 1000 feet of the premises.

F. Umbrella Liability of at least \$2,000,000/ occurrence, \$2,000,000/aggregate. The Town should be named as an Additional Insured.

The Contractor shall indemnify and save harmless the Town, all of its officers, agents and employees from all suits, actions or claims of any character.

All policies shall be so written that the Owner is co-insured with the Contractor for the full amounts stated above. Also, policies shall be so written that the Owner will be notified in writing of cancellation or restrictive amendments at least thirty (30) days prior to the effective date of such cancellation or amendments.

## **PAYMENT BOND**

A payment bond equal to 50% of the contract or equivalent will be required from the successful bidder.

## **PRE-QUALIFICATION**

The Contractor for Item 1 (FOG SEAL) must be pre-qualified and on MassDOT list of approved contractors. All work under all contracts must conform to M.G.L c.30. sec.39S OSHA Compliance.

**REFERENCES**

The Contractor must submit with his bid proposal a list of three (3) municipal jobs, which he has successfully completed, giving the name and the address of these projects so they can be investigated prior to the award of the contract.

**RULE FOR AWARD**

It is the intention of the Awarding Authority to award each individual bid item included in the Bid Sheets separately. A contract shall only be awarded to the responsive and responsible Contractor with the lowest unit bid price for the corresponding individual bid item solicited. The Awarding Authority reserves the right to waive any informality and in addition to reject any and all bids if deemed to be in the best interest of the Town to do so. Also, the Awarding Authority reserves the right to reject any Bid if it determines that such Bid does not represent the bid of a person competent to perform the Work as specified.

**TOWN OF PETERSHAM****SELECTBOARD**

**Nancy Allen-Chair**

**Henry Woolsey-Vice Chair**

**Fredrik Marsh-Clerk**